

## SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

### **I. MONDAY, OCTOBER 25, 2021:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - Administrative Services, Planning and Development Services, Parks, Recreation, Fair and Facilities Management
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) \*10:30 a.m. - 11:00 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- d) \*2:30 p.m. - 3:30 p.m. Public Meeting to Consider Testimony Regarding Redistricting
- e) 3:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, OCTOBER 26, 2021:**

- a) \*9:30 a.m. - 10:00 a.m. Consideration of the Hearing Examiner's Recommendation for the Following Open Space Application:
  - 1. Discussion/Possible Action: Resolution concerning an Application to Transfer 16.6 acres of Land from Current Use Farm and Agriculture to Current Use Open Space Land submitted by Richard Hartung, Application No. CUS #2-2021
- b) \*10:00 a.m. - 10:30 a.m. Public Works - Dan Berentson, Director:
  - 1. Presentation/Discussion: 2022-2027 Six-Year Transportation Improvement Program (TIP)
- c) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- d) 1:00 p.m. - 2:30 p.m. Budget Work Session

### **III. WEDNESDAY, OCTOBER 27, 2021:**

- a) 8:15 a.m. - 9:00 a.m. Monthly Briefing with Innovative Environments - Update from Forest Advisory Board

### **IV. THURSDAY, OCTOBER 28, 2021:**

- a) 7:30 a.m. Breakfast with Elected Officials (Calico Cupboard, 121B Freeway Drive, Mount Vernon)

### **V. FRIDAY, OCTOBER 29, 2021:**

- a) 10:00 a.m. Opening Ceremony and Tour of Volunteers of America Food Distribution Center (17212 51st Avenue NE #101-104, Arlington)
- b) 1:00 p.m. - 3:00 p.m. Budget Work Session

**Continued OVER...**

**MONDAY, OCTOBER 25, 2021:**      ***BID OPENING (Clerk of the Board and Public Works Staff)***

\*2:00 p.m. (or soon thereafter)      Transfer Station Tire Collection and Recycling Services Project

**FUTURE PUBLIC HEARING:**

Tuesday, November 2, 2021, 9:00 a.m.      To Consider Testimony Regarding an Application of a Non-Exclusive Telecommunications Franchise Agreement with Zayo Group, LLC, a Delaware Limited Liability Company

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR Monday, October 25, 2021 (items 1 through 33):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, October 18, 2021.
2. Record of the Proceedings for Tuesday, October 19, 2021.
3. Record of the Proceedings for Wednesday, October 20, 2021.
4. Record of the Proceedings for Friday, October 22, 2021.
5. Resolution appointing Margery Hite to the Conservation Futures Program Advisory Board to fill the vacancy left by the resignation of Wendy Pare. Ms. Hite's term will expire on December 31, 2024.
6. Resolution appointing Audrey Gravley to the Conservation Futures Program Advisory Board to fill the vacancy left by the resignation of Steve Sakuma. Ms. Gravley's term will expire on December 31, 2025.
7. Personal Services Agreement with Gordon Thomas Honeywell Governmental Affairs to act as Skagit County's principal state lobbyist to develop and maintain ongoing relationships with appropriate state elected and appointed officials and staff. Compensation is based on a fee schedule and shall not exceed \$146,400 for the entire term of the Agreement. The Agreement shall commence on January 1, 2022, and continue until December 31, 2024.
8. Resolution appointing Rebecca Skrinde to the Board of Equalization to fill the vacancy left by William Pfiefer. Ms. Skrinde's term will expire on December 31, 2024.

**b) ADMINISTRATIVE SERVICES:**

9. Resolution creating a new Skagit County Leased Facilities Fund. This Resolution will repurpose Fund 357 "The Public Works Building Construction Fund" which was established in 1989 by Resolution No. 12340. The repurposed Fund 357 will be renamed the "Leased Facilities Fund". Fund 357 shall be the joint responsibility of the Skagit County Auditor and Treasurer to account for all aspects of this fund.
10. Personal Services Agreement with the Economic Development Alliance of Skagit County (EDASC) to utilize its expertise in small business development, finances, and sustainability, to complete a COVID-19 economic recovery plan, specifically focused on Skagit County based businesses. The Agreement is ratified to commence on October 1, 2021, and continue until December 31, 2021. Compensation shall not exceed \$12,500 which is funded by The American Rescue Plan Act ("ARPA") as awarded by the U.S. Department of Treasury Agreement No. C20210234, OMB Approved No. 1505-0271.

**c) FACILITIES MANAGEMENT:**

11. Vendor Services Agreement with Lyndale Glass to provide all labor, demolition, disposal, materials, equipment, and supervision for prevailing wage installation of three (3) commercial glass windows at the Skagit County Public Works Shop located at 550 County Shop Lane in Burlington. Compensation shall not exceed \$1,139.25 including applicable taxes. The Agreement shall commence on the date of execution and continue December 31, 2021.
12. Resolution to call for bids for the Skagit County Morgue Facility Remodel Project, located at 1700 Continental Place in Mount Vernon. The bid opening is scheduled to take place on Tuesday, November 23, 2021, at 1:30 p.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

**d) INFORMATION SERVICES:**

13. Amendment No. 1 to Enterprise Software License Agreement No. C20160418 with ArchiveSocial, Inc. to archive social media sites used by Skagit County Government in order to meet public disclosure requirements, and, to provide a public search capability to search social media created by Skagit County departments. This Amendment provides for the termination date of the Agreement to be effective on October 4, 2021, and allows for a final provision of records from October 4, 2019, to October 4, 2021, pursuant to paragraph 4(d) of the Agreement. All other terms and conditions of the original Agreement shall remain in effect including the compensation amount not to exceed \$9,564 per year.
14. Statement of Service Agreement with Critical Insight dba CI Security to provide Virtual Chief Information Security Officer Services to help manage a Cyber Security Program. Compensation shall not exceed \$43,743 plus applicable taxes. The Agreement is ratified to commence on October 1, 2021, and shall continue until June 30, 2023, and is subject to the CI Security Master Services Agreement No. C20200203.

15. Statement of Work Agreement with CDW-Government LLC to assist with the installation and configuring of the Dell EMC Unity Appliance. Compensation is estimated at an amount not to exceed \$5,810 plus applicable tax. The Agreement shall commence on the date of execution and continue until May 1, 2022.

e) OFFICE OF JUVENILE COURT:

16. Interlocal Cooperative Agreement with Concrete School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$1,130. The Agreement is ratified to commence on September 1, 2021, and continue through August 31, 2022.
17. Interagency Agreement No. IAA22110 with Washington State Administrative Office of the Courts (AOC) for Skagit County to administer the Truancy, At Risk Youth and Child in Needs Services (BECCA) programs and services within its jurisdiction and according to the intent of BECCA legislation chapter 13.32A RCW. Compensation to Skagit County is based on a reimbursement basis and shall not exceed \$179,305. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.

f) PARKS, RECREATION AND FAIR:

18. Personal Services Agreement with Skagit Trail Builders, through the sponsorship of Foundation of District 304, to provide trail maintenance volunteers, crew leaders, training, and supervision for managing ten (10) trail maintenance and construction events at Northern State Recreation Area. Compensation is based on a reimbursement rate of \$1,000 per work event and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.

g) PUBLIC HEALTH:

19. Resolution to call for bids for the Skagit County Meals on Wheels dual oven/microwave meal trays, and equipment to seal home-delivered meals. The bid opening is scheduled to take place on Monday, November 15, 2021, at 2:30 p.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by telephone: 1 (253) 215-8782; Meeting ID: 871 8000 1980 Passcode: 143573.
20. Advertiser Agreement with Outfront Media for two (2) bulletin advertisements and digital advertising to promote Skagit County Public Health's vaccine clinic at the Skagit County Fairgrounds. Compensation is based on a fee schedule and shall not exceed \$17,650. The Agreement shall commence on November 29, 2021, and continue until April 3, 2022.
21. Funding Agreement with Skagit Supportive Housing LLC c/o Catholic Housing Services to construct a 70-unit affordable housing apartment building. Compensation is funded by 0.1% Behavioral Health Sales tax funds and shall not exceed \$1,791,945. The Agreement shall commence on the date of the last party to sign the Agreement and continue until the conclusion of the Affordability Period, or repayment of the loan.
22. Funding Agreement with Skagit Council Housing to award funds for predevelopment activities associated with the development of a senior housing project located in Mount Vernon which will serve income-restricted seniors. Compensation shall not exceed \$1,933. The Agreement is ratified to commence on September 27, 2021, and continue until December 31, 2021.
23. Advertising Agreement with the Concrete Herald for advertisements to promote Skagit County Public Health's COVID-19 vaccination efforts. Compensation is based on a fee schedule and shall not exceed \$2,200. The Agreement is ratified to commence on September 1, 2021, and continue until December 31, 2021.
24. Personal Services Agreement with Sutherland Design Works to provide design work for print and web publication for community education materials. Compensation is based on a fee schedule and shall not exceed \$10,000. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.

h) PUBLIC WORKS:

25. Resolution to authorize notice of closure of Bow Hill Road to through traffic at milepost 3 to allow Burlington Northern Santa Fe to reconstruct a rail crossing on November 2, 2021, through November 4, 2021, or dates thereabout to be determined by the County Engineer.
26. Personal Services Agreement with H. W. Lochner, Inc. to provide construction management, administration, and inspection services as needed, on a task order basis on non-federally funded capital projects. Compensation is based on a rate schedule and shall not exceed \$300,000. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to renew for one (1) additional year.

27. Personal Services Agreement with Transpo Group USA Inc. to provide Professional Engineering services as-needed, on a task order basis on non-federally funded capital road projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to renew for one (1) additional year.
28. Personal Services Agreement with Mayes Testing Engineers, Inc. a Terracon Company to provide Professional Engineering services as-needed, on a task order basis on non-federally funded capital road projects. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to renew for one (1) additional year.
29. Interlocal Cooperation Agreement with Skagit Conservation District (District) to allow Skagit County to work with the District on a reimbursable basis for assistance in meeting the Voluntary Stewardship Program goals. The District will seek to provide grants to agricultural landowners to purchase cover crop seeds for the 2021 fall planting season. Compensation shall not exceed \$30,000. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
30. Amendment No. 3 to Vendor Services Agreement No. C20200188 with Atwork Commercial Enterprises, LLC to provide services for vegetation management of riparian restoration sites, stormwater detention facilities, drainage easements and rights of way, and one closed landfill site in Skagit County. This Amendment allows for the payment of miscellaneous mowing hours that should have been added under the previous Amendment No. A20200212. The new compensation amount shall not exceed \$146,430.14. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect, including the term ending on December 31, 2021.

i) SHERIFF:

31. Resolution to call for a public hearing to consider testimony regarding revising Ordinance No. O20050012 of Skagit County Code Chapter 3.44.010, Increasing Established Fees for Official Services of the Skagit County Sheriff's Office. The public hearing is scheduled to take place on Tuesday, November 9, 2021, at 9:30 a.m. or as soon thereafter as possible. Attendance will be remote by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by telephone: 1 (253) 215-8782; Meeting ID: 871 8000 1980 Passcode: 143573.
32. Reimbursement Agreement No. 4600015245 with Puget Sound Energy (PSE) to provide additional law enforcement coverage to increase the presence and visibility of law enforcement within the Lower Baker River Project areas. Compensation is based on a rate schedule and shall not exceed \$8,160. The Agreement shall commence on the date of mutual execution, and continue until October 31, 2022.
33. Agreement with Public Safety Testing to conduct a promotional testing selection process for the position of Lieutenant. Compensation is based on a fee schedule and shall not exceed \$11,650. The Agreement shall commence on the date of execution and continue until the testing is completed.

2. MISCELLANEOUS AGENDA (items 1 through 4):

a) COMMISSIONERS:

1. Resolution urging the City of Seattle to commit to a regionally equitable investment in fish passage and downstream habitat enhancement.

b) OFFICE OF JUVENILE COURT:

2. Interlocal Cooperative Agreement with Burlington-Edison School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$10,169. The Agreement is ratified to commence on September 1, 2021, and continue through August 31, 2022.

c) PUBLIC HEALTH:

3. Interagency Grant Agreement with the Washington State Department of Commerce through the Community Assistance and Research Unit – Community Development Block Grant (CDBG) Program, Contract No. 21-62210-012 to provide public services through Community Action of Skagit County to low-and moderate-income persons in Skagit County. Compensation to Skagit County shall not exceed \$61,870. The Agreement is ratified to commence on July 1, 2021, and continue until June 30, 2022.
4. Funding Agreement with Skagit Supportive Housing LLC c/o Catholic Housing Services to construct a 70-unit affordable housing apartment building. Compensation is funded by HOME funds and shall not exceed

\$1,325,751.35. The Agreement shall commence on the date of the last party to sign the Agreement and continue until the conclusion of the Affordability Period, or repayment of the loan.