

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
TUESDAY, MAY 30, 2017**

The Skagit County Board of Commissioners met in regular session on Tuesday, May 30, 2017, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 1:30 p.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

- a) *10:30 a.m. - 11:30 a.m. Public Health Work Session
- b) 1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items
- c) *2:30 p.m. - 4:00 p.m. Executive Session (None Scheduled as of the Date of this Notice)

IV. CONSENT AGENDA DISCUSSION ITEMS:

Data Processing Manager Mike Almvig provided additional information about Consent Agenda item no. 8.

Planning and Development Services Assistant Director Ryan Walters provided additional information about Consent Agenda item no. 10 and noted that it was being reviewed by the Prosecutor's Office and would be brought to the Commissioners for their consideration at a later date. Mr. Walters introduced David Davidson with Western Washington University who provided information about the Sustainable Communities Partnership Program. Public Health Analyst Housing, Homeless Services, & Community Development Kayla Schott-Bresler provided additional information about Consent Agenda item nos. 13, 14, and 15.

Transportation Programs Section Manager Forrest Jones provided additional information about Consent Agenda item no. 16.

Link to Sustainable Communities Presentation:

<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/05292017/>

V. CONSENT AGENDA FOR TUESDAY, MAY 30, 2017 (items 1 through 20):

A motion was made by Commissioner Dahlstedt to approve the Consent Agenda items 1 through 9, items 11 through 20 including all items requiring ratification, vouchers and warrants for Monday, May 30, 2017. **(Consent Agenda item no. 10 will be brought before the Commissioners at a later date.)** Commissioner Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Recorder of the Proceedings for Tuesday, May 2, 2017. **(Approved)**
- 2. Record of the Proceedings for Wednesday, May 3, 2017. **(Approved)**
- 3. Record of the Proceedings for Monday, May 8, 2017. **(Approved)**
- 4. Record of the Proceedings for Monday, May 22, 2017. **(Approved)**

5. Resolution to appoint City of Mount Vernon Fire Chief Bryan Brice to serve on the Board of Directors of the Central Valley Ambulance Authority Board due to the resignation of Mayor Jill Boudreau. Chief Brice shall serve out the remainder of Mayor Boudreau's term, which ends on December 31, 2018. **(Resolution No. R20170119)**
- b) FACILITIES MANAGEMENT:
6. Vendor Services Agreement with Hytech Roofing Inc. to inspect and repair leaks in the roofs at the Concrete Community Center located at 45821 Railroad Avenue in Concrete and the County-owned building located at 1700 Continental Place in Mount Vernon. Compensation shall not exceed \$2,717.14 and is based on a fee schedule. The Agreement is being ratified to commence on March 20, 2017, and continues until April 24, 2017. **(Contract No. C20170250)**
- c) INFORMATION SERVICES:
7. Government Application and Agreement with LexisNexis Risk Solutions to provide Accurint technology for the Skagit County Prosecutor's Office, Investigation Division, to assist in locating various individuals. Compensation is based on a fee schedule and shall not exceed \$3,000 per year. The Agreement shall commence on the date of execution and continues until December 31, 2020. **(Contract No. C20170251)**
 8. Interlocal Cooperative Agreement between Skagit County and the City of Mount Vernon to provide Spillman Public Safety direct technical service, indirect technical service, shared services, basic service, Regional Inter-governmental Services; and Data Center Service as described in Exhibits "A" and "B". Charges for products and services provided by Skagit County will be based on actual costs incurred by the County. The Agreement is being ratified to commence on January 1, 2017, and continues until December 31, 2019. **(Contract No. C20170252)**
 9. Personal Services Agreement with Structured Communications System, Inc. to upgrade the existing Citrix XenApp environment to the current technology. Compensation shall not exceed \$12,000 and is based a fee schedule. The Agreement shall commence on the date of execution continues until December 31, 2017. **(Contract No. C20170253)**
- d) PLANNING AND DEVELOPMENT SERVICES:
10. Interlocal Agreement with Western Washington University to undertake projects of benefit to several Skagit County communities. Compensation shall not exceed \$61,350 and is based on a fee schedule. The Agreement shall commence on the date of execution and continues until September 30, 2018. **(This agenda item will be brought before the Commissioners at a later date.)**
- e) PUBLIC HEALTH:
11. Personal Services Agreement with Pioneer Human Services to provide services in accordance with the Department of Commerce 10B Home Security requirements for individuals exiting inpatient behavioral health settings who are homeless, or homeless individuals with behavioral health disorders if homelessness is exacerbating their mental health issues. Skagit County shall reimburse Pioneer Human Services for services outlined in Exhibit "B" in an amount not to exceed \$6,000 and is funded by Behavioral Health funds. The Agreement is being ratified to commence on April 1, 2017, and continues until June 30, 2017. **(Contract No. C20170254)**
 12. Amendment No. 1 to Personal Services Agreement No. C20160253 with Pioneer Human Services to provide one (1) full time employee (FTE) to provide jail transition services to adult inmates with mental illness to facilitate safe transition from Skagit County Jail into Public Health. This Amendment increases the funds that Skagit County reimburses to Pioneer Human Services from \$75,600 to an amount not to exceed \$84,600. The increase is due to an increase in jail discharge and enrollment in the transitions program. All other terms and conditions of the original Agreement shall remain in effect including the termination date of June 30, 2017. **(Amendment No. A20170055)**
 13. Resolution allocating low-income housing funds per Substitute House Bill 2060 to

provide funds for housing programs from July 1, 2017, through June 30, 2018, to Skagit Domestic Violence and Sexual Assault Services for operational support for domestic violence shelter. Funding to Skagit Domestic Violence and Sexual Assault Services shall not exceed \$50,000. In addition to the funding recommendations, this Resolution authorizes the Public Health Director to approve funding to address emergent community needs that may arise mid-year during the 2017-18 State Fiscal Year. Such funding may not exceed 10% of funds reserves or \$5,000. **(Resolution No. R20170120)**

14. Resolution allocating funds for homeless housing and assistance projects per Substitute House Bill 2163 to provide funds for housing programs from July 1, 2017, through June 30, 2018, for a total amount of \$820,340 to the following organizations: Anacortes Family Center for \$60,000 for shelter operations and staffing; Community Action of Skagit County for \$183,840 for rental assistance and case management; Community Action of Skagit County for \$229,000 for coordinated entry operations and staffing; Community Action of Skagit County for \$120,656 for family shelter operations and staffing; Housing Authority of Skagit County for \$50,000 for emergency vouchers and rental assistance to homeless farmworkers; Northwest Youth Services for \$41,953 for shelter and transitional housing for homeless youth and young adults; Samish Indian Nation in the amount of \$60,000 for rental assistance and case management; and Skagit YMCA/Oasis Teen Shelter for \$74,891 for youth emergency shelter operations. In addition to the funding recommendations, this resolution authorizes the Public Health Director to approve funding to address emergent community needs that may arise mid-year during the 2017-18 State Fiscal Year. Such funding may not exceed 10% of funds reserves or \$82,034. **(Resolution No. R20170121)**
15. Resolution allocating funds for Consolidated Homeless Grant and Emergency Solutions Grant for July 1, 2017 through June 30, 2018, for a total amount of \$687,816 to the following organizations: Community Action of Skagit County for \$516,160 for rental assistance and case management; and to Community Action of Skagit County for \$171,656 for family shelter operations and staffing. **(Resolution No. R20170122)**

f) PUBLIC WORKS:

16. Amendment No. 1 to Rural Arterial Program (RAP) Project Agreement No. C20150224 with the County Road Administration Board (CRAB) to authorize funds for the Francis Road Project. The project will widen and pave Francis Road from State Route (SR) 9 to the recently improved portion of Francis Road near DeBay's Isle Road. The purpose of the project is to stabilize and widen the existing roadway to current standards. This Amendment increases Rural Arterial Trust Account (RATA) funds to Skagit County from \$93,300 to \$900,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20170056)**
17. Vendor Services Agreement with Cummins Inc. to overhaul the main engine of the M/V Guemes as authorized by Sole Source Resolution No. R20160153. Compensation shall not exceed \$124,717 and is based on a fee schedule. The Agreement shall commence on the date of execution and shall continue for one year. **(Contract No. C20170255)**
18. Amendment No. 1 to Vendor Services Agreement No. C20170199 with Wrecking Ball Demolition LLC to furnish labor, materials, and equipment necessary to perform Asbestos Abatement at 8078 Robinson Road in Sedro-Woolley, based on the provided "Limited Good Faith Asbestos Inspection" report dated February 6, 2017 by Phillips Environmental Service. This Amendment increases compensation by an additional \$989.17 to cover the cost of removing and disposing of assumed ACM (asbestos) vinyl sheet flooring discovered underneath the top flooring during the abatement work. The new compensation amount shall not exceed \$4,608.28. All other terms and conditions of the original Agreement shall remain in effect including the termination of April 18, 2018. **(Amendment No. A20170057)**

g) RISK MANAGEMENT:

19. Personal Services Agreement with Philip Dovich, U.S. Marine Chemists & Engineering to perform mandated U.S. Coastguard HAZwoper (Hazardous Waste Operations and Emergency Response) training for confined space entry and other safety and health consultant services as requested by the Risk Management Department. Compensation

shall not exceed \$15,000 and is based on a fee schedule. The Agreement shall commence on the date of execution and continue until December 31, 2017. **(Contract No. C20170256)**

h) SHERIFF:

20. Interlocal Cooperative Agreement with Whatcom County Parks and Recreation for use of the Plantation Rifle Range located at 5102 Samish Highway in Whatcom County by the Sheriff's Patrol and Correctional staff. Compensation shall not exceed \$9,975.09 and is based on a fee schedule. The Agreement is being ratified to commence on January 1, 2017, and continues until December 31, 2017. **(Contract No. C20170257)**

VI. MISCELLANEOUS AGENDA (item 1):

Water Resources Technician Tracey Alker provided additional information about Consent Agenda item no. 1.

a) PUBLIC WORKS:

1. Ordinance to create Skagit County Lake Management District No. 4 for Clear and Beaver Lakes. **(Ordinance No. O20170005)**

A motion was made by Commissioner Dahlstedt to approve Miscellaneous Agenda item no. 1. Chair Wesen seconded the motion.

The vote passed unanimously.

VII. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$286,870.97 (Transmittal No. C-70-17); and
 - b) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$38,026.37 (Transmittal No. C-71-17); and
 - c) Warrants numbered 462204 through 462256 from Clearing Fund 696 in the total dollar amount of \$315,082.79 (Transmittal No. C-72-17); and
 - d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$126,819.22 (Transmittal No. C-73-17); and
 - e) Warrants numbered 462257 through 462637 from Clearing Fund 696 in the total dollar amount of \$8,513,124.47 (Transmittal No. C-74-17); and
 - f) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$101,205.58 (Transmittal No. C-75-17); and
 - g) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$67,321.37 (Transmittal No. C-76-17); and
 - h) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$6,858.60 (Transmittal No. C-77-17); and
 - i) Payroll warrants numbered 383149 through 383867 in the total dollar amount of

\$1,232,101.03 (Transmittal No. P-19-17); and

- j) Junior District Payroll warrants numbered 815846 through 815996 in the total dollar amount of \$258,024.42 (Transmittal No. P-20-17).

VIII. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 2:00 p.m.

**BOARD OF COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Ron Wesen, Chair

Kenneth A. Dahlstedt, Commissioner

Lisa Janicki, Commissioner

ATTEST:

Clerk of the Board