

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, OCTOBER 16, 2023:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works and Department of Emergency Management
- b) *10:00 a.m. - 11:00 a.m. Flood Awareness Week Kick-Off – Julie de Losada, DEM Chief
 - 1. *Discussion/Public Comment/Possible Action: Proclamation Recognizing October 16 to October 20, 2023 as Flood Awareness Week
 - 2. Flood Awareness Week Work Session with Army Corps of Engineers
- c) 11:00 a.m. - 2:00 p.m. Martha's Place Blessing and Dedication (1925 East College Way, Mount Vernon)
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- e) *1:30 p.m. Pledge of Allegiance
- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- g) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, OCTOBER 17, 2023:

- a) 8:00 a.m. - 10:30 a.m. Skagit County Flood Awareness Week Meet and Greet (Dike District 12, 1317 South Anacortes Street, Burlington)
- b) *10:30 a.m. Pledge of Allegiance
- c) *10:30 a.m. - 11:30 a.m. Strategic Plan KFA Progress Quarterly Update
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- e) 12:00 p.m. - 1:00 p.m. Tyler Project Team Appreciation Lunch
- f) *1:30 p.m. - 2:00 p.m. Public Works – Grace Kane, Director:
 - 1. Cook Road Presentation
 - 2. Miscellaneous
- g) *2:00 p.m. - 3:00 p.m. Seattle City Light Relicensing Update

III. WEDNESDAY, OCTOBER 18, 2023:

- a) 9:00 a.m. Skagit Council of Governments – Transportation Policy Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SCOG)

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- b) 10:00 a.m. Skagit Council of Governments –Board Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SCOG)
- c) 11:00 a.m. Skagit Transit Board of Directors Meeting (Burlington City Council Chambers, 833 South Spruce Street, Burlington and hosted remote by SKAT)

IV. THURSDAY, OCTOBER 19, 2023:

- a) 7:30 a.m. - 8:00 p.m. Washington State Association of Counties Legislative Steering Committee Regional Meeting Tour (Various locations in Whatcom and Skagit Counties)
- b) 1:30 p.m. - 4:30 p.m. Flood Awareness Tabletop Exercise (DEM Office, 2911 East College Way, Suite B, Mount Vernon)

V. FRIDAY, OCTOBER 20, 2023:

- a) 11:00 a.m. - 12:00 p.m. Commissioners' Briefing
- b) 3:00 p.m. - 4:00 p.m. Flood Awareness Week Wrap Up

MONDAY, October 16, 2023:

BID OPENING (Clerk of the Board and Staff)

*2:30 p.m. (or soon thereafter)

Computer Hardware with Annual Purchases Expected to Exceed \$50,000

FUTURE BID OPENINGS:

- Monday, October 30, 2023, 2:30 p.m. Custodial Cleaning and Paper Supplies
- Tuesday, November 7, 2023, 11:45 a.m. Maintenance of Existing Skagit County Printers and Copiers Included but not Limited to Automatic Delivery of Toners and Meter Readings
- Monday, December 4, 2023, 1:00 p.m. Guemes Island Electric Ferry Project #ESMVGUE-1
- Tuesday, December 5, 2023, 11:00 a.m. Skagit County Courthouse Rooftop Jail Removal

REQUEST FOR PROPOSALS (RFP):

- Thursday, November 2, 2023, 3:30 p.m. Request for Proposals (RFP) for an Inmate Communication and Trust Account System at the Community Justice Center and Juvenile Detention Facilities

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, October 16, 2023 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 9, 2023.
2. Record of the Proceedings for Wednesday, October 11, 2023.
3. Record of the Proceedings for Friday, October 13, 2023.
4. Resolution to appoint Carol Thomas to fill the vacancy on the Lodging Tax Advisory Committee which was vacated by Cindy Verge.
5. Resolution to reappoint Timothy Howland to the Central Skagit Rural Partial-County Library District Board of Trustees for an additional five-year term. Mr. Howland's new term will expire on March 24, 2029.

b) ASSIGNED COUNSEL:

6. Personal Services Agreement with Snohomish County Public Defender Association to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Cases include Class A (including homicides), Class B, and Class C felonies for adults and juveniles. Compensation shall not exceed \$381,600 for 120 cases per year and is based on a rate schedule. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
7. Personal Services Agreement with Sarah Hayne, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel, Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Cases include Class A, Class B, and Class C felonies, homicides, dependency type cases, misdemeanors and gross misdemeanors for adults and juveniles. Compensation shall not exceed \$150,000. The Agreement is ratified to commence on October 1, 2023 and shall continue until December 31, 2024.

c) FACILITIES MANAGEMENT:

8. Amendment No. 1 to Vendor Services Agreement No. C20220488 with Pacific Style Landscapes, Inc. to provide snow removal services at the Evaluation and Treatment Center in Sedro-Woolley. This Amendment extends the term of the Agreement by one year to continue through November 20, 2024. Compensation remains the same and shall not exceed \$10,000 including sales tax. All other terms and conditions of the original Agreement shall remain in effect.

d) INFORMATION SERVICES:

9. Amendment No. 2 to Agreement No. C20200398 with NPDESPro, LLC for use of their stormwater permit tracking software to allow users to track compliance with the Phase II Municipal Stormwater Permit. This Amendment grants an additional module to Skagit County (Pollution and Prevention Visits) for use by the Public Health Department and increases compensation by \$2,000 for an initial configuration fee and also increases annual compensation from \$17,150 to \$21,650 per year plus tax. The term shall continue until canceled. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
10. Vendor Services Agreement with RFI Enterprises, Inc. for door and gate access control additions for a new, secure elections area. Compensation shall not exceed \$49,900. The Agreement shall commence on the date of execution and continue for one year.

e) PARKS, RECREATION AND FAIR:

11. Amendment No. 1 to Interlocal Cooperative Agreement No. C20180385 with Skagit Valley College (SVC) to enter into further phased development efforts for the Skagit Playfields soccer facilities. This Amendment reestablishes the Agreement and updates the project costs incurred by the parties. Each party shall be responsible for its own portion of Project costs. This Amendment is ratified to commence on December 31, 2021 and shall continue until December 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.

f) PUBLIC HEALTH:

12. Resolution to approve the submission of the 2023 Skagit County Criminal Justice Treatment Account Plan to the Washington State Health Care Authority.

g) PUBLIC WORKS:

13. Resolution authorizing Chair Wesen to electronically sign the submission of a Grant Agreement with the Washington State Department of Ecology (No. SEANWS-2023-SkCoPW-00003) to provide funding in the amount of \$123,000 to support Skagit County Marine Resources Committee operations and projects including Fidalgo Bay Day and Pinto Abalone Recovery.
14. Grant Agreement with the Washington State Department of Ecology (No. SEANWS-2023-SkCoPW-00003) to provide funding in the amount of \$123,000 to support Skagit County Marine Resources Committee operations and projects including Fidalgo Bay Day and Pinto Abalone Recovery. The Agreement is ratified to commence on October 1, 2023 and shall continue until September 30, 2025.
15. Interlocal Cooperative Agreement with the City of Anacortes to perform work and provide materials and equipment upon request for roadway maintenance activities. This Agreement will allow the City of Anacortes and Skagit County to perform minor projects as requested by either party on a reimbursable basis. In addition, 9% of the total cost will be added for overhead costs for accounting, billing, and administrative services. The Agreement shall commence on the date of execution and continue until December 31, 2023.
16. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with KPFF Consulting Engineers for Professional Engineering, Environmental, and Right-of-Way Services work for the design of the new Thomas Creek Bridge, Bridge No. 40113, Project No. ES40113-2. Compensation shall not exceed \$762,858. The Agreement shall commence on the date of execution and continue until December 31, 2026.
17. Vendor Services Agreement with Brett Engholm Trucking, Inc. to haul habitat logs for the Barrel Springs project and other restoration projects. Compensation shall not exceed \$9,000. The Agreement is ratified to commence on September 25, 2023 and shall continue until December 31, 2024.
18. Amendment No. 1 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program work plan. This Amendment increases compensation to Skagit County by \$47,000 and shall not exceed the total of \$287,000. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement shall remain in effect.
19. Amendment No. 4 to Personal Services Agreement No. C20210281 with Herrera Environmental Consultants to complete an alternatives analysis, preliminary, and final design for the Lorenzen Creek Stormwater Improvement Project. This Amendment extends the term of the Agreement by one year and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

h) SHERIFF:

20. Amendment No. 2 to Interlocal Cooperative Agreement No. C20230148 with the City of Oak Harbor to incorporate the City of Burlington into The North Cascades Regional Special Weapons and Tactics Team (NCRS) for the purpose of setting operational standards. There is no compensation associated with this Amendment. The Amendment shall commence on the date of execution and continue until April 3, 2034. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
21. Amendment No. 5 to Personal Services Agreement No. C20190194 with Skagit Animals In Need to provide shelter services for horses and other livestock. Services shall include housing, vet care, farrier care, feeding, holding animals involved in criminal cases, adoption, euthanasia, and proper disposal of animals on a seven-day a week basis. This Amendment extends the term of the Agreement from December 31, 2023 to December 31, 2024. Compensation remains the same and shall not to exceed \$50,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
22. Master Agreement with Assisted Patrol, LLC to lease two (2) bait devices to track criminal activity. Compensation shall not exceed \$4,000 plus applicable taxes. The Agreement shall commence on December 1, 2023, and continue until November 30, 2024.

2. MISCELLANEOUS AGENDA (items 1 through 4):

a) HUMAN RESOURCES:

1. Collective Bargaining Agreement between Skagit County and Inlandboatmen’s Union of the Pacific, effective through December 31, 2025.

b) PUBLIC HEALTH:

2. Personal Services Agreement with Community Action of Skagit County to provide administration of the Tenant-Based Rental Assistance Program (TBRA) for individuals who have behavioral health disorders and to

provide case management support for households receiving assistance through the TBRA Program. Compensation shall not exceed \$30,000. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.

3. Amendment No. 1 to Personal Services Agreement No. C20230306 with Community Action of Skagit County to staff and operate its ten (10) unit interim housing Family Development Center. This Amendment updates the Scope of Work to include Washington State Department of Commerce's most recent Consolidated Homeless Grant Guidelines and updates GL expenditure codes. Compensation remains the same and shall not exceed \$253,303.73. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.

c) PUBLIC WORKS:

4. Letter regarding the disbursement of funds for the Farmland Legacy Grant Deed of Conservation Easements C20230366 and C20230367 with Alexander E. Ball.