

SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone:

<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>

Or by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

I. MONDAY, OCTOBER 18, 2021:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Administrative Services, Public Works, Public Health, and Department of Emergency Management
- b) *10:30 a.m. - 11:00 a.m. Proclamation Recognizing October as Disability Employment Month
- c) 11:00 a.m. - 12:00 p.m. Monthly Briefing - Planning and Development Services
- d) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

I. TUESDAY, OCTOBER 19, 2021:

- a) *8:30 a.m. - 9:30 a.m. Public Works – Dan Berentson, Director:
 - 1. Public Hearing: To Consider Testimony Regarding an Application for a Non-Exclusive Telecommunications Franchise Agreement with City of Burlington
 - 2. Possible Action: Resolution Authorizing the Execution of a Franchise Agreement with the City of Burlington
 - 3. Possible Action: Non-Exclusive Telecommunications Franchise Agreement with the City of Burlington for the Provision of Network Services Including Telecommunications Service. The Term of the Franchise Agreement shall be 10 Years from the Date of Execution
- b) 10:00 a.m. - 11:00 a.m. Work Session with Planning and Development Services
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- d) *1:30 p.m. - 3:30 p.m. Board of Health Quarterly Meeting

II. WEDNESDAY, OCTOBER 20, 2021:

- a) 9:30 a.m. Meet & Greet HollyFrontier (The Majestic Inn, 419 Commercial Avenue, Anacortes)
- b) 11:30 a.m. - 12:15 p.m. Work Session with Public Health
- c) 1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Remote through Zoom: <https://us02web.zoom.us/j/86092215677> or go to zoom.com and enter meeting ID: 860 9221 5677)
- d) 1:30 p.m. Skagit Council of Governments - Transportation Policy Board Meeting (Join by computer: <https://global.gotomeeting.com/join/818817773> or by telephone 1 (866) 899-4679 Access Code: 818 817 773)

Continued OVER...

- e) 2:00 p.m. Skagit Council of Governments - Board Meeting (Join by computer: <https://global.gotomeeting.com/join/818817773> or by telephone 1 (866) 899-4679 Access Code: 818 817 773)
- f) 2:30 p.m. Skagit Council of Governments - Growth Management Act Steering Committee Meeting (Join by computer: <https://global.gotomeeting.com/join/818817773> or by telephone 1 (866) 899-4679 Access Code: 818 817 773)

III. THURSDAY, OCTOBER 21, 2021:

- a) 1:00 p.m. - 2:00 p.m. Commissioners may attend virtual National Association of Counties (NACo) West Regional Meeting hosted by NACo
- b) 5:30 p.m. - 6:30 p.m. SWAN 2021 Women of the Year Virtual Banquet

IV. FRIDAY, OCTOBER 1, 2021:

- a) 2:00 p.m. - 3:00 p.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))
1. Call Public Meeting to Order/Roll Call
 2. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c)) (Approximately 1 hour)
 3. Reconvene Public Meeting/Adjournment

MONDAY, OCTOBER 18, 2021:

*2:30 p.m. (or soon thereafter)

BID OPENING (Clerk of the Board and Public Works Staff)

Install/Upgrade Guardrail with Reflectors #ES07000-12, Federal Aid #HSIP-000S(578)

*2:45 p.m. (or soon thereafter)

Ovenell Slough (Cedar Grove Culvert) Replacement Project #WA402229, SRFB Project No. 18-1490R

FUTURE BID OPENING:

Monday, October 25, 2021, 2:00 p.m. Transfer Station Tire Collection and Recycling Services Project

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, October 18, 2021 (items 1 through 44):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 4, 2021.
2. Record of the Proceedings for Tuesday, October 5, 2021.
3. Record of the Proceedings for Wednesday, October 6, 2021.
4. Record of the Proceedings for Thursday, October 7, 2021.
5. Record of the Proceedings for Friday, October 8, 2021.
6. Resolution reappointing members to serve on the Horticultural Pest and Disease Board of Skagit County. Harley Soltes shall serve an additional two-year term effective June 15, 2021 and ending June 15, 2023. Sven-Erik Spichiger shall serve an additional two-year term effective July 31, 2021 and ending July 31, 2023.
7. Resolution appointing members to serve on the North Sound Behavioral Health Administrative Services Organization Advisory Board. Ron Coakley shall be reappointed serve an additional three-year term effective October 31, 2021 and ending October 31, 2024. Candace Weingart shall be appointed to fill the term vacated by Patti Banister. Ms. Weingart's term will end on December 31, 2022.

b) ADMINISTRATIVE SERVICES:

8. Resolution updating Resolution No. R20210087 and designating additional Skagit County staff: Administrator Trisha Logue, Deputy County Administrator Kayla Schott-Bresler, and Chief Accountant Laura Franklin to administer and submit information related to the Coronavirus Local Fiscal Recovery Fund to the Department of Treasury.
9. Interagency Reimbursement Agreement with Washington State Administrative Office of the Courts, Agreement No. IAA22185, to provide reimbursements to Skagit County to assist with the Extraordinary Expenses and Legal Financial Obligation costs to the judicial, prosecutorial, or defense-related expenses for resentencing and vacating the sentences of defendants whose convictions or sentences were affected by the State vs. Blake decision. Costs incurred during the period of February 25, 2021 to June 30, 2022 will be reimbursed in the amount of \$1,481,096.

c) EMERGENCY MEDICAL SERVICES:

10. TargetSolutions Learning, LLC Agreement with VectorSolutions to allow for the implementation of training and tracking software. Compensation shall not exceed \$25,467. The Agreement shall commence on November 30, 2021 and continue until November 30, 2022.
11. Amendment No. 1 to Master Subscription and License Agreement No. C20210219 with ESO Solutions, Inc. to provide an electronic patient care reporting platform utilized by all licensed ambulance and aid services in Skagit County. This Amendment increases annual compensation by \$570.32 for the provision of sales tax that was not included in the original quote. Total annual compensation shall not exceed \$7,125.78. All other terms and conditions of the original Agreement shall remain in effect.

d) FACILITIES MANAGEMENT:

12. Resolution to call for bids for the Skagit County Morgue Facility Remodel Project, located at 1700 Continental Place in Mount Vernon. The bid opening is scheduled to take place on Thursday, November 4, 2021 at 10:00 a.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
13. Personal Services Agreement with Beckwith Consulting Group to develop a Strategic Facilities Plan for the Public Safety Building and Skagit County's Law and Justice Campus. The plan will include a cost benefit analysis and recommend funding models. Compensation shall not exceed \$88,000 not including applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2023.

e) INFORMATION SERVICES:

14. Amendment No. 2 to Personal Services Agreement No. C20190417 with Cities Digital, Inc. to provide a personal property update system that integrates Laserfiche Electronic Document Management System and the Property Appraisal and Collection System (PACS). This Amendment extends the term of the Agreement by one year, continuing until September 30, 2022. Compensation remains the same and shall not exceed

\$39,132. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) OFFICE OF JUVENILE COURT:

15. Interlocal Cooperative Agreement with Anacortes School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$2,636. The Agreement is ratified to commence on September 1, 2021, and continue through August 31, 2022.

g) PLANNING AND DEVELOPMENT SERVICES:

16. Amendment No. 1 to Personal Services Agreement No. C20210177 with HDR Engineering, Inc. for the provision of on-call planning and review services. This Amendment adds assistance for Water Availability Review through June 30, 2022 by Task Assignment, adds "Attachment #2" to provide remote access to the County's network, and updates "Exhibit A" to assign direction and oversight duties to Director Hal Hart. Compensation remains the same and shall not exceed \$100,000. All other terms and conditions of the original Agreement shall remain in effect including the term, which shall continue until December 31, 2023.

17. Interlocal Cooperative Agreement with Sauk-Suiattle Indian Tribe for the provision of Fire Marshal Services by Skagit County. Compensation is based on a fee schedule. The Agreement shall commence on the date of execution and continue until terminated.

h) PROSECUTING ATTORNEY:

18. Resolution approving litigation as Plaintiff in *Benton County, et al. v. State of Washington* in King County Superior Court, Cause No. 21-2-12147-7 SEA, regarding costs related to the *Blake* decision.

19. Amendment No. 1 to Multiple Tenant Commercial Lease, Contract No. C20190127, with Carter Haven Properties, LLC for the Prosecuting Attorney's Office, Family Support Division to lease office space located at 1404 East College Way, Suite 101 in Mount Vernon. This Amendment renews tenancy and extends the term to continue until May 15, 2023. Lease payments will remain the same and shall not exceed \$2,787 per month. A second 2-year renewal option remains in place. All other terms and conditions of the original Agreement shall remain in effect.

i) PUBLIC HEALTH:

20. Amendment No. 1 to Personal Services Agreement No. C20210261 with Sunny Ledge Enterprises dba Avenue Catering to provide daily meal service to those in quarantine and isolation as identified by the Public Health Department. This Amendment updates Exhibit "B" Compensation to include a maximum cost per meal per person of \$25 plus any applicable taxes and a \$20 delivery fee per delivery location. All other terms and conditions of the original Agreement shall remain in effect including compensation which shall not exceed \$60,000, and the term which shall continue until December 31, 2021.

21. Amendment No. 1 to Recovery Support Services Contract No. C20200744 with Washington State Health Care Authority (HCA Contract No. K4848) to implement and manage a program to provide State Opioid Response (SOR) services to eligible individuals including a recovery care manager, recovery coach, or certified peer counselor. This Amendment is ratified to commence on September 30, 2021 and extends the term of the Contract through September 29, 2022. Compensation is increased by \$280,000 for the continued provision of services for the additional year. Total compensation to Skagit County shall not exceed \$560,000. All other terms and conditions of the original Contract shall remain in effect.

22. Amendment No. 3 to Professional Services Contract No. C20180336 with Washington State Health Care Authority (HCA) for "Access to Baby and Child Dentistry (ABCD) Services, HCA Contract No. K2755, to detect and prevent early childhood dental decay by engaging dentists in seeing birth to six (6) year old Medicaid eligible children and engaging local public health departments in outreach and case management. This Amendment replaces Statements of Work and Exhibits and increases compensation by \$12,267 for a new total compensation not exceed \$124,267. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

23. Resolution to approve the submission of the 2021 Hotel Leasing and Rapid Rehousing Program Grant Application and designating Commissioner Lisa Janicki as the Authorized Chief Administrative Official and the authorized representative to act in all matters in connection with this application for assistance.

24. Personal Services Agreement with Skagit Valley Hospitality Association dba Friendship House to provide motel vouchers for homeless individuals at the highest risk of complications from COVID-19 and/or

individuals unable to be appropriately housed at the Friendship House First Steps Center. Compensation shall not exceed \$300,000 which is funded by the American Rescue Plan Act. The Agreement is ratified to commence on October 1, 2021 and shall continue until February 28, 2022.

25. Resolution to approve the submission of the 2021 Eviction Rent Assistance Program 2.0 (ERAP 2.0) Grant Application and designating Commissioner Lisa Janicki as the Authorized Chief Administrative Official and the authorized representative to act in all matters in connection with this application for assistance.
26. Interagency Grant Agreement with Washington State Department of Commerce (Contract No. 21-4619C-123) through the Community Services and Housing Division Housing Assistance Unit to prevent evictions by paying past due and future rent and utilities (Eviction Rent Assistance Program ERAP 2.0). Compensation to Skagit County shall not exceed \$15,444,655. The Agreement is ratified to commence on October 1, 2021 and shall continue until June 30, 2023.
27. Interlocal Funding Agreement with the Housing Authority of Skagit County Mount Vernon Farmworker LLP to build at least 50 affordable housing units at 4103 East College Way, Mount Vernon, WA and place a Restrictive Housing Covenant on the property for 50 years. Compensation shall not exceed \$250,000. The Funding Agreement shall commence on the date of execution and continue until October 31, 2026.
28. Agreement with the State of Washington Department of Ecology, Agreement No. SWMLSWFA-2021-SkCoHD-00097, for the enforcement of solid waste codes including Skagit County Code 12.16 and to monitor solid waste facilities throughout Skagit County. Compensation from the Department of Ecology shall not exceed \$211,834.00. Skagit County will contribute \$70,611.33. The Agreement is ratified to commence on July 1, 2021 and continue through June 30, 2023.

j) PUBLIC WORKS:

29. Resolution to call for a public hearing to consider testimony regarding an application of a non-exclusive Telecommunications Franchise Agreement with Zayo Group, LLC, a Delaware limited liability company. The public hearing is scheduled to take place on Tuesday, November 2, 2021, at 9:00 a.m. or as soon thereafter as possible. Attendance will be by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980, or remote by computer or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9>
30. Personal Services Agreement with Pacific Surveying & Engineering, Inc. for Professional Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue until October 18, 2023.
31. Personal Services Agreement with Watershed Science & Engineering, Inc. for Professional Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue until October 18, 2023.
32. Personal Services Agreement with Tierra Right of Way Services, LTD for Professional Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue until October 18, 2023.
33. Personal Services Agreement with Cowling & Company LLC dba Widener & Associates for Environmental Permitting Services as-needed, on a task order basis on non-federally funded capital projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue until October 18, 2023.
34. Vendor Services Agreement with Kamps Painting Company, Inc. for the installation of thermoplastic pavement markings. Compensation shall not exceed \$20,000. The Agreement shall commence on the date of execution and continue for one year.
35. Interlocal Cooperative Agreement with Upper Skagit Indian Tribe to provide assistance in the development of an East Fork Nookachamps Watershed Plan in order to alleviate drainage impediments and restore critical habitat in the Skagit River Watershed, including the Nookachamps Watershed. Compensation shall not exceed \$100,000 and shall be paid on a reimbursement basis. The Agreement shall commence on the date of execution and continue until December 31, 2021.
36. Grant Agreement with One Tree Planted, Inc. to supplement a Natural Resource Stewardship Program project to replant 650 trees at the Maddox Creek and Riels project at the Bonnie Rae Park following the dry summer months. Compensation to Skagit County shall not exceed \$520. The Agreement shall commence on the date of execution and continue for one year.

37. Personal Services Agreement with TranTech Engineering, LLC for the provision of Professional Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue until October 18, 2023.
38. Personal Services Agreement with H.W. Lochner, Inc. for the provision of Professional Civil Engineering Services as-needed, on a task order basis on non-federally funded capital road projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue until October 18, 2023.
39. Amendment No. 1 to Vendor Services Agreement No. C20200205 with Clean Harbors Environmental Services, Inc. to inspect and clean oil water separators, testing and disposing of oil water separator waste according to Washington State Department of Ecology guidelines and in compliance with applicable federal, state, and local laws, rules and regulations. This Amendment updates the fee schedule rates and increases compensation by \$6,197.62 for the maintenance of stormwater facilities as required by the NPDES Phase 2 Permit. Total Compensation shall not exceed \$28,197.62. The term remains the same and shall continue until June 1, 2022. All other terms and conditions of the original Agreement shall remain in effect.

k) SHERIFF:

40. Amendment No. 3 to Personal Services Agreement No. C20190194 with Skagit Animals In Need to provide shelter services for horses and other livestock. Services shall include housing, vet care, farrier care, feeding, holding animals involved in criminal cases, adoption, euthanasia and proper disposal of animals on a seven-day a week basis. This Amendment extends the term of the Agreement from December 31, 2021 to December 31, 2022 and increases compensation by \$10,000 for a new total not to exceed \$40,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
41. Agreement with Public Safety Testing, Inc. to conduct promotional testing selection process services for the position of Patrol Sergeant. Compensation shall not exceed \$6,650 plus travel and related expenses. The Agreement shall commence on the date of execution and continue until testing has been completed.
42. Agreement with Compass Health to establish terms under which Compass Health will employ a master's level Mental Health Professional as part of the Mobile Crisis Outreach Team to work alongside the Skagit County Sheriff. Compensation is based on a reimbursement schedule and shall not exceed \$174,000 and is funded by a Grant from the Washington Association of Sheriffs and Police Chiefs, Skagit County Contract No. C20210387. The Agreement is ratified to commence on July 1, 2021 and continue until June 30, 2022.
43. Professional Services Agreement with ZetX, Inc. to provide a Software License for VIPER and TraX services for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU). Compensation shall not exceed \$9,573 annually plus testimony and shipping fees. The Agreement shall commence on January 10, 2022 and continue until January 9, 2026.
44. Resolution authorizing the electronic execution and submission of an Interlocal Agreement with the State of Washington Office of Financial Management (OFM) by Sheriff Don McDermott for the purpose of receiving \$20,000 from the OFM to purchase a palm print reader.