

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, NOVEMBER 11, 2019:

VETERAN'S DAY HOLIDAY - COUNTY OFFICES CLOSED

II. TUESDAY, NOVEMBER 12, 2019:

- a) 8:30 a.m. - 9:30 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Presentation: 2020 Preliminary Budget
- b) *10:00 a.m. - 11:00 a.m. Joe Leary Slough Tidegate Replacement Project Ribbon Cutting Ceremony (Joe Leary Tidegate Site, Bay View)
- c) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. County and Individual Success Stories
 - 2. Public Comment Period
 - 3. Miscellaneous Announcements
- d) 1:30 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) *3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

III. WEDNESDAY, NOVEMBER 13, 2019:

- a) *1:00 p.m. - 2:00 p.m. 911 Board of Directors Meeting

IV. FRIDAY, NOVEMBER 15, 2019:

- a) *10:00 a.m. SKAT Retreat (Northwest Educational Service District 189, 1601 R Avenue, Anacortes)
- b) *5:30 p.m. Mount Vernon Rotary 21st Annual Gala & Auction (Christ the King Event Center, 1000 Fountain Street, Burlington)

TUESDAY, NOVEMBER 12, 2019: BID OPENING (With Staff and Clerk of the Board)

- 2:15 p.m. (or soon thereafter) Larry E. Moller Public Safety Building Security and Site Improvement Project located at 600 South 3rd Street, Mount Vernon
- 2:30 p.m. (or soon thereafter) Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes

FUTURE PUBLIC HEARING:

- Tuesday, November 26, 2019, 10:30 a.m. To Consider Testimony Regarding the Intent to Lease County-Owned Property Located at 45770 Main Street in Concrete, Commonly Known as the East County Community Resource Center to the Upper Skagit Library District
- Tuesday, December 10, 2019, 10:30 a.m. To Consider Testimony Regarding the Adoption of an Ordinance to Expand the Size and Composition of the Board of Health from three (3) to five (5) Members

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR TUESDAY, NOVEMBER 12, 2019 (items 1 through 29):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 4, 2019.
2. Record of the Proceedings for Tuesday, November 5, 2019.
3. Resolution to reappoint Joan Penney to the Civil Service Commission. Ms. Penney's new term shall commence on January 1, 2020, and expire on December 31, 2025.

b) BUDGET AND FINANCE:

4. Resolution awarding Hotel/Motel Tax Funding for 2020.
5. Interlocal Cooperative Agreement with the City of Mount Vernon to assist in providing library materials to the residents of unincorporated Skagit County during 2019. Compensation shall not exceed \$14,710. The Agreement shall commence on the date of execution and end on December 31, 2019.
6. Interlocal Cooperative Agreement with the City of Burlington to assist in providing library materials to the residents of unincorporated Skagit County during 2019. Compensation shall not exceed \$9,333. The Agreement shall commence on the date of execution and end on December 31, 2019.

c) DISTRICT COURT PROBATION:

7. Interlocal Cooperative Agreement with the City of Mount Vernon to formalize the relationship of the City and the County regarding the provision of probation services to the City. The City shall compensate the County \$50 for each month that a defendant is on active supervision up to a maximum of \$1200 per defendant/case. In cases involving pre-sentence supervision, supervision of mandatory community service or determination of restitution, the maximum per defendant/case shall be \$150. The Agreement shall commence on January 1, 2020, and continue until December 31, 2022.

d) FACILITIES MANAGEMENT:

8. Amendment No. 1 to Personal Services Agreement No. C20180694 with HKP Architects for design, contract documentation, bidding and construction administration associated with the Security Improvements Project located at 600 South 3rd Street in Mount Vernon. This Amendment increases compensation by \$3,884 for revisions required to accommodate city requirements on fencing design and refuse container storage. Total compensation shall not exceed \$43,750 and is based on a fee schedule. All other terms and conditions of the original Agreement shall remain in effect, including the term which continues until June 1, 2020.
9. Personal Services Agreement with Harmsen, LLC to perform an American Land Title Association (ALTA)/American Congress on Surveying and Mapping (ACSM) Land Title Survey on an as needed basis. Compensation shall not exceed \$10,000 and is based on a fee schedule. This Agreement is ratified to commence on October 28, 2019, and continue until October 31, 2021.

e) OFFICE OF JUVENILE COURT:

10. Interlocal Cooperative Agreement with Whatcom County to provide housing for Skagit County juveniles in Whatcom County Juvenile Detention. Skagit County will pay a daily fee for housing of juveniles while in Detention at a rate of \$125 per day per juvenile. The Agreement is ratified to commence on October 1, 2019, and continue through December 31, 2021.

f) PLANNING AND DEVELOPMENT SERVICES:

11. Grant Deed of Conservation Easement per Skagit County Code 14.16.860 for Short Plat #PL19-0148 submitted by Chuckanut Ag Properties, LLC, a Washington Limited Liability Company to preserve and protect 61.9 acres of farmland located on Parcel Nos. P33761, P33767, and P104500. No compensation is associated with this Easement. The Easement shall commence on the date of execution and continue into perpetuity.

g) PROSECUTING ATTORNEY:

12. Resolution authorizing litigation to abate a public nuisance by Kenneth Gerrard.
13. Resolution authorizing litigation to abate a public nuisance by Gloria Long.
14. Resolution authorizing litigation against certain manufactures of vapor delivery system products.

h) PUBLIC HEALTH:

15. Personal Services Agreement with Catholic Community Services to provide housing support for individuals and families who have behavioral health disorders and are homeless or at risk of becoming homeless. Compensation shall not exceed \$6,357 and is based on a fee schedule. The Agreement is ratified to commence on October 9, 2019, and shall continue until December 31, 2019.
16. Resolution to close a Skagit County Public Health Department petty cash fund that was established by Resolution No. R20150371 and is no longer necessary.
17. Resolution to close a Revolving Fund of the former Skagit County Human Services Department that was established by Resolution No. 14362 and is no longer necessary.
18. Resolution to close a petty cash fund of the former Skagit County Community Services Department that was established by Resolution No. R20100085 and is no longer necessary.
19. Resolution modifying the Public Health Department petty cash fund which was established by Resolution R20130329, to be distributed between five (5) petty cash drawers and one (1) petty cash/change fund.
20. Interlocal Cooperative Agreement with Sedro-Woolley School District to fund a school social worker in order to develop and support a Multi-Tiered System of Support (MTSS) practice and teams, increase capacity to implement or maintain programs and practices that reduce substance use and that target mental health promotion, prevention, and treatment, provide workforce development opportunities for district employees addressing behavioral, social and emotional determinates of health and learning. Skagit County shall reimburse the District an amount not to exceed \$70,000. The Agreement shall commence on the date of execution and continue until July 31, 2020.
21. Preliminary Agreement with the Washington State Department of Health (WA DOH) to participate in the Washington State Sexually Transmitted Disease Safety Net which is funded by the Centers for Disease Control (CDC) Sexually Transmitted Disease Prevention and Control for Health Departments, federal grant number NH25PS005146. Participation in Safety Net will allow Skagit County to receive medications distributed from the WA DOH Office of Infectious Disease STD 340B Medication Program. There is no monetary consideration associated with this Preliminary Agreement. The Agreement shall commence on the date of execution and continue until terminated.
22. Personal Services Agreement with Sutherland Design Works to assist with the design, creation and publication of public health assessments, planning reports and community education materials. Compensation shall not exceed \$24,000 and is based on a fee schedule. The Agreement shall commence on January 1, 2020 and continue until December 31, 2020.
23. Amendment No. 1 to Personal Services Agreement No. C20190262 with Community Action of Skagit County to staff and operate a ten (10) unit interim housing Family Development Center for approximately forty (40) families. This Amendment revises Exhibit "C" to reflect the Family Development Center shall be fully funded by Document Recording Fees. Compensation remains unchanged and shall not exceed \$161,656. All other terms and conditions of the original Agreement shall remain in effect, including the termination date of June 30, 2020.
24. Amendment No. 2 to Personal Services Agreement No. C20190261 with Community Action of Skagit County to provide rental assistance and case management services for homeless households and those at risk of becoming homeless. This Amendment revises Exhibit "C" to redistribute funding sources. Total Compensation remains unchanged and shall not exceed \$778,223. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect, including the termination date of June 30, 2020.

i) PUBLIC WORKS:

25. Vendor Services Agreement with Kenneth L. Kellar Truck Line, Inc., dba Mobile Armored to provide transport services to or from a bank or other location, Monday through Friday, as designated by the Public Works Department. Compensation shall not exceed \$24,999 and is based on a pick-up fee schedule. The Agreement shall commence on December 1, 2019, and continue until November 30, 2020.

j) RISK MANAGEMENT:

26. Personal Services Agreement with Stop Claims Corp. to provide professional services and administration of workers' compensation claims. Compensation shall not exceed \$45,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020.

k) SHERIFF:

27. Amendment No. 3 to Personal Services Agreement No. C20140522 with Everett Polygraph Services, LLC to provide polygraph and interview services for potential and existing employees of the Skagit County Sheriff's Office and the Skagit County Jail. This Amendment extends the term of the Agreement from December 31, 2019, to December 31, 2020. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
28. Interlocal Cooperative Purchasing Agreement ILC19-8195 with Houston-Galveston Area Council (HGAC) for the purpose of purchasing negotiated contracts through HGACBuy.com. The Agreement shall commence on the date of execution and continue until terminated.
29. Permit for Limited Use of Operating Property Permit No. 02-35-08-2019-08-08 with Puget Sound Energy, Inc. (PSE) to allow the Sheriff's department use of PSE property for training exercises. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until December 31, 2024.