

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, NOVEMBER 3, 2025:

- a) *11:00 a.m. Pledge of Allegiance
- b) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda items)
- c) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC
- d) 1:00 p.m. - 2:30 p.m. Work Session with 'Skagit Citizens' Climate Education Presentation
- e) 2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the date of this Notice)

II. TUESDAY, NOVEMBER 4, 2025:

- a) *10:00 a.m. Pledge of Allegiance
- b) *10:00 a.m. - 10:30 a.m. Public Works - Michael See, Director:
 - 1. Public Hearing to Consider Testimony Regarding the 2026-2031 Six-Year Transportation Improvement Program (TIP)
 - 2. Miscellaneous
- c) *11:00 a.m. - 11:30 a.m. Public Health - Housing Resource Coordinators Madeleine Anthony, and Megan Starr:
 - 1. Public Hearing to Consider Testimony Regarding the 2025-2030 Skagit County 5-Year Homeless Housing Plan
 - 2. Miscellaneous
- d) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- e) 1:00 p.m. - 2:00 p.m. Washington State Auditor's Exit Conference hosted by Washington State Auditor's Office
- f) 2:00 p.m. - 3:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment

III. WEDNESDAY, NOVEMBER 5, 2025:

- a) •6:30 p.m. Social Event - Skagit Tourism Bureau/Washington Filmworks Dinner with Location Managers (Swinomish Casino & Lodge, 12885 Casino Drive, Anacortes)

Continued OVER...

IV. THURSDAY, NOVEMBER 6, 2025:

- a) 2:00 p.m. - 3:00 p.m. Commissioners Briefing
- b) 6:00 p.m. - 8:00 p.m. Special Joint Meeting with Cities of Anacortes, Burlington, Mount Vernon and Sedro-Woolley Regarding North Star (Public Health, Chinook Conference Room, 301 Valley Mall Way, Suite 110, Mount Vernon)

V. FRIDAY, NOVEMBER 7, 2025:

- a) 10:00 a.m. - 12:00 p.m. Skagit Transit Governance Board Meeting (Skagit Transit Maintenance, Operations, and Administration Building, 600 County Shop Lane, Burlington)

VI. SATURDAY, NOVEMBER 8, 2025:

- a) •5:00 p.m. Social Event - Skagit Domestic Violence and Sexual Assault Services (SDVSAS) Hawaiian Luau Dinner and Auction Fundraiser: Aloha for a Cause (Swinomish Casino & Lodge, 12885 Casino Drive Anacortes)

REQUEST FOR QUALIFICATIONS (RFQ):

Thursday, November 13, 2025, 4:00 p.m. Request for Qualifications (RFQ) for Professional Engineering, Environmental, and Right of Way Services for the Little Coal Creek Culvert Replacement (Minkler Rd.) County Project No. EO212-323; FEMA Project No. 673763

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. •Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, NOVEMBER 3, 2025 (items 1 through 28):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 27, 2025.
2. Record of the Proceedings for Tuesday, October 28, 2025.
3. Record of the Proceedings for Wednesday, October 29, 2025.
4. Record of the Proceedings for Thursday, October 30, 2025.
5. Record of the Proceedings for Friday, October 31, 2025.
6. Resolution to appoint nine (9) members to the temporary Guemes Ferry Technical Advisory Group (TAG) to assist with providing recommendations to the Board regarding evaluation of options and alternatives for the potential replacement of the current Guemes Island Ferry (MV Guemes).

b) ADMINISTRATIVE SERVICES:

7. Amendment No. 1 to Interlocal Cooperative Agreement No. C20250090 with Port of Skagit for the Bow Outlying Areas Broadband Project. Matching funds will be provided to the Port to build approximately 36 miles of new fiber in the Community of Bow, WA. This Amendment extends the term of the Agreement from December 31, 2025, to December 31, 2026. Compensation to the Port remains the same and shall not exceed \$894,917. All other terms and conditions of the original Agreement shall remain in effect.

c) ASSIGNED COUNSEL:

8. Personal Services Agreement with Snohomish County Public Defender Association to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office and that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$517,290. The Agreement shall commence on January 1, 2026, and continue until December 31, 2026.

d) FACILITIES MANAGEMENT:

9. Amendment No. 3 to AIA Standard Form Agreement No. C20250059 with TRICO Companies to provide all labor, materials, and supervision services for tenant improvements on the 3rd floor of the Administration Building located at 700 South 2nd Street in Mount Vernon. This Amendment updates the Scope of Work to reflect floorplan changes needed once conditions were exposed or identified during the course of work. Compensation is increased from \$2,448,505 to an amount not to exceed \$2,554,170 plus applicable tax. The term remains the same and shall continue until December 31, 2025.
10. Personal Services Agreement with Certerra Northwest LLC dba GeoTest Services, Inc. for forensic investigation and to provide a summary report of the existing building enclosure and systems to determine the cause(s) of moisture intrusion and/or condensation issues affecting the Public Safety Building, located at 600 South 3rd Street in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$13,490. The Agreement is ratified to commence on September 15, 2025, and continue until December 31, 2025.

e) HUMAN RESOURCES:

11. Amendment No. 2 to Collective Bargaining Agreement No. C20250305 between Skagit County and Professional and Technical Employees (PROTEC 17): Department of Emergency Management (DEM), Public Health, Geographic Information Services (GIS), and Planning and Development Services. This Amendment updates Article 5 - Health and Welfare, effective January 1, 2026. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the term which continues through December 31, 2026.

f) INFORMATION SERVICES:

12. Personal Services Agreement with Whatcom Law Group, P.S. to provide Hearing Examiner Services. Compensation is based on rate schedule and shall not exceed \$11,000 per month with a 5% increase each year. The Agreement shall commence on January 1, 2026, and continue until December 31, 2031.
13. Software License Agreement with Justice Works LLC to provide the defenderData Prime System for the Public Defender's Office Case/Docket Management System. Compensation is based on a monthly caseload subscription fee of \$3.75/case for FY2026, and \$3.90/case for FY2027. The Agreement shall commence on the date of execution and continue for two (2) years.

14. Vendor Services Agreement with NW Tel, Inc. to provide all labor and material for the addition of networking infrastructure at the Skagit County Guemes Island Ferry terminal. Compensation shall not exceed \$4,000. The Agreement shall commence on the date of execution and continue for one (1) year.
15. Cooperative Purchasing Contract Authorization with Pacific Office Automation to purchase copiers, printers, multi-functional devices and related solutions through a Contract with Sourcewell, Contract No. 112124-CAN with Canon USA, Inc. Compensation shall not exceed \$23,500. The Agreement shall commence on the date of execution and continue until January 10, 2029.

g) PARKS, RECREATION, AND FAIR:

16. Amendment No. 1 to Personal Services Agreement No. C20240379 with Reid Middleton, Inc. to provide engineering design services for the Skagit County Guemes Island Trail Project. This Amendment extends the term of the Agreement from December 31, 2025, to December 31, 2026. Compensation remains the same and shall not exceed \$35,000. All other terms and conditions of the original Agreement shall remain in effect.
17. Amendment No. 3 to Personal Services Agreement No. C20220201 with Reid Middleton, Inc. to provide renovation design and construction cost estimates for the Swinomish Boat Launch. This Amendment extends the term of the Agreement from December 31, 2025, to December 31, 2026. Compensation remains the same and shall not exceed \$82,500. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
18. Real Estate Purchase and Sale Agreement with Skagit Land Trust for the purchase of real property known as Skagit County Assessor Tax Parcel Numbers P27655, P27651, P27660, and P27661 by Skagit County for the Big Rock Yudwasta Park. Compensation to seller shall not exceed \$1,400,000. The Agreement shall commence on the date of execution.

h) PROSECUTING ATTORNEY:

19. Resolution to provide legal defense to Skagit County employee Thomas Wenzl in a lawsuit identified by Case Number 25-cv-01304, Larry R. Jensen, Tulip Valley Farms, LLC v. Skagit County.

i) PUBLIC HEALTH:

20. Personal Services Agreement with True Measure Collaborative to provide technical assistance, training and coaching to school districts in Skagit County with a focus on improving educational outcomes for students with disabilities and/or multilingual learning. Compensation is based on a fee schedule and shall not exceed \$45,000. The Agreement is ratified to commence on October 1, 2025, and shall continue until June 30, 2026.
21. Technical Assistance Recipient Agreement with Ginger Segal Consulting, dba GS Consulting LLC, to provide services for the assessment of the Mount Vernon Senior Center, located at 1401 Cleveland Avenue in Mount Vernon. The purpose of the assessment is to explore redevelopment by a non-profit or housing authority as either a multifamily residential project or a mixed-use project that includes affordable rental housing, a replacement senior center, and commercial kitchen space for the Meals on Wheels program. The Agreement is ratified to commence on May 15, 2025, and will continue until January 31, 2026. Compensation shall not exceed \$25,000 and is funded by the Washington State Department of Commerce.
22. Interagency Agreement with the Washington State Health Care Authority (HCA) Contract No. K8536 for Criminal Justice Treatment Account (CJTA) Funded Treatment and Recovery Services. Compensation to Skagit County shall not exceed \$540,586. The Agreement is ratified to commence on July 1, 2025, and continue until June 30, 2027.
23. Amendment No. 1 to Facility Use Agreement No. C20250488 with Welcome Home Skagit (WHS). This Amendment increases the available number of pallets from five (5) to six (6). There is no compensation associated with this Amendment or the original Agreement. The term remains the same and shall continue until October 5, 2030. All other terms and conditions of the original Agreement shall remain in effect.

j) PUBLIC WORKS:

24. Landowner Agreement with Rachel C. Perlot and Jack Conger to remove invasive plants to enhance the riparian habitat and improve water quality on Colony Creek near the headwaters at 17791 Colony Road in Bow. Compensation will be funded by the Washington State Conservation Commission (SCC) 2025-27 Biennium Contract No. K2625 and pursuant to Skagit County Agreement No. C20250304, as amended by Amendment Nos. A20150165, A20250198, A20250199, A20250200. The Agreement is ratified to commence on September 1, 2025, and continue until June 30, 2027.

25. Amendment No. 1 to Vendor Services Agreement No. C20250238 with IMAC General Construction, Inc., dba Fusion Lining Services, to provide welding services at the Skagit County Transfer and Recycling Station and its satellite sites (Sauk and Clear Lake). This Amendment increases compensation from \$39,000 to an amount not to exceed \$89,000, due to equipment requiring welding repairs. The term remains unchanged and shall continue until May 1, 2027. All other terms and conditions of the original agreement shall remain in effect.
26. Interlocal Cooperative Agreement with Skagit Conservation District to allow the District to provide financial assistance to the County on a reimbursable basis. This assistance will support the design completion, survey, and predevelopment objectives for the Mill Creek Restoration at South Skagit Highway Phase 1 Design, PRISM Project #23-1182. Compensation to the County shall not exceed \$75,000. The Agreement shall commence on the date of mutual execution and continue until June 30, 2027.

k) RISK MANAGEMENT:

27. Participating Group Services Agreement with Caremark PCS Health, LLC for management of Skagit County's pharmacy benefit plan. Compensation is based on a fee schedule. The agreement shall commence on January 1, 2026, and continue through December 31, 2028.
28. Services Agreement with CuraLinc, LLC for provision of an Employee Assistance Program. Compensation is based on a fee schedule. The agreement shall commence on January 1, 2026, and continue through December 31, 2028.

2. MISCELLANEOUS AGENDA (item 1):

a) PUBLIC HEALTH:

1. Interagency Agreement with Washington State Department of Commerce through the Community Development Block Grant Program Public Services Grant, Contract No. 25-64210-012, to provide public services through Community Action of Skagit County for the East County Resource Center to assist low- and moderate-income persons of Skagit County. Compensation to Skagit County shall not exceed \$64,000. The Agreement is ratified to commence on July 1, 2025, and continue until June 30, 2026.