

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, SEPTEMBER 30, 2024:

- a) 8:00 a.m. - 1:30 p.m. Department Budget Meetings
- b) *1:30 p.m. Pledge of Allegiance
- c) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- d) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment
- e) *4:00 p.m. - 4:30 p.m. Presentation/Comment/Possible Action: Certification of the Housing Authority of Skagit County 5-Year Plan

II. TUESDAY, OCTOBER 1, 2024:

- a) 3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment

III. WEDNESDAY, OCTOBER 2, 2024:

- a) 8:30 a.m. - 11:00 a.m. Department Budget Meetings
- b) ~~1:00 p.m. - 2:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))~~ **(Rescheduled to October 1, 2024 at 3:00 p.m.)**
 - ~~1. Call Public Meeting to Order~~
 - ~~2. Executive Session~~
 - ~~3. Reconvene Public Meeting for the sole purpose of Adjournment~~
- c) 2:00 p.m. - 4:30 p.m. Department Budget Meetings

IV. THURSDAY, OCTOBER 3, 2024:

- a) 3:30 p.m. - 6:30 p.m. Public Health's Powerful Partnerships Event (McIntyre Hall Performing Arts & Conference Center, 2501 East College Way, Mount Vernon)

V. FRIDAY, OCTOBER 4, 2024:

- a) 10:30 a.m. - 12:00 p.m. 2025 Legislative Work Session with Gordon Thomas Honeywell Governmental Affairs

Continued OVER...

b) ~~1:00 p.m. - 2:00 p.m.~~ Work Session with Public Health (**Rescheduled to October 21, 2024 at (11:00 a.m.)**)

VI. SATURDAY, OCTOBER 5, 2024:

a) 5:00 p.m. 39th Annual Burlington Rotary Auction (Swinomish Casino Resort & Lodge, 12885 Casino Drive, Anacortes)

FUTURE BID OPENING:

Monday, October 7, 2024, 11:45 a.m. Getac Computer Hardware consisting of 65 Getac S510 Laptops

FUTURE PUBLIC HEARING:

Monday, October 28, 2024, 11:00 a.m. To Consider Testimony Regarding a Proposal to Adopt a System of Rates and Charges for Calendar Years 2025 through 2034, and an Estimated Budget for 2025 on Parcels within the Skagit Conservation District

REQUEST FOR QUALIFICATIONS (RFQ):

Friday, October 4, 2024, 4:00 p.m. Professional Engineering, Environmental Permitting, and Right of Way Services for the Fonk Road Culvert Replacement Project No. EO221-302; FEMA Project No. 711399

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, SEPTEMBER 30, 2024 (items 1 through 25):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 23, 2024.
2. Record of the Proceedings for Tuesday, September 24, 2024.
3. Record of the Proceedings for Thursday, September 26, 2024.
4. Record of the Proceedings for Friday, September 27, 2024.
5. Resolution to appoint Morgan Hendricks to fill a vacancy on the Northwest Senior Services Advisory Board. Ms. Hendricks term shall expire on September 30, 2027.

b) EMERGENCY MEDICAL SERVICES:

6. Amendment No. 2 to Vendor Services Agreement No. C20210465 with Bound Tree Medical, LLC to furnish emergency medical supplies and equipment for Skagit County EMS training and BLS first responder agencies in the Skagit County Sheriff's Office, Skagit County Search and Rescue, Skagit County Fire Districts 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 19, the Town of Hamilton Fire Department, the Town of La Conner Fire Department, and the Town of Concrete Fire Department in accordance with the terms of the Agreement in Exhibit "C". This Amendment extends the term of the Agreement to December 31, 2025. Compensation remains the same and shall not exceed \$200,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

c) FACILITIES MANAGEMENT:

7. Vendor Services Agreement with Door Pros Inc. to provide all labor, demolition, disposal, materials, equipment, and supervision for the installation of new door hardware at the Skagit County Community Justice Center located at 201 Suzanne Lane in Mount Vernon. Compensation shall not exceed \$7,510.07. The Agreement shall commence on the date of execution and continue until December 31, 2024.

d) INFORMATION SERVICES:

8. Vendor Services Agreement with NW Tel, LLC to provide all labor and materials for the relocation of networking infrastructure needed at Skagit County's Planning and Development Services building. Compensation shall not exceed \$1,600. The Agreement shall commence on the date of execution and continue until December 31, 2024.
9. Interlocal Cooperative Agreement with City of Anacortes to provide public safety system technology services. Charges for products and services provided by Skagit County will be based on actual costs incurred by the County. The Agreement shall commence on the date of execution and continue until December 31, 2027.
10. Amendment No. 3 to Contract No. C20230132 with Tyler Technologies to purchase and implement Energov Software-As-A-Service software. This Amendment adds 25 additional licenses and increases compensation \$33,900 annually. The term remains the same and shall continue until March 27, 2030. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

e) OFFICE OF JUVENILE COURT:

11. Interlocal Cooperative Agreement with Sedro-Woolley School District to fund a BECCA Case Manager Position to help file truancy petitions, provide truancy intervention, and case management. Compensation shall not exceed \$7,682. The Agreement is ratified to commence on September 1, 2024 and continue through August 31, 2025.

f) PARKS AND RECREATION:

12. Amendment No. 1 to Funding Agreement No. C20230003 with Skagit Land Trust to secure additional lands through easements or acquisitions to expand open space corridors on Fidalgo Island for the "Fidalgo Open Space Corridors" project. This Amendment extends the term of the Agreement to December 31, 2026. Compensation remains the same and shall not exceed \$25,000. All other terms and conditions of the original Agreement shall remain in effect.
13. Amendment No. 2 to Personal Services Agreement No. C20220201 with Reid Middleton, Inc. to provide renovation design and construction cost estimates for the Swinomish Boat Launch. This Amendment extends the term of the Agreement to December 31, 2025. Compensation remains the same and shall not exceed \$82,500. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

14. Amendment No. 1 to Personal Services Agreement No. C20240004 with EccosDesign, LLC to provide services related to the planning and development of Parks. This Amendment extends the term of the Agreement to December 31, 2025. Compensation remains the same and shall not exceed \$30,000. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC HEALTH:

15. Personal Services Agreement with Welcome Home Skagit to operate a low-barrier temporary, seasonal shelter at Faith Community Fellowship Church located at 1427 Monte Vista Drive in Mount Vernon. Compensation is based on a reimbursement schedule and shall not exceed \$240,280. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.
16. Facility Use Agreement with McIntyre Hall Performing Arts and Conference Center and Skagit Valley College for use of the facility and catering for the Population Health Trust's Powerful Partnerships Event on October 3, 2024. Compensation shall not exceed \$3,400. The Agreement is ratified to commence on September 18, 2024 and continue until October 4, 2024.
17. Personal Services Agreement with Lifeline Connections to provide jail transition services to adult inmates with behavioral health disorders to facilitate safe transfer from Skagit County Community Justice Center into community-based services. Compensation is based on a reimbursement schedule and shall not exceed \$76,350. The Agreement is ratified to commence on August 1, 2024 and continue until July 31, 2025.

h) PUBLIC WORKS:

18. Vendor Services Agreement with Clean Harbors Environmental Services, Inc. to perform oil tank cleaning services. Compensation shall not exceed \$25,500. The Agreement commenced on January 7, 2023 and continued until July 30, 2024.
19. Amendment No. 6 to Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20180009 with Natural Systems Design, Inc. for the Concrete-Sauk Valley Road Bank Stabilization and Fish Passage Project, #ES8000-10. This Amendment extends the term of the Agreement to December 31, 2024. This Amendment also adds additional funding in the amount of \$18,200 for a new total compensation amount not to exceed \$501,306.95. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
20. Amendment No. 14 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program (VSP) plan work. This Amendment decreases funding by \$1,454.33 for a new total compensation amount not to exceed \$1,228,404.68. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
21. Amendment No. 9 to Local Agency A & E Professional Services Cost Plus Fixed Fee Consultant Agreement No. C20170376, Project No. #ESMVGUE-1 with Glostien to provide design services for the replacement vessel for the Anacortes/Guemes Island route and support Skagit County through vessel procurement and construction. This Amendment updates the Scope of Services for Cowling & Co. LLC dba Widener & Associates to incorporate the Summary of Extra Work and update the Cost Computations & Indirect Cost Rates identified in the attached Exhibit E-8, and extends the term of the Agreement to July 31, 2025. Compensation remains the same and shall not exceed \$2,952,572.74. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
22. Vendor Services Agreement with Everett Hydraulics, Inc. for hydraulic maintenance and repair services at various locations on an as-needed basis. Compensation shall not exceed \$135,000 per Resolution No. R20240168 that awarded the bid. The Agreement shall commence on the date of execution and continue for two years.

i) RISK MANAGEMENT:

23. Personal Services Agreement with Stop Claims Corp. to provide professional services and administration of workers' compensation claims. Compensation is estimated to not exceed \$50,000. The Agreement shall commence on the date of execution and continue until December 31, 2025.
24. Amendment No. 4 to Personal Services Agreement No. C20210625 with Lisam America Inc. to provide SDSpro On-Demand (SaaS) Annual Lease Program which includes SDSpro Application, Unlimited Employee SDS Access via intranet, Integrated Backup, Web Inventory Manager License (WIM), and Chemical Authorization Request (CAR). This Amendment increases compensation by \$5,500 plus applicable taxes or fees for the 2025 renewal for a new total compensation amount not to exceed \$18,746 and extends the term to December 31, 2025. All other terms and conditions of the original Agreement and prior Amendments shall

remain in effect.

j) SUPERIOR COURT:

25. Amendment No. 1 to Personal Services Agreement No. C20230540 with Pacific Northwest Guardian Ad Litem to provide Guardian Ad Litem services for children who are the subject of an action under the Revised Code of Washington, Title 13. This Amendment updates Exhibit “B” and increases compensation for 2024 to \$276,000, and \$326,120 for 2025 for a new total compensation amount not to exceed \$602,120 for the entire term of the Agreement. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

2. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC WORKS:

1. Access Permit and Waiver from Sirios Timber Partners, L.P. to allow Skagit County access through Parcel No. P43142 to accomplish sediment removal and relocation and installation of large woody debris at the Mill Creek site. No compensation is associated with this Agreement. The Agreement shall commence on November 1, 2024 and continue until March 31, 2027.