

## SKAGIT COUNTY COMMISSIONERS' AGENDA

### **I. MONDAY, NOVEMBER 25, 2019:**

- a) \*8:45 a.m. - 9:45 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Parks and Recreation, Fairgrounds and Facilities Management Departments
- b) \*9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) 10:30 a.m. - 11:00 a.m. Public Health - Division Manager, Housing & Community Services Sarah Hinman:
  - 1. Discussion of the 2019-2024 Five-Year Skagit County Homeless Housing Plan
  - 2. Possible Action - Resolution to Approve the Adoption of the 2019-2024 Five-Year Skagit County Homeless Housing Plan
- d) 1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- e) 2:00 p.m. - 3:00 p.m. Public Meeting to Consider Testimony Regarding the 2020 Skagit County Budget
- f) \*3:00 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
- g) \*4:00 p.m. Ribbon Cutting and Open House for the Anacortes Family Center Affordable Housing Project (1012 27<sup>th</sup> Street, Anacortes (located off Commercial Avenue and 27<sup>th</sup> Street across from the Anacortes Family Center Administrative Office))

### **II. TUESDAY, NOVEMBER 26, 2019:**

- a) 9:30 a.m. - 10:00 a.m. Public Works - Dan Berentson, Director:
  - 1. Update Regarding the November 7, 2019, Guemes Island Ferry Community Meeting
- b) 10:00 a.m. - 10:30 a.m. Presentation Regarding the U.S. Census for 2020 from U.S. Census Bureau Partnership Specialist, Northwest Washington Region Sara Bernardy and U.S. Census Bureau Area Field Operations Manager Darlene Brown
- c) 10:30 a.m. - 10:45 a.m. Facilities Management - Ken Hansen, Interim Director:
  - 1. Public Hearing to Consider Testimony Regarding the Intent to Lease County-Owned Property Located at 45770 Main Street in Concrete, Commonly Known as the East County Community Resources Center to the Upper Skagit Library
- d) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements

### **III. THURSDAY, NOVEMBER 28, 2019:**

THANKSGIVING DAY HOLIDAY OBSERVED - COUNTY OFFICES CLOSED

### **IV. FRIDAY, NOVEMBER 29, 2019:**

DAY AFTER THANKSGIVING DAY HOLIDAY OBSERVED - COUNTY OFFICES CLOSED

**Continued OVER...**

**FUTURE PUBLIC HEARING:**

Monday, December 2, 2019, 10:30 a.m. To Consider Testimony Regarding the 2020 Skagit County Budget and the 2020 Property Tax Levies

Tuesday, December 10, 2019, 10:30 a.m. To Consider Testimony Regarding the Adoption of an Ordinance to Expand the Size and Composition of the Board of Health from three (3) to five (5) Members

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, NOVEMBER 25, 2019 (items 1 through 26):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 18, 2019.

b) ADMINISTRATIVE SERVICES:

2. Cooperative Services Agreement No. 20-73-53-2009-RA Work Plan/Financial Plan with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Services (APHIS) Wildlife Services (WS) to provide assistance to Skagit County in reducing damage caused by European starlings, blackbirds, cowbirds, and pigeons. This assistance may be in the form of technical assistance and/or direct control. Compensation shall not exceed \$21,541 and is based on a fee schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

c) ASSIGNED COUNSEL:

3. Personal Services Agreement with Snohomish County Public Defenders Association to provide consultation and representation relating to cases referred by the Office of Assigned Counsel that are considered to be conflict of interest cases for the Skagit County Public Defender's Office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$182,952 and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

d) BUDGET AND FINANCE:

4. Amendment No. 1 to Personal Services Agreement No. C20180362 with Susan Musselman LLC., to assist Skagit County with financial analysis and consulting services as requested. This Amendment extends the term of the Agreement from December 31, 2019, to December 31, 2020, and updates Exhibit C to waive insurance. Compensation remains at an amount not exceed \$50,000 and is based on a fee schedule. All other terms and conditions of the original contract shall remain in effect.

e) EMERGENCY MEDICAL SERVICES:

5. Funding Agreement with Skagit 911 to support the purchase and implementation of the ProQA Medical Priority Dispatch System for Emergency Medical Dispatch for use by Skagit 911. Compensation shall not exceed \$610,000 which includes contingencies and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until January 30, 2025.

f) FACILITIES MANAGEMENT:

6. Amendment No. 1 to Personal Services Agreement No. C20170487 with Parker Corporate Services, Inc. dba Pacific Security to provide unarmed security guard services at courtroom facilities. This Amendment increases the maximum compensation for 2019 from \$145,000 per calendar year to an amount not to exceed \$155,000 due to an increased number of screeners needed to cover additional court time. Total compensation for this two-year contract remains at an amount not to exceed \$290,000 and is based on an hourly rate schedule. The termination date remains the same and shall terminate on December 31, 2019. All other terms and conditions of the original Agreement shall remain in effect.
7. Vendor Services Agreement with Frontline Cleaning Services & Supplies to provide cleaning services in preparation for painting of the old booking area of the Public Safety Building located at 600 South 3<sup>rd</sup> Street in Mount Vernon. Compensation shall not exceed \$910 plus any applicable taxes and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue for sixty (60) days.
8. Amendment No. 1 to Personal Services Agreement No. C20180693 with BCRA, Inc. to refine the existing Schematic Design for a sixteen (16) bed Evaluation and Treatment Center and revised Schematic Design for a twenty-four (24) bed Secure Detox Center. The two collocated facilities will form a stabilization campus. The project is located on Parcel Nos. P104178, P76502 and P76503 on Highway 20 directly adjacent to and east of the Life Care Center in Sedro-Woolley. This Amendment provides for Phase 2 (Construction Documents) and increases compensation from \$495,432 for a new compensation amount not to exceed \$967,724. This Amendment also extends the term of the Agreement from December 31, 2019, to December 31, 2021. All other terms and conditions of the original Agreement shall remain in effect.
9. Purchase and Sale Agreement with Herbert J. Goldston and Theresa L. Goldston for the purchase of real property located at 609, 611, and 613 South Second Street in Mount Vernon, Property Tax Parcel No. P52163 to house Skagit County Juvenile Court. Compensation shall not exceed \$600,000. The Agreement shall commence upon execution.

g) INFORMATION SERVICES:

10. Personal Services Agreement with Handel Information Technologies, Inc., to provide report, configuration, interface and SQL table changes and other functions, outside of the law changes that are included in normal maintenance, as needed to assist Skagit County in the management and operation of the RiteTrack Case Management system installed at Skagit County. Compensation shall not exceed \$10,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020.
11. Amendment No. 2 to Product Support & Enhancement Agreement No. C20130564 with Avenu Government Systems, LLC for the Skagit County Superior Court Jury Data Merge and Component System Manager Maintenance. This Amendment provides a second merge service to replace merge service that was performed on August 22, 2019, due to new source files that were identified by the Washington State Administrative Office of the Courts. Compensation for this one-time service shall not exceed \$3,000 for a new compensation amount not to exceed \$10,882. All other terms and conditions of the original Agreement shall remain in effect including the Agreement continuing until terminated.

h) PLANNING AND DEVELOPMENT SERVICES:

12. Resolution rejecting all six (6) bids received on Tuesday, October 29, 2019, for the Whitmarsh Road Building Demolition and Property Cleanup Project because it has been determined that a Hazardous Materials Survey must be conducted to identify possible abatement work required in order to produce accurate bid results.

i) PUBLIC HEALTH:

13. Amendment No. 11 to Consolidated Contract with the Washington State Department of Health (DOH Contract No. CLH18259), Skagit County Agreement No. C20180132, to facilitate the delivery of public health services in Skagit County. This Amendment adds Statement of Work for the following DOH program: Injury & Violence Prevention (IVP)-Overdose Data to Action. This Amendment also increases compensation to Skagit County from \$1,271,655 to an amount not to exceed \$1,321,655. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect including the termination date of December 31, 2020.
14. Personal Services Agreement with Catholic Community Services to provide outpatient-substance use disorder treatment related services to Skagit County residents who meet non-Medicaid low-income eligibility requirements. Skagit County shall reimburse Catholic Community Services an amount not to exceed \$20,000, which is based on a fee for service schedule and is funded by the 1/10th of 1% chemical dependency or mental health treatment sales tax. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
15. Interlocal Cooperative Agreement with the Concrete School District for the purpose of providing a part-time, master's level, School Social Worker to serve the Concrete School District. Compensation shall not exceed \$38,000, which is based on a rate schedule. The Agreement shall commence from the date of execution through July 31, 2020.
16. Personal Services Agreement with Chinook Enterprises to provide system navigation services through the Bridges Program to eligible young adults as they prepare to exit their high school transition programs. Skagit County shall reimburse Chinook Enterprises an amount not to exceed \$16,500, which is based on an hourly rate schedule and funded through Developmental Disabilities Millage funding. The Agreement shall commence on the date of execution and continue until July 31, 2020.
17. Skagit Station Meeting Room Rental Agreement with Skagit Transit to provide a meeting space for the Population Health Trust Advisory Committee between the months of January 2020 through December 2020. Compensation shall not exceed \$1,500, which is based on a rate of \$125 for each use. The Agreement shall commence on January 2, 2020, and continue until December 3, 2020.
18. Personal Services Agreement with Washington Vocational Services to provide system navigation services through the Bridges Program to eligible young adults as they prepare to exit their high school transition programs. Compensation is based on an hourly reimbursement schedule and shall not exceed \$16,500, which is provided through Developmental Disabilities Millage funding. The Agreement shall commence on the date of execution and continue until July 31, 2020.
19. Amendment No. 1 to Personal Services Agreement No. C20180717 with Skagit Valley Hospitality Association dba Friendship House to manage and operate a temporary low-barrier shelter until a permanent shelter site is secured. This Amendment replaces Exhibit "B" Compensation to add paragraph "b) Planning" which adds to the reimbursement procedures. Compensation remains at an amount not to exceed \$200,000, which is

funded by the 1/10<sup>th</sup> of 1% chemical dependency or mental health treatment sales tax. All other terms and conditions shall remain in effect including the termination date of December 31, 2019.

20. Personal Services Agreement with Able Opportunities, Inc. to provide training and technical assistance for Skagit County's integrated supported employment agencies in order to place more high-acuity clients into supported employment. Compensation shall not exceed \$22,000 and is based on an hourly rate schedule. The Agreement is ratified to commence on July 1, 2019, and continue until June 30, 2020.
21. Amendment No. 1 to Interlocal Agreement No. C20190074 between the State of Washington Department of Children, Youth and Families (DCYF) Contract No. 18-1291 to support the development of a community-based structure for providing direct services to support parents and families experiencing Perinatal Mood and Anxiety Disorders. The purpose of this Contract Amendment (DCYF Amendment No. 18-1291-01) is to move funding from FY19 to FY20. Compensation to Skagit County remains at an amount not to exceed \$10,000 and the termination date remains as December 31, 2019.
22. Personal Services Agreement with Pioneer Human Services to provide time-limited financial assistance to individuals and families who are homeless and in need of short term assistance to either acquire and/or sustain housing. Compensation is based on a reimbursement for services schedule, and shall not exceed \$6,357, which is provided through North Sound Administrative Services Organization (ASO) State funds. The Agreement is ratified to commence on October 8, 2019, and continue until December 31, 2019.

j) PUBLIC WORKS:

23. Resolution awarding the bid for the Mobile Marine Refueling Services for the Vehicle and Passenger Ferry M/V Guemes to Reisner Distributor, Inc., the lowest responsible and responsive bidder, for a total amount not to exceed \$331,085.60.
24. Interlocal Cooperative Agreement with the Port of Skagit to establish native riparian vegetation along "Big Indian Slough". The project is located on the Port of Skagit's property east and west of Higgins Airport Way. The County shall contribute an amount not to exceed \$5,200, which is a portion of the funds required for the Port's total cost of the project. The Agreement shall commence on the date of mutual execution, and continue until December 31, 2020.
25. Resolution to call for a public hearing to consider testimony regarding a Petition submitted by Terry Smith with Western Reman Company to vacate County right-of-way known as South Healy Road, County Road #94230. The public hearing is scheduled to take place on Tuesday, December 17, 2019, at 8:30 a.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room.
26. Resolution to call for a public hearing to consider testimony regarding a Petition submitted by Don Lewis to vacate that portion of County right-of-way known as West Big Lake Boulevard, County Road #89500. The public hearing is scheduled to take place on Tuesday, December 17, 2019, at 9:00 a.m., or as soon thereafter as possible, in the Skagit County Commissioners' Hearing Room.