

SKAGIT COUNTY COMMISSIONERS' AGENDA

In-person public attendance at meetings has resumed. Remote access will continue through Zoom. To join remotely use this link: <https://bit.ly/SkagitBoCCMtg> or call: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item

I. MONDAY, DECEMBER 4, 2023:

- a) 8:00 a.m. - 9:30 a.m. Work Session Regarding Sedro-Woolley Hospital Flood Improvements Proposal
- b) *9:30 a.m. Pledge of Allegiance
- c) *9:30 a.m. - 10:00 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to the agenda item)
- d) *10:00 a.m. - 11:00 a.m. Budget and Finance – Trisha Logue, Director:
 - 1. Public Hearing: To Consider Testimony Regarding the 2024 Skagit County Budget and the 2024 Property Tax Levies
 - 2. Miscellaneous
- e) *11:00 a.m. - 11:15 a.m. Planning and Development Services – Jack Moore, Director:
 - 1. Overview/Public Comment/Possible Action: Nomination and Appointment to Fill Seat 3 in District 1 on the Skagit County Planning Commission
- f) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous
- g) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties Virtual Assembly hosted by WSAC
- h) *1:00 p.m. - 2:00 p.m. Planning and Development Services – Jack Moore, Director:
 - 1. Discussion: Review 2023 Planning Docket Recommendations from the Skagit County Planning Commission
- i) 2:30 p.m. - 3:30 p.m. Executive Session Executive Session (Potential Litigation - RCW 42.30.110(1)(i))
 - 1. Call Public Meeting to Order/Roll Call
 - 2. Executive Session
 - 3. Reconvene Public Meeting/Adjournment
- j) 3:30 p.m. - 4:00 p.m. Work Session with Budget and Finance

II. TUESDAY, DECEMBER 5, 2023:

- a) 3:00 p.m. - 4:00 p.m. Skagit Transit (SKAT) Special Board of Directors Meeting hosted remote by SKAT

Continued OVER...

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- b) 5:30 p.m. Skagit Valley College Foundation Annual Holiday Party (McIntyre Hall Performing Arts & Conference Center, 2501 East College Way, Mount Vernon)

III. WEDNESDAY, DECEMBER 6, 2023:

- a) ~~8:00 a.m. - 9:00 a.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i)) (Canceled)~~
~~1. Call Public Meeting to Order/Roll Call~~
~~2. Executive Session~~
~~3. Reconvene Public Meeting/Adjournment~~
- b) 9:00 a.m. - 10:00 a.m. Work Session with Senator Ron Muzzall to Discuss 2024 Legislative Priorities
- e) ~~1:00 p.m. - 2:30 p.m. County Connects: Get to Know Your Fire Marshal (Canceled)~~

IV. THURSDAY, DECEMBER 7, 2023:

- a) 3:00 p.m. - 4:00 p.m. Commissioners' Briefing

MONDAY, December 4, 2023:

BID OPENING (Clerk of the Board and Public Works Staff)

- *2:00 p.m. (or soon thereafter) Bay View-Edison Joe Leary Slough Bridge (Deck Overlay) Project #ES31210-5; Federal Aid #BHS-L291(002)

TUESDAY, December 5, 2023:

BID OPENING (Clerk of the Board and Facilities Staff)

- *10:45 a.m. (or soon thereafter) Custodial Cleaning and Paper Supplies
- *11:00 a.m. (or soon thereafter) Skagit County Courthouse Rooftop Jail Removal

FUTURE BID OPENINGS:

- Monday, December 11, 2023, 10:00 a.m. One (1) New Latest Model Three (3) Axle Paint Striper Truck (***This bid opening was rescheduled from November 27 to December 11***)
- Monday, December 18, 2023, 2:00 p.m. Guemes Island Electric Ferry Project #ESMVGUE-1 (***This bid opening was rescheduled from December 4 to December 18***)

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21.

1. CONSENT AGENDA FOR Monday, December 4, 2023 (items 1 through 33):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, November 27, 2023.
2. Record of the Proceedings for Thursday, November 30, 2023.

b) BUDGET AND FINANCE:

3. Resolution to call for a public hearing to consider testimony regarding amending the 2023 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, December 19, 2023, at 11:15 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone: <https://bit.ly/SkagitBoCCMtg> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573.
4. Funding Agreement with Celtic Arts Foundation which awards \$7,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
5. Funding Agreement with Heritage Flight Museum which awards \$12,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
6. Funding Agreement with La Conner Arts Foundation which awards \$3,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
7. Funding Agreement with Skagit Valley Festival of Family Farms which awards \$25,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
8. Funding Agreement with Cascade Loop Association which awards \$15,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
9. Funding Agreement with Skagit Bicycle Club which awards \$3,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
10. Funding Agreement with Skagit Valley Tulip Festival which awards \$10,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
11. Funding Agreement with Skagit Valley Tulip Festival which awards \$24,000 of Lodging Tax Funds to support traffic control and roundabout maintenance as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
12. Funding Agreement with Christianson's Nursery which awards \$5,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
13. Funding Agreement with Lincoln Theatre Center Foundation which awards \$30,000 of Lodging Tax Funds to support facility HVAC and fire suppression system as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
14. Funding Agreement with Lincoln Theatre Center Foundation which awards \$12,000 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
15. Funding Agreement with Shakespeare Northwest Association which awards \$1,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
16. Funding Agreement with Skagit Artists which awards \$1,500 of Lodging Tax Funds to support marketing and advertising as authorized by Resolution No. R20230222. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.

c) EMERGENCY MEDICAL SERVICES:

17. Personal Services Agreement with Cascade Healthcare Services, LLC dba Cascade Training Center to provide

training for Advanced Cardiovascular Life Support and Pediatric Advanced Life Support. Compensation is based on a fee schedule and shall not exceed \$20,160. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.

d) FACILITIES MANAGEMENT:

18. Personal Services Agreement with Equinox Research and Consulting International, Inc. to complete all necessary archeological, cultural, and historical resource investigation and management documentation. This includes a cultural resource assessment requested by the Swinomish Indian Tribal Community IAW requirements from Washington State Department of Commerce Federal Community Development Block Grant (CDBG) for funding the Concrete Community Center Revitalization Project located at 458121 Railroad Street in Concrete. Compensation shall not exceed \$3,569.30. The Agreement shall commence on the date of execution and continue until December 31, 2024.

e) HUMAN RESOURCES:

19. Amendment No. 1 to Personal Services Agreement No. C20230039 with Duncan West to provide support services related to the implementation of Julota. This Amendment extends the term from December 31, 2023 to December 31, 2024. Compensation remains the same and shall not exceed \$100,000 and is based on a rate schedule. All other terms and conditions of the original Agreement shall remain in effect.

f) INFORMATION SERVICES:

20. Resolution awarding the bid for maintenance of existing Skagit County printers and copiers including but not limited to automatic delivery of toners and meter readings to Pacific Office Automation for \$71,775.90. The bid opening was held on November 7, 2023, at 11:45 a.m.
21. Master Services Agreement with Anchor Operating System, LLC to provide an online reservation and ticketing platform for the Guemes Island Ferry. Compensation for the first year shall not exceed \$84,000 then 7% on all transactions in succeeding years. The Agreement shall commence on the date of execution and continue for five (5) years.

g) OFFICE OF JUVENILE COURT:

22. Skagit Detention Center Educational Program Agreement for Educational Instructional Services with Northwest Educational Service District 189. There is no compensation associated with this Agreement. The Agreement is ratified to commence on September 1, 2023 and continue until August 31, 2024.

h) PUBLIC DEFENDER:

23. Agreement with the Washington State Office of Public Defense, Agreement No. ICA24030, for the receipt of RCW 10.101.070 funds for the purpose of improving the quality of public defense services in Washington State counties. Compensation to Skagit County shall not exceed \$129,604. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.
24. Personal Services Agreement with Allison Osborne dba Forensic Social Work Services to provide social work services as requested by the Public Defender for clients with adult and juvenile cases. Compensation shall not exceed \$72,000 and is based on an hourly rate schedule. The Agreement shall commence on January 1, 2024 and continue until December 31, 2024.

i) PUBLIC HEALTH:

25. Interagency Grant Agreement with the Washington State Department of Commerce through the Community Development Block Grant (CDBG) Program General Purpose Grant, Contract No. 23-62210-005 for the Skagit County Concrete Community Center Revitalization Project. The major components of the project include upgrades to the kitchen facilities, improving ADA access to bathrooms, adding an ADA accessible shower, improving building energy efficiency and adding a backup power source and will result in increased levels of service. Compensation to Skagit County shall not exceed \$1,235,078. The Agreement is ratified to commence on July 26, 2023 and continue until January 31, 2028.

j) PUBLIC WORKS:

26. Personal Services Agreement with Kai Ottesen and Jules Riske, dba Belle Bean Services to provide annual monitoring services to Skagit County's Farmland Legacy Program Conservation Easements. Compensation shall not exceed \$80,000 and is based on an hourly fee. The Agreement shall commence on the date of execution and continue until December 31, 2025.
27. Grant Agreement with Washington State Recreation and Conservation Office (RCO) Project No. 23-1181P for

the Martin Slough Fish Passage Design (IL26) Project to design a new crossing on IL26-Martin Slough and will include a high-level alternative analysis on a larger culvert, bridge, or prefabricated/modular bridge should the road become jeopardized. Compensation to Skagit County shall not exceed \$391,000, and Skagit County will contribute \$69,000. The Agreement is ratified to commence on September 14, 2023 and continue until June 30, 2027.

28. Personal Services Agreement with Philip Dovich, U.S. Marine Chemists & Engineering to provide professional services and training classes: Marine Chemist Gas-Free Inspections and Safety Training. Compensation is based on a fee schedule and shall not exceed \$150,000. The Agreement shall commence on January 1, 2024 and continue until December 31, 2026.
29. Solid Waste Management Local Solid Waste Financial Assistance Agreement No. SWMLSWFA-2023-SkCoPW-00193 with the State of Washington Department of Ecology (DOE) to provide funding for Moderate Risk Waste Collection, Disposal and Outreach and Waste Reduction/Recycling-Public Education and Outreach. DOE shall provide 75% (\$391,337.50) in grant funding to Skagit County and Skagit County shall contribute 25% (\$130,445.83) for a total amount not to exceed \$521,783.33. The Agreement is ratified to commence on July 1, 2023 and continue until June 30, 2025.
30. Personal Services Agreement with Cowling & Company LLC dba Widener & Associates to assist with the completion of the required procedures and documentation for Federal Emergency Management Agency (FEMA) Public Assistance for the November 2022 Storm Event, FEMA2022-4682-DR Projects. Compensation is based on a fee schedule and shall not exceed \$39,215. The Agreement is ratified to commence on April 6, 2023 and continue for an initial term of two (2) years with the option to renew for two (2) additional years.
31. Amendment No. 2 to Personal Services Agreement No. C20220180 with Natural Systems Design, Inc. to provide fish passage improvement services for Little Fisher Creek and restoration services for Child's Creek. This Amendment updates the Scope of Work, and extends the term from December 31, 2023 to December 31, 2024. Compensation remains the same and shall not exceed \$100,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
32. Amendment No. 3 to Grant Agreement No. C20230364 with the Washington State Conservation Commission (2023-25 Biennium Contract No. K2425) to continue implementation of the Voluntary Stewardship Program plan work. This Amendment increases compensation by \$203,787.15 for a new total compensation amount not to exceed \$564,349.65. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
33. Amendment No. 1 to Personal Services Agreement No. C20200590 with Canyon Environmental Group LLC to support the ongoing monitoring and reporting related to Skagit County's Helmick Wetland Mitigation Site. This Amendment updates the rate schedule and extends the term of the Agreement from December 31, 2023 to December 31, 2024. Compensation remains the same and shall not exceed \$37,500. All other terms and conditions of the original Agreement shall remain in effect.

2. MISCELLANEOUS AGENDA (1 item):

a) CONSERVATION FUTURES:

1. Memorandum of Understanding for the Land Transfer Navigators Program Supporting Transfer and Access on Agricultural Lands between American Farmland Trust, a District of Columbia nonprofit corporation (ATF) and Skagit County Farmland Legacy (Navigator) to establish a framework for cooperation, collaboration and responsibilities. Compensation to Skagit County shall not exceed \$100,000. The Agreement is ratified to commence on November 1, 2023 and continue until October 31, 2024. The term of the MOU shall automatically renew on an annual basis unless either party provides written notice of termination by October 31 of any year during the then current term of the MOU, provided however that in no event shall this MOU automatically renew after October 31, 2027.