

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, NOVEMBER 21, 2022:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Public Works, Public Health, and Emergency Management
- b) *10:00 a.m. Pledge of Allegiance
- c) *10:00 a.m. - 10:30 a.m. Parks, Recreation and Fair – Brian Adams, Director:
 - 1. Public Hearing: To Consider Testimony Regarding Amending Skagit County Code Chapter 9.41 and 9.42 to Authorize the Use of E-Bikes in Skagit County Parks and Trails
- d) *10:30 a.m. - 11:00 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
 - 1. Public Comment (Specifically related to the agenda item)
- e) 11:00 a.m. - 12:00 p.m. Planning and Development Services Monthly Briefing
- f) ~~12:00 p.m. - 1:00 p.m.~~ ~~Washington State Association of Counties Virtual Assembly hosted by WSAC~~
(Canceled)
- g) 2:30 p.m. - 3:30 p.m. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session (Real Estate Sale - RCW 42.30.110(1)(c))
 - 3. Reconvene Public Meeting/Adjournment

II. TUESDAY, NOVEMBER 22, 2022:

- a) *8:30 a.m. Pledge of Allegiance
- b) *8:30 a.m. - 9:30 a.m. Public Works – Grace Kane, Director:
 - 1. Public Hearing to Consider Testimony Regarding the 2023-2028 Six-Year Transportation Improvement Program (TIP)
 - 2. Miscellaneous
- c) *9:30 a.m. - 10:30 a.m. Cascade River Classification Meeting with Washington State Department of Ecology
- d) *10:30 a.m. - 11:30 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Presentation: Skagit County 2023 Preliminary Budget
- e) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- f) 12:00 p.m. Public Transportation Benefit Area (PTBA) Meeting (Burlington Council Chambers 833 South Spruce Street, Burlington or join the meeting from your

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computer, tablet, or smartphone: <https://us02web.zoom.us/j/86092215677>,
Meeting ID: 860 9221 5677 or dial in: 1 (253) 215-8782)

III. THURSDAY, NOVEMBER 24, 2022:

THANKSGIVING HOLIDAY OBSERVED - COUNTY OFFICES CLOSED

IV. FRIDAY, NOVEMBER 25, 2022:

DAY AFTER THANKSGIVING HOLIDAY OBSERVED - COUNTY OFFICES CLOSED

FUTURE PUBLIC HEARING:

Monday, December 5, 2022, 10:30 a.m. To Consider Testimony Regarding the Capital Facilities Plan

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR MONDAY, NOVEMBER 21, 2022 (items 1 through 63):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 7, 2022.
2. Record of the Proceedings for Tuesday, November 8, 2022.
3. Record of the Proceedings for Thursday, November 17, 2022.
4. Record of the Proceedings for Friday, November 18, 2022.

b) ADMINISTRATIVE SERVICES:

5. Personal Services Agreement with The Language Exchange, Inc. to provide interpretation and translation services as requested by the Skagit County Commissioners Office. Compensation is based on a rate schedule and shall not exceed \$12,000. The Agreement shall commence on the date of execution and continue until December 31, 2023.
6. Cooperative Services Agreement No. 23-73-53-2009-RA Work Plan with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS) for wildlife control activities. Compensation shall not exceed \$22,166.06. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.

c) BUDGET AND FINANCE:

7. Resolution calling for a public hearing to consider testimony regarding the 2023 property tax levies and the 2023 Skagit County Budget. The public hearing is scheduled to take place Monday, December 5, 2022 at 11:00 a.m. in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
8. Funding Agreement with Sedro-Woolley Riding & Racing Club which awards \$2,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Sedro-Woolley Rodeo. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
9. Funding Agreement with Skagit Wood Network which awards \$6,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Out of the Woodwork; Milling and Lumber Expo. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
10. Funding Agreement with Skagit Valley Tulip Festival which awards \$34,200 of Lodging Tax Funds to support traffic control and roundabout maintenance as authorized by Resolution No. R20220205 for the Skagit Valley Tulip Festival. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
11. Funding Agreement with Skagit Valley Tulip Festival which awards \$10,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Skagit Valley Tulip Festival. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
12. Funding Agreement with Concrete Chamber of Commerce which awards \$6,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for website improvements. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
13. Funding Agreement with Concrete Chamber of Commerce which awards \$24,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for year round tourism activities in Eastern Skagit County. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
14. Funding Agreement with Skagit Artists which awards \$1,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for NW Art Beat Studio Tour. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
15. Funding Agreement with Museum of Northwest Art which awards \$5,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
16. Funding Agreement with Shakespeare Northwest Association which awards \$1,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Shakespeare Northwest Festival. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.

17. Funding Agreement with Skagit Valley Festival of Family Farms which awards \$25,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
18. Funding Agreement with Christianson's Nursery which awards \$2,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Skagit Valley Giant Pumpkin Festival. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
19. Funding Agreement with Skagit Valley College Foundation which awards \$10,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Tulip Festival Pickleball Tournament. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
20. Funding Agreement with Anacortes Arts Festival which awards \$10,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Nautical Treasure Hunt. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
21. Funding Agreement with Anacortes Arts Festival which awards \$10,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
22. Funding Agreement with Concrete Heritage Museum Association which awards \$2,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
23. Funding Agreement with Skagit River Bald Eagle Awareness Team which awards \$9,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for the Skagit River Bald Eagle Interpretive Center. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
24. Funding Agreement with McIntyre Hall Performing Arts and Conference Center (Skagit Valley College) which awards \$18,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205 for McIntyre Hall events and facility promotion. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
25. Funding Agreement with Cascade Loop Association which awards \$16,937 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20220205. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
26. Interlocal Cooperative Agreement with Port of Anacortes to award \$250,000 of Economic Development/Public Facilities Projects grant funds to support Curtis Wharf Access Improvement Project. The Agreement commenced on September 12, 2022 pursuant to Resolution No. R20220174 and continues until March 31, 2023.

d) EMERGENCY MEDICAL SERVICES:

27. Personal Services Agreement with EASL Incorporated dba Liz Loomis Public Affairs for the provision of strategic communication services to inform residents about an upcoming Emergency Medical Services Levy renewal. Compensation shall not exceed \$85,000. The Agreement shall commence on May 1, 2023 and continue until April 30, 2024.
28. Amendment No. 1 to Service Agreement No. C20220395 with TargetSolutions Learning, LLC d/b/a Vector Solutions to allow for the implementation of training and tracking software. This Amendment increases compensation from \$29,660.60 to \$32,270.74 in order to include sales tax. The term remains the same and shall continue until November 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.

e) FACILITIES MANAGEMENT:

29. Vendor Services Agreement with Pacific Style Landscapes, Inc. to provide snow removal services at the Evaluation and Treatment Center in Sedro-Woolley. Compensation shall not exceed \$10,000 including sales tax. The Agreement shall commence on the date of execution and continue for one year.
30. Standard AIA Form of Agreement with Alana, Buick and Bers, Inc. for the 4th Floor Demolition and Re-roofing on the Skagit County Courthouse. Compensation shall not exceed \$362,720. The Agreement shall commence on the date of execution and continue until project completion.

f) GEOGRAPHIC INFORMATION SERVICES:

31. Amendment No. 1 to Personal Services Agreement No. C20190113 with Pacific Surveying and Engineering,

Inc. for the provision of survey and mapping support for the Spatial Data Improvement Program. This Amendment extends the term of the Agreement by three years and will continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect.

g) HUMAN RESOURCES:

32. Labor Agreement with Skagit County Prosecuting Attorney's Legal Support Staff Local 176 PS, Council #2, AFSCME. The Agreement is ratified to commence on January 1, 2022 and shall continue through December 31, 2024.
33. Memorandum of Agreement with the Skagit County Deputy Sheriff's Guild for the provision of a one-time payment to eligible personnel while the parties continue with the collective bargaining process and the county completes the compensation study.
34. Memorandum of Agreement with the Skagit County Corrections Deputy Guild for the provision of a one-time payment to eligible personnel while the parties continue with the collective bargaining process and the county completes the compensation study.
35. Memorandum of Agreement with the Skagit County Sheriff's Office Staff Guild for the provision of a one-time payment to eligible personnel while the parties continue with the collective bargaining process and the county completes the compensation study.
36. Collective Bargaining Agreement between Skagit County and Teamsters Union Local 231 representing employees in District and Superior Courts, Clerk, Assessor, Treasurer, Auditor, Juvenile Court, Records Management, Parks and Recreation and Facilities Management. The Agreement is effective January 1, 2022 through December 31, 2024.

h) INFORMATION SERVICES:

37. Subscription Agreement with Fifth Asset Inc., dba DebtBook to provide onboarding, implementation and support services for the software subscription. Compensation shall not exceed \$9,750. The Agreement is ratified to commence on October 14, 2022 and continue until October 13, 2023.
38. Amendment No. 1 to Vendor Services Agreement No. C20220169 with RFI Security and Communications to install duress buttons within three additional Skagit County Departments. This Amendment updates the Scope of Work to include the repair and replacement of a device that failed at the Continental Building. Compensation is increased by up to \$2,000 for a new amount not to exceed \$10,000. All other terms and conditions of the original Agreement shall remain in effect.
39. Amendment No. 1 to Professional Services Agreement No. C20190389 with Cayenta, a division of N. Harris Computer Corporation to upgrade to version 9.0.0 (the latest release level) of Cayenta software. This Amendment adds to the scope of work to support end of year processing support for the Cayenta Financials system and increases compensation by \$10,000 for a new total compensation amount not to exceed \$275,830. The term remains unchanged and shall continue until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.
40. Master Subscription Agreement with KnowBe4, Inc. for security awareness training and phish simulations. Compensation shall not exceed \$9,756.86. The Agreement is ratified to commence on October 31, 2022 and continue until October 31, 2023.
41. Amendment No. 43 to Contract No. 00484 with Spillman Technologies, Inc. for three (3) additional fire mobile client licenses for Anacortes Fire District and includes Mobile Voiceless CAD & AVL Client License. Compensation is increased by \$1,950 plus applicable sales tax. New estimated total compensation amount shall not exceed \$1,056,339.99 plus associated taxes and maintenance costs. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
42. Resolution rejecting all proposals to replace Skagit County's Existing Cash Receipting System.

i) OFFICE OF JUVENILE COURT:

43. Interlocal Cooperative Agreement with La Conner School District to jointly fund the BECCA Case Manager position to serve the School District and the Skagit County Office of Juvenile Court in implementing the truancy portion of the BECCA Bill as outlined by RCW and WAC. Compensation to Skagit County shall not exceed \$2,493. The Agreement is ratified to commence on September 1, 2022 and continue through August 31, 2023.

j) PUBLIC HEALTH:

44. Personal Services Agreement with Family Promise of Skagit Valley to plan, manage, and operate a temporary

seasonal shelter for families with children under 18 years of age at Bethlehem Lutheran Church of Sedro-Woolley. Compensation shall not exceed \$73,775. The Agreement is ratified to commence on October 1, 2022 and continue until March 31, 2023.

45. Amendment No. 1 to Personal Services Agreement No. C20220300 with Family Promise of Skagit Valley to provide Diversion services, including one-time support, short-term services, and financial assistance to households with children who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. This Amendment extends the term of the Agreement from December 31, 2022 to June 30, 2023 and increases compensation by \$50,000 for a new total compensation amount not to exceed \$100,000. All other terms and conditions of the original Agreement shall remain in effect.
46. Amendment No. 1 to Personal Services Agreement No. C20220279 with Northwest Youth Services to operate the Skagit County Transitional Living Program, providing at least twelve (12) beds to homeless and runaway youth aged 16-24. This Amendment increases the number of youth served to 22, increases compensation from \$63,314 to \$126,628, and extends the term from December 31, 2022 to June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.
47. Amendment No. 1 to Personal Services Agreement No. C20220282 with Northwest Youth Services to provide diversion services including one-time support, short-term services and financial assistance to at-risk youth and young adults aged 18-24 who qualify for homeless services but can be diverted away from shelter and the homeless service system with immediate financial assistance. This Amendment extends the term of the agreement from December 31, 2022 to June 30, 2023 and increases compensation from \$41,107 to \$82,214. All other terms and conditions of the original Agreement shall remain in effect.
48. Amendment No. 1 to Subaward Agreement No. C20220098 with Skagit Legal Aid to assist eligible households in accessing Federal Economic Impact payments and/or Child Tax Credit advance monthly payments, targeting assistance to those with the greatest needs while working to distribute funds equitably. This Amendment adds eviction prevention and immigrant relief assistance activities to the scope of work. Compensation remains the same and shall not exceed \$112,500. The term remains the same and shall continue until June 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.

k) PUBLIC WORKS:

49. Resolution authorizing tree removal/topping within county right-of-way in the vicinity of property commonly identified as Parcel Number P66677.
50. Resolution to adopt the 2023 Annual Construction Program for roads, bridges, ferry, and corresponding equipment purchases.
51. Amendment No. 1 to Vendor Services Agreement No. C20220422 with Rozema Boat Works to manufacture two 12" aluminum tide gates. This Amendment updates compensation to include tax in the amount of \$339.70. Total compensation shall not exceed \$4,289.70. The term remains the same and continues until December 31, 2022. All other terms and conditions of the original Agreement shall remain in effect.
52. Amendment No. 1 to Personal Services Agreement No. C20220180 with Natural Systems Design to provide fish passage improvement services for Little Fisher Creek and restoration services for Child's Creek. This Amendment updates rates, modifies the Scope of Work, and extends the term by one year to continue until December 31, 2023. Compensation remains the same and shall not exceed \$100,000. All other terms and conditions of the original Agreement shall remain in effect.
53. Cooperation Agreement with The United States of America for Emergency Flood Response Assistance for the MP 3.7 Concrete Sauk Valley Road Flood Response Contingency Plan. The Agreement shall commence on the date of execution and continue until terminated.
54. Interlocal Cooperative Agreement with Skagit Conservation District to develop, implement and maintain water quality programs to meet the goals of Skagit County's Shellfish Protection District in accordance with RCW 90.72. Compensation shall not exceed \$263,000. The Agreement shall commence on January 1, 2023 and continue through December 31, 2023.
55. Cooperative Service Agreement No. 23-73-53-2009-RA, Work Plan/Financial Plan, with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Service (APHIS), Wildlife Services (WS), to set forth the objectives, activities and budget of the wildlife control to assist Skagit County in reducing the number of nuisance birds at the Anacortes/Guemes Island Ferry Terminals. Compensation shall not exceed \$11,247.69 and is based on an activity fee schedule. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.
56. Personal Services Agreement with Skagit Fisheries Enhancement Group to provide services in the Samish and Padilla Bay watersheds to assist with the protection and improvement of water quality in saltwater shellfish

growing and harvesting areas, consistent with the goals of the county's Shellfish Protection District and in accordance with RCW 90.72. Compensation shall not exceed \$30,000. The Agreement shall commence on January 1, 2023 and continue until December 31, 2023.

57. Amendment No. 1 to Joint Funding Agreement No. C20220343 with the U.S. Department of the Interior Geological Survey (USGS) Agreement No. 23YGJFA07000 for Water Resource Investigations for the operation and maintenance of streamgages on the Skagit, Sauk, and Samish Rivers. This Amendment increases compensation by \$3,500 for the operation and maintenance of a current telephone line, switching it from land to cellular. Total compensation for Skagit County's contribution shall not exceed \$49,248, the term remains the same and shall continue until September 30, 2023. All other terms and conditions of the original Agreement shall remain in effect.

l) SHERIFF:

58. Agreement with Bonneville Seattle Media Group for November and December radio announcements regarding Skagit County Sheriff's Office Hiring Campaign. Compensation shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.
59. Facility Agreement with Numi Financial to return inmate trust funds and other property to persons released from incarceration through the use of prepaid Network Branded cards. Compensation is based on a fee schedule. The Agreement shall commence on the date of execution and continue until terminated.
60. Amendment No. 3 to Skagit County Contract No. C20210608 with Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0343 for fiscal year 2022 to receive reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment increases compensation to Skagit County by \$7,030.44 for a new total amount not to exceed \$15,280.74. The term remains the same and shall continue until September 30, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
61. Intergovernmental Agreement with Washington State Parks and Recreation Commission, Agreement No. LE: MLE1288 to establish a cooperative framework to enhance the performance of boating safety and education services pursuant to RCW 88.02650 and WAC 352-65.010. No compensation is associated with this Agreement. The Agreement shall commence on the date of execution and continue until September 30, 2023.
62. Interlocal Agreement with the Town of Concrete for law enforcement services. Compensation shall be paid quarterly to the county and shall not exceed \$984,158 for the three-year Agreement. Skagit County will also provide additional officers and equipment at the Town's request at additional cost. The Agreement shall commence on January 1, 2023 and continue through December 31, 2025.

m) SUPERIOR COURT:

63. Interagency Agreement No. IAA23130 with Washington State Administrative Office of the Courts to provide reimbursement for interpreter services to improve language access in the courts pursuant to RCW 2.42 and 2.43. Compensation to Skagit County shall not exceed \$32,434. The Agreement is ratified to commence on July 1, 2022 and continue until June 30, 2023.

2. MISCELLANEOUS AGENDA (items 1 through 3):

a) COMMISSIONERS:

1. Resolution adopting a policy for review, approval, and installation of signs and displays on Skagit County property.

b) PUBLIC HEALTH:

2. Subrecipient Agreement with Community Action of Skagit County to administer the Community Development Block Grant (CDBG) Program services for the East County Critical Needs and Homeless Services Project pursuant to CDBG award Contract No. 22-62210-012. The Agreement is ratified to commence on July 1, 2022 and remains in effect for the time during which the Subrecipient remains in control of the CDBG funds. Skagit County shall pass through to Community Action of Skagit County an amount not to exceed \$58,500 in CDBG funds for the eligible incurred costs and expenses for the project.
3. Funding Agreement with Home Trust of Skagit to provide HOME Community Housing Development Organization (CHDO) funds for the development of the Channel Cove Project which consists of five (5) units of affordable homeownership housing for households at or below 80% of Area Median Income (AMI). Compensation shall not exceed \$610,850.50. The Agreement shall commence on the date of execution and continue for 15 years after project completion.