

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
 Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
 Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. **MONDAY, OCTOBER 27, 2025:**

- a) 8:45 a.m. - 10:15 a.m. Briefing – Public Works, Planning and Development Services, Public Health, Emergency Medical Services, and Parks, Recreation and Fair
- b) ~~*10:30 a.m. - 11:00 a.m.~~ ~~Proclamation Recognizing October as Domestic Violence Awareness Month~~
Cancelled
- c) *1:30 p.m. Pledge of Allegiance
- d) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- e) *2:30 p.m. - 3:00 p.m. Commemoration and Celebration of the Donation of the Hilt Creek Park to Skagit County from the Fillippini Family
- f) *3:15 p.m. - 3:45 p.m. Proclamation Recognizing November 2-8, 2025 as Skagit Kids Read Week

II. **TUESDAY, OCTOBER 28, 2025:**

- a) 9:00 - 10:00 a.m. Work Session with Public Works
- b) *10:15 a.m. Pledge of Allegiance
- c) *10:15 a.m. - 11:15 a.m. Planning and Development Services – Jack Moore, Director:
 - 1. Work Session: Update to the Draft Critical Areas Ordinance
 - 2. Miscellaneous
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- e) *12:30 p.m. - 1:30 p.m. Proclamation Recognizing National First Responders Day
- f) •1:30 p.m. - 2:30 p.m. Social Event – National First Responders Day Reception
- g) *3:30 p.m. - 4:30 p.m. Administrative Services – Jennifer Johnson, Deputy County Administrator:
 - 1. Public Hearing: To Consider Testimony Regarding Establishing Chapter 3.15 Skagit County Code and Authorizing a New .1% Sales and Use Tax to Support Qualified Criminal Justice Purposes

III. **WEDNESDAY, OCTOBER 29, 2025:**

- a) 2:30 p.m. - 3:15 p.m. Work Session with Planning and Development Services
- b) 6:00 p.m. - 7:30 p.m. La Conner Community Meeting (Maple Hall, 104 Commercial Street, La Conner)

Continued OVER...

IV. THURSDAY, OCTOBER 30, 2025:

- a) 1:00 p.m. - 2:30 p.m. Commissioners Briefing

V. FRIDAY, OCTOBER 31, 2025:

- a) •10:00 a.m. - 11:00 a.m. Social Event – Ribbon Cutting Ceremony for Fisher Creek Restoration at Cedardale and Starbird (Cedardale Road Bridge at Fisher Creek in Mount Vernon)
- b) 1:00 p.m. - 3:00 p.m. Work Session with Budget and Finance

FUTURE PUBLIC HEARINGS:

- Tuesday, November 4, 2025, 10:00 a.m. To Consider Testimony Regarding the 2026-2031 Six-Year Transportation Improvement Program (TIP)
- Tuesday, November 4, 2025, 11:00 a.m. To Consider Testimony Regarding the 2025-2030 Skagit County 5-Year Homeless Housing Plan

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. • Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, OCTOBER 27, 2025 (items 1 through 17):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 20, 2025.
2. Record of the Proceedings for Tuesday, October 21, 2025.
3. Record of the Proceedings for Wednesday, October 22, 2025.

b) BUDGET AND FINANCE:

4. Resolution awarding Hotel/Motel Tax Funding for 2026 in the amount of \$895,800.

c) HUMAN RESOURCES:

5. Resolution establishing the 2026 compensation and benefits package for non-represented County employees.

d) INFORMATION SERVICES:

6. Amendment No. 3 to Personal Services Agreement No. C20220534 with White Rabbit Group, Inc. to perform web site maintenance, design and implementation for Skagit County WordPress web site(s) as directed by Skagit County Government. This Amendment extends the term of the Agreement from December 31, 2025 to December 31, 2026. Compensation remains the same and shall not exceed \$18,000. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
7. Cooperative Purchasing Contract Authorization with Axon Enterprise Services to purchase 39 software subscription licenses to Axon Justice Premier Cloud for the Public Defender's Office through a Contract with Sourcewell, Contract No. 101223-AXN, and authorized by Skagit County Contract No. C20250417. Compensation is based on an annual subscription fee schedule and shall not exceed \$649,314.72 plus taxes and fees. The Agreement shall commence on November 1, 2025 and continue for ten years.
8. Cooperative Purchasing Contract Authorization with Mitel Business Systems for the purchase of phone hardware and software through a Contract with Sourcewell, Contract No. 120122-MBS, and authorized by Skagit County Contract No. C20250417. Compensation is based on supplier's proposal rate and shall not exceed \$130,380.20 plus applicable taxes. The Agreement shall commence on the date of execution and continue until March 8, 2027.
9. Personal Services Agreement with Firstline Communications, Inc. to provide maintenance and support of the Skagit County phone system. Compensation shall not exceed \$47,000. The Agreement shall commence on the date of execution and continue until October 29, 2026.

e) PUBLIC WORKS:

10. Resolution amending Skagit County Resolution No. R20250207 to revise the charter for the temporary Technical Advisory Group (TAG) to evaluate replacement options for the Guemes Island Ferry (MV Guemes).
11. Resolution to authorize Skagit County to submit an application to seek grant funding assistance through the Washington State Recreation and Conservation Office (RCO) for RCO Project Numbers 25-1132 for Upper and Lower Butler Fish Passage Corrections, 25-1340 for South Skagit Highway at Mill and Savage Creeks Design, 25-1341 for Gilligan Creek Restoration, 25-1342 for Lower Day Slough Construction, 25-1343 for Sorenson Creek Fish Passage Construction, 25-1344 for Martin Slough Fish Passage Improvement, 25-1345 for Hatchery Creek Fish Passage Improvement, and 25-1346 for Lorenzan Creek Daylight and Fish Passage.
12. Vendor Services Agreement with San Juan Marine Freight & Services, Inc. to haul heavy equipment to Sinclair Island for road operations crew to perform necessary road maintenance. Compensation is based on a fee schedule and shall not exceed \$9,900. The Agreement shall commence on the date of execution and continue for three (3) years.
13. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with David Evans and Associates, Inc. to provide consultant services including topographic surveying, hydrologic and hydraulic modeling, geotechnical investigations, environmental and regulatory compliance review, and preparation of an alternatives analysis report identifying feasible repair options and recommending a preferred method of repair for the Fonk Road Culvert Repair Project #EO221-302; FEMA Project #4682DR-WA-711399. Compensation shall not exceed \$282,562. The Agreement shall commence on the date of execution and continue until December 31, 2026.

14. Amendment No. 1 to Grant Agreement No. C20230526 with Washington State Recreation and Conservation Office (RCO) Project No. 23-1182P for the Mill Creek at South Skagit Highway Phase 1 Design Project to design a new channel alignment and two (2) new crossings on the South Skagit Highway. This Amendment increases compensation to Skagit County by \$527,000, and Skagit County will contribute an additional \$92,654 to meet funding match requirements which will be funded through a grant with PSE, Skagit County Contract No. C20240251. Total compensation for the project shall not exceed \$985,263. The term remains the same and shall continue until April 30, 2027. All other terms and conditions of the original Agreement shall remain in effect.
15. Amendment No. 2 to Vendor Services Agreement No. C20230071 with MER Equipment, Inc. to provide as needed maintenance, repair, and technical support for the John Deere Generator on the MV Guemes Ferry. This Amendment increases compensation from \$115,000 to \$165,000 and extends the term of the agreement from December 7, 2025 to December 7, 2026. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) SHERIFF:

16. Amendment No. 10 to Personal Services Agreement No. C20170403 with Summit Food Services, LLC aka Food Service Management Company (FSMC) to provide food and commissary services for the Skagit County Community Justice Center. This Amendment extends the term of the Agreement to continue until January 31, 2026. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
17. Resolution accepting Firehouse Subs Public Safety Foundation (Firehouse) Automated External Defibrillators (AED) donations for the Skagit County Sheriff's Office. A grant application was submitted and approved by Firehouse for 20 AED's valued at \$39,407.19.