

**SKAGIT COUNTY COMMISSIONERS' AGENDA**

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

**I. MONDAY, OCTOBER 24, 2022:**

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, Facilities Management, and Parks, Recreation and Fair
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) \* 11:00 a.m. Pledge of Allegiance
- d) \*11:00 a.m. - 12:00 p.m. Proclamation Recognizing National First Responders Day
- e) 12:00 p.m. - 1:00 p.m. Meet and Greet with First Responders
- f) \*1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
  - 1. Public Comment (Specifically related to the agenda item)
- g) \*2:00 p.m. - 2:30 p.m. Planning and Development Services – Hal Hart, Director:
  - 1. Presentation/Comment/Possible Action: Ordinance Adopting Amendments to Skagit County Code 14.04 and 14.16, Off-Site Compensatory Mitigation on Agricultural Lands
  - 2. Miscellaneous
- h) \*2:30 p.m. - 4:00 p.m. Board of Health Quarterly Meeting

**II. TUESDAY, OCTOBER 25, 2022:**

- a) 9:00 a.m. - 10:00 a.m. Commissioners Briefing
- b) \*10:30 a.m. Pledge of Allegiance
- c) \*10:30 a.m. - 11:00 a.m. Planning and Development Services – Hal Hart, Director:
  - 1. Discussion/Comment/Possible Action: Ordinance Adopting Amendments to Wireless Facilities Code, Skagit County Code 14.04 and 14.16
  - 2. Miscellaneous
- d) \*11:00 a.m. - 11:30 a.m. Public Works – Grace Kane, Director:
  - 1. Public Hearing/Possible Action: To Consider Testimony Regarding the Establishment and Adoption of Policies and Procedures for Operating Small Unmanned Aircraft System by Skagit County Public Works Department
  - 2. Miscellaneous
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous

***Continued OVER...***

**III. FRIDAY, OCTOBER 28, 2022:**

- a) 8:00 a.m. County Road Administration Board (CRAB) Project Tour in Whatcom and Skagit Counties hosted by CRAB (Leave from Parking Lot at La Quinta Inn, 1670 S. Burlington Blvd, Burlington)
  
- b) 1:30 p.m. Gallagher Benefits Compensation Study Forum for Elected Officials/Department Heads

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR MONDAY, OCTOBER 24, 2022 (items 1 through 24):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, October 17, 2022.
2. Record of the Proceedings for Tuesday, October 18, 2022.
3. Record of the Proceedings for Wednesday, October 19, 2022.
4. Record of the Proceedings for Thursday, October 20, 2022.
5. Record of the Proceedings for Friday, October 21, 2022.
6. Resolution appointing Mark Hulst and reappointing Jennifer Berner, Russ Oliver, Andy Mayer, Lennart Bentsen, Stephanie Vervaart, Warren Beach, Karen Egerdal, Kevin McEntee, and Sandy Kish to a three-year term on the Tourism Promotion Area Advisory Board. Terms are effective October 1, 2022 and shall continue until September 30, 2025.

**b) ASSIGNED COUNSEL:**

7. Personal Services Agreement with Cara Lorenzo, Attorney at Law, to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. Cases include Class A, Class B, and Class C felonies, homicides, dependency type cases, misdemeanors and gross misdemeanors for adults and juveniles. Compensation is based on a reimbursement fee schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2023 and continue until December 31, 2024.
8. Personal Services Agreement with Jason Weiss, Attorney at Law, to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Skagit County Superior Court, Juvenile Court, and District Court. Cases include Class A, Class B, and Class C felonies, homicides, dependency type cases, misdemeanors and gross misdemeanors for adults and juveniles. Compensation is based on a reimbursement fee schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2023 and continue until December 31, 2024.
9. Personal Services Agreement with Sandra McPhee, Attorney at Law, to provide indigent defense representation to defendants referred by the Office of Assigned Counsel, Superior Court, Juvenile Court and District Court who have been deemed conflict of interest for the Skagit County Public Defender's Office. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation shall not exceed \$150,000. The Agreement shall commence on January 1, 2023 and continue until December 31, 2024.

**c) DISTRICT COURT:**

10. Interlocal Cooperative Agreement with the City of Mount Vernon to formalize the relationship of the City and the County regarding the provision of District Community Court services to the City. The City shall compensate the County \$1,408 per month (\$325 per docket) for 1 docket per week. Each Community Court Docket shall be limited to 15 total clients. The Agreement shall commence on January 1, 2023 and continue until December 31, 2025.
11. Interlocal Cooperative Agreement with the City of Sedro-Woolley regarding the provision of probation services to the City. Compensation shall not exceed \$2,400 per defendant/case and is based on a rate schedule. The Agreement shall commence on January 1, 2023 and continue through December 31, 2025.
12. Interlocal Cooperative Agreement with the City of Mount Vernon regarding the provision of probation services to the City. Compensation shall not exceed \$2,400 per defendant/case and is based on a rate schedule. The Agreement shall commence on January 1, 2023 and continue through December 31, 2025.

**d) FACILITIES MANAGEMENT:**

13. Vendor Services Agreement with Valdez Construction, Inc. to provide all labor, demolition, materials, equipment, and supervision to repair concrete sidewalks at the Skagit County Public Safety Building and Courthouse. Compensation shall not exceed \$17,065.44 including applicable tax. The Agreement shall commence on the date of execution and continue until December 31, 2022.

e) OFFICE OF JUVENILE COURT:

14. Interlocal Cooperative Agreement with Mount Vernon School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$15,789. The Agreement is ratified to commence on September 1, 2022 and continue through August 31, 2023.

f) PARKS, RECREATION AND FAIR:

15. Vendor Services Agreement with Cinema Septic, LLC to provide emergency septic services for Howard Miller Steelhead Park located at 52804 Rockport Park Road in Rockport. Compensation shall not exceed \$5,000. The Agreement is ratified to commence on October 5, 2022 and shall continue until October 5, 2024.
16. Vendor Services Agreement with Crawford Garage Doors, Inc. to provide repairs and inspection of garage doors at multiple Skagit County Parks, Recreation and Fair facilities. Compensation shall not exceed \$5,000. The Agreement shall commence on the date of execution and continue for two years.

g) PUBLIC HEALTH:

17. Funding Agreement with Community Action of Skagit County for the provision of Real Estate Excise Tax Funding in the amount of \$247,164 to assist with the operations and maintenance of 34 affordable housing units at 160 Cascade Place, Burlington. The Agreement shall commence on November 1, 2022 and continue until November 30, 2034.
18. Resolution approving the Home Investment Partnerships American Rescue Plan grant application, certifications, and designating Chair Peter Browning as the authorized representative to sign the application.
19. Amendment No. 1 to Subaward Agreement No. C20220020 with Catholic Community Services of Western Washington to administer the Community Development Block Grant (CDBG) Program Services Washington for the COVID-19 Motel Voucher Project pursuant to CDBG award Contract No. 20-6221c-124 (CFDA 14.228). This Amendment reduces CDBG funds from \$238,145 to \$71,416. All other terms and conditions of the original Agreement shall remain in effect.
20. Amendment No. 1 to Personal Services Agreement No. C20220290 with Anacortes Family Center to provide staffing at an emergency shelter for approximately 30 homeless families. This Amendment increases compensation from \$115,961 to \$231,922 and extends the term of the Agreement from December 31, 2022 to June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.

h) PUBLIC WORKS:

21. Amendment No. 1 to Vendor Services Agreement No. C20220404 with Northwest Grouting to assist with sleeving the Britt Slough Pump Outlet. This Amendment increases compensation by \$2,722 to include taxes and supplies. Total compensation shall not exceed \$22,722. The term remains the same and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.
22. Amendment No. 1 to Contract No. C20210529 with Washington State Military Department and Federal Emergency Management Agency (FEMA), Hazard Mitigation Grant Agreement No. D22-011, to authorize Skagit County to receive funding to acquire and demolish one residence in Lyman (Estes Property) and complete site restoration in accordance with the Open Space requirements set forth in 44 Code of Federal Regulations (CFR) Part 80. This Amendment updates the federal and state funding reimbursement amounts and reduces the amount of the local match by Skagit County from \$46,756.25 to \$18,702.50. The term remains the same and shall continue until April 23, 2024. All other terms and conditions of the original Agreement shall remain in effect.
23. Grant Agreement with Washington State Recreation and Conservation Office through the Salmon Recovery Funding Board to provide funding in the amount of \$958,800 to Skagit County to help fund the Skagit Basin Fish Passage Final Designs, Project Number 22-1766P, for the design of eleven projects for future construction. The Agreement is ratified to commence on September 7, 2022 and shall continue until December 31, 2025.

i) RISK MANAGEMENT:

24. Amendment No. 1 to Personal Services Agreement No. C20220233 with Integrity Safety to provide a qualified instructor and associated materials and certifications for various safety and health trainings as requested by the Risk Management department. This Amendment increases compensation from \$15,000 to \$25,000 and extends the term of the Agreement by one year to continue through December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.

**2. MISCELLANEOUS AGENDA (items 1 through 3):**

a) COMMISSIONERS:

1. Resolution to appoint Peter Janicki (District 1) to fill a vacancy that will be created when FAB member Lisa Cassidy retires effective October 31, 2022. Peter Janicki's term will commence November 1, 2022 and continue until December 31, 2023.

b) PUBLIC HEALTH:

2. Amendment No. 2 to Personal Services Agreement No. C20200732 with Opportunity Council to utilize Opportunity Council as a subrecipient to administer the Tenant Based Rental Assistance (TBRA) program in Island County to provide tenant based rental assistance to low-income individuals and/or families who are homeless or at risk of becoming homeless. Skagit County will provide the subrecipient Opportunity Council with \$78,350.56 of HOME funding to implement the Consortium's TBRA program. This Amendment extends the term of the Agreement by one year and shall continue until December 31, 2023. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
3. Interagency Agreement with Washington State Department of Commerce through the Community Development Block Grant Program Public Services Grant, Contract No. 22-62210-012, to provide public services through Community Action of Skagit County for the East County Resource Center to assist low- and moderate-income persons. Compensation to Skagit County shall not exceed \$62,000. The Agreement is ratified to commence on July 1, 2022 and continue until June 30, 2023.