

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, OCTOBER 9, 2023:

- a) 8:45 a.m. - 10:00 a.m. Briefing - Planning and Development Services, Facilities Management, Central Services - Information Services, Geographic Information Services, Records Management, and Public Health
- b) 10:00 a.m. - 10:30 a.m. Monthly Briefing with Public Works
- c) 11:00 a.m. - 12:30 a.m. Skagit County Current Conditions Meeting for Flood Season 2023 - 2024 hosted by Department of Emergency Management
- d) *1:00 p.m. Pledge of Allegiance
- e) *1:00 p.m. - 1:15 p.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) *2:00 p.m. - 2:30 p.m. Proclamation Recognizing October 15, 2023 as White Cane Awareness Day
 - 1. Public Comment (Specifically related to the agenda item)
- h) 3:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. WEDNESDAY, OCTOBER 11, 2023:

- a) 7:00 a.m. - 9:00 a.m. Forest Advisory Board (FAB) Meeting hosted by FAB
- b) 10:00 a.m. - 10:45 a.m. Briefing with Innovative Environments

III. THURSDAY, OCTOBER 12, 2023:

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121 Freeway Drive, Mount Vernon)

IV. FRIDAY, OCTOBER 13, 2023:

- a) 9:00 a.m. - 10:00 a.m. Work Session with Emergency Medical Services
- b) 1:00 p.m. - 2:00 p.m. Commissioners Briefing
- c) 2:00 p.m. - 2:30 p.m. Skagit County Exit Conference with Washington State Auditor's Office hosted by Washington State Auditor's Office
- d) 2:30 p.m. - 4:00 p.m. Work Session with Human Resources

V. SATURDAY, OCTOBER 14, 2023:

- a) 3:00 p.m. Dedication of La Conner Swinomish Library (520 Morris Street, La Conner)

Continued OVER...

FUTURE BID OPENINGS:

- Monday, October 16, 2023, 2:30 p.m. Computer Hardware with Annual Purchases Expected to Exceed \$50,000
Monday, December 4, 2023, 1:00 p.m. Guemes Ferry Electric Project #ESMVGUE-1
Tuesday, December 5, 2023, 11:00 a.m. Skagit County Courthouse Rooftop Jail Removal

REQUEST FOR PROPOSALS (RFP):

- Thursday, October 12, 2023, 3:30 p.m. Request for Proposals (RFP) to replace Skagit County's Backup and Recovery System
Thursday, November 2, 2023, 3:30 p.m. Request for Proposals (RFP) for an Inmate Communication and Trust Account System at the Community Justice Center and Juvenile Detention Facilities

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, October 9, 2023 (items 1 through 31):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 2, 2023.
2. Record of the Proceedings for Tuesday, October 3, 2023.
3. Record of the Proceedings for Wednesday, October 4, 2023.
4. Record of the Proceedings for Thursday, October 5, 2023.
5. Record of the Proceedings for Friday, October 6, 2023.

b) ASSIGNED COUNSEL:

6. Personal Services Agreement with Sarah Hayne, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel, Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Cases include Class A, Class B, and Class C felonies, homicides, dependency type cases, misdemeanors and gross misdemeanors for adults and juveniles. Compensation shall not exceed \$150,000. The Agreement is ratified to commence on October 1, 2023 and shall continue until December 31, 2024.

c) AUDITOR:

7. End User License Agreement with Electask LLC to purchase task management computer software to schedule, track election tasks, checklists and statutory requirements. Compensation will be a one-time fee of \$1,370 with a yearly fee of \$3,267. The Agreement shall commence on the date of execution and continue for two (2) years.

d) FACILITIES MANAGEMENT:

8. Resolution to call for bids for custodial cleaning and paper supplies. The bid opening is scheduled to take place on Monday, October 30, 2023 at 2:30 p.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
9. Personal Services Agreement with GeoTest Services, Inc. to provide subsurface information at the project site to be used in the design phase for the Crisis Stabilization Center located on Parcel No. P104178, State Route 20 in Sedro-Woolley. Compensation is based on a fee schedule and shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue for two (2) years with the option to for one (1) additional year.

e) INFORMATION SERVICES:

10. Amendment No. 2 to Personal Services Agreement No. C20210300 with Code Publishing, Inc. to provide Codifications of Skagit County Code as approved by the Skagit County Board of Commissioners and both web site and paper copies of the Skagit County Code as identified in the Scope of Work. This Amendment removes the delivery of printed materials from the Scope of Work. Compensation remains the same and shall not exceed \$6,400. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.
11. Resolution to call for bids for maintenance of existing Skagit County printers and copiers included but not limited to automatic delivery of toners and meter readings. The bid opening is scheduled to take place on Tuesday, November 7, 2023 at 11:45 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

f) OFFICE OF JUVENILE COURT:

12. Interlocal Cooperative Agreement with Sedro-Woolley School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$7,686. The Agreement is ratified to commence on September 1, 2023 and continue through August 31, 2024.
13. Agreement No. 2363-48796, a Consolidated Contract with the Washington State Department of Children, Youth and Families (DCYF) to provide funding to the Office of Juvenile Court to support Block Grant programs for juvenile offenders, which include but are not limited to the following: Consolidated Juvenile

Services At-Risk, Special Sex Offender Disposition Alternative, Chemical Dependency and Mental Health Disposition Alternative, Suspended Disposition Alternative, Community Juvenile Accountability Act/Evidence Based Programs, and Promising Programs. Compensation to Skagit County is estimated to not exceed \$354,534 for the entire term of the Agreement. The Agreement is ratified to commence on July 1, 2023, and continue until June 30, 2025.

g) PARKS, RECREATION AND FAIR:

14. Vendor Services Agreement with Johnny's Septic Service, Inc. to provide septic services at the following Skagit County Parks: Donovan Park, Sharpe Park, Samish Island Park, Clear Lake Beach, Northern State Recreation Area, Swinomish Boat Launch, Howard Miller Steelhead Park (Rockport), Pressentin Park (Marblemount) and others as directed. Compensation is based on a fee schedule shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue for one (1) year.

h) PUBLIC HEALTH:

15. Personal Services Agreement with Anacortes Family Center to plan, manage, and operate a temporary low-barrier shelter provided through a motel voucher program and provide Rapid Re-Housing services to quickly move households experiencing homelessness to permanent housing. Compensation is based on a reimbursement schedule and shall not exceed \$224,833. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
16. Amendment No. 1 to Personal Services Agreement No. C20230317 with Family Promise of Skagit Valley to operate a family shelter and make referrals to behavioral health supports as appropriate for households and children. This Amendment adds GL expenditure codes 165-596-0206-4110, 165-596-02-07-4110, and other GL codes as necessary, changes the Scope of Work to include Consolidated Homeless Grant (CHG) guidelines and increases compensation from \$34,800 to an amount not to exceed \$74,283. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
17. Facility Use Agreement with McIntyre Hall Performing Arts and Conference Center for use of the facility for the North Star Project Convening event on November 29, 2023. Compensation shall not exceed \$7,000. The Agreement shall commence on November 2, 2023 and continue until December 30, 2023.
18. Personal Services Agreement with Sedro-Woolley School District to fund a master's level school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that reduce substance use/disorders that target mental health promotion, prevention, and treatment, and provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Compensation shall not exceed \$80,000. The Agreement is ratified to commence on September 1, 2023 and continue through August 31, 2024.
19. Amendment No. 1 to Personal Services Agreement No. C20230289 with Community Action of Skagit County to provide diversion services, including one-time support, short-term services, and financial assistance to households who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. This Amendment adds GL expenditure codes 165-596-0205-4110, 165-596-02-01-4110, other GL codes as necessary, changes the Scope of Work to include Consolidated Homeless Grant (CHG) guidelines, increases funding assistance from three (3) households to six (6) households and increases compensation from \$99,596 to an amount not to exceed \$178,555. The term remains the same and shall continue until June 30, 2024.
20. Interlocal Agreement with Washington State Department of Children, Youth, and Families (DCYF) DCYF Agreement No. 24-1173 to provide high quality home visiting services to vulnerable families for the purpose of improving outcomes for participants and strengthening coordination of services. Compensation shall not exceed \$438,494.60. The Agreement is ratified to commence on July 1, 2023 and continue until July 31, 2024.
21. Amendment No. 1 to Personal Services Agreement No. C20230321 with Housing Authority of Skagit County to provide emergency shelter and tenant-based rental assistance to farmworkers and their families who are homeless or at risk of being homeless. This Amendment adds GL expenditure codes 165-596-0205-4110, 165-596-004-962, 165-596-02-01-4110, and other GL codes as necessary. Compensation remains the same and shall not exceed \$45,847. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
22. Amendment No. 1 to Personal Services Agreement No. C20230282 with Welcome Home Skagit to provide a year-round low-barrier drop-in day shelter service at Salem Lutheran Church, located at 2529 North Laventure Road in Mount Vernon. This Amendment adds GL expenditure codes 116-552-10-44-4110, 165-596-004-962, 165-596-02-07-4110, and other GL codes as necessary, changes the Scope of Work to include

Consolidated Homeless Grant (CHG) guidelines and increases compensation from \$140,800 to an amount not to exceed \$242,356. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.

23. Personal Services Agreement with Steps for Child Development (Toddler Learning Center dba TLC) to provide early intervention services for eligible infants and toddlers with developmental delays and their families living in Skagit County. Compensation shall not exceed \$20,000. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
24. Amendment No. 1 to Personal Services Agreement No. C20230319 with Skagit Domestic Violence and Sexual Assault Services to operate its twenty 20-unit confidential emergency shelter that provides housing for women and children fleeing domestic violence. This Amendment adds GL expenditure codes 165-596-02-01-4110, 165-596-0206-4110, and other GL codes as necessary. Compensation remains the same and shall not exceed \$64,802. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
25. Interlocal Cooperative Agreement with Anacortes School District to fund a master’s level school social worker in order to develop and support the Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that reduce substance use/disorders, that target mental health promotion, prevention, and treatment, and provide workforce development opportunities for district employees addressing behavioral, social and emotional determinants of health and learning. Compensation from Skagit County shall not exceed \$76,000. The Agreement is ratified to commence on August 1, 2023 and continue until July 31, 2024.

i) PUBLIC WORKS:

26. Interlocal Cooperative Agreement with the City of Burlington for the County to provide reimbursable services on behalf of the City regarding the development and implementation of a stormwater source control program intended to satisfy the requirements of the City’s National Pollutant Discharge Elimination System (NPDES) Western Washington Phase II Municipal Stormwater Permit. Compensation to Skagit County shall not exceed \$46,255.44 annually. The Agreement is ratified to commence on August 1, 2023 and continue until December 31, 2025.
27. Amendment No. 3 to Grant Agreement No. C20210413 with Washington State Recreation and Conservation Office (RCO) Project No. 20-1367P for the Debays Slough Feasibility Assessment to complete feasibility of the re-establishment (full or partially) of the hydraulic connection to the mainstem, including a detailed existing conditions assessment and 3-5 alternatives for restoration. This Amendment changes the Project Sponsor from Skagit County to Washington Department of Fish and Wildlife. Compensation to Skagit County remains the same and shall not exceed \$247,241.90. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
28. Local Agency Standard Consultant Agreement with David Evans and Associates, Inc. to provide professional engineering, environmental, and other related work for the design of the Skagit River Marblemount Bridge Project #ES40070-5. This contract was procured by Resolution No. R20230101 through the Request for Qualifications for Professional Engineering and Environmental Services and other related work for designing and rehabilitating deficient elements of the Skagit River Marblemount Bridge project #ES40070-5. Compensation shall not exceed \$1,698,707. The Agreement shall commence upon the date of execution and continue until December 31, 2025.
29. Interlocal Cooperative Agreement with the City of Burlington to establish receipt and use of funds provided by the City of Burlington’s Agricultural Heritage Credit Program for use by the Skagit County Farmland Legacy Program. The Agreement shall commence on date of execution and continue in perpetuity.

j) SHERIFF:

30. Amendment No. 1 to Interlocal Cooperative Agreement with the City of Oak Harbor for the creation of The North Cascades Regional Special Weapons and Tactics Team (NCRS) for the purpose of setting operational standards. This Amendments incorporates the City of Sedro-Woolley into the NCRS Team. There is no compensation associated with this Amendment or the Agreement. This Amendment also extends the term of the Agreement from December 31, 2023 to a term of up to two (2) additional periods of five (5) years each. All other terms and conditions of the original Agreement shall remain in effect.
31. Hold Harmless Agreement with the Port of Skagit for the privilege of conducting operations on or about Port property in October. There is no compensation associated with this Agreement. The Agreement shall commence on October 16, 2023 and continue until October 27, 2023.

2. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC WORKS:

1. Farmland Legacy Program Grant Deed of Conservation Easement between Colleen H. Fisher, Grantor, and Skagit County, Grantee. The Conservation Easement protects 40.1 acres of agricultural land and eliminates one (1) residential development right. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. Compensation shall not exceed \$85,000. The Agreement commences on mutual execution and continues in perpetuity.