

SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

I. MONDAY, DECEMBER 22, 2025:

- a) 8:45 a.m. - 10:15 a.m. Briefing - Planning and Development Services, Public Works, Emergency Medical Services, Public Health, Parks, Recreation, and Fair
- b) 10:30 a.m. - 11:30 a.m. Work Session - Budget and Finance
- c) 1:00 p.m. - 1:30 p.m. Briefing - Human Resources and Risk Management
- d) *1:45 p.m. Pledge of Allegiance
- e) *1:45 p.m. - 2:15 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
 - 1. Public Comment (Specifically related to agenda item)
- f) 3:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

II. TUESDAY, DECEMBER 23, 2025:

- a) *11:30 a.m. Pledge of Allegiance
- b) *11:30 a.m. - 11:45 a.m. Board of County Commissioners:
 - 1. Public Comment Period
 - 2. County and Individual Success Stories
 - 3. Miscellaneous (announcements, letters, etc.)
- c) *1:00 p.m. - 1:30 p.m. Planning and Development Services - Jack Moore, Director:
 - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Proposed Amendments to the Planning and Development Services Department Fee Schedule
 - 2. Miscellaneous
- d) 3:00 p.m. - 4:30 p.m. Commissioners Briefing

III. THURSDAY, DECEMBER 25, 2025:

CHRISTMAS HOLIDAY - COUNTY OFFICES CLOSED

FUTURE BID OPENING:

Tuesday, January 20, 2026, 11:45 a.m. Procurement of Maintenance Materials (Liquid Asphalt, Mixed Asphalt, Gravel, and Rock Products) with Annual Purchases Expected to Exceed \$25,000

Continued OVER...

FUTURE PUBLIC HEARING:

Monday, December 29, 2025, 11:30 a.m. To Consider Testimony Regarding an Extension of Interim Ordinance Declaring an Emergency and Adopting a Moratorium on the Acceptance of Permit Applications for Certain Uses and Activities on Agricultural (Ag-NRL) Lands

Monday, December 29, 2025, 1:15 p.m. To Consider Testimony Regarding Amending the 2025 Skagit County Budget

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION

Sessions marked with an asterisk * will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at www.skagitcounty.net/skagit21. Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at www.skagitcounty.net/Skagit21. •Social event – This is a social event only and no county business or action will be taken at this event.

1. CONSENT AGENDA FOR MONDAY, DECEMBER 22, 2025 (items 1 through 20):

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 8, 2025.
2. Record of the Proceedings for Tuesday, December 9, 2025.
3. Record of the Proceedings for Wednesday, December 10, 2025.
4. Record of the Proceedings for Monday, December 15, 2025.
5. Record of the Proceedings for Tuesday, December 16, 2025.
6. Record of the Proceedings for Wednesday, December 17, 2025.

b) BUDGET AND FINANCE:

7. Funding Agreement with Skagit Runners to award \$30,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026, and continue until December 31, 2026.
8. Funding Agreement with Skagit County Historical Museum to award \$47,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20250246. The Agreement shall commence on January 1, 2026, and continue until December 31, 2027.

c) PARKS, RECREATION, AND FAIR:

9. Vendor Services Agreement with Advantage Sports/Soccer City, Inc. to provide t-shirts and other apparel with screening and printing for all 2026-2027 Recreation Programs. Compensation shall not exceed \$38,000 including all applicable taxes. The Agreement shall commence on the date of execution and continue for two (2) years.

d) PLANNING AND DEVELOPMENT SERVICES:

10. Vendor Services Agreement with The Drain Doctor to provide operations and maintenance services for the Edison Subarea Clean Water District. Compensation shall not exceed \$49,999. The Agreement shall commence on January 1, 2026, and continue until January 1, 2027.
11. Resolution to waive all County fees for flood permits for property damage caused by the December 2025 flood event, all work is limited solely to damage caused by said flood and received by the Skagit County Planning and Development Services Department no later than June 15, 2026.

e) PROSECUTING ATTORNEY:

12. Resolution to provide legal defense to Skagit County Prosecuting Attorney Richard Weyrich in a recall action pursuant to the Revised Code of Washington (RCW 36.27.020).
13. Resolution appointing the Skagit County Risk Manager, or their successor, presently Mary Houben, as Skagit County's agent to receive any claim for damages made under the Revised Code of Washington (RCW) 4.96.020 and Skagit County Code (SCC) 2.40.040, effective January 1, 2026.

f) PUBLIC HEALTH:

14. Amendment No. 3 to Memorandum of Agreement No. C20220216 with the State of Washington Department of Veterans Affairs, WDVA Contract No. 305E-22-013, to provide information and assistance to veterans and their families in processing claims applications. This Amendment extends the term of the Agreement to December 31, 2027, and updates the Contract Manager. There is no compensation associated with this Agreement. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

g) PUBLIC WORKS:

15. Vendor Services Agreement with Liberty Tire Recycling, LLC for processing recyclable rubber products collected at the Skagit County Transfer Station located at 14104 Ovenell Road in Mount Vernon. Compensation shall not exceed \$300,000 and is based on a rate schedule. The Agreement shall commence on the date of execution and continue for two (2) years.
16. Grant Agreement with Washington State Recreation and Conservation Office (RCO) for the Lower Day Slough Culvert GN31 Construction Project No. 25-1165R. Compensation to Skagit County for this project shall not exceed \$248,720. The Agreement is ratified to commence on September 16, 2025, and continue until June 15,

2029.

17. Amendment No. 2 to Vendor Services Agreement No. C20220342 with Pacific Star Marine, Inc. to perform maintenance and repair work on the M/V Guemes outdrives. This Amendment extends the term of the Agreement from December 31, 2025, to December 31, 2026, and updates compensation rates in Exhibit “A”. Compensation remains the same and shall not exceed \$375,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
18. Amendment No. 2 to Local Agency A & E Professional Services Negotiated Hourly Rate Consultant Agreement No. C20240231 with KPFF, Inc. for Construction Management Services for Fisher Creek Restoration at Cedardale and Starbird Road Projects; Federal Aid #PROTECT 2029(060). This Amendment extends the term of the Agreement from December 31, 2025, to December 31, 2026, and updates Washington State Department of Transportation’s (WSDOT) Indirect Cost Letter for Reichhardt & Ebe as outlined in attached Exhibit E-5.1. Compensation remains the same and shall not exceed \$1,175,792.32. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

h) SHERIFF:

19. Resolution authorizing a Request for Proposals (RFP) for Jail Food Services and Commissary Provider. The closing date and time for submittal of proposals is 2:00 p.m. on Thursday, February 19, 2026.

i) TREASURER:

20. Amendment No. 1 to Personal Services Agreement No. C20230294 with Government Portfolio Advisors, LLC to provide full-time, non-discretionary advisory services for the County’s investment portfolio. This Amendment extends the term of the Agreement from December 31, 2025, to December 31, 2028, and changes the fee structure to a flat fee of three basis points (3bp) applied to all assets under management. All other terms and conditions of the original Agreement shall remain in effect.

2. MISCELLANEOUS AGENDA (items 1 through (4)):

a) INFORMATION SERVICES:

1. Digital Solution Agreement with GHD Digital to provide the Govstack platform, assisting with the rebuilding and modernization of all public-facing and County internal websites. One-time setup compensation shall not exceed \$122,337, with annual fees not to exceed \$25,862 not including applicable taxes. The Agreement shall commence on the date of execution and continue for ten (10) years.

b) PROSECUTING ATTORNEY:

2. Resolution to provide legal defense to Skagit County Commissioner Lisa Janicki in a recall action pursuant to the Revised Code of Washington (RCW 36.27.020).
3. Resolution to provide legal defense to Skagit County Commissioner Ron Wesen in a recall action pursuant to the Revised Code of Washington (RCW 36.27.020).
4. Resolution to provide legal defense to Skagit County Commissioner Peter Browning in a recall action pursuant to the Revised Code of Washington (RCW 36.27.020).