

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
TUESDAY, JANUARY 14, 2020**

The Skagit County Board of Commissioners met in regular session on Tuesday, January 14, 2020, with Chair Ron Wesen, Commissioner Kenneth A. Dahlstedt, and Commissioner Lisa Janicki present.

I. CALL TO ORDER:

Chair Wesen called the proceedings to order at 8:31 a.m.

II. PLEDGE OF ALLEGIANCE:

Chair Wesen led the gallery in the salute to the flag.

III. AGENDA:

a) 8:30 a.m. - 9:30 a.m. Public Works - Dan Berentson, Director:

1. Recap of Transportation Issues Provided to Joint Transportation Committee

Dan Berentson introduced County Engineer Paul Randall-Grutter to provide an overview of the presentation he, and other County Engineers affiliated with Washington State Association of County Engineers (WSACE), had recently provided to the Joint Transportation Committee regarding the county road system in Washington: how roads were funded, maintained and preserved.

The presentation included a list of the main responsibilities of the road system, impacts of declining revenues, and some creative opportunities for funding and road maintenance improvement measures.

Questions, answers and discussion followed. The Commissioners thanked staff at Public Works for their work maintaining and improving county infrastructure.

The presentation from WSACE provided by Mr. Randall-Grutter can be found here: <ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01132020/>

2. Miscellaneous

Public Works Director Dan Berentson provided an update on the work being done by the Public Works Road Crew during the snow event. Residents who wished to report hazardous road conditions were encouraged to call either 360-416-1480 or, 911 if it was before or after Skagit County business hours.

Discussion was held regarding water over roadways in the Beaver Lake/Nookachamps Creek area. The issue involved multiple agencies (Drainage District 21 Commissioners, Tribe, Fish and Wildlife, County) and Skagit County was helping to find short and long-term solutions for residents in the area.

Chair Wesen recessed the proceedings at 9:11 a.m.

b) \*9:30 a.m. - 10:30 a.m. Briefing - County Administrator, Planning and Development Services, Human Resources/Risk Management, and Central Services (Information Services, Geographic Information Services and Records Management)

Chair Wesen called the briefing to order a little after 9:30 a.m. The purpose of the briefing was for Planning and Development Services, Human Resources/Risk Management, and Central Services (Information Services, Geographic Information Services and Records Management) to provide an update.

Attendees:

Chair Ron Wesen  
 Commissioner Ken Dahlstedt  
 Commissioner Lisa Janicki  
 County Administrator Trisha Logue  
 Deputy County Administrator Kayla Schott-Bresler  
 Planning and Development Services Director Hal Hart  
 Information Services Director Mike Almvig  
 Geographic Information Services Director Geoff Almvig  
 Records Management Director Cori Russell  
 Human Resources/Risk Management Director Donnie LaPlante  
 Communications Coordinator Andy Arnes

Chair Wesen recessed the proceedings at 10:20 a.m.

Link to briefing

agendas:<ftp://ftp.skagitcounty.net/countycommissioners/documents/agendapackets/01132020/>

- c) 10:30 a.m. - 11:00 a.m. Skagit County Historical Museum: A Year in Review

Chair Wesen announced earlier in the day that the 10:30 a.m. agenda item was being postponed to a later date at the request of Skagit County Historical Museum Director Wolfe.

- d) 11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items

Chair Wesen reconvened the proceedings at 11:00 a.m.

1. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

River Improvement/Watershed Planner & Conservation Futures Oversight Kara Symonds provided additional information about item 2 and answered questions about the request for qualifications process.

Parks, Recreation, and Fairgrounds Director Brian Adams provided additional information about item 3 and Commissioner Dahlstedt thanked him for his work on the annual Comp Plan Update.

Housing and Community Services Division Manager Sarah Hinman provided additional information about item 7 and the Commissioners shared their support for procuring additional funding for another Veterans Service Officer or joint Veterans Service Officer to continue to help Veterans in the community and/or neighboring communities.

Senior Deputy Prosecuting Attorney Steve Fallquist and Solid Waste Division Manager Margo Gillaspay provided additional information about item 9.

2. CONSENT AGENDA FOR TUESDAY, JANUARY 14, 2020 (items 1 through 9):

A motion was made by Commissioner Dahlstedt to approve Consent Agenda Items 1 through 9, including all items requiring ratification, vouchers and warrants for Tuesday, January 14, 2020. Commissioner Janicki seconded the motion.

The vote passed unanimously.

- a) COMMISSIONERS:

1. Record of the Proceedings for Tuesday, January 7, 2020. **(Approved)**

- b) CONSERVATION FUTURES:

2. Personal Services Agreement with Kai Ottesen and Jules Riske, dba Belle Bean Services to provide annual monitoring services to Skagit County's Farmland Legacy Program Conservation Easements. Total compensation shall not exceed \$80,000 and is based on an hourly fee. The Agreement shall commence on the date of execution and continue until December 31, 2021. **(Contract No. C20200008)**

## c) PARKS, RECREATION &amp; FAIRGROUNDS:

3. Personal Services Agreement with Carletti Architects, P.S. to prepare construction documents, permits, drawings and bid packets for the asphalt removal/replacement project for a portion of the fairgrounds along vehicle thoroughfares, buildings C, D, E and F at the fairgrounds, and, to prepare documents for replacing the roof of the bathroom structure at the new parking lot and trailhead at Pressentin Park. Compensation shall not exceed \$25,000 and is based on an hourly rate schedule. The Agreement shall commence on the date of execution and continue until December 31, 2020. **(Contract No. C2020009)**

## d) PROSECUTING ATTORNEY:

4. Release and Settlement Agreement by and between Amy Wooten Beek, Thomas Barton Beek and Skagit County. **(Contract No. C2020010)**

## e) PUBLIC HEALTH:

5. Resolution authorizing the conveyance of Skagit County real property located at 1412 Walter Street, Mount Vernon, Parcel No. P54353 to Housing Authority of Skagit County per Interlocal Cooperative Agreement No. C20190468. **(Resolution No. R2020002)**
6. Interlocal Cooperative Agreement with the City of Mount Vernon to facilitate a Senior Services Program, including providing congregate, liquid, and delivered meals to the Mount Vernon community. Compensation to Skagit County shall not exceed \$55,472. The Agreement is ratified to commence on January 1, 2020, and continue through December 31, 2020. **(Contract No. C2020011)**
7. Interlocal Cooperative Agreement with Washington State Department of Veterans Affairs (WDVA) Contract No. 305G-20-005, to work collaboratively with the County to provide a full-time Skagit County Veteran Service Officer to identify the needs of clients and their families living within the County. The County shall reimburse WDVA an amount not to exceed \$60,000 which is based on the completion of the services and requirements specified in the Agreement. The Agreement is ratified to commence on January 1, 2020, and continue until December 31, 2020. **(Contract No. C2020012)**

## f) PUBLIC WORKS:

8. Resolution to award the bid for the Ferry Terminal Maintenance Project #FETM16-1 to Combined Construction, Inc. in the amount of \$324,075. **(Resolution No. R2020003)**
9. Settlement Agreement and Release of Claims for Whitmarsh Landfill Site Remedial Action Costs with Washington State Department of Natural Resources, Shell Oil Company, and Texaco, Inc. to contribute a total of \$6,562,890 to pay for costs associated with implementing the final Clean-up Action Plan at the Whitmarsh Landfill Site as approved by the Washington State Department of Ecology. The Agreement is ratified to commence on the effective date: December 1, 2019. **(Contract No. C2020013)**

## 3. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:

- a) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$196,669.23 (Transmittal No. C-2-20); and
- b) Warrants numbered 511760 through 511973 from Clearing Fund 696 in the total dollar amount of \$1,987,112.42 (Transmittal No. C-3-20); and
- c) Payroll warrants numbered 429472 through 430193 in the total dollar amount of \$1,485,843.52 (Transmittal No. P-1-20); and
- d) Junior District Payroll warrants numbered 824143 through 824229 in the total dollar amount of \$156,471.43 (Transmittal No. P-2-20).

4. MISCELLANEOUS AGENDA (item 1):

Deputy Prosecuting Attorney Julie Nicoll presented miscellaneous agenda item 1 to the Commissioners and discussed the minor correction that was made.

A motion was made by Commissioner Janicki to approve Miscellaneous Agenda Item 1. Commissioner Dahlstedt seconded the motion.

The vote passed unanimously.

a) PROSECUTING ATTORNEY:

- 1. [Corrected] Settlement Agreement with Tesoro Refining & Marketing Company LLC, Stand.Earth, RE Sources for Sustainable Communities, Evergreen Islands, Friends of the San Juans, Friends of the Earth, and Puget Soundkeeper Alliance regarding an Environmental Impact Statement Appeal. This Settlement Agreement replaces and supersedes Skagit County Contract No. C20190613, correcting a typographical error on Page 2, paragraph 4. **(Contract No. C20200014)**

Chair Wesen recessed the proceedings at 11:22 a.m.

e) 11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Chair Wesen reconvened the proceedings at 11:30 a.m.

1. County and Individual Success Stories

No one was present to provide success stories.

2. Public Comment Period

No one was present to provide public comment.

3. Miscellaneous Announcements

The Commissioners made miscellaneous announcements about the upcoming Joint Work Session with the Agricultural Advisory Board, to drive safe during snow and flood events, and that the Legislative Session started yesterday in Olympia.

IV. ADJOURNMENT:

Chair Wesen adjourned the proceedings at 11:35 a.m.

\*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

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Ron Wesen, Chair

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Kenneth A. Dahlstedt, Commissioner

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Lisa Janicki, Commissioner

ATTEST:

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Clerk of the Board