

## SKAGIT COUNTY COMMISSIONERS' AGENDA

All meetings will be held remotely. You may attend meetings by computer, tablet or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by telephone: 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573

### **I. MONDAY, DECEMBER 27, 2021:**

- a) 8:45 a.m. - 9:45 a.m. Briefing - Administrative Services, Planning and Development Services, Parks, Recreation and Fair, and Facilities Management
- b) 9:45 a.m. - 10:15 a.m. Bi-Weekly Briefing with Public Works
- c) 10:30 a.m. - 11:00 a.m. Work Session Regarding American Rescue Plan Act (ARPA) Update
- d) \*1:30 p.m. Pledge of Allegiance
- e) \*1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- f) 2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, DECEMBER 28, 2021:**

- a) \*11:15 a.m. Pledge of Allegiance
- b) \*11:15 a.m. - 11:30 a.m. Budget and Finance - Trisha Logue, Director:
  - 1. Public Hearing to Consider Testimony Regarding Fourth Quarter Skagit County Budget Amendments
  - 2. Possible Action: Resolution to Amend the 2021 Skagit County Budget
- c) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:
  - 1. County and Individual Success Stories
  - 2. Public Comment Period
  - 3. Miscellaneous Announcements
- d) 3:00 p.m. - 4:00 p.m. Northwest Regional Council Special Board Meeting hosted by Northwest Regional Council

### **III. FRIDAY, DECEMBER 31, 2021:**

**NEW YEAR'S DAY HOLIDAY OBSERVED - COUNTY OFFICES CLOSED**

### **FUTURE BID OPENINGS:**

- Monday, January 3, 2022, 10:15 a.m. Morgue Equipment
- Thursday, January 13, 2022, 10:00 a.m. East Community Resource Center Modifications located at 45770 Main Street, Concrete, WA (*Bid Opening date Extended from January 5, 2022*)

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21).

**1. CONSENT AGENDA FOR Monday, December 27, 2021 (items 1 through 48):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 20, 2021.
2. Record of the Proceedings for Tuesday, December 21, 2021.

b) ADMINISTRATIVE SERVICES:

3. Amendment No. 2 to Personal Services Agreement No. C20200179 with Gordon Thomas Honeywell Governmental Affairs to perform on-call consulting work for Skagit County's grant seeking program. This Amendment extends the term of the Agreement from December 31, 2021, to December 31, 2022. Compensation remains the same and shall not exceed \$15,000 which is based on an hourly fee schedule. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
4. Resolution amending Resolution No. R20020106 and adopting Skagit County Purchasing and Contracting Guidelines. This Resolution updates Equipment, Materials and Supplies purchase limits and bid requirements to align with current bid limits set by the Revised Code of Washington (RCW).

c) BUDGET AND FINANCE:

5. Funding Agreement with Sedro-Woolley Riding & Racing Club which awards \$5,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
6. Funding Agreement with Skagit River Bald Eagle Awareness Team (SRBEAT) which awards \$7,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
7. Funding Agreement with Skagit Valley Festival of Family Farms which awards \$25,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
8. Funding Agreement with McIntyre Hall Performing Arts and Conference Center (Skagit Valley College) which awards \$18,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
9. Funding Agreement with Concrete Chamber of Commerce which awards \$24,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
10. Funding Agreement with Rayce Rudeen Foundation which awards \$12,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
11. Funding Agreement with Skagit Valley Tulip Festival (Tourism Promotion Marketing) which awards \$9,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
12. Funding Agreement with Skagit Valley Tulip Festival (Traffic Control and Roundabout Maintenance) which awards \$33,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
13. Funding Agreement with WSU Skagit County Master Gardeners which awards \$3,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20210244. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.

d) CORONER:

14. Personal Services Agreement with Evans Funeral Chapel & Crematory, Inc. to have a funeral home representative available twenty-four (24) hours a day, seven (7) days a week to assist and/or respond to a death scene when requested by the Skagit County Coroner's office. Compensation is based on a fee schedule and shall not exceed \$7,500. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.

e) FACILITIES MANAGEMENT:

15. Standard AIA Form of Agreement with Axthelm Construction, Inc. to supply all labor, materials, equipment, and supervision for a prevailing wage project to construct an interior detention grade wall in the Skagit County, Courthouse Annex Juvenile Detention Facility, located at 700 South 2<sup>nd</sup> Street in Mount Vernon.

Compensation is based on a fee schedule and shall not exceed \$71,537.64 including applicable taxes. The Agreement shall commence on the date of execution and continue until March 1, 2022.

f) INFORMATION SERVICES:

16. Personal Services Agreement with Dimensional Communications, Inc. to provide equipment, support, updates and maintenance at court rooms located in Skagit County Superior Court and the Community Justice Center. Compensation is based on a fee schedule and shall not exceed \$95,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.

g) OFFICE OF JUVENILE COURT:

17. Personal Services Agreement with Hilltop Pharmacy LLC to fill prescriptions and deliver medications to the Detention Facility located at 605 South 3<sup>rd</sup> Street in Mount Vernon. Compensation is based on a rate schedule and shall not exceed \$8,000. The Agreement shall commence on January 1, 2022, and continue until December 31, 2023.
18. Interlocal Cooperative Agreement with the Sauk-Suiattle Indian Tribe to provide detention facilities for tribal juvenile offenders through the use of the Skagit County Detention Facility operated by Skagit County Office of Juvenile Court. Compensation is based on a daily fee per juvenile of \$124. The Agreement shall commence on January 1, 2022, and continue until December 31, 2023.

h) PARKS, RECREATION AND FAIR:

19. Amendment No. 2 to Personal Services Agreement No. C20200023 with Freeland and Associates, Inc. to provide civil engineering, landscape design and project closeout services for the Skagit Valley Playfields project. This Amendment extends the term of the Agreement from December 31, 2021, to December 31, 2022. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect including the compensation remaining at an amount not to exceed \$65,000, which is based on a fee schedule.

i) PROSECUTING ATTORNEY:

20. Assignment of Lessor's Interest in Tenant Leases and Assumption Agreement between Carter Haven Properties, LLC (Assignor) and Norm Nelson and Jim Nelson (Assignee). Carter Haven Properties, LLC has conveyed leasehold title to property located at 1404 East College Way in Mount Vernon which includes the property leased by the Prosecuting Attorney's Office Family Support Division to Norm Nelson and Jim Nelson (Multiple Tenant Commercial Lease Agreement No. C20190127).
21. Amendment No. 1 to Personal Services Agreement No. C20200740 with Sue Fox-Golombek dba Express Legal Transcription to provide transcription services for victim, witness, and/or defendant interviews and depositions. This Amendment extends the term of the Agreement from December 31, 2021, to December 31, 2022. Compensation remains at an amount not to exceed \$10,000. All other terms and conditions of the original Agreement shall remain in effect.

j) PUBLIC HEALTH:

22. Personal Services Agreement with Community Action of Skagit County to provide management, staffing and operations to a wide variety of programs including dental, food access, and literacy. Compensation is based on a fee schedule and shall not exceed \$201,724. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
23. Amendment No. 1 to Personal Services Agreement No. C20210063 with Community Action of Skagit County to manage, offer programming and provide congregate meals at the Concrete Community Center that serves the community as a whole. This Amendment extends the term of the Agreement from December 31, 2021, to March 31, 2022; adds Exhibit "A" Scope of Work Item I, Services and letter A. General Activities; and Exhibit "B" Compensation to increase compensation from \$122,400 to an amount not to exceed \$153,000. All other terms and conditions of the original Agreement shall remain in effect.
24. Personal Services Agreement with Community Action of Skagit County to provide case management and emergency financial assistance to veterans, and to provide space for services at Skagit Vets Connect Center. Compensation is based on at fee schedule and shall not exceed \$232,810. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
25. Amendment No. 6 to Personal Services Agreement No. C20200127 with John Bowey dba Transmediavision to assist Skagit County Public Health in conveying critical and time sensitive messaging to the public at large regarding COVID-19. This Amendment extends the term of the Agreement from December 31, 2021, to June 30, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect including compensation not to exceed \$108,000.

26. Amendment No. 1 to Personal Services Agreement No. C20210275 with Fox Associates, LLC to provide technical assistance services related to job development activities for individuals with developmental disabilities experiencing barriers to employment. This Amendment increases compensation from \$25,000 to an amount not to exceed \$35,000, due to the demand for additional services. The term remains the same and shall expire on June 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.
27. Amendment No. 1 to Personal Services Agreement No. C20210292 with Dreamcatcher Facilitation Services to provide Person-Centered-Planning (PCP) services to youth, families and school district staff throughout Skagit County for the purpose of helping families and school district staff partner around the special planning needs of transition-age youth enrolled in the Skagit County Bridges Program. This Amendment increases compensation from \$6,000 to an amount not to exceed \$15,000, due to the demand for additional services. The term remains the same and shall expire on June 30, 2022. All other terms and conditions of the original Agreement shall remain in effect.
28. Personal Services Agreement with Community Action of Skagit County to process mileage reimbursement requests for Skagit Meals on Wheels volunteers. Compensation is based on reimbursement for services and shall not exceed \$17,000. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
29. Personal Services Agreement with Amber Jordan to provide detailed epidemiological data collection, analysis and reporting during the COVID-19 pandemic. In addition, the contractor will provide support to Skagit County Public Health's COVID-19 investigations and contact tracing team. Compensation is based on an hourly rate schedule and shall not exceed \$60,000. The Agreement shall commence on the date of execution and continue until December 31, 2022.
30. Amendment No. 5 to Interagency Agreement No. C20200109 with North Sound Behavioral Health Administrative Services Organization, LLC (North Sound BH-ASO) Contract #NORTH SOUND BH-ASO-SKAGIT COUNTY-INTERLOCAL 20-22 to provide coordination and subcontracting services for programs and services including the Dedicated Marijuana Account Program, Jail Services Program, and Trueblood Program. This Amendment increases funding from \$351,019.82 to an amount not to exceed \$437,633.65, and extends the term of Agreement from December 31, 2021, to June 30, 2022. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.

k) PUBLIC WORKS:

31. Resolution authorizing approval of maps, plans, and specifications, and call for bids for the South Fork Skagit River Floodplain Restoration Project #WA402248. The bid opening is scheduled to take place on Monday, January 24, 2022, at 2:30 p.m., or as soon thereafter as possible. Attendance will be by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573 or remote through link: <https://bit.ly/SkagitBoCCMtg>.
32. Resolution to call for a public hearing regarding a petition to vacate portions of County unopened right-of-way known as Chestnut Street and alleyway within C.W. Griest's plat of Grassmere. The public hearing is scheduled to take place on January 25, 2022, at 8:30 a.m. Attendance will be by phone 1 (253) 215-8782 Meeting ID: 871 8000 1980 Passcode: 143573 or remote through link: <https://bit.ly/SkagitBoCCMtg>.
33. Personal Services Agreement with Western Washington Agricultural Association to support public outreach related to Skagit County's Voluntary Stewardship Program to achieve long-term viability of agriculture in Skagit County. Compensation is based on a rate schedule and shall not exceed \$40,000 for the entire term of the Agreement. The Agreement shall commence on January 1, 2022, and continue until December 31, 2023.
34. Cooperative Service Agreement No. 22-73-53-2009-RA, Work Plan/Financial Plan, with the United States Department of Agriculture (USDA), Animal and Plant Health Inspection Services (APHIS), Wildlife Services (WS) to set forth the objectives, activities, and budget of the wildlife control activities. Compensation is based on a fee schedule and shall not exceed \$11,092.57. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
35. Interlocal Cooperative Agreement with Swinomish Indian Tribal Community to provide for the County to reimburse the Tribe for work performed by the Tribe on behalf of the County during an outage of the County's South Similk Beach pump during the winter of 2020. Compensation is based on reimbursement for work and rental of a temporary pump and shall not exceed \$4,326.75. The Agreement is ratified to commence on January 1, 2020, and continue until December 31, 2022.
36. Grant Sub-Award Agreement with Skagit Fisheries Enhancement Group (SFEG) for the award of \$7,383 for services related to the Skagit County Marine Resources Committee (MRC) operations and projects including Bowman Bay Restoration. The project is funded through an Agreement with the Washington State Department of Ecology, No. SEANWS-2021-SkCoPW-00003. The Agreement is ratified to commence on October 1, 2021, and shall continue through September 30, 2022.

37. Personal Services Agreement with Skagit Fisheries Enhancement Group (SFEG) to provide services in Skagit County to assist with the protection and improvement of water quality in saltwater shellfish growing and harvesting areas, consistent with the goals of the County’s Shellfish Protection District, and in accordance with RCW 90.72. Compensation is based on a fee schedule and shall not exceed \$30,000. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
38. Personal Services Agreement with Skagit Fisheries Enhancement Group (SFEG) to implement the on-going Natural Resource Stewardship Program (NRSP), Best Management Practice Program (BMPP), and other projects in accordance with the Natural Resource Division goals of improving water quality in saltwater growing and harvesting areas, consistent with the County’s Shellfish Protection District, and in accordance with RCW 90.72 when utilizing Shellfish Protection District (Clean Water Program) funding. Compensation is based on a reimbursement schedule and shall not exceed \$100,000. The Agreement shall commence on January 1, 2022, and continue until December 31, 2024.
39. Amendment No. 1 to Vendor Services Agreement No. C20210206 with Acrow Corporation of America to purchase components to construct a clearspan 110-foot long 700XS Acrow Panel Bridge for the Concrete Sauk Valley Road (County Road #08000) near milepost 13 in Concrete. This Amendment increases compensation from \$200,000 to an amount not to exceed \$252,990.64 to accommodate the purchase of the parts and stamped plans to convert a 110’ EW DSR2 configuration to a 130’ DSR2 temporary bridge. The term remains the same and shall expire on April 26, 2022. All other terms and conditions of the original Agreement shall remain in effect.
40. Interlocal Cooperative Agreement with the Port of Skagit to work on a riparian planting and vegetation maintenance project located on Port property east and west of Higgins Airport Way. The primary purpose of this work is to establish native riparian vegetation along “Big Indian Slough” to benefit riparian enhancement. The County shall contribute a portion of the funds required for the Port’s total cost of the project in a total amount not to exceed \$10,000.
41. Personal Services Agreement with Skagit Watershed Council to assist the County with administrative oversight and responsibilities as the lead entity organization for salmon recovery. Compensation is based on a fee schedule and shall not exceed \$30,000. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.
42. Resolution authorizing Skagit County to apply for grant funding from Washington State Recreation and Conservation Office for four (4) projects: Barrel Springs and Dry Creek Restoration; Fisher Creek at Cedardale and Starbird Roads; Restoration Feasibility on Clark Creek; and Carpenter Creek at Cascade Ridge Design.

l) RISK MANAGEMENT:

43. Personal Services Agreement with Skagit Regional Health to provide occupational health services at Skagit Regional Health in order to comply with Washington State Department of Labor & Industries Department of Occupational Safety and Health and Washington Administrative Codes (WACs) related to blood borne pathogens, hearing conservation and respiratory protection as well as to manage risk related to fitness for duty. Compensation is based on a fee schedule and shall not exceed \$5,000. The Agreement is ratified to commence on December 31, 2021, and continue until December 31, 2022.
44. Personal Services Agreement with Bostec Inc. to develop and maintain a policy for employee training, on-site drug and alcohol testing and ensure compliance with the Department of Transportation regulations. Compensation is based on a fee schedule and shall not exceed \$5,000. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.

m) SHERIFF:

45. Interagency Agreement with the Washington State Department of Commerce (DOC) through the Community Services and Housing Division, Office of Firearm Safety and Violence Prevention - Public Safety Unit DOC Agreement No. F19-31440-518 to purchase less than lethal equipment under the Less than Lethal Equipment Grant Program. Compensation to Skagit County shall not exceed \$47,317. The Agreement is ratified to commence on November 15, 2021, and continue until June 30, 2022.
46. Interlocal Cooperative Agreement with the City of Anacortes, City of Burlington, and City of Mount Vernon to purchase less than lethal equipment under a Washington State Department of Commerce (DOC) Grant Program. Compensation is based on a reimbursement schedule and shall not exceed \$34,166. The Agreement shall commence on the date of execution and continue until June 30, 2022.
47. Interlocal Agreement with the Town of La Conner for law enforcement services. Compensation shall be paid quarterly to the County and shall not exceed \$338,547 for the calendar year 2022. For calendar years 2023 to 2026, the County and Town will work to amend the Agreement. The County will also provide additional officers and equipment at the Town’s request at an additional cost. The Agreement shall commence on January 1, 2022, and will continue until December 31, 2026.

48. Agreement with Whatcom County (Northwest Minichain) to provide transportation services for Skagit County prisoners with at least one trip per weekday. Compensation is based on a fee schedule and shall not exceed \$203,808. The Agreement shall commence on January 1, 2022, and continue until December 31, 2022.