

## SKAGIT COUNTY COMMISSIONERS' AGENDA

Meetings are held at 1800 Continental Place, Mount Vernon unless noted otherwise. Access for some meetings provided [through Zoom](#) or 1 (253) 215-8782 #871 8000 1980

Public comments prior to final action per RCW 42.30.20(4) must relate to the specific agenda item.

### **I. MONDAY, DECEMBER 30, 2024:**

- a) \*1:00 p.m. Pledge of Allegiance
- b) \*1:00 p.m. - 1:30 p.m. Presentation: Certificate of Commendation to Michael Almvig
- c) \*1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:
  - 1. Public Comment (Specifically related to agenda item)
- d) ~~\*2:30 p.m. - 3:00 p.m. Public Works - Grace Kane, Director:~~  
~~1. Miscellaneous (This session has been cancelled.)~~
- e) 3:00 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, DECEMBER 31, 2024:**

FIFTH WEEK - NO REGULAR AGENDA SCHEDULED

### **III. WEDNESDAY, JANUARY 1, 2025:**

NEW YEAR'S DAY - COUNTY OFFICES CLOSED

### **IV. THURSDAY, JANUARY 2, 2025:**

- a) 2:00 p.m. - 3:30 p.m. Commissioners Briefing

### **FUTURE BID OPENINGS:**

Tuesday, January 14, 2025, 12:00 p.m. Skagit County Prosecutor's Office Tenant Improvements (TI) Project

### **FUTURE PUBLIC HEARING:**

Monday, January 6, 2025, 10:00 a.m. To Consider Testimony Regarding an Extension of Interim Ordinance Declaring an Emergency and Adopting a Moratorium on the Acceptance of Permit Applications for Certain Uses and Activities on Agricultural Lands

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

Sessions marked with an asterisk \* will be televised live on Comcast Channel 21, WAVE cable channel 21 (La Conner and surrounding areas,) and in Anacortes on Comcast channel 26 and streamed online live at [www.skagitcounty.net/skagit21](http://www.skagitcounty.net/skagit21). Recorded meetings are re-broadcast daily at 3:00, 6:00, 9:00, 12:00 am and pm and can also be viewed ON DEMAND online at [www.skagitcounty.net/Skagit21](http://www.skagitcounty.net/Skagit21). •Social event – This is a social event only and no county business or action will be taken at this event.

**1. CONSENT AGENDA FOR MONDAY, DECEMBER 30, 2024 (items 1 through 25):**

**a) COMMISSIONERS:**

1. Record of the Proceedings for Monday, December 23, 2024.
2. Resolution to appoint Gery Cardenas to serve a three (3) year term on the Skagit County Parks and Recreation Advisory Board effective January 1, 2025 and expiring on December 31, 2027.

**b) ASSIGNED COUNSEL:**

3. Personal Services Agreement with Tamara Davidov, TMD Law, PLLC to provide indigent defense representation to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.
4. Personal Services Agreement with Tamara Davidov, TMD Law, PLLC to provide indigent defense representation for Civil Guardianship cases to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Cases include those under the Uniform Guardianship Act RCW 11.130.200. Compensation is based on a rate schedule and shall not exceed \$200,000. The Agreement shall commence on January 1, 2025 and continue until December 26, 2026.
5. Personal Services Agreement with Stephen Hayne Law Firm to provide indigent defense representation to defendants referred by Superior Court, Juvenile Court and District Court who have been deemed conflict of interest cases for the Skagit County Public Defender's Office. Compensation is based on a rate schedule and shall not exceed \$300,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.

**c) BUDGET AND FINANCE:**

6. Amendment No. 2 to Interlocal Cooperative Agreement No. C20210284 with the Town of Concrete to award \$400,000 of Economic Development/Public Facilities Projects grant funds to support the Secondary Access Project. This Amendment extends the term of the Agreement from December 31, 2024 to December 31, 2025. There is no additional compensation with this Amendment. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

**d) PUBLIC DEFENDER:**

7. Personal Services Agreement with Allison Osborne dba Forensic Social Work Services to provide social work services as requested by the Skagit County Public Defender. Social work services include, but are not limited to, client interviews, assessments, witness interviews, summaries of witness interviews, obtaining, viewing and summarizing records, writing mitigation reports, and testimony if requested. Annual compensation is based on a fee schedule and shall not exceed \$72,000. Total compensation for the two-year term of the Agreement shall not exceed \$144,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.
8. Personal Services Agreement with Gabriela Kelpo dba Kelpo Investigative Agency, LLC to provide investigation services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation is based on a fee schedule and shall not exceed \$156,000. Total compensation for the two-year term of the Agreement shall not exceed \$312,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.
9. Personal Services Agreement with Tatiana Dillard, dba Whatcom County Investigations to provide investigation services as requested by the Skagit County Public Defender. Investigation services include, but are not limited to, witness interview reports or transcripts, locating witnesses, service of subpoenas, preparation of diagrams, photographing items of evidentiary value, obtaining records, and court testimony. Annual compensation is based on a fee schedule and shall not exceed \$156,000. Total compensation for the two-year term of the Agreement shall not exceed \$312,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.
10. Personal Services Agreement with Tracy L. Pearson, dba Pearson Transcription, LLC to provide legal transcription services as requested by the Skagit County Public Defender including, but not limited to, preparation of verbatim transcripts of recorded witness interviews, recorded 911 calls, recorded jail-inmate calls, and recorded proceedings in Skagit County Superior and District Court. Compensation is based on a rate schedule and shall not exceed \$120,000 for the entire term of the Agreement. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.

e) PUBLIC HEALTH:

11. Letter of Agreement with Whatcom County to provide consultation services to Whatcom County’s Nurse-Family Partnership staff. Compensation is based on a rate schedule and shall not exceed \$5,460. The Agreement shall commence on January 1, 2025 and continue until June 30, 2025.
12. Personal Services Agreement with Washington Initiative for Supported Employment dba WISE to provide technical assistance services to individuals with disabilities and their families, employment providers and Skagit County’s Developmental Disabilities Program. Compensation is based on reimbursement for services and shall not exceed \$35,000. The Agreement is ratified to commence on November 1, 2024 and continue until June 30, 2025.
13. Interlocal Cooperative Agreement with the City of Anacortes to provide nutrition programming at the Anacortes Senior Activity Center. The City will oversee and provide comprehensive programming and operational support to the Anacortes Senior Activity Center for all Senior Center programs and activities, other than those provided by the County as part of the nutrition program. The County will pay the City an amount not to exceed \$104,805. The City will pay the County an amount not to exceed \$44,600. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
14. Interlocal Cooperative Agreement with the City of Sedro-Woolley for Skagit County to operate a Senior Services Program and develop, direct, and coordinate a comprehensive system for the delivery of services to seniors. Compensation to Skagit County shall not exceed \$22,791 for the fiscal year 2025, and \$23,246 for the fiscal year 2026. The Agreement shall commence on January 1, 2025 and continue until December 31, 2026.
15. Amendment No. 1 to Personal Services Agreement No. C20240494 with Welcome Home Skagit to provide year-round low-barrier drop-in day shelter service at Salem Lutheran Church located at 2529 North LaVenture Road in Mount Vernon. This Amendment increases compensation by \$93,000 for a new compensation amount not to exceed \$420,250, amends page 13, number 1 (Facility support) and number 2 (Operations). The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement shall remain in effect.
16. Personal Services Agreement with Lifeline Connections to provide temporary motel or hotel rooms for eligible clients who are unhoused, unstably housed, or would otherwise return to unsafe housing. Compensation is based on reimbursement for services and shall not exceed \$30,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.

f) PUBLIC WORKS:

17. Resolution calling for bids for the procurement of maintenance materials (liquid asphalt, mixed asphalt, gravel, and rock products) with annual purchases expected to exceed \$25,000. The bid opening is scheduled to take place on Monday, January 27, 2025, at 2:15 p.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980.
18. Resolution awarding the bid for Two (2) New Latest Model Kick-Off Brooms to Pape Machinery in the amount of \$178,806.27. The bid opening occurred on Monday, December 2, 2024.
19. Amendment No. 3 to Personal Services Agreement No. C20230430 with Edge Analytical, Inc. to analyze water, soil, sediment, and/or sludge samples submitted by the County as directed on the chain-of-custody document. This Amendment reflects the contractor’s change in name from Edge Analytical Laboratories to Eurofins Environment Testing Northwest LLC. Compensation remains the same and shall not exceed \$475,000. The term remains the same and shall continue until September 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect.
20. Amendment No. 2 to Personal Services Agreement No. C20240204 with Confluence Environmental Company for the completion of a Skagit Shoreline Needs Assessment in support of the Skagit Marine Resources Committee’s (MRC) goal to produce an inventory of prioritized conservation and restoration projects. This Amendment extends the term of the Agreement from December 31, 2024 to December 31, 2025 to allow time to complete work on the Skagit Shoreline Needs Assessment Study. Compensation remains the same and shall not exceed \$40,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.
21. Amendment No. 2 to Personal Services Agreement No. C20230241 with Herrera Environmental Consultants to develop a plan that brings the Transfer Station located at 14158 Ovenell Road, Mount Vernon into compliance with the Industrial Stormwater General Permit. This Amendment extends the term of the Agreement from December 31, 2024 to December 31, 2025 to continue to implement the plan. This Amendment also updates the Scope of Work to reflect additional tasks as project planning and design have

progressed. Compensation is increased from \$199,221 to an amount not to exceed \$260,000. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect.

22. Interlocal Cooperative Agreement with Skagit Conservation District to coordinate on the development, implementation and maintenance of water quality programs in Skagit County to meet the goals of Skagit County's Shellfish Protection District, in accordance with RCW 90.72. Compensation shall not exceed \$263,000. The Agreement shall commence on January 1, 2025 and continue until December 31, 2025.
23. Resolution initiating County Road Projects (CRP) and assigning CRP numbers.
24. Interlocal Cooperative Agreement with Skagit Council of Governments (SCOG) to provide funding to the County in order for the County to conduct certain traffic studies (or traffic study related work) on behalf of SCOG on a reimbursable basis. SCOG shall reimburse the County for all of the County's actual costs and expenses plus an additional administrative fee of 15% of the County's total actual costs and expenses. Total compensation to the County shall not exceed \$35,000 per calendar year. The Agreement shall commence on January 1, 2025 and continue until January 1, 2030.
25. Local Agency A&E Professional Services Negotiated Hourly Rate Consultant Agreement with Wilson Engineering, LLC for the North Fruitdale Road Project. Compensation shall not exceed \$260,701. The Agreement shall commence on the date of mutual execution and continue until December 31, 2027.