

**RECORD OF THE PROCEEDINGS
SKAGIT COUNTY BOARD OF COMMISSIONERS
MONDAY, FEBRUARY 10, 2025**

The Skagit County Board of Commissioners met in regular session on Monday, February 10, 2025, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Peter Browning present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 8:45 a.m.

II. AGENDA:

- a) 8:45 a.m. - 9:45 a.m. Briefing – Planning and Development Services, Facilities, Public Health

The purpose of the briefing was for Planning and Development Services, Facilities and Public Health departments to provide an update.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Planning and Development Services Assistant Director Allen Rozema
Facilities Management Director Ken Hansen
Senior Human Resources Representative Jason Lewis
Human Resources Representative Rachele Stohl
Public Health Assistant Director Sarah Hinman
Communications Manager Jenn Rogers
Observer
Member of the Public Patrick Donnelly

Link to briefings:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/02102025.zip>

Chair Janicki recessed the proceedings at 9:22 a.m.

- b) 10:00 a.m. - 10:30 a.m. Briefing - Public Works

Chair Janicki reconvened the proceedings at 10:00 a.m.

The purpose of the briefing was for the Public Works department to provide an update.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
County Administrator Trisha Logue
Deputy County Administrator Jennifer Johnson
Public Works Director Grace Kane
Public Works Assistant Director Mike See
Human Resources Representative Rachele Stohl
Communications Manager Jenn Rogers
Controller/Accounting Division Manager Marie Lambert
Transportation Programs Section Manager Forrest Jones
Natural Resources Division Manager Jenn Johnson
Members of the Public:
Patrick Donnelly
Larita Humble

Link to briefing:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/02102025.zip>

Chair Janicki recessed the proceedings at 10:30 a.m.

- c) 10:30 a.m. - 11:00 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs

Chair Janicki reconvened the proceedings at 10:30 a.m.

The purpose of the weekly check-in was to hear and discuss updates from the 2025 legislative session.

Attendees:

Chair Lisa Janicki
 Commissioner Ron Wesen
 Commissioner Peter Browning
 County Administrator Trisha Logue
 Deputy County Administrator Jennifer Johnson
 Gordon Thomas Honeywell Governmental Affairs Consultant Josh Weiss
 Communications Manager Jenn Rogers
 Senior Civil Deputy Prosecuting Attorney Will Honea
 Public Works Director Grace Kane
 Public Works Assistant Director Mike See
 Member of the Public Patrick Donnelly

Chair Janicki recessed the proceedings at 11:00 a.m.

- d) 11:10 a.m. - 12:10 p.m. Work Session with Public Health

Chair Janicki reconvened the proceedings 11:09 a.m.

The purpose of the work session was to discuss the Mount Vernon Senior Center.

Attendees:

Chair Lisa Janicki
 Commissioner Ron Wesen
 Commissioner Peter Browning
 County Administrator Trisha Logue
 Deputy County Administrator Jennifer Johnson
 Public Health Assistant Director Sarah Hinman
 Public Health Analyst George Kosovich
 Facilities Management Director Ken Hansen
 Senior Program Manager Renee Nelson
 Senior Center Coordinator Kristl Hobbs
 Senior Center Coordinator Ellen Schweigert
 Communications Manager Jenn Rogers
 Cascadia Daily News Reporter Hailey Hoffman
 Cascadia Daily News Reporter Sophia Gates
 Members of the Public:
 Geraldine H. Douglas
 Jane Wagner
 Bruce Bollert
 Dianna Cornelius
 Pat Clasby
 Diane McKern
 Ronda Weston
 Glenda Hobbs
 Kelli Perry
 Diane Francis
 Jeanette L. Ruffner
 Larry Toskey
 Sue Douglas
 Geraldine Koch
 Nan Willis
 Julie Curry

Link to agenda:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/02102025.zip>

Chair Janicki recessed the proceedings at 12:02 p.m.

- e) *1:30 p.m. Pledge of Allegiance

Chair Janicki reconvened the proceedings at 1:30 p.m. and led the attendees in the salute to the flag.

- f) *1:30 p.m. - 2:00 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

Chair Janicki reconvened the proceedings at 1:30 p.m.

1. Public Comment (Specifically related to the agenda item)

None provided.

2. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

Chair Janicki announced that Consent Agenda item 5 had been moved to the Miscellaneous Agenda for consideration and noted that she would need to recuse herself from voting on that item.

The Commissioners discussed Consent Agenda items 2, 3, 6, 7, 17, 18 and 19.

3. CONSENT AGENDA FOR MONDAY, FEBRUARY 10, 2025 (items 1 through 25):

A motion was made by Commissioner Browning to approve Consent Agenda items 1 through 4 and 6 through 25 including all items requiring ratification, vouchers and warrants for Monday, February 10, 2025. Commissioner Wesen seconded the motion.

The vote passed unanimously.

- a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 3, 2025. **(Approved)**
2. Resolution to reappoint Jim English, Laurie Gere, Mark Lione and Tom Decker to the Skagit County Ferry Advisory Committee for Washington State for an additional four-year term which shall expire December 31, 2028. **(Resolution No. R20250024)**
3. Resolution to reappoint Dave Chamberlain (District 1), Tim Raschko (District 1), David Nielsen (District 2) and Kris McCall (District 3) to an additional three-year term on the Skagit County Forest Advisory Board which shall expire December 31, 2027. **(Resolution No. R20250025)**
4. Resolution to appoint Leah Brooks to the Central Skagit Rural Partial-County Library District Board of Trustees to a five-year term. Leah Brooks' term will begin March 25, 2025 and shall expire March 24, 2030. **(Resolution No. R20250026)**
- ~~5. Resolution to appoint Fred Tewalt to fill the vacant Commissioner Position No. 3 on the Skagit County Drainage District No. 21 Board of Commissioners. Mr. Tewalt's term will continue until the next special district general election which would be to complete the remainder of the term which runs until February 2030. **(This item was moved to the Miscellaneous Agenda)**~~

- b) BUDGET AND FINANCE:

6. Funding Agreement with City of Mount Vernon for Lincoln Theatre Foundation (Keep Cool Campaign) to award \$20,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220 and Resolution No. R20240274. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250078)**
 7. Funding Agreement with The Washington Shakespeare Festival to award \$1,000 of Lodging Tax funds to support marketing and advertising as authorized by Resolution No. R20240220. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250079)**
- c) EMERGENCY MEDICAL SERVICES:
8. Personal Services Agreement with Cascade Healthcare Services, LLC dba Cascade Training Center to provide training for Advanced Cardiovascular Life Support and Pediatric Advanced Life Support. Compensation is based on a fee schedule and shall not exceed \$147,000 for the entire term of the Agreement. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2030. **(Contract No. C20250080)**
 9. Interlocal Cooperative Agreement with Skagit Valley College to provide access to initial Emergency Medical Responder (EMR) and/or Emergency Medical Technician (EMT) certification training to personnel affiliated with licensed EMS provider agencies contracted with Skagit County for the provision of emergency medical services. The County will pay for background checks and course tuition for each student approved for enrollment. Compensation shall not exceed \$400,000 for 2025-2030. The Agreement is ratified to commence on January 1, 2025 and shall continue until December 31, 2030. **(Contract No. C20250081)**
- d) FACILITIES MANAGEMENT:
10. Vendor Services Agreement with S&T Window Films, LLC to supply all labor, materials, equipment, and supervision for a prevailing wage project to install glass window film to new storefronts in the Skagit County Elections Department located at 700 South 2nd Street in Mount Vernon. Compensation shall not exceed \$9,131.58 including applicable sales tax. The Agreement shall commence on the date of execution and continue until March 31, 2025. **(Contract No. C20250082)**
 11. Amendment No. 2 to Vendor Services Agreement No. C20240115 with Northwest Site Solutions LLC dba Skagit Electric for electrical services for the Skagit County Facilities Management Department. This Amendment increases compensation from \$70,000 to an amount not to exceed \$90,000 and extends the term from March 15, 2025 to March 14, 2026. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250020)**
 12. Amendment No. 1 to Personal Services Agreement No. C20220188 with CML Security LLC to provide maintenance of security control electronics including intercom communications, video recording, door operations and management, and control of several utilities in the Community Justice Center Detention Facility located at 201 Suzanne Lane in Mount Vernon. This Amendment increases compensation from \$60,000 to an amount not to exceed \$80,000. The term remains the same and shall continue until July 14, 2025. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250021)**
- e) GEOGRAPHIC INFORMATION SERVICES:
13. Interlocal Cooperative Agreement with City of Mount Vernon to establish a cost sharing partnership for Pictometry digital imagery services. Annual compensation to Skagit County shall not exceed \$5,000 plus tax for the

flights, and \$336 per year for seven Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$16,643.84 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years. **(Contract No. C20250083)**

f) INFORMATION SERVICES:

14. Interlocal Cooperative Agreement with City of Burlington to provide Electronic Document Management services. Total compensation to Skagit County is estimated at an amount not to exceed \$25,000. The Agreement shall commence on the date of execution and continue until December 31, 2025. **(Contract No. C20250084)**
15. Resolution to call for bids for Cisco Network Backbone Switch Replacement. The bid opening is scheduled to take place on Monday, March 10, 2025, at 1:00 p.m., or as soon thereafter as possible in the Skagit County Commissioners' Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person, remote <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdz09> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20250027)**

g) PARKS, RECREATION & FAIR:

16. Personal Services Agreement with Studio Understory to lead interpretive planning workshops at Northern State Recreation Area. Compensation shall not exceed \$10,000. The Agreement shall commence on the date of execution and continue until December 31, 2026. **(Contract No. C20250085)**
17. Conservation Credit Purchase and Sale Agreement between Puget Sound Partnership (Partnership) and Skagit County (Buyer) for the Swinomish Channel Boat Launch Float Replacement project. The purpose of the Agreement is to provide for the purchase and sale of 38 conservation credits from Puget Sound Partnership for a total cost of \$53,618. The Credit Purchase Form facilitates the process for federal permittees to purchase conservation credits from Puget Sound Partnership to offset Endangered Species Act (ESA) impacts resulting from the maintenance, replacement, expansion, or new construction of structures in the Puget Sound nearshore. The Agreement shall commence on the date of execution and continue until project completion. **(Contract No. C20250086)**

h) PUBLIC HEALTH:

18. Personal Services Agreement with Tenfold Health to support the buildout and implementation of Skagit's North Star Framework and Strategic Pillars. Compensation is based on a reimbursement for services fee schedule and shall not exceed \$450,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250087)**
19. Rental Agreement with Swinomish Indian Tribal Community dba Swinomish Casino & Lodge for use of the Event Center, set up, takedown, food and beverage service for a North Star summit taking place on June 6, 2025. Compensation shall not exceed \$6,000. The Agreement is ratified to commence on January 17, 2025 and continue until June 7, 2025. **(Contract No. C20250088)**
20. Amendment No. 2 to Professional Services Contract No. K7237, Skagit County Contract No. C20230533 with Washington State Health Care Authority to provide Substance Use Disorder short-term housing subsidies for Recovery Support Services using opioid abatement funds, for people with substance use disorders who are homeless or at risk of being

homeless. This Amendment increases compensation from \$300,000 to an amount not to exceed \$336,433. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250022)**

i) PUBLIC WORKS:

21. Resolution to award the bids for the procurement of Maintenance Materials with Annual Purchases Expected to Exceed \$25,000 to the following vendors: Beaver Lake Quarry, McAsphalt Industries, Miles Sand & Gravel, Lakeside Industries Inc., Martin Marietta Materials, Granite Construction, Skagit Aggregates, and Skagit Ready Mix/Smokey Point Concrete. The bid opening was held on January 27, 2025. **(Resolution No. R20250028)**
22. Amendment No. 1 to Construction Contract Agreement No. C20240603 with Olson Environmental for the Nookachamps Creek Riparian Restoration Project #WA120333-1-46. This Amendment increases compensation from \$75,769.99 to an amount not to exceed \$88,801.99 following site visits and contractor review to increase the “common bid amount” of 1-acre to the approved site preparation amount of 17-acres. The term remains the same and shall continue until November 25, 2025. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250023)**
23. Amendment No. 1 to Personal Services Agreement No. C20240411 with Natural Systems Design to review and complete engineering designs for replacing an existing multi-barrier culvert on Lower Day Slough. This Amendment updates Exhibit “B” Compensation to include rates of pay, effective August 19, 2024. Total compensation remains the same and shall not exceed \$145,000. The term remains the same and shall continue until December 31, 2025. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250024)**
24. Amendment No. 6 to Interlocal Cooperative Agreement No. C20230495 with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the District to the County in meeting Voluntary Stewardship Program (VSP) enhancement goals through implementation of site-specific projects. This Amendment increases compensation from \$384,762.50 to an amount not to exceed \$392,762.50. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250025)**

j) TREASURER:

25. Resolution to approve a listing of 2024 property tax refunds processed by the Skagit County Treasurer’s Office. **(Resolution No. R20250029)**

4. VOUCHERS AND WARRANTS:

- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
 - a) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$11,126.57 (Transmittal No. C-20-25); and
 - b) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$99,953.09 (Transmittal

No. C-21-25); and

- c) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$1,408.09 (Transmittal No. C-22-25); and
- d) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$276.33 (Transmittal No. C-23-25); and
- e) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$19,789.59 (Transmittal No. C-24-25); and
- f) Warrants numbered 594607 through 595029 from Clearing Fund 696 in the total dollar amount of \$670,486.63 (Transmittal No. C-25-25); and
- g) Warrants numbered 595030 through 595048 from Clearing Fund 696 in the total dollar amount of \$28,459.76 (Transmittal No. C-26-25); and
- h) Payroll warrants numbered 523091 through 523878 in the total dollar amount of \$2,193,079.67 (Transmittal No. P-05-25); and
- i) Junior District Payroll warrants numbered 834861 through 834943 in the total dollar amount of \$187,709.18 (Transmittal P-06-25).

5. MISCELLANEOUS AGENDA (items 1 and 2):

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item 1. Commissioner Browning seconded the motion.

The vote passed unanimously.

A motion was made by Commissioner Browning to approve Miscellaneous Agenda item 2. Chair Janicki seconded the motion.

The vote passed unanimously.

a) COMMISSIONERS:

- 1. Resolution to appoint Fred Tewalt to fill the vacant Commissioner Position No. 3 on the Skagit County Drainage District No. 21 Board of Commissioners. Mr. Tewalt's term will continue until the next special district general election which would be to complete the remainder of the term which runs until February 2030. **(Resolution No. R20250030)**

b) PUBLIC HEALTH:

- 2. Subaward Agreement with Opportunity Council to provide FY2024 Tenant Based Rental Assistance (TBRA) in Island County with Federal HOME Funding through the Skagit HOME Consortium. Compensation shall not exceed \$69,697.66. The Agreement is ratified to commence on December 1, 2024 and continue until December 31, 2026. **(Contract No. C20250089)**

Chair Janicki recessed the proceedings at 1:41 p.m.

- g) 2:30 p.m. - 4:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

Chair Janicki reconvened the proceedings at 2:32 p.m. and announced that they would be going into an executive session until 4:00 p.m. regarding potential litigation.

- 1. Call Public Meeting to Order

Chair Lisa Janicki, Commissioner Ron Wesen and Commissioner Peter Browning were present. The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecuting Attorney Rich Weyrich, Chief Civil Deputy Prosecuting Attorney Erik Pedersen and Civil Deputy Prosecuting Attorney Steve Fallquist. Additional attendees present included: County Administrator Trisha Logue, Deputy County Administrator Jennifer Johnson, Public Works Director Grace Kane, Public Works Assistant Director Mike See, Ferry Operations Division Manager Rachel Rowe, Controller/Accounting Division Manager Marie Lambert, Gordon Thomas Honeywell Governmental Affairs Consultant Josh Weiss and Communications Manager Jenn Rogers.

2. Executive Session

The executive session began at 2:33 p.m. and ended at 3:53 p.m.

3. Reconvene Public Meeting for the sole purpose of Adjournment

Chair Janicki reconvened the proceedings at 3:53 p.m., announced that no action had taken place and recessed the proceedings.

h) 4:00 p.m. - 5:00 p.m. Executive Session (Potential Litigation - RCW 42.30.110(1)(i))

Chair Janicki reconvened the proceedings at 3:59 p.m. and announced that they would be going into an executive session until 5:00 p.m. regarding potential litigation.

1. Call Public Meeting to Order

Chair Lisa Janicki, Commissioner Ron Wesen and Commissioner Peter Browning were present. The following attorneys were present at the executive session and gave legal advice to the Board of County Commissioners: Prosecuting Attorney Rich Weyrich, Chief Civil Deputy Prosecuting Attorney Erik Pedersen and Civil Deputy Prosecuting Attorney Steve Fallquist. Additional attendees present included: County Administrator Trisha Logue, Deputy County Administrator Jennifer Johnson, Public Works Director Grace Kane, Public Works Assistant Director Mike See, Solid Waste Division Manager Margo Gillaspay, Controller/Accounting Division Manager Marie Lambert and Equipment and Facilities Division Manager Jason Bloodgood.

2. Executive Session

The executive session began at 3:59 p.m. and ended at 4:37 p.m.

3. Reconvene Public Meeting for the sole purpose of Adjournment

Chair Janicki reconvened the proceedings at 4:37 p.m., announced that no action had taken place and adjourned the proceedings.

i) 4:00 p.m. Forest Advisory Board (FAB) Meeting

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 4:37 p.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Peter Browning, Commissioner

Ron Wesen, Commissioner

ATTEST:

Clerk of the Board