

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, OCTOBER 23, 2023:

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair
- b) *11:00 a.m. Pledge of Allegiance
- c) *11:00 a.m. - 12:00 p.m. Public Works – Grace Kane, Director:
 - 1. Presentation/Discussion: Annual Water Quality Report
 - 2. Miscellaneous
- d) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- e) 2:00 p.m. - 3:00 p.m. Work Session with Human Resources
- f) 3:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, OCTOBER 24, 2023:

- a) 9:30 a.m. - 10:00 a.m. Work Session with Gordon Thomas Honeywell Governmental Affairs
- b) *10:00 a.m. Pledge of Allegiance
- c) *10:00 a.m. - 11:00 a.m. Proclamation Recognizing National First Responders Day
 - 1. Public Comment (Specifically related to the agenda item)
- d) 11:00 a.m. - 12:00 p.m. Reception Recognizing National First Responders Day
- e) *11:45 a.m. - 12:00 p.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous

III. WEDNESDAY, OCTOBER 25, 2023:

- a) 9:45 a.m. - 10:45 a.m. Work Session with Budget and Finance
- b) 11:30 a.m. - 12:45 p.m. Governor Inslee Visit to Guemes Island Ferry (Guemes Island Ferry, 500 I Avenue, Anacortes)
- c) 1:45 p.m. - 2:45 p.m. Work Session with Budget and Finance
- d) 3:00 p.m. - 4:00 p.m. Work Session with Public Works

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- e) 4:00 p.m. - 5:00 p.m. Commissioners' Briefing

IV. THURSDAY, OCTOBER 26, 2023:

- a) 7:30 a.m. - 12:30 p.m. County Connects: Employee Benefits Fair and Flu Shot Clinic
b) 10:30 a.m. - 12:00 pm. County Connects: Get to Know Your Parks and Recreation Department

V. FRIDAY, OCTOBER 27, 2023:

- a) 3:00 p.m. - 4:30 p.m. Work Session with Human Resources

FUTURE BID OPENINGS:

- Monday, October 30, 2023, 2:30 p.m. Custodial Cleaning and Paper Supplies
Tuesday, November 7, 2023, 11:45 a.m. Maintenance of Existing Skagit County Printers and Copiers Included but not Limited to Automatic Delivery of Toners and Meter Readings
Monday, December 4, 2023, 1:00 p.m. Guemes Island Electric Ferry Project #ESMVGUE-1
Tuesday, December 5, 2023, 11:00 a.m. Skagit County Courthouse Rooftop Jail Removal

REQUEST FOR PROPOSALS (RFP):

- Thursday, November 2, 2023, 3:30 p.m. Request for Proposals (RFP) for an Inmate Communication and Trust Account System at the Community Justice Center and Juvenile Detention Facilities

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, October 23, 2023 (items 1 through 27):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, September 25, 2023.
2. Record of the Proceedings for Friday, September 29, 2023.
3. Record of the Proceedings for Monday, October 16, 2023.
4. Record of the Proceedings for Tuesday, October 17, 2023.
5. Record of the Proceedings for Friday, October 20, 2023.

b) BUDGET AND FINANCE:

6. Amendment No. 1 to Interlocal Cooperative Agreement No. C20210284 with the Town of Concrete to award \$400,000 of Economic Development/Public Facilities Projects grant funds to support Secondary Access. This Amendment extends the term of the Agreement from December 31, 2023 to December 31, 2024. There is no additional compensation with this Amendment. All other terms and conditions of the original Agreement shall remain in effect.

c) CLERK:

7. Resolution authorizing the County Clerk to allow registration and to collect a fee for the Odyssey Case Management System pursuant to RCW 36.18.050.

d) FACILITIES MANAGEMENT:

8. Vendor Services Agreement with Amigo Tree Service to provide all labor, demolition, disposal, materials, equipment, and supervision for prevailing wage tree trimming, brush, and tree removal away from overhead power/data lines on Skagit County Parcel No. P73216, located at 6110 State Route 20 in Anacortes. Compensation shall not exceed \$5,647.20. The Agreement shall commence on the date of execution and continue until December 31, 2023.

e) INFORMATION SERVICES:

9. Subscription Agreement with Fifth Asset Inc., dba DebtBook to provide onboarding, implementation and support services for the software subscription. Compensation shall not exceed \$12,000 plus applicable sales tax. The Agreement is ratified to commence on October 14, 2023 and continue until October 13, 2024.
10. Personal Services Agreement with Dimensional Communications Inc. to provide Audio Visual (AV) design at the new Public Health facility for two (2) large conference rooms. Compensation is based on a rate schedule and shall not exceed an estimated \$20,000. The Agreement shall commence on the date of execution and continue until December 31, 2023.

f) PARKS, RECREATION AND FAIR:

11. Amendment No. 1 to Interlocal Cooperative Agreement No. C20210409 between Skagit County, the City of Sedro-Woolley and Port of Skagit to improve and re-establish public access to the SWIFT Center, Northern State Recreation Area, and Olmsted Park properties through a Public Access Plan. This Amendment includes Skagit County Public Hospital District No. 304 as a party to the Agreement, updates duties and responsibilities to be performed, manner of financing and extends the term of the Agreement to continue until August 31, 2026. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC HEALTH:

12. Personal Services Agreement with Anacortes School District to develop and maintain the Multi-Tiered System of Support (MTSS) practice and teams with the shared goals of increasing school attendance, academic achievement and addressing social and emotional determinates of health and learning. Compensation shall not exceed \$90,000. The Agreement is ratified to commence on September 1, 2023 and continue until August 31, 2024.
13. Personal Services Agreement with Mount Vernon School District to develop and maintain the Multi-Tiered System of Support (MTSS) practice and teams with the shared goals of increasing school attendance, academic achievement and addressing social and emotional determinates of health and learning. Compensation shall not exceed \$80,000. The Agreement is ratified to commence on September 1, 2023 and continue until August 31, 2024.
14. Personal Services Agreement with Pioneer Human Services to provide consultation services to support development of the Skagit County Crisis Stabilization Center. Compensation shall not exceed \$16,000 and is

based on a rate schedule. The Agreement is ratified to commence on October 1, 2023 and continue until October 31, 2024.

15. Personal Services Agreement with Family Promise of Skagit Valley to plan, manage, and operate a low-barrier temporary, seasonal drop-in shelter at the Bethlehem Lutheran Church in Sedro-Woolley. Compensation shall not exceed \$89,880. The Agreement shall commence on November 1, 2023 and continue until April 30, 2024.
16. Amendment No. 1 to Personal Services Agreement No. C20230290 with Northwest Youth Services to provide diversion services to young adults aged 18-24, including one-time support, short-term services, and financial assistance to households who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. This Amendment updates the scope of work to comply with the Washington State Department of Commerce's most recent Consolidated Homeless Grant Guidelines. Compensation remains the same and shall not exceed \$89,777. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
17. Amendment No. 1 to Personal Services Agreement No. C20230291 with Northwest Youth Services to operate a Transitional Living Program and provide at least 15 beds to homeless and runaway youth aged 16-24. This Amendment updates the scope of work to comply with the Washington State Department of Commerce's most recent Consolidated Homeless Grant Guidelines. Compensation remains the same and shall not exceed \$131,447. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
18. Amendment No. 2 to Personal Services Agreement No. C20230044 with Helping Hands Project Organization to administer the Consolidated Homeless Grant Eviction Prevention Program to prevent evictions by providing outreach services and application preparation, review, and submission for marginalized communities. This Amendment increases compensation from \$295,029 to an amount not to exceed \$347,273. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
19. Amendment No. 2 to Personal Services Agreement No. C20230054 with Skagit Legal Aid to provide homelessness prevention support to households who are most at risk of homelessness. This Amendment increases compensation from \$64,500 to an amount not to exceed \$97,750. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

h) PUBLIC WORKS:

20. Resolution to call for bids for Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes. The bid opening is scheduled to take place on Monday, November 13, 2023 at 1:30 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
21. Agreement with the State of Washington Department of Ecology, Agreement No. SPPRCPPF-2023-SkCoPW-00011, for the removal of 24 creosote pilings from within Hart Slough and the floodplain and to restore 4.15 acres of riparian habitat along the slough. Compensation to Skagit County shall not exceed \$45,880. The Agreement is ratified to commence on August 7, 2023 and continue until January 31, 2025.
22. Interlocal Cooperative Agreement with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program enhancement goals through implementation of site-specific projects. The following District projects will be funded: Cover Crop Program for the provision of grants to landowners to purchase cover crop seeds for the 2023 and 2024 planting season. Compensation shall not exceed \$50,000. The Agreement is ratified to commence on September 1, 2023 and continue until June 30, 2025.
23. Interlocal Cooperative Agreement with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program enhancement goals through implementation of site-specific projects. The following District projects will be funded: Skagit River Maple LLC invasive plant removal, hedgerow wetland planting, and forest restoration; and Stewart invasive plant removal and reforestation along the slough. Compensation shall not exceed 54,050. The Agreement shall commence on the date of execution and continue until June 30, 2025.
24. Amendment No. 1 to Vendor Services Agreement No. C20230100 with ProScapes, Inc. to provide landscaping maintenance for divisions in Public Works to include the Conway Roundabout, South LaVenture Median, and the Solid Waste Transfer Station. This Amendment increases compensation by \$39,521.58 for a new total compensation amount not to exceed \$79,043.16 and extends the term of the Agreement from February 28, 2024 to February 28, 2025. All other terms and conditions of the original Agreement shall remain in effect.

25. Amendment No. 3 to Vendor Services Agreement No. C20210622 with Liberty Tire Company for processing recyclable rubber products collected at the Skagit County Transfer and Recycling Station located at 14104 Ovenell Road in Mount Vernon. This Amendment extends the term of the Agreement from December 31, 2023 to December 31, 2025. Compensation remains the same and shall not exceed \$250,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

i) RISK MANAGEMENT:

26. Amendment No. 3 to Personal Services Agreement No. C20210625 with SDSpro, LLC to provide SDSpro On-Demand (SaaS) Annual Lease Program which includes SDSpro Application, Unlimited Employee SDS Access via intranet, Integrated Backup, Web Inventory Manager License (WIM), and Chemical Authorization Request (CAR). This Amendment reflects the contractor's name change from SDSpro, LLC to Lisam America Inc, extends the term to continue until November 7, 2024, and increases compensation by \$3,907 for a new estimated total compensation amount not to exceed \$13,246 plus any applicable taxes. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

j) SHERIFF:

27. Amendment No. 1 to Agreement No. C20220517 with Skagit Shooting Range, LLC to provide use of the Skagit Shooting Range located at 1340 Bouslog Road in Burlington. This Amendment extends the term by one year to continue until December 31, 2024 and increases compensation by \$3,500 for a new compensation amount not to exceed \$10,500. All other terms and conditions of the original Agreement shall remain in effect.

2. MISCELLANEOUS AGENDA (1 item):

a) PROSECUTING ATTORNEY:

1. Resolution authorizing litigation to abate a public nuisance property owned by Chad Caldwell, Skagit County Tax Parcel No. P64102, pursuant to Skagit County Code 14.44.120(2).