

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. SUNDAY, OCTOBER 1, 2023:

- a) 10:00 a.m. - 3:00 p.m. Big Rock Park Grand Re-Opening Event (Big Rock Park, 15050 SR 9, Mount Vernon)

II. MONDAY, OCTOBER 2, 2023:

- a) 8:00 a.m. - 11:00 a.m. Department Budget Meetings
- b) *11:00 a.m. Pledge of Allegiance
- c) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
1. Public Comment (Specifically related to the agenda item)
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
1. Public Comment Period
 2. County and Individual Success Stories
 3. Miscellaneous
- e) *11:45 a.m. - 12:00 p.m. Proclamation Recognizing National Disability Employment Awareness Month
1. Public Comment (Specifically related to agenda item)
- f) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC

III. TUESDAY, OCTOBER 3, 2023:

- a) 1:00 p.m. - 3:00 p.m. Department Budget Meetings

IV. WEDNESDAY, OCTOBER 4, 2023:

- a) 8:00 a.m. - 11:00 a.m. Department Budget Meetings
- b) ~~2:00 p.m. - 3:00 p.m.~~ Department Budget Meetings (**Cancelled**)

V. THURSDAY, OCTOBER 5, 2023:

- a) 12:00 p.m. - 12:30 p.m. Presentation of Challenge Coin of Commendation (2911 E College Way, Mount Vernon)
- b) 2:30 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

Continued OVER...

SKAGIT COUNTY COMMISSIONERS' AGENDA

1. Call Public Meeting to Order/Roll Call
 2. Executive Session
 3. Reconvene Public Meeting/Adjournment
- c) 5:00 p.m. Skagit Women's Alliance and Network (SWAN) 2023 Woman of the Year Banquet (Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)

VI. FRIDAY, OCTOBER 6, 2023:

- a) *8:30 a.m. Pledge of Allegiance
- b) *8:30 a.m. - 9:15 a.m. Board of County Commissioners: Decisions on Closed Record Appeals
1. Deliberations/Possible Action: Decision on Closed Record Appeal No. PL23-0383 Submitted by Guemes Island Planning Advisory Committee Regarding the Hearing Examiner's Decision on Special Use Permit No. PL22-0603 for Young's Park Access and Material Stockpiling
 2. Deliberations/Possible Action: Decision on Closed Record Appeal No. PL23-0363 Submitted by Evergreen Islands and PL23-0380 Submitted by Sunset Lane Association Regarding the Hearing Examiner's Decision on Special Use Permit No. PL16-0556 for Lake Erie Gravel Mine Expansion
- c) 9:30 a.m. - 12:00 p.m. Commissioners' Briefing

FUTURE BID OPENINGS:

- Monday, October 16, 2023, 2:30 p.m. Computer Hardware with Annual Purchases Expected to Exceed \$50,000
- Monday, December 4, 2023, 1:00 p.m. Guemes Island Ferry Electric Project #ESMVGUE-1
- Tuesday, December 5, 2023, 11:00 a.m. Skagit County Courthouse Rooftop Jail Removal

REQUEST FOR PROPOSALS (RFP):

- Thursday, October 12, 2023, 3:30 p.m. Request for Proposals (RFP) to replace Skagit County's Backup and Recovery System
- Thursday, November 2, 2023, 3:30 p.m. Request for Proposals (RFP) for an Inmate Communication and Trust Account System at the Community Justice Center and Juvenile Detention Facilities

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

2. CONSENT AGENDA FOR MONDAY, OCTOBER 2, 2023 (items 1 through 36):

a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, September 26, 2023.
2. Record of the Proceedings for Wednesday, September 27, 2023.
3. Record of the Proceedings for Thursday, September 28, 2023.
4. Resolution to reappoint Rachel Richter to serve on the Upper Skagit Library Board of Trustees. Rachel Richter's term shall continue until December 31, 2027.

b) AUDITOR:

5. Amendment No. 1 to Sale and Purchase Agreement No. C20200362 with Runbeck Election Services, Inc. to purchase Agilis Sorting System equipment, including hardware components and accessories, and to obtain a software license and training. This Amendment reflects the contractor's change in name, resulting from new ownership, from Runbeck Election Services, Inc. to Lincoln Shields, a subsidiary of Black Mountain Investment Company. Compensation remains at an amount not to exceed \$374,000 plus any applicable taxes and fee adjustments. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until terminated.

c) BUDGET AND FINANCE:

6. Interlocal Cooperative Agreement with City of Anacortes to assist in providing library materials to the residents of unincorporated Skagit County during 2023. Compensation shall not exceed \$14,695. The Agreement shall commence on the date of execution and continue until December 31, 2023.

d) DISTRICT COURT:

7. Therapeutic Courts Interagency Agreement No. IAA24219 with Washington State Administrative Office of the Courts to identify individuals before their court with substance use disorders or other behavioral health needs and engage those individuals with community-based therapeutic interventions within the Court's jurisdiction. Compensation to Skagit County shall not exceed \$520,232. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.

e) FACILITIES MANAGEMENT:

8. Personal Services Agreement with ATS Automation, Inc. to provide building automation control system support, updates, and inspections at various Skagit County facilities. Compensation shall not exceed \$132,000. The Agreement shall commence on January 1, 2024 and continue until December 31, 2026.

f) GEOGRAPHIC INFORMATION SERVICES:

9. Interlocal Cooperative Agreement with City of Burlington to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 per year plus tax for the flights, and \$336 per year for seven Pictometry Connect Explorer licenses which may change in 2024 depending on the agency's needs. Total compensation to Skagit County shall not exceed \$11,542 plus tax. The Agreement shall commence on the date of execution and continue for two (2) years.

g) INFORMATION SERVICES:

10. Subscription Agreement with KnowBe4, Inc. for a one (1) year renewal for a subscription to security awareness training and phish simulations. Compensation shall not exceed \$9,995.67. The Agreement shall commence on November 1, 2023 and continue until October 31, 2024.
11. Subscription Agreement with SunView Software, Inc. for a one (1) year renewal for maintenance and support of the ChangeGear software. Compensation shall not exceed \$24,000. The Agreement shall commence on October 27, 2023 and continue until October 26, 2024.

h) PARKS, RECREATION AND FAIR:

12. Amendment No. 1 to Personal Services Agreement No. C20230060 with Semrau Engineering and Surveying, PLLC to provide civil engineering, land surveying and permitting services for the Northern State Recreation Area, Presentin Park, and other Parks as may be requested by the Parks and Recreation Director. This Amendment increases compensation by \$10,000 for a new total compensation amount not to exceed \$30,000 and extends the term of the Agreement from December 31, 2023 to December 31, 2024. All other terms and

conditions of the original Agreement shall remain in effect.

i) PROSECUTING ATTORNEY:

13. Settlement Agreement and Release with Continental Insurance Company for the former March Point Landfill Site. \$26,130.05 will be paid to Skagit County to pay for costs associated with the Clean-up Action Plan approved by the Washington State Department of Ecology. The Agreement shall be effective upon signature of all parties.
14. Amendment No. 3 to Personal Services Agreement No. C20180146 with Ogden Murphy Wallace, PLLC to provide outside legal counsel, advice, representation, and services to Skagit County regarding the Whitmarsh (aka March Point) landfill matter. This Amendment extends the term of the Agreement to continue until December 31, 2024, and increases compensation by \$60,000 to an amount not to exceed \$150,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) PUBLIC DEFENDER:

15. Personal Services Agreement with The Language Exchange, Inc. to provide interpreting, translation, and transcription services upon request from the Skagit County Public Defender. Compensation is based on a fee schedule and shall not exceed \$60,000. The Agreement is ratified to commence on January 1, 2023 and continue until December 31, 2024.

k) PUBLIC HEALTH:

16. Resolution authorizing the submission of an application to the Washington State Department of Commerce to stabilize newly arriving refugees from Ukraine, Afghanistan and elsewhere and to designate Public Health Director Keith Higman as the authorized representative to act in all official matters in connection with the application.
17. Interlocal Agreement with State of Washington Department of Veterans Affairs, WDVA Contract No. 305V-23-097, to clarify the collaborative roles and responsibilities with respect to Veterans' affairs in the County. WDVA and its representative Vet Corps members shall aid and assist the County in increasing awareness of Veteran's programs. Compensation shall not exceed \$3,000 for a site participation fee for one (1) Vet Corps representative. The Agreement is ratified to commence on September 1, 2023 and continue through June 30, 2024.
18. Interlocal Cooperative Agreement with Northwest Educational Services District 189 to provide assessment, planning, and program development for pre-k to grade 12 school-based behavioral health services in Skagit County in response to impacts resulting from the COVID-19 pandemic. Compensation shall not exceed \$500,000. The Agreement is ratified to commence on September 1, 2023 and continue until August 31, 2024.
19. Interlocal Cooperative Agreement with Sedro-Woolley School District to fund a school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that prevent or reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$79,000. The Agreement is ratified to commence on August 1, 2023 and continue through July 31, 2024.
20. Interlocal Cooperative Agreement with Mount Vernon School District to fund a school social worker and a migrant health nurse in order to develop and support the Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that prevent or reduce substance use and that target mental health promotion, prevention, and treatment, and to provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Skagit County shall reimburse the District an amount not to exceed \$103,000. The Agreement is ratified to commence on August 1, 2023 and continue through July 31, 2024.
21. Personal Services Agreement with Communities in Schools Whatcom-Skagit for the provision of programming to support low-and-moderate-income families, households that have been disproportionately impacted by COVID-19, and those whose academic achievement or low school attendance signals that they have obstacles that prevent them from succeeding in school. Compensation shall not exceed \$324,000. The Agreement is ratified to commence on September 1, 2023 and continue until August 31, 2024.
22. Professional Services Contract with the Washington State Health Care Authority (HCA) Contract No. K7102 for Criminal Justice Treatment Account (CJTA) Funded Treatment and Recovery Services. Compensation to Skagit County shall not exceed \$540,586. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2025.

l) PUBLIC WORKS:

23. Resolution initiating County Road Projects (CRP) and assigning CRP numbers.
24. Resolution to adopt the 2023 Annual Construction Program, Revision No. 2.
25. Resolution to authorize Skagit County to submit an application to seek grant funding assistance through the Washington State Recreation and Conservation Office (RCO) for RCO Project #21-1458R – Fisher Creek Restoration at Cedardale and Starbird.
26. Grant Agreement with Washington State Recreation and Conservation Office (RCO) Project No. 21-1458R for the Fisher Creek Restoration at Cedardale and Starbird Project to complete the restoration of two barrier culverts and associated fishways on Fisher Creek near Conway. Compensation to Skagit County shall not exceed \$3,980,984, and Skagit County will contribute \$705,350. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2027.
27. Interlocal Cooperative Agreement with City of Sedro-Woolley to allow the County and the City to work in cooperation on a portion of the City's 2023 Pavement and Pedestrian Improvements Project located on Cook Road. Compensation shall not exceed \$73,830. The Agreement shall commence on the date of execution and continue until December 31, 2024.
28. Street Waste Facility Use Agreement with Interwest Construction, Inc. to dispose of waste generated from cleaning streets and stormwater drainage systems. Contractor shall pay the established fees which are outlined in Skagit County's Solid Waste Disposal Rates. The Agreement shall commence on the date of execution and continue for two years.
29. Supplemental Agreement No. 1 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20220465 with Tran Tech Engineering LLC for the preparation of the complete Plans, Specifications and Estimate (PS&E) for the deck resurfacing, environmental permitting, bank restoration, and improvements to drainage at and around the bridge for the Bay View – Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5. This Supplemental Agreement updates the scope of work, consultant cost computations and indirect cost rates, and increases compensation by \$27,618 for a new total compensation amount not to exceed \$105,103. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.
30. Amendment No. 1 to Grant Agreement No. C20220442 with Washington State Recreation and Conservation Office through the Salmon Recovery Funding Board to help fund the Skagit Basin Fish Passage Final Designs, Project Number 22-1766P, for the design of eleven projects for future construction. This Amendment increases funding from \$958,800 to an amount not to exceed \$1,917,600. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.
31. Amendment No. 8 to Local Agency A & E Professional Services Cost Plus Fixed Fee Consultant Agreement No. C20170376, Project No. #ESMVGUE-1 with Glosten to provide design services for the replacement vessel for the Anacortes/Guemes Island route and support Skagit County through vessel procurement and construction. This Amendment updates the Scope of Services for Glosten to incorporate the Summary of Extra Work identified per Exhibit D-8, increases compensation by \$29,400 for a new total compensation amount not to exceed \$2,952,572.74, and extends the term of the Agreement to continue until July 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

m) SHERIFF:

32. Interlocal Cooperative Agreement between Skagit County Interlocal Drug Enforcement Unit (SCIDEU) and the City of Burlington (City) to further SCIDEU's goals and investigations to assist financially until the City has a police officer it can provide to SCIDEU. The City will provide \$10,000 each month until the Agreement is terminated. The Agreement shall commence on the date of execution and continue for one year, automatically renewing each year until terminated.
33. Personal Services Agreement with Theresa M. Baldwin, dba Precision Point Northwest Investigations LLC to provide background and interview services for potential and existing employees of the Skagit County Sheriff's Office and the Skagit County Community Justice Center. Compensation is based on an hourly rate schedule and shall not exceed \$45,000 per year plus any fees incurred in mailing or delivery and insurance premiums. The Agreement shall commence on the date of execution and continue until December 31, 2028.
34. Vendor Services Agreement with Bellevue Healthcare to provide rental of a bariatric hospital bed, bariatric mattress, electric patient lift and a bariatric lift sling. Compensation is based on a monthly rental rate and shall not exceed \$800 per month. The Agreement is ratified to commence on September 27, 2023 and shall continue until the equipment is returned.

35. Amendment No. 4 to Interlocal Cooperative Agreement No. C20230148 with the City of Oak Harbor to incorporate the City of Anacortes into The North Cascades Regional Special Weapons and Tactics Team (NCRS) for the purpose of setting operational standards. This Amendment incorporates the City of Anacortes into the NCRS. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue for one (1) year. The term of the Agreement may be extended for up to two (2) additional periods of five (5) years each. Extension of the Agreement shall be automatic unless one of the parties provides written notice of termination.
36. Amendment No. 1 to Interagency Agreement No. C20230055 with Washington State Patrol (WSP), WSP Agreement No.K18484, for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU) to provide office space at the SCIDEU facility for WSP's use. This Amendment terminates the Agreement effective October 31, 2023.

3. MISCELLANEOUS AGENDA (1 item):

a) PUBLIC HEALTH:

1. Amendment No. 1 to Personal Services Agreement No. C20230030 with Community Action of Skagit County to provide case management and emergency financial assistance to veterans, and to provide space for services at Skagit Vets Connect Center located at 160 Cascade Place in Burlington. This Amendment updates Exhibit "B" Compensation and increases compensation by \$171,325 for a new total compensation amount not to exceed \$313,088. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.