

**RECORD OF THE PROCEEDINGS  
SKAGIT COUNTY BOARD OF COMMISSIONERS  
MONDAY, FEBRUARY 3, 2025**

The Skagit County Board of Commissioners met in regular session on Monday, February 3, 2025, with Commissioner Ron Wesen, and Commissioner Peter Browning present. Chair Lisa Janicki excused.

I. CALL TO ORDER:

Commissioner Wesen called the proceedings to order at 8:30 a.m.

II. AGENDA:

- a) 8:30 a.m. - 9:00 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs

The purpose of the weekly check-in was to hear and discuss updates from the 2025 legislative session.

Attendees:

Commissioner Ron Wesen  
Commissioner Peter Browning  
County Administrator Trisha Logue  
Deputy County Administrator Jennifer Johnson  
Consultant with Gordon Thomas Honeywell Governmental Affairs Josh Weiss  
Communications Manager Jenn Rogers  
Member of the public Chris Olsen

Commissioner Wesen recessed the proceedings at 9:00 a.m.

- b) \*11:00 a.m. Pledge of Allegiance

Commissioner Browning reconvened the proceedings at 11:00 a.m. led the attendees in the salute to the flag.

- c) \*11:00 a.m. - 11:30 a.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

1. Public Comment (Specifically related to agenda item)

None provided.

2. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Senior Planner Robby Eckroth provided additional information about Consent Agenda item 14.

The Commissioners discussed Consent Agenda items 3, 5, 13, 17, 24, and 31.

3. CONSENT AGENDA FOR MONDAY, FEBRUARY 3, 2025 (items 1 through 32):

A motion was made by Commissioner Wesen to approve the Consent Agenda items 1 through 32, including all items requiring ratification, vouchers and warrants for Monday, February 3, 2025. Commissioner Browning seconded the motion.

The vote passed unanimously. Chair Lisa Janicki's absence was excused

- a) COMMISSIONERS:

1. Record of the Proceedings for Monday, January 27, 2025. **(Approved)**  
2. Record of the Proceedings for Tuesday, January 28, 2025. **(Approved)**

- b) ADMINISTRATIVE SERVICES:

3. Personal Services Agreement with Tenfold Health to support the build out and implementation of Skagit County's Balanced Scorecard Plan. Compensation shall not exceed \$70,000. The Agreement is ratified to commence on January 15, 2025 and continue until December 31, 2025. **(Contract No. C20250056)**

- c) BUDGET AND FINANCE:

4. Funding Agreement with Designing Women to award \$1,500 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250057)**

- d) EMERGENCY MEDICAL SERVICES:

5. Personal Services Agreement with Mike Lanker, D.O., to provide assistance to the primary, appointed Skagit County EMS Physician Medical Program Director (MPD) pursuant to Washington Administrative Code (WAC) 246-976-920. Compensation is based on rate schedule and shall not exceed \$3,245 per month. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250058)**

- e) FACILITIES MANAGEMENT:

6. AIA Standard Form Agreement with TRICO Companies to provide all labor, materials, and supervision services for tenant improvements on the 3rd floor of the Administration Building located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$2,119,000 plus applicable tax. The Agreement shall commence on the date of execution and continue until completion. **(Contract No. C20250059)**

7. Vendor Services Agreement with Pacific Microrem, Inc. to supply all equipment and maintenance for two (2) Smiths Detection 6040i Security X-Ray Imaging Systems at the Skagit County Courthouse and Public Safety Building located in Mount Vernon. Compensation shall not exceed \$20,000 including applicable tax. The Agreement is ratified to commence on February 1, 2025 and continue until December 31, 2025. **(Contract No. C20250060)**
  8. Vendor Services Agreement with Pacific Microrem, Inc. to supply all equipment and maintenance for one (1) Smiths Detection 5030si Security X-Ray Imaging System at the Skagit County Community Justice Center located in Mount Vernon. Compensation shall not exceed \$20,000 including applicable tax. The Agreement is ratified to commence on February 1, 2025 and continue for two (2) years. **(Contract No. C20250061)**
- f) GEOGRAPHIC INFORMATION SERVICES:
9. Interlocal Cooperative Agreement with City of Anacortes to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 plus tax for the flights, and \$96 per year for two Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$11,072 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years. **(Contract No. C20250062)**
  10. Interlocal Cooperative Agreement with Seattle City Light to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$12,500 plus tax for the flights, and \$192 per year for four Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. In addition to the base fee, the Agency has requested to extend the imagery area by an additional 62 square miles and therefore shall pay an additional \$7,200 per year plus tax. Total compensation to Skagit County is estimated at an amount not to exceed \$43,251.20 including applicable tax. The Agreement shall commence on the date of execution and continue for two years. **(Contract No. C20250063)**
- g) INFORMATION SERVICES:
11. Agreement with Pictometry International Corp. dba Eagle View for the purchase of Pictometry Connect license(s) which provide up to 50 concurrent authorized users the ability to login and access the Pictometry-hosted custom imagery libraries. Compensation shall not exceed \$2,200. The Agreement is ratified to commence on February 1, 2025 and continue until January 31, 2026. **(Contract No. C20250064)**
  12. Software as a Service (SAAS) and Services Agreement with Euna Solutions, Inc. (EUNA) to provide implementation of the EUNA Questica Budget Framework software. Compensation is based on a fee schedule and shall not exceed \$450,000. The Agreement shall commence on the date execution and continue for five (5) years. **(Contract No. C20250065)**
- h) PARKS, RECREATION AND FAIR:
13. Amendment No. 5 to Personal Services Agreement No. C20200490 with Equinox Research and Consulting International, Inc. (ERCI) to provide up to thirty (30) days of archeological monitoring both on the terrace and in the flood plain where needed for the Presentin Park Project. This Amendment increases compensation from \$50,000 to an amount not to exceed \$51,650 which is necessary to provide additional monitoring to complete the installation of a waterline at 59968 State Route 20 in Marblemount, Parcel number P45245. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250016)**
- i) PLANNING AND DEVELOPMENT SERVICES:
14. Vendor Services Agreement with Bayhill Wastewater Services, LLC to be the certified operator in charge of, and responsible for, the routine operations and maintenance of the Edison Subarea Large Onsite Septic System as required to maintain compliance with Skagit County's waste discharge permit ST0045515. Compensation is based on a rate schedule and shall not exceed \$38,500. The Agreement shall commence on March 1, 2025 and continue until March 1, 2026 with the option to renew. **(Contract No. C20250066)**
  15. Resolution adopting a 2025 Legislative Work Plan for Planning and Development Services. **(Resolution No. R20250020)**
- j) PUBLIC HEALTH:
16. Amendment No. D to Interagency Agreement No. 24-46108-26, Skagit County Contract No. C20230300, with Washington State Department of Commerce through the Community Services and Housing Division Homelessness Assistance Unit to provide resources to fund homelessness crisis response systems and to assist people who are experiencing homelessness or are at risk of homelessness obtain or maintain housing stability. This Amendment increases compensation from \$7,348,743.27 to an amount not to exceed \$7,359,743.27. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250017)**
  17. Personal Services Agreement with Recovery Café Skagit to provide comprehensive Recovery Support Services to individuals in recovery from mental health, substance use, and co-occurring disorders. Compensation is based on a reimbursement for services schedule and shall not exceed \$500,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250067)**
  18. Resolution designating Assistant Public Health Director Sarah Hinman as Skagit County's Certifying Officer for Housing and Urban Development (HUD) related environmental documents, including the HUD Request for Release of Funds and Certification (Form HUD-7015.15). **(Resolution No. R20250021)**
  19. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Professional Services Agreement with Washington State Health Care Authority (HCA) Contract Number K7934 to support a comprehensive treatment program for incarcerated individuals with Opioid Use Disorder and Alcohol Use Disorder at the Skagit County Community Justice Center. **(Resolution No. R20250022)**
  20. Professional Services Agreement with Washington State Health Care Authority (HCA) Contract Number K7934 to support a comprehensive treatment program for incarcerated individuals with Opioid Use Disorder and Alcohol Use Disorder through the Medications for Alcohol Use Disorder Program at the Skagit County Community Justice Center. Compensation to Skagit County shall not exceed \$678,642. The Agreement is ratified to commence on October 1, 2024 and continue until June 30, 2025. **(Contract No. C20250068)**

21. Personal Services Agreement with NAMI Skagit to provide education and outreach to individuals living with mental illness. Compensation is based on a fee schedule and shall not exceed \$25,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250069)**

k) PUBLIC WORKS:

22. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Water Quality Combined Financial Assistance Agreement with the Washington State Department of Ecology, Ecology Agreement No. WQC-2025-SkCoPW-00011, to provide funding in the amount of \$291,791 for the Bay View Ridge Watershed Stormwater Management Plan Phase III Project. **(Resolution No. R20250023)**
23. Water Quality Combined Financial Assistance Agreement with the Washington State Department of Ecology, Ecology Agreement No. WQC-2025-SkCoPW-00011, to provide funding in the amount of \$291,791 for the Bay View Ridge Watershed Stormwater Management Plan Phase III Project. The goal of the project is to help protect and restore water quality in Washington State by reducing stormwater impacts from existing infrastructure and development. The Agreement is ratified to commence on July 1, 2024 and continue until June 30, 2027. **(Contract No. C20250070)**
24. Personal Services Agreement with Skagit Fisheries Enhancement Group to implement the on-going Natural Resources Stewardship Program (NRSP), Voluntary Stewardship Program (VSP), and other projects in accordance with the Natural Resources Division goals of improving water quality in saltwater shellfish growing and harvesting areas, consistent with the County's Shellfish Protection District, in accordance with RCW 90.72 when utilizing Shellfish Protection District (Clean Water Program) funding. Compensation is based on a fee schedule and shall not exceed \$155,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20250071)**
25. Amendment No. 2 to Vendor Services Agreement No. C20230100 with ProScapes, Inc. to provide landscaping maintenance for divisions in Public Works to include the Conway Roundabout, South LaVenture Median, and the Solid Waste Transfer Station. This Amendment increases compensation by \$2,172.20 due to an extra month of service provided in 2023, for a new total compensation amount not to exceed \$81,215.36. The term remains the same and shall continue until February 28, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250018)**
26. Certificate of Ownership Agreement of underground storage tanks or business known as, Skagit County Concrete Shop, located at 44510 Concrete Sauk Valley Road in Concrete, Parcel numbers P70969 and P70970 to authorize the State of Washington Pollution Liability Insurance Agency (PLIA) to obtain business financial and credit information, and any other information related to approval or disapproval for the County to receive funds through the Underground Storage Tank Revolving Loan and Grant Program. The funds will be used to remove the historic fuel tanks at the County Shop in Concrete. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion of work funded under the PLIA's Loan and Grant Program. **(Contract No. C20250072)**
27. Access Agreement with the State of Washington Pollution Liability Insurance Agency (PLIA) to obtain business financial and credit information, and any other information related to approval or disapproval for the County to receive funds through the Underground Storage Tank Revolving Loan and Grant Program. The funds will be used to remove the historic fuel tanks at the County Shop in Concrete. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion of work funded under the PLIA's Loan and Grant Program. **(Contract No. C20250073)**
28. Vendor Services Agreement with Dakota Creek Industries, Inc. to provide emergency repairs on the M/V Guemes per Resolution No. R20250002. Compensation shall not exceed \$12,091.99. The Agreement is ratified to commence on December 28, 2024 and continue for one (1) year. **(Contract No. C20250074)**
29. Right of Entry Agreement with Rebecca Orcutt to allow Skagit County access for the purposes of data collection to design repairs for the crossing of Red Cabin Creek under Hamilton Cemetery Road. The property is located on Parcel number P40964, as described in Exhibit A. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion. **(Contract No. C20250075)**
30. Vendor Services Agreement with Pape Machinery, Inc. to provide two (2) New Latest Model Kick-Off Broom. Compensation shall not exceed \$178,806.27 and was awarded per Resolution No. R20240291. The Agreement shall commence on the date of execution and continue for an initial term of two (2) years with the option to renew for up to one (1) additional year. **(Contract No. C20250076)**
31. Vendor Services Agreement with Sonshine Tree Care LLC to provide hazardous tree removal for trees that are outside of the County crews' capabilities due to the size of the tree and equipment required. Compensation is based on a fee schedule and shall not exceed \$38,000. The Agreement shall commence on the date of execution and continue for one year. **(Contract No. C20250077)**

l) RISK MANAGEMENT:

32. Amendment No. 1 to Personal Services Agreement No. C20230516 with Stop Claims Corp. to provide professional services and administration of workers' compensation claims. This Amendment increases compensation from \$50,000 to an amount not to exceed \$52,000. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250019)**

4. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
  - a) Warrants numbered 594319 through 594606 from Clearing Fund 696 in the total dollar amount of \$5,149,291.26 (Transmittal No. C-19-25).

Commissioner Browning recessed the proceedings at 11:12 a.m.

d) \*11:30 a.m. - 11:45 a.m. Board of County Commissioners:

Commissioner Browning reconvened the proceedings at 11:31 a.m.

1. Public Comment Period

Larita Humble of Lake Cavanaugh commented on a proposal to repair North Shore Drive.

Jan Edelstein of Big Lake commented on an upcoming pre-decision hearing that is before the Hearing Examiner regarding The Reserve at Overlook's Crest permit applications.

2. County and Individual Success Stories

None provided.

3. Miscellaneous (announcements, letters, etc.)

The Commissioners commented on the 2025 legislative session, the cold weather, letters that were signed for the week of January 27, 2025, County Road Administration Board meeting, and the Skagit Valley College Cardinals Athletic Auction that was held on February 1, 2025.

Commissioner Browning recessed the proceedings at 11:42 a.m.

e) 12:00 p.m. - 1:00 p.m. Washington State Association of Counties (WSAC) Virtual Assembly hosted by WSAC

f) 1:00 p.m. - 2:30 p.m. Commissioners Briefing

Commissioner Wesen reconvened the proceedings at 1:00 p.m.

The purpose of the briefing was for the Commissioners to provide an update on items of interest from meetings they had attended and for Administrative Services to discuss any items of interest with the Board.

Attendees:

- Commissioner Ron Wesen
- Commissioner Peter Browning
- County Administrator Trisha Logue
- Deputy County Administrator Jennifer Johnson
- Communications Manager Jenn Rogers

Commissioner Wesen recessed the proceedings at 1:36 p.m.

g) 2:30 p.m. - 3:30 p.m. Federal Legislative Discussion

Commissioner Browning reconvened the proceedings at 2:30 p.m.

The purpose of the discussion was to talk about federal legislative issues.

Attendees:

- Commissioner Ron Wesen
- Commissioner Peter Browning
- Representative Rick Larsen
- North Counties Outreach Assistant to Representative Rick Larsen Rachel Holladay
- County Administrator Trisha Logue
- Deputy County Administrator Jennifer Johnson
- Communications Manager Jenn Rogers
- Assistant Public Health Director Sarah Hinman
- Public Health Analyst George Kosovich
- Parks, Recreation and Fair Director Brian Adams
- Director of Strategic Initiatives Monica Negrila

III. ADJOURNMENT:

Commissioner Browning adjourned the proceedings at 3:15 p.m.

\*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

\_\_\_\_\_  
Lisa Janicki, Chair

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Peter Browning, Commissioner

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Ron Wesen, Commissioner

ATTEST:

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Clerk of the Board