

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise  
Access for some meetings is provided [through Zoom](#) or by Telephone: 1 (253) 215-8782 #871 8000 1980  
Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

### **I. MONDAY, DECEMBER 2, 2024:**

- a) 8:45 a.m. - 9:45 a.m. Work Session with WSU Snohomish County Extension Center
- b) \*10:00 a.m. Pledge of Allegiance
- c) \*10:00 a.m. - 11:00 a.m. Budget and Finance – Trisha Logue, Director:
  - 1. Public Hearing: To Consider Testimony Regarding the 2025 Skagit County Budget and the 2025 Property Tax Levies
  - 2. Miscellaneous
- d) \*11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to the agenda item)
- e) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. Public Comment Period
  - 2. County and Individual Success Stories
  - 3. Miscellaneous (announcements, letters, etc.)
- f) \*11:45 a.m. - 12:00 p.m. Election of the 2025 Chair of the Board of County Commissioners
- g) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- h) 1:00 p.m. - 2:30 p.m. Commissioners Briefing
- i) 3:00 p.m. - 5:00 p.m. Legislative Reception

### **II. TUESDAY, DECEMBER 3, 2024:**

- a) 5:00 p.m. North Star Convening (McIntyre Hall Performing Arts & Conference Center, 2501 East College Way, Mount Vernon)

### **III. WEDNESDAY, DECEMBER 4, 2024:**

- a) 7:00 a.m. Forest Advisory Board (FAB) Meeting
- b) 12:00 p.m. - 2:30 p.m. North Star Advisory Group Quarterly Meeting (Public Health, 301 Valley Mall Way, Suite 100, Mount Vernon)

### **MONDAY, DECEMBER 2, 2024: BID OPENING (*Clerk of the Board & Public Works Staff*)**

\*12:15 p.m. (or soon thereafter) Two (2) New Latest Model Kick-Off Broom

### **FUTURE BID OPENING:**

Tuesday, January 14, 2025, 12:00 p.m. Skagit County Prosecutor's Office Tenant Improvements (TI) Project

*Continued OVER...*

**FUTURE PUBLIC HEARING:**

Tuesday, December 10, 2024, 9:00 a.m. To Consider Testimony Regarding an Ordinance to Amend Skagit County Code 11.30 (Primitive Roads), Incorporating or Modifying Various County Roads or Portions Thereof

**REQUEST FOR PROPOSALS or QUALIFICATIONS (RFP and RFQ):**

Monday, December 2, 2024, 4:00 p.m. Professional Engineering, Bid Support, and Construction Management & Inspection Services for the South Osterman Creek Culvert Repair Project #EO214-5; FEMA Project No. 4650DR-674680

Thursday, December 12, 2024, 4:00 p.m. Professional Engineering, Environmental Permitting, Hydraulic Evaluation, and Right of Way Services for the Concrete Sauk Valley Road Bank Stabilization - Milepost 3.7 Project #ES8000-12; Federal Aid #CDS-29SV(001)

Tuesday, December 17, 2024, 3:30 p.m. Digital Strategy and Performance Management Solution

Thursday, December 19, 2024, 1:00 p.m. Skagit County Treasurer's Office Primary Banking Services

Thursday, December 19, 2024, 5:00 p.m. Professional Services for the Hatchery Creek and Martin Slough Culvert Fish Passage Projects

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR MONDAY, DECEMBER 2, 2024 (items 1 through 37):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, November 25, 2024.
2. Record of the Proceedings for Tuesday, November 26, 2024.
3. Resolution reappointing Andrea Xaver to the Conservation Futures Program Advisory Board. Ms. Xaver's term will expire December 31, 2028.
4. Resolution reappointing Margery Hite to the Conservation Futures Program Advisory Board. Ms. Hite's term will expire December 31, 2028.
5. Resolution reappointing Anja Roozen and Stephanie Dalpiaz (formerly Stephanie Henning) to serve an additional term on the Upper Skagit Library Board of Trustees. Their terms will expire on December 31, 2029.

**b) ADMINISTRATIVE SERVICES:**

6. Personal Services Agreement with Communication Resources Northwest, LLC to assist with the development of an all-day retreat on February 25, 2025 for a group of elected officials and department heads as outlined in Exhibit "D", Project Proposal. Compensation is based on a reimbursement schedule and shall not exceed \$15,000. The Agreement shall commence on the date of execution and continue until March 1, 2025.

**c) ASSIGNED COUNSEL:**

7. Personal Services Agreement with Beschen Law, PLLC to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$300,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.
8. Personal Services Agreement with Law Office of Jennifer Bouwens, PLLC to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.
9. Personal Services Agreement with Law Office of Patrick T. Lackie, PLLC to provide consultation and representation for cases considered to be conflict of interest cases for the Skagit County Public Defender's Office that have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation is based on a rate schedule and shall not exceed \$300,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.

**d) BUDGET AND FINANCE:**

10. Resolution certifying the Property Tax Levies for taxing districts for collection in 2025 pursuant to RCW 84.52.070.
11. Funding Agreement with The Salish Sea School to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
12. Funding Agreement with McIntyre Hall Performing Arts & Conference Center/Skagit Valley College to award \$20,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
13. Funding Agreement with Lincoln Theatre Foundation Center to award \$13,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
14. Funding Agreement with Skagit Valley Festival of Family Farms to award \$25,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
15. Funding Agreement with Skagit Tourism Bureau to award \$125,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.

16. Funding Agreement with Skagit Runners to award \$30,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
17. Funding Agreement with Port of Skagit to award \$2,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220 for Northern State Hospital History Day. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
18. Funding Agreement with Port of Skagit to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220 for Skagit Skies Airshow and Community Aviation Festival. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
19. Funding Agreement with Museum of Northwest Art to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
20. Funding Agreement with La Conner Arts Foundation to award \$3,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
21. Funding Agreement with Heritage Flight Museum to award \$12,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
22. Funding Agreement with Concrete Heritage Museum Association to award \$3,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
23. Funding Agreement with Christianson's Nursery and Greenhouse to award \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
24. Funding Agreement with Celtic Arts Foundation to award \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
25. Funding Agreement with Northwest Agriculture Business Center to award \$32,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220 for Skagit Farm to Pint Fest & Skagit Tidewater Boil. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.

e) FACILITIES MANAGEMENT:

26. Resolution to call for bids for two (2) Security X-Ray Imaging Systems. The bid opening is scheduled to take place on Monday, December 23, 2024 at 10:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.

f) INFORMATION SERVICES:

27. Resolution to waive the competitive bidding requirements of RCW 36.32.245 pursuant to 36.32.270 and authorizing the purchase of Axon Evidence Services.
28. Amendment No. 50 to Contract No. 00484 with Spillman Technologies, Inc. for remote server migration services from Motorola Solutions. Compensation for this Amendment is increased by \$7,787.87 plus applicable sales taxes. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
29. Personal Services Agreement with Lauren Tatman to provide production and editing of Skagit 21 audio and visual content. Compensation shall not exceed \$60,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2026.

g) PARKS, RECREATION & FAIR:

30. Personal Services Agreement with Semrau Engineering and Surveying, PLLC to provide civil engineering, land surveying and permitting services for Skagit County Parks and Recreation as requested by the Parks and Recreation Director. Compensation shall not exceed \$30,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2025.

31. Personal Services Agreement with Northwest Real Estate Valuation, LLC to prepare property appraisal services for Parks, Recreation and Fair properties. Compensation is based on an hourly rate schedule and shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2026.

h) PUBLIC HEALTH:

32. Personal Services Agreement with Skagit Valley Hospitality House dba Friendship House to operate a low-barrier temporary, seasonal shelter at First Steps Center located at 465 Pease Road in Burlington. Compensation is based on a reimbursement schedule and shall not exceed \$273,275. The Agreement is ratified to commence on November 1, 2024 and continue until April 30, 2025.

i) PUBLIC WORKS:

33. Resolution to call for public hearing to consider testimony regarding amending the Guemes Island Ferry Rate Schedule and Fare Revenue Target Methodology. The public hearing is scheduled to take place on Friday, December 20, 2024, at 1:30 p.m. or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 or by computer, tablet, or smartphone through this link: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09>
34. Personal Services Agreement with Skagit Watershed Council to assist with administrative oversight and responsibilities as the lead entity organization for Salmon recovery in Skagit County. Compensation shall not exceed \$27,000. The Agreement is ratified to commence on June 1, 2024 and continue until December 31, 2024.
35. Aquatic Lands Sediment Remediation Temporary Easement from Washington State Department of Natural Resources for remedial action for contaminated sediments located on Parcel No. P19707 from the Whitmarsh/March's Point Landfill. The Agreement shall commence on April 1, 2025 and continue until terminated.

j) SHERIFF:

36. Agreement with Whatcom County (Northwest Minichain) to provide transportation services for Skagit County prisoners with at least one trip per weekday. Compensation is based on a fee schedule and shall not exceed \$258,784. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025.
37. Memorandum of Understanding between Skagit County Emergency Medical Services and Skagit County Sheriff Search and Rescue (SAR) to provide SAR with support and supplemental funding from the EMS levy consistent with other non-transport licensed aid agencies in Skagit County for trauma-verified aid services. The Agreement shall commence on January 1, 2025 and continue until December 31, 2030.

**2. MISCELLANEOUS AGENDA (1 item):**

a) PARKS, RECREATION AND FAIR:

1. Real Estate Purchase and Sale Agreement with Kim Filippini and Brenan Filippini for the donation of real property known as Skagit County Assessor Tax Parcel Number P30951 to Skagit County for Parks and Recreation purposes. Compensation shall not exceed \$10. The Agreement shall commence on the date of execution.