

## **SKAGIT COUNTY COMMISSIONERS' AGENDA**

### **I. MONDAY, DECEMBER 30, 2019:**

- a) 1:15 p.m. - 1:30 p.m.      Budget and Finance - Trisha Logue, Director:
  - 1. Public Hearing/Possible Action: To Consider Testimony Regarding Amending the 2019 Skagit County Budget
- b) 1:30 p.m. - 2:15 p.m.      Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) 2:15 p.m. - 2:30 p.m.      Presentation of Certificate of Commendation to Parks, Recreation and Fair Administrative Manager Pauli Mickelson
- d) 2:30 p.m. - 4:00 p.m.      Executive Session (None Scheduled as of the Date of this Notice)

### **II. TUESDAY, DECEMBER 31, 2019:**

**FIFTH WEEK - NO REGULAR AGENDA SCHEDULED**

### **III. WEDNESDAY, JANUARY 1, 2020:**

**NEW YEAR'S DAY HOLIDAY - COUNTY OFFICES CLOSED**

### **FUTURE BID OPENING:**

Monday, January 6, 2020, 2:30 p.m.      Ferry Terminal Maintenance Project FETM 16-1

**NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION**

**MEETINGS WILL BE HELD AT 1800 CONTINENTAL PLACE, MOUNT VERNON, UNLESS NOTED OTHERWISE**

Except for the items marked with an asterisk \*, these sessions will be telecast live on Comcast Channel 21 and re-broadcast on Wave broadband - Channel 3, Thursdays at 12:00 noon and at 7:00 p.m.; Anacortes AT&T Cable - Channel 10, Fridays at 2:00 p.m. and at 7:00 p.m.; and Comcast Channel 21 daily at 12:00 noon and 6:00 p.m.

**IV. CONSENT AGENDA FOR MONDAY, DECEMBER 30, 2019 (items 1 through 39):**

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, December 16, 2019.
2. Record of the Proceedings for Tuesday, December 17, 2019.
3. Settlement Agreement with Tesoro Refining & Marketing Company LLC, Stand.Earth, RE Sources for Sustainable Communities, Evergreen Islands, Friends of the San Juans, Friends of the Earth, and Puget Soundkeeper Alliance regarding an Environmental Impact Statement Appeal.
4. Resolution to reappoint Nels Lagerlund, representing Commissioner District 1, to the Agricultural Advisory Board for a three-year term. The three-year term shall end on December 31, 2022.
5. Resolution to reappoint Kevin Loy to the Parks and Recreation Advisory Board for a four-year term. The four-year term shall end on December 31, 2023.
6. Resolution establishing 2020 compensation and benefits for non-represented County employees.
7. Resolution reappointing Andrea Xaver to the Conservation Futures Program Advisory Board. Ms. Xaver's term will expire December 31, 2024.
8. Personal Services Agreement with Guardian Northwest Title & Escrow Company for title research services. Compensation shall not exceed \$1,500. The Agreement shall commence on the date of execution and continue until December 31, 2020.

b) ADMINISTRATIVE SERVICES:

9. Personal Services Agreement with Innovative Environments, LLC to provide policy assistance related to forest practices issues, including administration of the Forest Advisory Board, and advising Skagit County on state-level forest-lands and natural resources issues. Compensation shall not exceed \$60,000 and is based on an hourly rate. The Agreement shall commence on January 1, 2020, and continue through December 31, 2020.
10. Resolution authorizing local consent for initial Refugee Resettlement per Federal Government Executive Order 13888.
11. Amendment No. 1 to Personal Services Agreement No. C20190383 with Innovative Environments, LLC to assist with the management and administration of the Forestry Program. Tasks are related to the Forestry Advisory Board, Timber/Fish/Wildlife Policy Committee, Secure Rural Schools, Payment in Lieu of Taxes, Trust Lands, Federal Lands and Legislation. This Amendment increases compensation by \$2,340 due to the need to accomplish additional research that was requested by Skagit County. Total compensation shall not exceed \$40,740 and is based on an hourly rate. The term remains the same and shall continue until December 31, 2019. All other terms and conditions of the original Agreement shall remain in effect.

c) BUDGET AND FINANCE:

12. Interlocal Cooperative Agreement with City of Anacortes to award \$295,833 of Economic Development/Public Facilities Project grant funds to support Fiber Optics as authorized by Resolution No. R20160202. The Agreement is ratified to commence on July 18, 2016, and continue until December 31, 2019.
13. Funding Agreement with Anacortes Arts Festival, which awards \$10,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20190193. The Agreement shall commence on January 1, 2020, and ends on December 31, 2020.

d) CORONER:

14. Personal Services Agreement with Megan Quinn, MD to provide autopsy services and on-scene investigations as needed. Compensation shall not exceed a total of \$80,000 that is based on a fee structure. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

e) INFORMATION SERVICES:

15. Agreement with Wholesail Networks (fka Noel Communications, Inc.) to renew Skagit County's 100Mbps internet speed connection. Compensation shall not exceed \$7,000 annually. The Agreement is ratified to commence on December 20, 2019, and shall continue for 3 years.
16. Interlocal Agreement with City of Mount Vernon to provide Skagit 21 governmental broadcast television station with up to 140 hours of production time. Compensation shall not exceed \$10,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020.

f) OFFICE OF JUVENILE COURT:

17. Personal Services Agreement with Paul Douhan to provide specialized child, adolescent, adult and/or family assessment, evaluation and training for juveniles and/or their families. Compensation shall not exceed \$50,000 and is based on an hourly rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2021.

g) PARKS, RECREATION AND FAIR:

18. Temporary Utility and Access License Agreement on Parcel No. P111550 and P42413 granted by Skagit County to Birdsvew, LLC for the placement of utilities. The Agreement shall commence on the date of execution and continue for ten years. No compensation was expended for this easement.

h) PLANNING AND DEVELOPMENT SERVICES:

19. Grant Deed of Open Space Natural Resource Land Easement (NRLE) for Short Plat (CaRD Land Division) #PL19-0188 submitted by JKW Investments, LLC, on Parcel number P30340. The proposed land division, completed in compliance with Skagit County Code 14.18.300, will create two 1 acre residential lots (Lot 1 and 2). Lot 3 is approximately 36 acres of which 1 acre is a residential building envelope and 2.9 acres are encumbered by this easement. The remaining is open space critical areas.

i) PROSECUTING ATTORNEY:

20. Personal Services Agreement with 4<sup>th</sup> Corner Network, Inc. to provide process service and related services for Skagit County Prosecuting Attorney's Family Support, Civil or Criminal Divisions. Compensation shall not exceed \$10,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
21. Personal Services Agreement with The Language Exchange, Inc. to provide interpretation and translation services. Compensation shall not exceed \$5,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
22. Personal Services Agreement with Pacific Coast Attorney Services to provide process service and related services for Skagit County Prosecuting Attorney's Family Support, Civil or Criminal Divisions. Compensation shall not exceed \$3,500 and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
23. Personal Services Agreement with Wigren Forensic, PLLC to provide expert witness services and testimony in the case of the State v. Milagros Encarnacion, Skagit County Superior Court Cause No. 18-1-00509-29, and, the State v. John Mendieta, Skagit County Superior Court Cause No. 18-1-01268-29. Compensation shall not exceed \$5,000 and is based on an hourly rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

j) PUBLIC HEALTH:

24. Personal Services Agreement with The Language Exchange, Inc. to provide interpretation and translation services. Compensation shall not exceed \$15,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
25. Personal Services Agreement with NAMI Skagit to provide education and outreach to individuals living with mental illness. Compensation shall not exceed \$25,000 and is based on a fee schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
26. Personal Services Agreement with Sea Mar Community Health to provide Substance Use Disorder services for low income residents who are not eligible for Medicaid and do not have other insurance. Compensation shall not exceed \$60,000 and is based on a fee schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
27. Personal Services Agreement with Sea Mar Community Health to provide mental health services for low income residents who are not eligible for Medicaid and do not have other insurance. Compensation shall not exceed \$7,000 and is based on a fee schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
28. Personal Services Agreement with Community Action of Skagit County to provide HOME Tenant Based Rental Assistance (TBRA) for people with behavioral health disorders. Compensation shall not exceed \$30,000 and is based on an administrative rate schedule for the provision of the TBRA program. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.

k) PUBLIC WORKS:

29. Resolution for the approval of maps, plans and specifications and calling for bids for the Public Works Landscape Maintenance Project. The bid opening will take place on Tuesday, January 21, 2020, at 2:30 p.m. or as soon thereafter as possible in the Commissioners Hearing Room.
30. Interlocal Cooperative Agreement with City of Sedro-Woolley for the provision of bridge inspection services to the city on a reimbursable basis. City will reimburse Skagit County for actual costs and expenses for services, in addition to a 9% administrative fee. The Agreement shall commence on the date of execution and continue for ten years.
31. Sub-Award Agreement with Skagit Fisheries Enhancement Group for services related to Skagit County Marine Resources Committee Bowman Bay Restoration Project: Task 4 of Department of Ecology (DOE) Grant Agreement No. SEANWS-2019-SkCoPW-00003. Compensation shall not exceed \$4,000 for this task and is funded by the Grant Agreement from DOE. The Agreement shall commence on the date of execution and continue through September 30, 2020.
32. Personal Services Agreement with Skagit Fisheries Enhancement Group to perform work, on a reimbursable basis, to assist Skagit County in meeting the goals of the Shellfish Protection District by establishing educational programs to inform citizens on the causes of non-point pollution and coordinating restoration projects that reduce bacterial pollution. Compensation shall not exceed \$30,000 and is based on a task schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.
33. Personal Services Agreement with KPFF, Inc. to complete a Value Engineering Study and the final design, preparation of plans, specifications and estimated construction costs for the future release of the Ovenell Slough/Cedar Grove Culvert Replacement Project for bids. Compensation shall not exceed \$142,441.42 and is funded by grants received through Contracts C20190265 and C20190357. The Agreement is ratified to commence on December 4, 2019, and continue until December 1, 2020.

l) SHERIFF:

34. Amendment No. 1 to Interlocal Agreement No. C20170135 with the Town of La Conner for law enforcement services. This Amendment extends the term of the Agreement by one year, to December 31, 2020, and increases compensation by \$321,453 that will be paid quarterly to the county. Total compensation shall not exceed \$1,237,353. All other terms and conditions of the original Agreement shall remain in effect.
35. Interlocal Agreement with the Town of Concrete for law enforcement services. Compensation shall be paid quarterly to the county and shall not exceed \$900,645 for the three-year Agreement. Skagit County will also provide additional officers and equipment at the town's request at additional cost. The Agreement shall commence on January 1, 2020, and continue through December 31, 2022.
36. Resolution authorizing the acceptance of a grant award in the amount of \$10,523.74 from the Washington State Parks and Recreation Commission to assist with recreational boating safety programs. The period of performance will be from March 1, 2020, to September 30, 2020.
37. Amendment No. 1 to Organized Crime Drug Enforcement Task Forces (OCDETF) Investigation/Strategic Initiative Number PA-WAW-0340 for fiscal year 2020, Skagit County Contract No. C20190571, for the purpose of receiving reimbursement for costs incurred by the Skagit County Sheriff's Office in providing resources to joint operations/task forces. This Amendment increases compensation by \$2,420.23 for the obligation of additional funding resources towards joint operations/task forces. Total reimbursement to Skagit County shall not exceed \$7,420.43. The term remains the same and shall continue until September 30, 2020. All other terms and conditions shall remain in effect.
38. Vendor Services Agreement with Culligan Northwest to provide one hot/cold water dispenser and weekly bottled water delivery at the Skagit County Sheriff's Office. Compensation shall not exceed \$2,500 per calendar year and is based on the rate of \$5 per bottle of water. The Agreement shall commence on the date of execution and continue until December 31, 2024.

m) SUPERIOR COURT:

39. Personal Services Agreement with The Language Exchange, Inc. to provide interpretation and translation services for Superior and District Court. Compensation shall not exceed \$150,000 and is based on a rate schedule. The Agreement shall commence on January 1, 2020, and continue until December 31, 2020.