

SKAGIT COUNTY COMMISSIONERS' AGENDA

I. MONDAY, DECEMBER 4, 2017:

- a) *8:30 a.m. – 9:30 a.m. Briefing - County Commissioners/County Administrator with Planning and Development Services, Public Health and Emergency Medical Services
- b) 9:30 a.m. - 10:00 a.m. Public Works - Dan Berentson, Director:
1. Discussion: Resolution to Adopt the 2018-2023 Six-Year Transportation Improvement Program (TIP)
 2. Possible Action: Approve a Resolution to Adopt the 2018-2023 Six-Year Transportation Improvement Program (TIP)
- c) 10:00 a.m. - 10:30 a.m. Budget and Finance - Trisha Logue, Director:
1. Resolution to Adopt the 2018 Skagit County Budget
 2. Resolution to Adopt the 2018 Central Valley Ambulance Authority Budget
 3. Resolution Approving a 1% Property Tax Limit Factor Increase for the General Levy
 4. Resolution Approving a 1% Property Tax Limit Factor Increase for the Road Levy
 5. Resolution Approving a 1% Property Tax Limit Factor Increase for the Conservation Futures Levy
 6. Resolution Approving a 1% Property Tax Limit Factor Increase for the Emergency Medical Services Levy
 7. Resolution Approving the 2018 General Property Tax Levy
 8. Resolution Approving the 2018 Road Property Tax Levy
 9. Resolution Approving the 2018 Conservation Futures Property Tax Levy
 10. Resolution Approving the 2018 Emergency Medical Services Property Tax Levy
 11. Resolution Authorizing a Diversion of \$1,350,000 from the Road Levy for Traffic Law Enforcement
 12. Resolution Certifying the Skagit County 2017 Estimated Tax Levies for 2018 Collection
 13. Resolution Authorizing Refund Levies for Property Taxes Refunded in a Prior Year
- d) 10:30 a.m. - 11:00 a.m. Planning and Development Services - Stacie Pratschner, Senior Planner:
1. Discussion: Ordinance to Adopt the 2018-2023 Capital Facilities Plan
 2. Possible Action: Approve an Ordinance to Adopt the 2018-2023 Capital Facilities Plan
- e) 11:00 a.m. - 11:30 a.m. Public Works - Dan Berentson, Director:
1. Discussion: Resolution to Create a Voucher Program for the Disposal of Flood-Related Debris
 2. Possible Action: Approve a Resolution to Create a Voucher Program for the Disposal of Flood-Related Debris
- f) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- g) *2:30 p.m. - 3:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

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h) *3:00 p.m. - 3:30 p.m. Work Session: Emergency Medical Services Department

II. TUESDAY, DECEMBER 5, 2017:

REGULAR SESSION CANCELLED DUE TO LACK OF A QUORUM

a) *7:00 p.m. Opioid Meeting (City of Mount Vernon Police Court Campus, 1805 Continental Place, Mount Vernon)

FUTURE PUBLIC HEARING:

Tuesday, December 12, 2017, 10:30 a.m. To Consider Testimony Regarding an Appeal of a Recent Speed Limit Revision on Rosario Road #10310

Tuesday, January 9, 2018, 11:00 a.m. To Consider Testimony Regarding an Ordinance to Amend Chapter 9.28 of the Skagit Code and to Provide Ninety (90) Days' Notice of Cancellation of Skagit County Contract No. 00709

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Except for the items marked with an asterisk *, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

IV. CONSENT AGENDA FOR MONDAY, DECEMBER 4, 2017 (items 1 through 22):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 20, 2017.
2. Record of the Proceedings for Thursday, November 23, 2017.
3. Record of the Proceedings for Friday, November 24, 2017.
4. Record of the Proceedings for Monday, November 27, 2017.
5. Record of the Proceedings for Tuesday, November 28, 2017.
6. Resolution to reappoint City of Sedro-Woolley Supervisor/Attorney Eron Berg to represent Sedro-Woolley Fire Chief to serve on the Board of Directors of the Central Valley Ambulance Authority for a three-year term. Mr. Berg's new term shall expire on December 31, 2020.
7. Resolution to appoint Linden Jordan to the Upper Skagit Library District Board of Trustees to fill the vacancy of Keith Alesse's position which expires on December 31, 2017. Mr. Jordan's five-year term shall expire on December 31, 2022.

b) ASSIGNED COUNSEL:

8. Personal Services Agreement with Alexandria Hohman, Attorney at Law, to provide consultation and representation for cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$90,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2018, and continue until December 31, 2019.
9. Personal Services Agreement with Thomas H. Fryer, Attorney at Law, to provide consultation and representation for cases that are considered to be conflict of interest cases for the Skagit County Public Defender's office and have been determined to be within the scope of indigent defense. Case referrals will be from Superior Court, Juvenile Court, and District Court. Compensation shall not exceed \$150,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2018, and continue until December 31, 2019.

c) BUDGET AND FINANCE:

10. Resolution to call for a public hearing to consider testimony regarding the fourth quarter amendment to the Skagit County Budget. The public hearing is scheduled to take place on Tuesday, December 19, 2017, at 10:00 a.m. or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room.

d) FACILITIES MANAGEMENT:

11. Amendment No. 1 to Vendor Services Agreement No. C20160458 with Alpine Fire and Safety Systems, Inc. to perform maintenance inspections, hydrostatic tests, and extinguisher recharging in accordance with the Washington Administrative Code (WAC) 296-800-300 and Occupation Safety and Health Standards Association (OSHA) on approximately 296 extinguishers located in 22 Skagit County facilities. Additionally, Alpine Fire and Safety Systems, Inc. will provide an annual inventory list including extinguisher locations, specifications, and dates of future maintenance requirements. Compensation is increased by \$2,500, due to an increase in devices tested and to perform corrective measurements. The new compensation amount shall not to exceed \$10,500. All other terms and conditions of the original Agreement shall remain in effect including the expiration date of November 6, 2018.
12. Amendment No. 2 to Personal Services Agreement No. C20150082 with Keithly Barber Associates (KBA), Inc. to perform Commissioning Authority (CxA) services and deliverables for the New Skagit County Community Justice Center. This Amendment provides for additional Commissioning meetings and coordination/resolution of Commissioning issue logs; test writing, testing and trend reviews pertaining to Architect's Supplemental Instructions. Compensation is increased by \$20,000 for a new compensation amount not to exceed \$259,400. All other terms and conditions of the original Agreement and subsequent Amendment shall remain in effect including the expiration date of December 31, 2018.

e) GEOGRAPHIC INFORMATION SERVICES:

13. Amendment No. 1 to Personal Services Agreement No. C20170319 with Pacific Surveying and Engineering, Inc. to provide survey/mapping support for Skagit County's GIS spatial data improvement program. This Amendment extends the term of the Agreement from December 31, 2017, to December 31, 2018, and provides the authority to move forward on acquiring the critical information needed to build the framework of the "spatial data improvement program". This Amendment is for 2018 and provides for 12 months of contracted support. Once this information is received, GIS staff can begin assembling accurate maps. Compensation is increased by \$60,000 for a new compensation amount not to exceed \$140,000. All other terms and conditions of the original Agreement shall remain in effect.

f) INFORMATION SERVICES:

14. Resolution to request proposals for an inmate telephone communication system for the Office of Juvenile Courts.
15. Personal Services Agreement with Keri Systems Incorporated to provide training on access control cards and access control software. Compensation shall not exceed \$5,000 and is based on rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2018.

g) OFFICE OF JUVENILE COURT:

16. Personal Services Agreement with the Language Exchange to provide interpretation services including spoken language interpreting, sign language interpreting, court interpreting, translation of technical and/or non-technical documents, and bilingual fluency testing for clients on an as needed basis. Compensation is estimated to not exceed \$16,000 for the entire term of the Agreement and is based on a rate schedule. The agreement shall commence on January 1, 2018, and continue until December 31, 2020.

h) PUBLIC HEALTH:

17. Personal Services Agreement with Sunrise Services to collaborate with the East Skagit County Community Resources Center and staff of the Concrete Center to provide initial mental health screening and direct the development of treatment goals and the course of treatment services for the Community Wellness Program. Compensation is funded by Millage funding and shall not exceed \$40,000, which is based on a rate schedule. The Agreement shall commence on January 1, 2018, and continue until December 31, 2018.

i) PUBLIC WORKS:

18. Special Transportation Planning Study Agreement with the Washington State Department of Transportation (WSDOT), Agreement No. GCB 2689, for the State to conduct a State Route (SR) 20/Campbell Lake Road Preliminary Intersection Improvement Feasibility Analysis in an effort to identify improvement options to support the regional growth. Skagit County shall reimburse WSDOT for actual direct and related indirect costs of the Project. Compensation shall not exceed \$5,000. The Agreement shall commence on the date of execution and continue until December 31, 2018.

j) RISK MANAGEMENT:

19. Personal Services Agreement with Philip Dovich, U.S. Marine Chemists & Engineering to consulting services for confined space entry, development of safety programs and other safety and health consultant services as requested by the Risk Management Department. Compensation shall not exceed \$25,000. The Agreement shall commence on the date of execution and continue until December 31, 2017.
20. Personal Services Agreement with EHS-International, Inc. to provide indoor air quality testing and assessments. Compensation shall not exceed \$15,000 and is based on rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2018.

k) SHERIFF:

21. Memorandum of Understanding with the Department Interior National Park Service, North Cascades National Park Service Complex (NOCA), Agreement No. G9471171142, to deputize and establish the terms and conditions to provide mutual assistance for law enforcement and other emergency incidents on lands in and near the NOCA. The Agreement shall commence on the date execution and continue for five (5) years from the final signature date.

l) TREASURER:

22. Resolution to accept a report of the Treasurer's annual designation of financial institutions qualifying as public depositories for Skagit County, pursuant to RCW 36.48.010.