

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, NOVEMBER 4, 2024:

- a) *11:00 a.m. Pledge of Allegiance
- b) *11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- c) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- d) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- e) *1:00 p.m. - 2:00 p.m. Closed Record Appeal Hearing No. PL24-0162 Submitted by Alexander Lemelson and Kathy Lemelson Regarding the Hearing Examiner's Decision to Deny Special Use Permit No. PL20-0521 to Allow the Operation of a "Limited Kennel" on an Approximately 10.13-acre Property (Property located at 31004 Prevedell Road in Sedro-Woolley)
- f) *2:30 p.m. - 3:30 p.m. Planning and Development Services – Jack Moore, Director:
 - 1. Discussion/Comments/Possible Action: An Ordinance Adopting Proposed Amendments to Skagit County Code 14.16.400(4)(h) Regarding Major Electrical Utility Developments on Ag-NRL Zone Land
 - 2. Miscellaneous
- g) 3:30 p.m. - 4:30 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order
 - 2. Executive Session
 - 3. Reconvene Public Meeting for the sole purpose of Adjournment

II. WEDNESDAY, NOVEMBER 6, 2024:

- a) 9:00 a.m. - 9:30 a.m. Skagit 911 Special Board Meeting hosted by Skagit 911

III. THURSDAY, NOVEMBER 7, 2024:

- a) 3:00 p.m. - 4:30 p.m. Commissioners Briefing

IV. FRIDAY, NOVEMBER 8, 2024:

- a) 12:00 p.m. - 1:00 p.m. County Veterans' Employee Appreciation Lunch
- b) 3:00 p.m. - 4:30 p.m. County Connects - Skagit County Employee Recognition Event

Continued OVER...

FUTURE BID OPENINGS:

Tuesday, November 12, 2024, 1:15 p.m. 2025 Haul Out and Maintenance for the Vehicle and Passenger Ferry M/V Guemes, Project #FEH025-1

Tuesday, January 14, 2025, 12:00 p.m. Skagit County Prosecutor's Office Tenant Improvements (TI) Project

FUTURE PUBLIC HEARING:

Monday, November 18, 2024, 10:00 a.m. To Consider Testimony Regarding Proposed Revisions to the Planning and Development Services Fee Schedule

REQUEST FOR QUALIFICATIONS (RFQ):

Thursday, November 7, 2024, 4:00 p.m. Professional Engineering, Environmental Permitting, and Right of Way Services for the North Osterman Creek Crossing Project No. EO212-318; FEMA Project No. 45993 DR-WA-188906

Thursday, December 19, 2024, 1:00 p.m. Skagit County Treasurer's Office Primary Banking Services

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, NOVEMBER 4, 2024 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, October 28, 2024.
2. Record of the Proceedings for Tuesday, October 29, 2024.
3. Record of the Proceedings for Thursday, October 31, 2024.
4. Resolution to reappoint Luis Reyna to the Housing Authority Board of Skagit County. Mr. Reyna's five-year term shall expire on December 9, 2029.

b) FACILITIES MANAGEMENT:

5. Amendment No. 1 to Standard AIA Form of Agreement with Allana, Buick and Bers, Inc. for the 4th Floor Demolition and Reroofing on the Skagit County Courthouse. This Amendment expands the scope of services to include additional Construction Phase Consulting Services and Tank Support Framing Design Services. Compensation remains the same and shall not exceed \$362,720. All other terms and conditions of the original Agreement shall remain in effect.
6. Vendor Services Agreement with Guardian Security, Inc. to provide all labor, demolition, materials, equipment, and supervision for a prevailing wage inspection and maintenance for Skagit County Facilities Fire Protection Systems. Compensation is based on a rate schedule and shall not exceed \$140,000 including applicable taxes. The Agreement shall commence on the date of execution and continue until October 15, 2027.
7. Amendment No. 1 to Standard AIA Form of Agreement No. C20240082 with Dawson Construction LLC to remove the rooftop jail structure from the courthouse while preserving mechanical spaces and parapet braces prior to reroofing. This Amendment modifies the scope of work and funding for unanticipated requirements during removal of the Courthouse rooftop jail and increases compensation to an amount not to exceed \$2,611,115.63 plus applicable taxes. All other terms and conditions of the original Agreement shall remain in effect.
8. Amendment No. 1 to Vendor Services Agreement with Millig, LLC to program HVAC controls towards improving energy performance at the Community Justice Center located at 201 Suzanne Lane in Mount Vernon which does not comply with the State Clean Buildings Program. This Amendment extends the term of the Agreement from December 7, 2024 to December 31, 2025 and decreases compensation from \$175,474 to an amount not to exceed \$174,709.95 including applicable taxes. All other terms and conditions of the original Agreement shall remain in effect.
9. Amendment A to Grant Agreement No. 22-96663-003, Skagit County Contract No. C20240255, with Washington State Department of Commerce, Local Government Division, through the Community Capital Facilities Unit to provide funding for a legislatively approved project that furthers the goals and objectives of Design and Construction of the Skagit County Crisis Stabilization Center Phase 1 in accordance with 2021-23 Behavioral Health Community Capacity Grants Program appropriated by House Bill 1080. This Amendment updates the UEI#, SWV#, and building address. Compensation to Skagit County remains the same and shall not exceed \$5,800,000. The term remains the same and shall continue until June 30, 2027, contingent on reappropriation; June 30, 2025, if funds are not reappropriated. All other terms and conditions of the original Agreement shall remain in effect.

c) HUMAN RESOURCES:

10. Resolution to amend Skagit County Personnel Policies and Procedures Manual, Section 3.3.h Compensation During Emergency Events and Incidents.

d) INFORMATION SERVICES:

11. Professional Services Agreement with Tyler Technologies, Inc. to provide remote server migration services of the Auditor's recording system. Compensation shall not exceed \$4,350. The Agreement shall commence on the date of execution and continue until February 16, 2025.
12. Amendment No. 2 to Contract No. C20210010 with Granicus to maintain software and hardware for streaming media services which allow the public to watch Commissioner meetings and other public meetings live and via the internet. This Amendment extends the term of the Agreement from December 31, 2024 to December 31, 2025, updates the rate schedule and increases compensation by \$75,169.05 for a new estimated total compensation amount not to exceed \$319,547.90. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) PARKS AND RECREATION:

13. Amendment No. 4 to Funding Agreement No. C20170111 with Skagit Land Trust (SLT) to provide reimbursement funding, at the rate of \$90 per hour, in exchange for the SLT providing assistance with the acquisition and permanent protection of lands in Skagit County that will contribute to a corridor for the County’s planned Centennial Trail. This Amendment extends the term of the Agreement from December 31, 2024 to December 31, 2026. Compensation remains the same and shall not exceed \$50,000 which is funded through the Special Pathways Fund 102 that is funded directly from gasoline tax revenues. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

f) PUBLIC HEALTH:

14. Personal Services Agreement with Work Opportunities to provide system navigation services through the Bridges Program to eligible young adults as they prepare to exit their high school transition programs. Compensation is based on a rate schedule and shall not exceed \$15,000. The Agreement is ratified to commence on August 1, 2024 and continue until July 30, 2025.
15. Personal Services Agreement with Communities in Schools Whatcom-Skagit for the provision of programming to support low-and-moderate-income families, households that have been disproportionately impacted by COVID-19, and those whose academic achievement or low school attendance signals that they have obstacles that prevent them from succeeding in school. Compensation shall not exceed \$45,434.62. The Agreement is ratified to commence on September 1, 2024 and continue until December 31, 2024.
16. Personal Services Agreement with Sherwood Community Services to provide navigation services through the Bridges Program to eligible young adults as they prepare to exit their high school transition programs. Compensation is based on a rate schedule and shall not exceed \$20,000. The Agreement is ratified to commence on August 1, 2024 and continue until July 30, 2025.
17. Amendment No. 1 to Personal Services Agreement No. C20240070 with Tenfold Health to work with Skagit County and the North Star Initiative to strengthen and expand Behavioral Health Recovery Services in Skagit County. This Amendment adds Crisis and Co-Response to the scope of work and increases compensation from \$80,000 to an amount not to exceed \$100,000. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.
18. Amendment No. 1 to Interlocal Cooperative Agreement No. C20240250 with Anacortes Housing Authority to provide funding to conduct predevelopment activities in support of project planning for an affordable housing project located at 212 Commercial Avenue in Anacortes. This Amendment updates Exhibit “A” Deliverables and Services and extends the term from December 31, 2024 to December 31, 2025. Compensation remains the same and shall not exceed \$277,538, which is provided through Real Estate Excise Tax as authorized under RCW 82.46.037. All other terms and conditions of the original Agreement shall remain in effect.

g) PUBLIC WORKS:

19. Personal Services Agreement with Bronlea M. Consulting, LLC to provide communications services for the Skagit County Public Works Ferry Division in the form of newsletters and other outreach materials. Compensation is based on a rate schedule and shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue for one year.
20. Resolution to call for bids for Two (2) New Latest Model Kick-Off Broom. The bid opening is scheduled to take place on Monday, December 2, 2024 at 12:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person by computer, tablet, or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.

h) SHERIFF:

21. Amendment No. 1 to Agreement No. C20240181 with Public Safety Testing, Inc. to conduct a promotional testing selection process for the position of Corrections Sergeant. This Amendment updates the scope of work to add Work Performance Rating and increases compensation from \$8,100 to an amount not to exceed \$10,400. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.

i) SUPERIOR COURT:

22. Interagency Agreement No. IAA25509 with the Washington State Administrative Office of the Courts (AOC) to provide reimbursement for court interpreter and language access service expenses. Compensation to Skagit County shall not exceed \$72,046. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2025.

2. MISCELLANEOUS AGENDA (items 1 through 7):

a) **FACILITIES:**

1. Easement Agreement with City of Mount Vernon on Parcel No. P25050 to establish a Native Growth Protection Area (NGPA) over, along and across portions of the property for the purpose of monitoring and enforcing proper operation and maintenance of the NGPA(s). There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue in perpetuity.

b) **PUBLIC HEALTH:**

2. Personal Services Agreement with Chinook Enterprises to provide system navigation services through the Bridges Program to eligible young adults as they prepare to exit their high school transition programs. Compensation is based on a fee schedule and shall not exceed \$35,000. The Agreement is ratified to commence on August 1, 2024 and continue until July 30, 2025.
3. Personal Services Agreement with Community Action of Skagit County to manage and operate a Severe Weather Shelter during extreme cold temperatures at the request of Skagit County Public Health at the Concrete Community Center located at 45821 Railroad Avenue in Concrete. Compensation is based on a reimbursement schedule and shall not exceed \$45,945. The Agreement is ratified to commence on November 1, 2024 and continue until April 30, 2025.
4. Amendment No 1 to Personal Services Agreement No. C20230577 with Community Action of Skagit County to provide housing and supportive services to Skagit County Veterans in accordance with all relevant RCWs and the Skagit County Veterans Assistance Funds Policies and Procedures. This Amendment decreases compensation from \$30,000 to a total compensation amount not to exceed \$10,432.65. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect.
5. Amendment No. 2 to Personal Services Agreement No. C20230578 with Community Action of Skagit County to provide case management and emergency financial assistance to veterans and to provide space for services at Skagit Vets Connect Center located at 160 Cascade Place in Burlington. This Amendment increases compensation from \$273,088 to a new total compensation amount not to exceed \$289,567. The term remains the same and shall continue until December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

c) **PUBLIC WORKS:**

6. Farmland Legacy Program Grant Deed of Conservation Easement with John R. Yearsley to protect 8.48 acres of agricultural land on Parcel No. P22656 for compensation in the amount of \$130,000. This Easement eliminates one residential development right. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on mutual execution and continues in perpetuity.
7. Letter regarding the disbursement of funds for the Farmland Legacy Program Grant Deed of Conservation Easement between John R. Yearsley, Grantor, and Skagit County, Grantee.