

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, NOVEMBER 13, 2023:

- a) 8:30 a.m. - 9:30 a.m. Work Session with Elected Officials and Department Heads
- b) *10:00 a.m. Pledge of Allegiance
- c) *10:00 a.m. - 10:15 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- d) *10:15 a.m. - 10:30 a.m. Election of the 2024 Chair of the Board of County Commissioners
- e) *10:30 a.m. - 11:30 a.m. Public Works – Grace Kane, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Proposed Revisions to the Public Works 2024 Fee Schedule
 - 2. Miscellaneous

II. MONDAY, NOVEMBER 13, 2023 - FRIDAY, NOVEMBER 17, 2023:

WASHINGTON STATE ASSOCIATION OF COUNTIES (WSAC)
COUNTY LEADERS CONFERENCE
THE DAVENPORT GRAND
SPOKANE, WA – SPOKANE COUNTY

MONDAY, November 13, 2023:

BID OPENING (Clerk of the Board and Public Works Staff)

*1:30 p.m. (or soon thereafter) Mobile Marine Refueling Services for the Vehicle and Passenger Ferry, M/V Guemes

FUTURE BID OPENINGS:

Monday, November 27, 2023, 2:30 p.m. One (1) New Latest Model Three (3) Axle Paint Striper Truck

Monday, December 4, 2023, 1:00 p.m. Guemes Island Electric Ferry Project #ESMVGUE-1

Monday, December 4, 2023, 2:00 p.m. Bay View-Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5; Federal Aid #BHS-L291(002)

Tuesday, December 5, 2023, 11:00 a.m. Skagit County Courthouse Rooftop Jail Removal

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, November 13, 2023 (items 1 through 28):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 6, 2023.
2. Record of the Proceedings for Thursday, November 9, 2023.
3. Resolution to re-appoint Kevin Loy to the Parks and Recreation Advisory Board for a three-year term. Mr. Loy's term shall expire on December 31, 2026.
4. Resolution to re-appoint Jose Riefkohl to the Parks and Recreation Advisory Board for a three-year term. Mr. Riefkohl's term shall expire on December 31, 2026.
5. Resolution to re-appoint John Semrau to the Parks and Recreation Advisory Board for a three-year term. Mr. Semrau's term shall expire on December 31, 2026.
6. Resolution to re-appoint Chris Allen to the Parks and Recreation Advisory Board for a three-year term. Mr. Allen's term shall expire on December 31, 2026.

b) BOARD OF EQUALIZATION:

7. Resolution authorizing the Skagit County Board of Equalization to conduct taxpayer appeal hearings outside the 28-day period to allow petitions to be fairly and fully adjudicated.

c) BUDGET AND FINANCE:

8. Resolution awarding Hotel/Motel Tax Funding for 2024 in the amount of \$486,645.
9. Amendment No. 1 to Personal Services Agreement No. C20210012 with Susan Musselman LLC to assist Skagit County with financial analysis and consulting services as requested. This Amendment extends the term of the Agreement from December 31, 2023 to December 31, 2026 and updates Exhibit C to waive insurance. Compensation remains the same and shall not exceed \$50,000. All other terms and conditions of the original Agreement shall remain in effect.
10. Amendment No. 1 to Interlocal Cooperative Agreement No. C20220298 with the City of Mount Vernon to award \$500,000 of Economic Development/Public Facilities Projects grant funds for the Mount Vernon Library Commons-Commercial Kitchen Project. This Amendment extends the term of the Agreement from December 15, 2023 to December 15, 2024. All other terms and conditions of the original Agreement shall remain in effect.

d) EMERGENCY MEDICAL SERVICES:

11. Amendment No. 2 to Service Agreement No. C20220395 with TargetSolutions Learning, LLC d/b/a Vector Solutions to allow for the implementation of training and tracking software. This Amendment increases compensation by \$28,111.85 including sales tax for a new total compensation amount not to exceed \$60,382.59 and extends the term of the Agreement from November 30, 2023 to November 29, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

e) HUMAN RESOURCES:

12. Resolution to establish 2024 compensation and benefits for non-represented County employees.

f) FACILITIES MANAGEMENT:

13. Resolution to reject all bids and rebid Custodial Cleaning and Paper Supplies used by Custodians in the Facilities Management Department. An error in the scope of bid was discovered post bid opening.
14. Vendor Services Agreement with Southwest Solutions Group to provide all labor, materials, equipment and supervision for a prevailing wage project to provide and install a tabulation metal cage in the Administration Building located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$20,225.92. The Agreement shall commence on the date of execution and continue until March 1, 2024.

g) INFORMATION SERVICES:

15. Resolution declaring a sole source provider for the purchase of Motorola Technology for Fire Mobile, Voiceless Computer Aided Dispatch and AVI Client License and maintenance for Mount Vernon Fire Department that is compatible with the Spillman Public Safety System and waive the bidding procedures outlined in RCW 36.32.245.

16. Amendment No. 48 to Contract No. 00484 with Spillman Technologies, Inc. for one (1) additional fire mobile client license for Mount Vernon Fire Department which includes Mobile Voiceless CAD and AVL. Compensation is increased by \$650 plus applicable sales tax and annual maintenance fees that shall be aligned with Skagit County's primary maintenance in September of each year. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

h) PARKS, RECREATION AND FAIR:

17. Personal Services Agreement with Jepson and Associates, PS to provide Boundary and Topographic survey services for the Skagit County Fairgrounds sewer line project. Compensation shall not exceed \$21,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.

i) PROSECUTING ATTORNEY:

18. Resolution to provide legal defense to current Skagit County employees, officers, officials Richard Weyrich, Donald McDermott, and Sandra Perkins pursuant to RCW 4.96.041.

j) PUBLIC HEALTH:

19. Resolution to authorize Skagit County Behavioral Health 0.1% Sales Tax Fund Allocations for 2024.
20. Personal Services Agreement with Lifeline Connections to provide temporary motel or hotel vouchers for eligible clients who are unhoused, unstably housed, or would otherwise return to unsafe housing after release from incarceration. Compensation shall not exceed \$12,000. The Agreement shall commence on the date of execution and continue until December 31, 2023.
21. Amendment No. 1 to Interagency Agreement for Recovery Support Services No. C20230029 with Washington State Health Care Authority (HCA Contract No. K6478) to implement and manage a program to provide State Opioid Response (SOR) services to eligible individuals. This Amendment increases compensation by \$275,000 for a new total compensation amount not to exceed \$555,000 and extends the term of the Agreement from September 29, 2023 to September 29, 2024. All other terms and conditions of the original Agreement shall remain in effect.

k) PUBLIC WORKS:

22. Resolution to call for a public hearing to consider testimony regarding the 2024-2029 Six-Year Transportation Improvement Program (TIP). The public hearing is scheduled to take place on Tuesday, November 28, 2023, at 8:30 a.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253)215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
23. Amendment No. 1 to Personal Services Agreement No. C20230373 with Herrera Inc. to develop a Lake Cyanobacteria Management Plan (LCMP) for Lake Campbell and Lake Erie, Lake Management District #3. This Amendment updates the term of the Agreement to begin on July 1, 2023 and continue until June 30, 2024. Compensation remains the same and shall not exceed \$64,560 per Skagit County Contract No. C20230301. All other terms and conditions of the original Agreement shall remain in effect.
24. Amendment No. 1 to Interlocal Cooperative Agreement No. C20230341 with Skagit Conservation District to perform specific project construction work for the installation of a raingarden swale at the Ruiz Property. This Amendment updates the Scope of Work and increases compensation by \$7,500 for a new total compensation amount not to exceed \$46,405. The term remains the same and shall continue until June 30, 2024. All other terms and conditions of the original Agreement shall remain in effect.
25. Supplemental Agreement No. 2 to Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20220465 with Tran Tech Engineering LLC for the preparation of the complete Plans, Specifications and Estimate (PS&E) for the deck resurfacing, environmental permitting, bank restoration, and improvements to drainage at and around the bridge for the Bay View-Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5. This Supplemental Agreement updates the scope of work, consultant cost computations and indirect cost rates, increases compensation by \$39,324 for a new total compensation amount not to exceed \$144,427, and extends the term of the Agreement from December 31, 2023 to December 31, 2024. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

l) RISK MANAGEMENT:

26. Personal Services Agreement with Stop Claims Corp. to provide professional services and administration of

workers' compensation claims. Compensation shall not exceed \$50,000. The Agreement shall commence on the date of execution and continue until December 31, 2024.

m) SUPERIOR COURT:

27. Interagency Agreement No. IAA24539 with the Washington State Administrative Office of the Courts to provide reimbursement for the purchase of a privacy lactation pod or to upgrade existing lactation accommodation spaces for the Court patrons to use for chest feeding, breastfeeding, and/or pumping while conducting court business. Compensation to Skagit County shall not exceed \$31,181.60. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2024.
28. Amendment No. 1 to Personal Services Agreement No. C20230017 with The Language Exchange, Inc. to provide court-certified, court-registered, or qualified interpreters in all languages for hearings and trials as requested by Skagit County Superior Court and Skagit County District Court. This Amendment increases compensation from \$175,000 to \$255,000. The term remains the same and shall continue until December 31, 2023. All other terms and conditions of the original Agreement shall remain in effect.