

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, OCTOBER 14, 2024:

- a) *8:00 a.m. Pledge of Allegiance
- b) *8:00 a.m. - 8:15 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to agenda item)
- c) 8:45 a.m. - 9:45 a.m. Briefing - Planning and Development Services, Facilities Management, and Public Health
- d) 10:00 a.m. - 10:30 a.m. Briefing - Public Works
- e) 10:30 a.m. - 11:00 a.m. Briefing - Central Services
- f) 2:15 p.m. - 3:15 p.m. Skagit 911 Executive Session (Job Applicant - RCW 42.30.110(1)(g). (Review qualifications of job applicant)
- ~~g) 4:30 p.m. - 5:30 p.m. Skagit 911 Special Board Meeting (Skagit 911, 2911 East College Way, Mount Vernon) (**Meeting cancelled**)~~

II. TUESDAY, OCTOBER 15, 2024:

- a) *8:30 a.m. Pledge of Allegiance
- b) *8:30 a.m. - 9:00 a.m. Proclamation Recognizing October 15, 2024 as White Cane Awareness Day
- c) *9:00 a.m. - 9:30 a.m. Proclamation Recognizing October as National Disability Employment Awareness Month
- d) *10:00 a.m. - 11:30 a.m. Strategic Plan Key Focus Areas (KFA) Progress Quarterly Update
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- f) 1:30 p.m. - 4:30 p.m. Work Session with Budget and Finance

III. WEDNESDAY, OCTOBER 16, 2024:

- a) 9:00 a.m. Skagit Council of Governments (SCOG) - Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- b) 9:30 a.m. Skagit Council of Governments (SCOG) - Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SCOG)
- c) 11:00 a.m. Skagit Transit (SKAT) Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington with remote option hosted by SKAT)

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- d) 5:00 p.m. Anacortes Chamber of Commerce Candidate Forum (Anacortes City Hall, Council Chambers, 904 6th Street, Anacortes)

IV. THURSDAY, OCTOBER 17, 2024:

- a) 5:30 p.m. Skagit Women's Alliance and Network (SWAN) 40th Annual Woman of the Year Banquet and Award Ceremony (Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)

V. FRIDAY, OCTOBER 18, 2024:

- a) 11:00 a.m. - 12:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
1. Call Public Meeting to Order
2. Executive Session
3. Reconvene Public Meeting for the Sole Purpose of Adjournment
- b) 1:30 p.m. - 3:00 p.m. Commissioners Briefing
- c) 3:00 p.m. - 4:00 p.m. Work Session with Public Works
- d) 5:30 p.m. Skagit Domestic Violence and Sexual Assault Services (DVSAS) Fall into Awareness Fundraiser (Maplehurst Farm, 18495 Dike Road, Mount Vernon)

FUTURE BID OPENING:

Monday, October 28, 2024, 12:00 p.m. Purchase and Assembly of (QTY 3) Marine Diesel Engine Packages for the Vehicle and Passenger M/V Guemes Project No. #FE8-60

FUTURE PUBLIC HEARINGS:

Monday, October 21, 2024, 1:30 p.m. To Consider Testimony Regarding an Interim Ordinance Declaring an Emergency and Adopting a Moratorium on the Acceptance of Permit Applications for Major Utility Development Projects Involving Electrical Energy Generation or Storage on Skagit County Agricultural (Ag-NRL) Lands

Monday, October 28, 2024, 11:00 a.m. To Consider Testimony Regarding a Proposal to Adopt a System of Rates and Charges for Calendar Years 2025 through 2034, and an Estimated Budget for 2025 on Parcels within the Skagit Conservation District

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, OCTOBER 14, 2024 (items 1 through 30):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 7, 2024.
2. Record of the Proceedings for Tuesday, October 8, 2024.
3. Record of the Proceedings for Wednesday, October 9, 2024.
4. Record of the Proceedings for Friday, October 11, 2024.
5. Resolution appointing Janet Heva to an unexpired term ending September 30, 2026 on the Skagit County Tourism Promotion Area Advisory Board.

b) ASSIGNED COUNSEL:

6. Personal Services Agreement with Victory Legal Services PLLC to provide indigent defense representation to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Compensation is based on a rate schedule and shall not exceed \$75,000. The Agreement is ratified to commence on August 1, 2024 and continue until December 31, 2024.

c) BUDGET AND FINANCE:

7. Amendment No. 2 to Interlocal Cooperative Agreement No. C20220298 with the City of Mount Vernon to award \$500,000 of Economic Development/Public Facilities Projects grant funds for the Mount Vernon Library Commons-Commercial Kitchen Project. This Amendment extends the term of the Agreement from December 15, 2024 to December 31, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

d) FACILITIES MANAGEMENT:

8. Personal Services Agreement with EEI Building Performance to provide LEED qualified commissioning authority to commission MEP systems during construction at the Skagit County Star Center located at 1430 State Route 20 in Sedro-Woolley. Compensation is based on a fee schedule and shall not exceed \$18,700. The Agreement shall commence on the date of execution and continue for two (2) years with the option to extend for one (1) additional year.
9. Personal Services Agreement with Bureau Veritas Technical Assessments LLC to provide ADA Compliance and Transition Planning assessment services at selected Skagit County facilities. Compensation is based on a fee schedule and shall not exceed \$29,838.50. The Agreement shall commence on the date of execution and continue for one (1) year.
10. Vendor Services Agreement with Pacific Style Landscapes, Inc. to supply all labor, materials, equipment, and supervision for snow removal service (as needed) at the Skagit County Evaluation and Treatment Center (Stabilization Campus) located at 1420 State Route 20 in Sedro-Woolley. Compensation is based on a fee schedule and shall not exceed \$30,000. The Agreement shall commence on the date of execution and continue for two (2) years with the option to extend for one (1) additional year.

e) HUMAN RESOURCES:

11. Resolution to adopt the Standard Medical Plan 500 (SMP500), Qualified High Deductible Health Plan (QHDHP), and Law Enforcement Officers' and Fire Fighters' Retirement Systems Plan 1 (LEOFF1) medical plans.
12. Resolution to adopt Amendment No. 1 to the Standard Medical Plan 500 (SMP500), Qualified High Deductible Health Plan (QHDHP), and Law Enforcement Officers' and Fire Fighters' Retirement Systems Plan 1 (LEOFF1) medical plans.

f) INFORMATION SERVICES:

13. Subscription Agreement with KnowBe4, Inc. for a one (1) year renewal for a subscription to security awareness training and phish simulations. Compensation shall not exceed \$9,995.67. The Agreement shall commence on November 22, 2024 and continue until November 21, 2025.
14. Resolution declaring a sole source provider of VertiGIS Studio and GeoCortex from VertiGIS North America Ltd. for a web GIS framework for Esri's ArcGIS platform used by Skagit County Geographic Information Services Department and to waive the bidding procedures outlined in RCW 36.32.245.
15. Resolution awarding the bid for Getac Computer Hardware to Wireless Access Technologies in the amount of \$171,901.60. The bid opening occurred on October 7, 2024.

16. Vendor Services Agreement with NW Tel, LLC to provide all labor and materials for the addition of networking infrastructure needed at Skagit County's Mount Vernon Senior Center building. Compensation shall not exceed \$1,800. The Agreement shall commence on the date of execution and continue until December 31, 2024.

g) OFFICE OF JUVENILE COURT:

17. Skagit Detention Center Educational Program Agreement for Educational Instructional Services with Northwest Educational Service District 189. There is no compensation associated with this Agreement. The Agreement is ratified to commence on September 1, 2024 and continue until August 31, 2025.

h) PARKS, RECREATION AND FAIR:

18. Amendment No. 4 to Personal Services Agreement No. C20200490 with Equinox Research and Consulting International, Inc. (ERCI) to provide up to thirty (30) days of archeological monitoring both on the terrace and in the flood plain where needed for the Pressentin Park Project. This Amendment extends the term of the Agreement from December 31, 2024 to December 31, 2025. Compensation remains the same and shall not exceed \$50,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
19. Personal Services Agreement with Washington Trails to provide trail maintenance volunteers, tools, and crew leaders necessary to train them in the techniques of trail maintenance and construction for sixteen (16) work events at Big Rock Park and other Skagit County Parks as assigned. Compensation is based on a reimbursement rate schedule and shall not exceed a total of \$28,000. The Agreement shall commence on the date of execution and continue until December 31, 2025.
20. Amendment No. 1 to Personal Services Agreement No. C20230141 with Reichhardt & Ebe Engineering Inc. to provide professional services for the conceptual design and alternatives review for repair and/or replacement of County infrastructure that sustained damage in the November 2021 flood event. The three (3) specific locations are for Pressentin Park located in Marblemount, Challenger Road culvert located where the Cascade Trail crosses an unnamed creek near Challenger Road in Concrete and the Muddy Creek Bridge near Hamilton. This Amendment extends the term from December 31, 2024 to December 31, 2025. Compensation remains the same and shall not exceed \$532,398.80. All other terms and conditions of the original Agreement shall remain in effect.
21. Vendor Services Agreement with Northwest Playground Equipment, Inc. to provide and install playground equipment at Skagit Valley Playfields. Compensation shall not exceed \$179,703.08 including applicable taxes. The Agreement shall commence on the date of execution and continue for one (1) year.

i) PUBLIC HEALTH:

22. Amendment No. 1 to Personal Services Agreement No. C20230144 with Catholic Community Services of Western Washington to provide housing support services and overall management of Skagit County Permanent Supportive Housing, located at 1925 East College Way in Mount Vernon. This Amendment adds on-site security services as an eligible cost under the Agreement. Compensation remains the same and shall not exceed \$4,855,790. The term remains the same and shall continue until March 31, 2028. All other terms and conditions of the original Agreement shall remain in effect.
23. Interagency Agreement with Washington State Department of Agriculture (WSDA) Contract No. K5569 to increase food security in Skagit County. Funds will be subcontracted to two (2) local agencies that will purchase and distribute emergency food to those in need. Compensation to Skagit County shall not exceed \$101,931.84. The Agreement is ratified to commence on August 16, 2024 and continue until June 30, 2025.

j) PUBLIC WORKS:

24. Vendor Services Agreement with Industrial Mowing and Spraying to provide mowing and brush clearing services at the Whitmarsh/March's Point Landfill Remediation Site located at March's Point (Whitmarsh) Landfill in Anacortes. Compensation shall not exceed \$18,000. The Agreement shall commence on the date of execution and continue for one (1) year.
25. Resolution for approval of plans and specifications and calling for bids for the 2025 Haul Out and Maintenance for Vehicle and Passenger Ferry M/V Guemes, Project #FEH025-1. The bid opening is scheduled to take place on Tuesday, November 12, 2024 at 1:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room located at 1800 Continental in Mount Vernon. Attendance will be in-person by computer, tablet, or smartphone: [Zoom Link](#) or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.

26. Letter Agreement to provide fixed price grant funding from The Nature Conservancy for the removal of a culvert and replacement of a bridge on Little Fisher Creek to improve fish passage. Compensation to Skagit County shall not exceed \$7,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.
27. Resolution to issue a Request for Qualifications for Professional Engineering, Environmental, and Right of Way Services for the North Osterman Creek Crossing Project No. EO212-318; FEMA Project No. 45993 DR-WA-188906. The closing date for submittal of qualifications is 4:00 p.m. on Thursday, November 7, 2024.
28. Resolution to close Cedardale Road to through traffic at milepost 0.988 to allow for work to be completed on the Fisher Creek Restoration at Cedardale and Starbird Project. The roadway will be closed for approximately three hundred fifty-three (353) calendar days, beginning on October 28, 2024, or dates thereabout to be determined by the County Engineer.
29. Vendor Services Agreement with New Restoration and Recovery Service, LLC dba AQUALIS to perform inspection and diagnostic service at the Guemes Island Ferry Terminal Lift Station. Compensation shall not exceed \$4,100 plus applicable taxes. The Agreement is ratified to commence on October 8, 2024 and continue for one (1) year.

k) RISK MANAGEMENT:

30. Vendor Services Agreement with Cascade Mold Inspection LLC to provide comprehensive mold inspection(s) air analysis at the Skagit County Office of Juvenile Court building located at 611 South Second Street in Mount Vernon. Compensation is based on a rate schedule and shall not exceed \$1,000.96. The Agreement shall commence on the date of execution and continue until December 31, 2024.