

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573. Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, OCTOBER 30, 2023:

- a) 9:15 a.m. - 10:45 a.m. Budget Work Session
- b) 11:00 a.m. - 12:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- c) *1:30 p.m. Pledge of Allegiance
- d) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- e) *2:00 p.m. - 2:30 p.m. Proclamation Recognizing Norma Joseph, an influential leader of the Sauk-Suiattle Indian Tribe
 - 1. Public Comment (Specifically related to the agenda item)
- f) 3:00 p.m. - 4:00 p.m. 2024 Legislative Work Session with Elected Officials and Department Heads

II. TUESDAY, OCTOBER 31, 2023:

- a) 8:30 a.m. - 10:30 a.m. Work Session with Key Focus Area (KFA) Leads Regarding Proposed Updates to the Strategic Plan
- b) *1:00 p.m. Pledge of Allegiance
- c) *1:00 p.m. - 2:00 p.m. Presentation by Superintendent of North Cascades National Park Service Don Striker Regarding Environmental Impact Statement (EIS) and Proposal for Restoring Grizzly Bears to the North Cascades
- d) 3:30 p.m. - 4:15 p.m. Behavioral Health Briefing with Representative Rick Larsen Regarding Opioid Initiatives

III. WEDNESDAY, NOVEMBER 1, 2023:

- a) 8:00 a.m. - 11:00 a.m. Skagit Transit Board of Directors Retreat (Skagit Station, 105 East Kincaid Street, Mount Vernon)
- b) 2:00 p.m. - 3:00 p.m. Work Session with Facilities Management

IV. THURSDAY, NOVEMBER 2, 2023:

- a) 3:00 p.m. - 4:00 p.m. Commissioners Briefing

MONDAY, OCTOBER 30, 2023

BID OPENING (Clerk of the Board and Facilities Management Staff)

*2:30 p.m. (or soon thereafter)

Custodial Cleaning and Paper Supplies

Continued OVER...

FUTURE BID OPENINGS:

- Tuesday, November 7, 2023, 11:45 a.m. Maintenance of Existing Skagit County Printers and Copiers Included but not Limited to Automatic Delivery of Toners and Meter Readings
- Monday, November 13, 2023, 1:30 p.m. Mobile Marine Refueling Services for Vehicle and Passenger Ferry, M/V Guemes
- Monday, December 4, 2023, 1:00 p.m. Guemes Ferry Electric Project #ESMVGUE-1
- Tuesday, December 5, 2023, 11:00 a.m. Skagit County Courthouse Rooftop Jail Removal

REQUEST FOR PROPOSALS (RFP):

- Thursday, November 2, 2023, 3:30 p.m. Request for Proposals (RFP) for an Inmate Communication and Trust Account System at the Community Justice Center and Juvenile Detention Facilities

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, OCTOBER 30, 2023 (items 1 through 15):**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, October 23, 2023.
2. Record of the Proceedings for Tuesday, October 24, 2023.
3. Record of the Proceedings for Wednesday, October 25, 2023.
4. Record of the Proceedings for Friday, October 27, 2023.

b) BUDGET AND FINANCE:

5. Interlocal Cooperative Agreement with the City of Mount Vernon to assist in providing library materials to the residents of unincorporated Skagit County during 2023. Compensation shall not exceed \$13,074. The Agreement shall commence on the date of execution and continue until December 31, 2023.

c) DISTRICT COURT:

6. Grant Agreement with the U.S. Department of Justice (DOJ) through the Office of Justice Programs for a Bureau of Justice Assistance Grant (BJA) to provide funding to District Court Community Court Program to fund the Case Advocate and Community Court Coordinator positions to enhance Skagit County and Municipal Community Court. Compensation from DOJ for the BJA Grant shall not exceed \$677,356. The Agreement is ratified to commence on October 1, 2023, and shall continue September 30, 2027.

d) EMERGENCY MANAGEMENT:

7. Resolution authorizing Director of Emergency Management Sheriff Don McDermott or his alternate Chief of Emergency Management Julie de Losada to execute for and on behalf of Skagit County an application and payment requests to be filed with the Washington State Military Department, Emergency Management Division, for the Washington State Flood Mitigation Assistance (FMA) Grant Program for the 2023 Skagit County Flooding Mitigation Scoping Project.

e) FACILITIES MANAGEMENT:

8. Amendment No. 2 to Lease Agreement No. C20230243 with Pacific Northwest Properties 1, LLC to occupy 17,993 square feet of office space located at 301 Valley Mall Way in Mount Vernon. This Amendment formally establishes the lease commencement date and termination date. The initial base rent payable under the lease, including any adjustment due to tenant improvement allowance shall not exceed \$19,492.42 per month. The lease shall commence on November 1, 2023. This Amendment extends the term from June 26, 2038 to October 31, 2038 with the option to extend up to two (2) five (5) year terms. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

f) INFORMATION SERVICES:

9. Resolution awarding the bid for computer hardware with annual purchases expected to exceed \$50,000 to CDW Government in the amount of \$1,237,000. The bid opening took place on Monday, October 16, 2023, at 2:30 p.m. in the Commissioners' Hearing Room.
10. Subscription Agreement with Karpel Computer Systems Inc., dba as Karpel Solutions to provide Prosecutor Case Management Systems software services, data conversion from the current case management system and training. Compensation for the first year shall not exceed \$161,750. Compensation for annual support services is estimated at \$33,725. The Agreement shall commence on the date of execution and continue until terminated.

g) PLANNING AND DEVELOPMENT SERVICES:

11. Personal Services Agreement with Ravenhead Municipal Services for water and wastewater services, review of expenditures, provide reports and submittals as requested by the Skagit County Clean Water District Edison Sub-Area Board and Planning and Development Services, facilitate six (6) to twelve (12) Sub-Area Board meetings each year, coordinate services, and manage projects. Compensation is based on a fee and shall not exceed \$14,600. The Agreement shall commence on November 1, 2023 and continue until October 31, 2026.

h) PUBLIC HEALTH:

12. Resolution to authorize participation in the Altria Government Entity Settlement pursuant to Resolution No.

R20190196 which authorized litigation against certain manufactures of vapor delivery system products (e-cigarettes).

i) **PUBLIC WORKS:**

13. Vendor Services Agreement with NRC Environmental Services, Inc. to inspect and clean oil-water separators and any associated stormwater infrastructure in accordance with Washington State Department of Ecology guidelines for the National Pollutant Discharge Elimination System (NPDES) Permit Program. Compensation is based on a fee schedule and shall not exceed \$138,700. The Agreement is ratified to commence on October 1, 2023 and continue until December 31, 2024.
14. Resolution to call for a public hearing regarding proposed revisions to the Public Works fee schedule. The public hearing is scheduled to take place on Monday, November 13, 2023 at 10:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone:
<https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253)215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

j) **SHERIFF:**

15. Hold Harmless Agreement with the Port of Skagit for the privilege of conducting operations on or about Port property in November. There is no compensation associated with this Agreement. The Agreement shall commence on November 2, 2023 and continue until November 3, 2023.

2. MISCELLANEOUS AGENDA (item 1):

a) **PUBLIC WORKS:**

1. Resolution rejecting all bids received for the Bay View-Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5, Federal Aid #BHS-L291(002). Bids from Granite Construction Company and IMCO General Construction Inc. were deemed non-responsive.