

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, NOVEMBER 13, 2017:

- a) 11:00 a.m. - 11:30 a.m. Proclamation Recognizing November 17, 2017, as National Adoption Day in Skagit County
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, NOVEMBER 14, 2017, THROUGH THURSDAY, NOVEMBER 16, 2017:

**WASHINGTON STATE ASSOCIATION OF COUNTIES (WSAC)
2017 COUNTY CONVENTION
DOUBLE TREE BY HILTON, SEATTLE AIRPORT**

III. WEDNESDAY, NOVEMBER 15, 2017:

- a) *1:00 p.m. Public Transportation Benefit Area - Board of Director's Meeting (Wa Walton Event Center, 12885 Casino Drive, Anacortes)
- b) *1:30 p.m. Skagit Council of Governments – Board Meeting (Wa Walton Event Center, 12885 Casino Drive, Anacortes)

IV. FRIDAY, NOVEMBER 17, 2017:

- a) *10:00 a.m. - 12:00 p.m. Farmhouse Gang Meeting (Skagit Council of Governments, 204 West Montgomery Street, Mount Vernon)

FUTURE PUBLIC HEARING:

- Monday, November 20, 2017, 1:30 p.m. To Consider Testimony Regarding Property Tax Levies and the Skagit County Budget for 2018
- Monday, November 20, 2017, 2:30 p.m. To Consider Testimony Regarding the Central Valley Ambulance Authority's Budget for 2018
- Monday, November 20, 2017, 3:00 p.m. To Consider Testimony Regarding the 2018 - 2023 Six-Year Transportation Improvement Program (TIP)
- Monday, November 20, 2017, 3:00 p.m. To Consider Testimony Regarding the 2018 - 2023 Capital Facilities Plan and Transportation Improvement Program (TIP)
- Tuesday, November 21, 2017, 2:30 p.m. To Consider Testimony Regarding Skagit County's 2018 Proposed Amendments to the Comprehensive Plan and Land Use and Zoning Map
- Tuesday, January 9, 2018, 11:00 a.m. To Consider Testimony Regarding an Ordinance to Amend Chapter 9.28 of the Skagit Code and to Provide Ninety (90) Days' Notice of Cancellation of Skagit County Contract No. 00709

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 13, 2017 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Friday, November 3, 2017.
2. Record of the Proceedings for Monday, November 6, 2017.
3. Record of the Proceedings for Thursday, November 9, 2017.
4. Resolution to appoint Claudia Avendano-Ibarra to serve on the Housing Authority of Skagit County due to the expiration of Lonnie Clark's position. Ms. Avendano-Ibarra shall serve a five-year term effective on the date of the executed resolution.

b) EMERGENCY MEDICAL SERVICES:

5. Client Agreement with TargetSolutions Learning, LLC to provide online training platform licenses for customized website, administration tools, and applications for 380 Emergency Medical Services responders. Total annual compensation shall not exceed \$19,395 which includes an annual maintenance fee of \$395. The Agreement shall commence on November 30, 2017, and shall continue until November 29, 2020.

c) FACILITIES MANAGEMENT:

6. Vendor Services Agreement with Blue Marine, LLC to remove floor paint and wall adhesive prior to polishing the concrete floors and repainting walls in the stairwell of the Administration Building, located at 700 South 2nd Street in Mount Vernon. Compensation is based on a fee schedule and shall not exceed \$14,987, plus any applicable taxes. The Agreement shall commence on the date of execution and continue for six months from the date of execution.

d) INFORMATION SERVICES:

7. Resolution authorizing the transfer of surplus computer equipment to the Burlington Edison School District.
8. Personal Services Agreement with All Phase Comm LLC to provide ongoing support and services for the ShoreTel telephone system. Compensation is based on a rate schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2018.
9. Personal Services Agreement with Handel Information Technologies, Inc., to report modifications, configuration and SQL table changes and other functions that are included in normal maintenance, as needed to assist Skagit County in the management and operation of the RiteTrack Case Management system for the Office of Juvenile Courts. Compensation is based on a rate schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2018.

e) PARKS, RECREATION AND FAIR:

10. Interlocal Cooperative Agreement with Skagit Valley College for Phase I of the greater Skagit Playfields Improvement Plan focusing on the Wally Sigmar Soccer Field Improvements Project which includes the following components: a) re-grade the existing natural turf into a synthetic turf playing surface; b) installation of LED field lighting; c) the addition of a prefabricated restroom facility and exterior drinking fountain; and d) a new fencing around the entire field. The County shall pay Skagit Valley College a total amount not to exceed \$150,000 for a portion of the Wally Sigmar Soccer Field project costs in exchange for 2,080 hours of third priority use of the soccer field by the County. The Agreement shall commence on the date of mutual execution and will expire on December 31, 2028.
11. Personal Services Agreement with Coffman Engineers, Inc., to provide the designing, reviewing, validating and/or other engineering project support for the septic system and other utilities at Skagit County Veterans Community Park at Northern State Recreation Area, located at Helmick Road in Sedro-Woolley. Compensation is based on a fee schedule and shall not exceed \$10,000 including all applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2018.

f) PLANNING AND DEVELOPMENT SERVICES:

12. Personal Services Agreement with Kirk Johnson to provide on-call writing and research services for long-range land use planning projects which will include but not limited to short plat and plat extensions; research related to the floodplain management, fee schedule, sign code updates; latecomers agreements and Guemes Island SEPA. Each item of work under this Agreement will be provided by written task assignment. Compensation shall not exceed \$40,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and shall continue until December 31, 2018.

g) PROSECUTING ATTORNEY:

13. Personal Services Agreement with Brian W. Judd, Ph.D., P.C., to provide expert witness evaluation, records review, and testimony in the area of forensic psychiatry for the prosecution in the matter of the State of Washington v. Lane Maurice Davis, Skagit County Superior Court Cause No. 17-1-00739-0. Compensation shall not exceed \$15,000 and is based on a fee schedule. The Agreement is ratified to commenced on November 1, 2017, and continue until December 31, 2018.

h) PUBLIC HEALTH:

14. Interlocal Cooperative Agreement with Whatcom County to implement youth marijuana prevention activities as outlined in the Skagit County Work Plan. Whatcom County will lead and facilitate a regional strategic planning process, create a 5-year Strategic Plan for the North Sound Region Youth Marijuana Prevention and Education Program (YMPEP), and lead implementation of the developed plan. Skagit County will be reimbursed for costs associated with meeting the requirements established in the "Responsibilities" section in an amount not to exceed \$20,550. The source of funding for this Agreement is the Youth Marijuana Prevention Education Program contract from the Washington State Department of Health. The Agreement is ratified to commence on July 1, 2017, and continue until March 31, 2018, and may be extended by mutual written consent of the parties.
15. Personal Services Agreement with Phoenix Recovery Services to provide a mobile-based Needle Exchange Program (NEP) with services in Skagit County, including Anacortes, Burlington, Concrete area, Mount Vernon and Sedro-Woolley. Compensation shall not exceed \$170,000 and is funded through the 1/10th of 1% chemical dependency or mental health treatment sales tax. The Agreement shall commence on January 1, 2018, and continues until December 31, 2018.
16. Personal Services Agreement with Community Action of Skagit County to provide management, staffing and operations of multiple programs including: Dental Access; Adult Education; Resources Center; Community Engagement; Senior and Disabled Services; Legal Aid; Food Access; East County Services; Housing; Veteran's Assistance Program; and Veterans Case Management Program. Compensation shall not exceed \$415,085 and is based on a reimbursement schedule. The Agreement shall commence on January 1, 2018, and continues until December 31, 2018.

i) PUBLIC WORKS:

17. Resolution to call for a public hearing to consider testimony regarding the 2017 Comprehensive Solid Waste Management Plan. The public hearing is scheduled to take place on Tuesday, November 28, 2017, at 10:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room.
18. Interlocal Cooperative Agreement with Sedro-Woolley School District #101 to authorize each party to provide mutual assistance on minor projects and services. Such project work and/or services shall be limited and infrequent in nature and may include, the use of equipment owned by the parties; small chip sealing, striping, road maintenance and repair matters; culvert clearing; mowing, spraying and vegetation management; and plowing, salting, and sanding. The parties will reimburse each other for the actual costs incurred for work performed, materials and equipment rentals. In addition, they will pay an additional administrative fee of 9% of total actual costs and expenses for the services. The Agreement shall commence on date of execution and continue until December 31, 2022.
19. Construction Contract Agreement with Wetlands Creation, Inc. to work, furnish all tools, materials, equipment, and transportation required for the construction of the Cascade River, Road Slide Repair Project #ES97950-10. Compensation is based on rate schedule and shall not exceed \$72,981.

The contract was awarded by Resolution No. R20170205 on October 9, 2017. The Agreement shall commence on the date of execution and shall continue until the project acceptance date.

j) SHERIFF:

20. Subscriber Agreement with Public Safety Testing, Inc. to provide pre-employment testing services for the Sherriff's Office Deputies. Compensation is based on a rate schedule and shall not exceed \$13,984 for the entire term of the Agreement. The Agreement shall commence on January 1, 2018, and continues until December 31, 2020.

k) SUPERIOR COURT:

21. Personal Services Agreement with Pacific Northwest Guardian Ad Litem to provide services for children who are the subject of an action under the Revised Code of Washington, Title 13. Compensation shall not exceed \$156,480, which is based on an average caseload of 163 active cases per month. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018.
22. Interagency Agreement IAA18684 with the Washington State Administrative Office of the Courts (AOC) to provide reimbursement funds for court interpreter services expenses for the Skagit County Superior Court. Reimbursement to Skagit County shall not exceed \$9,296. The Agreement is ratified to commence on July 1, 2017, and continue until June 30, 2018.

V. MISCELLANEOUS AGENDA (item 1):

a) INFORMATION SERVICES:

1. Contract with CDW-G to provide Microsoft Volume Licensing (EA Agreement) per Department of Enterprise Services contract with Microsoft. Compensation shall not exceed \$300,000 per year for the core contract. The Agreement shall commence on the date of execution and continue until August 31, 2020.