

The Skagit County Board of Commissioners met in regular session on Monday, March 10, 2025, with Chair Lisa Janicki, Commissioner Ron Wesen, and Commissioner Peter Browning present.

I. CALL TO ORDER:

Chair Janicki called the proceedings to order at 8:45 a.m.

II. AGENDA:

- a) 8:45 a.m. - 9:45 a.m. Briefing - Planning and Development Services, Facilities Management, and Public Health

The purpose of the briefing was for Planning and Development Services, Facilities Management, and Public Health to provide an update.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
Deputy County Administrator Jennifer Johnson
Planning and Development Services Director Jack Moore
Facilities Management Director Ken Hansen
Human Resources/Risk Management Director Bonnie Beddall
Senior Human Resources Representative Jason Lewis
Public Health Director Keith Higman
Communications Manager Jenn Rogers
Senior Public Health Analyst George Kosovich
Members of the public James P., and Patrick Donnelly

Chair Janicki recessed the proceedings at 9:45 a.m.

Link to briefings:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/03102025.zip>

- b) 10:00 a.m. - 10:30 a.m. Briefing - Public Works

Chair Janicki reconvened the proceedings at 10:00 a.m.

The purpose of the briefing was for Public Works to provide an update.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
Deputy County Administrator Jennifer Johnson
Interim Public Works Director Michael See
Acting County Engineer Tom Weller
Human Resources/Risk Management Director Bonnie Beddall
Human Resources Representative Rachele Stohl
Communications Manager Jenn Rogers
Ferry Operations Division Manager Rachel Rowe
Natural Resources Division Manager Jenn Johnson
Members of the public Lauren Golembiewski, Larita Humble, James P., and Dyvon Havens

Chair Janicki recessed the proceedings at 10:31 a.m.

Link to briefing:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/03102025.zip>

c) 10:30 a.m. - 11:00 a.m. Weekly Check-In with Gordon Thomas Honeywell Governmental Affairs **(Cancelled)**

d) 11:00 a.m. - 11:30 a.m. Briefing - Central Services

Chair Janicki reconvened the proceedings at 11:00 a.m.

The purpose of the briefing was for Central Services to provide an update.

Attendees:

Chair Lisa Janicki
Commissioner Ron Wesen
Commissioner Peter Browning
Deputy County Administrator Jennifer Johnson
Central Services Director Russell Walker
Central Services Assistant Director Brian Young
Human Resources/Risk Management Director Bonnie Beddall
Senior Human Resources Representative Jason Lewis
Communications Manager Jenn Rogers
Central Services Project Manager Jess Boffey

Chair Janicki recessed the proceedings at 11:35 a.m.

Link to briefing:

<https://www.skagitcounty.net/CountyCommissioners/Documents/AgendaPackets/03102025.zip>

e) *1:30 p.m. Pledge of Allegiance

Chair Janicki reconvened the proceedings at 1:31 p.m. and led the attendees in the salute to the flag.

f) *1:30 p.m. - 2:30 p.m. Consent Agenda, Vouchers, Warrants and Miscellaneous Items:

1. Public Comment (Specifically related to the agenda items)

Cameron Bell with Northwest Construction, Inc. commented on Consent Agenda item 36 and expressed concerns about the bid for the 2025 March's Point (Whitmarsh) Landfill Remediation Project #WM33-14-2 being awarded to Strider Construction Co., Inc.

Senior Civil Deputy Prosecuting Attorney Stephen Fallquist explained the bid review process, bid criteria, and the bid protest process.

Lauren Golembiewski with Glacier Environmental Services, Inc. commented on Consent Agenda item 36 and expressed concerns about the bid for the 2025 March's Point (Whitmarsh) Landfill Remediation Project #WM33-14-2 being awarded to Strider Construction Co., Inc.

Solid Waste Division Manager Margo Gillaspy noted that the supplemental information that was received from Northwest Construction, Inc. was reviewed and considered to be non-responsive.

2. CONSENT AGENDA ITEMS FOR FURTHER DISCUSSION:

The Commissioners commented on Consent Agenda items 4, 7, 12, 18, 24, 29, 37, and 41.

The Commissioners discussed Consent Agenda item 36 and agreed that it should be pulled. Consent Agenda item 47 was also pulled, it will be brought for consideration on Tuesday, March 11, 2025.

3. CONSENT AGENDA FOR MONDAY, MARCH 10, 2025 (items 1 through 52):

A motion was made by Commissioner Browning to approve The Consent Agenda items 1 through 35, 37 through 46, and 48 through 52, including all items requiring ratification, vouchers and warrants for Monday, March 10, 2025. Commissioner Wesen seconded the motion. The vote passed unanimously.

a) COMMISSIONERS:

1. Record of the Proceedings for Monday, February 24, 2025. **(Approved)**
2. Record of the Proceedings for Tuesday, February 25, 2025. **(Approved)**
3. Record of the Proceedings for Friday, March 7, 2025. **(Approved)**
4. Resolution to appoint Fred DeVries to fill Position 2, and Alice DeVries to fill Position 1 on the Skagit County Dike District No. 20 Board of Commissioners until the next special district general election. **(Resolution No. R20250046)**
5. Resolution approving the reappointment of Margie Campbell as a Local Hospital Representative and Dan Laine as an ALS Transport Provider on the Skagit County Medical Services and Trauma Care Council Advisory Board. Their terms shall expire February 19, 2028. **(Resolution No. R20250047)**
6. Resolution approving the appointment of Lani Miller to serve as the Prevention Specialist Representative on the Skagit County Emergency Medical Services and Trauma Care Council Advisory Board. Ms. Miller shall fill the unexpired term of Jennifer Sass-Walton which shall expire on May 31, 2027. **(Resolution No. R20250048)**
7. Resolution to appoint Tony Wisdom to fill the position vacated by Steve Sakuma on the Skagit County Drainage and Irrigation Improvement District No. 14. Mr. Wisdom's term shall commence on the date of execution and continue until February 2028. **(Resolution No. R20250049)**
8. Resolution to appoint Julie Stone to the Upper Skagit Library District Board of Trustees to fill the vacancy left by Stephanie Dalpiaz (fka Stephanie Henning). Ms. Stone's term shall expire on December 31, 2029. **(Resolution No. R20250050)**

b) BUDGET AND FINANCE:

9. Resolution to establish Skagit County's Insurance Cost Assessment for fiscal year 2024. **(Resolution No. R20250051)**
10. Resolution to call for a public hearing to consider testimony regarding amending the 2025 Skagit County Budget. The public hearing is scheduled to take place on Tuesday, March 25, 2025, at 11:15 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer, tablet, or smartphone <https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20250052)**

c) EMERGENCY MANAGEMENT:

11. Hazardous Materials Emergency Preparedness Grant Agreement No. E25-338 with the Washington State Military Department and the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration to increase effectiveness in safely, efficiently handling hazardous materials accidents and incidents; enhance implementation of the Emergency Planning and Community Right-to-Know Act; and encourage a comprehensive approach to emergency training and planning. Compensation to Skagit County shall not exceed \$13,867. The Agreement is ratified to commence on October 1, 2022 and continue until September 30, 2025. **(Contract No. C20250106)**
12. Homeland Security Grant Agreement No. E21-096-Skagit with Snohomish County through the Washington State Military Department and the U.S. Department of Homeland Security for emergency management performance and prevention activities. Additional grant funding in the amount of \$42,693.12 was used by Snohomish County to purchase replacement radio communications repeaters for Skagit County which will be shipped to Skagit 911 to install. The Agreement is ratified to commence on July 1, 2024 and continue until July 31, 2024. Also see related Agreement C20210186. **(Contract No. C20250107)**

d) EMERGENCY MEDICAL SERVICES:

13. Interlocal Cooperative Agreement for First Response Emergency Medical Services with Skagit County Fire Protection Districts #2, #3, #4, #5, #6, #7, #8, #9, #11, #12, #14, #15, #16, #17, Skagit County Regional Fire Authority, Town of Concrete, and Town of Hamilton. The purpose of this Agreement is to allow Agencies and Skagit County to work in cooperation on the delivery of first response emergency medical services within Agencies boundaries, as well as outside its boundaries as allowed by applicable response plans, and/or recommended unit plans, and/or mutual aid agreements. Agencies agree service consists of providing trauma-verified aid services in accordance with WAC 246-976-260. Compensation is based on a fee schedule and shall not exceed \$2,574,700. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2030. **(Contract No. C20250108)**
- e) FACILITIES MANAGEMENT:
 14. Amendment No. 1 to Interlocal Cooperative Agreement No. C20220569 with the City of Mount Vernon to provide additional parking options in the downtown area in exchange for use of approximately 17,275 square feet in the County-owned parking lot located at 108 Broadway Street in Mount Vernon to use as a contractor staging area to benefit the Library Commons Project. This Amendment extends the term of the Agreement and the Temporary Construction Easement recorded under 202212200020 from January 1, 2025 to April 1, 2025. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250032)**
 15. Facility Use Agreement with Celtic Arts Foundation for the use of the Skagit County Public Defender Parking Lot in Mount Vernon to provide parking in support of the Skagit Valley Highland Games event occurring July 12 and 13, 2025. The Agreement outlines the terms for use of the Parking Lot. There is no compensation associated with this Agreement. The Agreement shall commence on July 12, 2025 and continue through July 13, 2025. **(Contract No. C20250109)**
- f) GEOGRAPHIC INFORMATION SERVICES:
 16. Interlocal Cooperative Agreement with City of Sedro-Woolley to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 plus tax for the flights, and \$48 per year for one (1) Pictometry Connect Explorer license which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$10,928 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years. **(Contract No. C20250110)**
 17. Interlocal Cooperative Agreement with the Swinomish Indian Tribal Community to establish a cost sharing partnership for Pictometry digital imagery services. Compensation to Skagit County shall not exceed \$5,000 plus tax for the flights, and \$48 per year for five (5) Pictometry Connect Explorer licenses which may change in 2026 depending on the agency's needs. Total compensation to Skagit County is estimated at an amount not to exceed \$27,680 including applicable sales tax. The Agreement shall commence on the date of execution and continue for two (2) years. **(Contract No. C20250111)**
- g) HUMAN RESOURCES:
 18. Resolution to adopt policies regarding employees taking County vehicles home. **(Resolution No. R20250053)**
 19. Collective Bargaining Agreement with the Skagit County Sheriff and Skagit County Sheriff's Office Staff Guild/Washington State Fraternal Order of Police effective January 1, 2024 through December 31, 2025. **(Contract No. C20250112)**
- h) INFORMATION SERVICES:
 20. Maintenance Agreement with Dimensional Communications, Inc. to provide audio-visual expertise on systems in use throughout Skagit County buildings. Compensation shall not exceed \$50,408.85 plus applicable sales tax. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250113)**

21. Master Subscription Agreement with Ascendent Strategy Management Group, LLC to provide ClearPoint Strategy software subscription and implementation support services. Compensation is based on a fee schedule and shall not exceed \$110,000 for the entire term of the Agreement. The Agreement shall commence on the date of execution and continue for 3 years. **(Contract No. C20250114)**
22. Change Order No. 1 to Professional Services Agreement and Statement of Work No. C20240196 with Cayenta, a division of N. Harris Computer Corporation to upgrade and convert software to Cayenta v9.2 and Oracle to SQL Server. This Change Order amends the Statement of Work to reflect the requested changes to the schedule and provides an updated go-live date. The go-live date has been changed from June 2025 to August 2025. Compensation remains the same and shall not exceed \$436,750. The term remains the same and shall continue until December 31, 2026. All other terms and conditions of the original Agreement remain in effect. **(Amendment No. A20250033)**
23. Software License and Service Agreement with Emphasys Computer Solutions, Inc. (aka SymPro Software) for the purchase of SymPro Treasury Management Software for the Skagit County Treasurer's office. Compensation is based on a yearly fee schedule and shall not exceed \$43,000. The Agreement is ratified to commence on March 1, 2025 and continue until February 28, 2028. **(Contract No. C20250115)**
24. Resolution authorizing a Request for Proposals (RFP) for Website Design, Development, and Hosting Services. The closing date and time for proposals to be electronically submitted to the Skagit County Commissioners Office shall be Thursday, April 3, 2025 at 3:30 p.m. **(Resolution No. R20250054)**
- i) PARKS, RECREATION AND FAIR:
25. Personal Services Agreement with Pacific Landscape Architecture to provide a conceptual design for Rexville Overlook, Parcel No. P15646. Compensation is based on a rate schedule and shall not exceed \$12,000 plus applicable taxes. The Agreement shall commence on the date of execution and continue until December 31, 2026. **(Contract No. C20250116)**
26. Settlement and Release Agreement with Western National Insurance Company and McCann Trucking LLC for Claim No. 1000194607 to pay Skagit County an amount not to exceed \$47,249.16 for costs associated with the replacement of a utility pole. The Agreement shall commence on the date of execution. **(Contract No. C20250117)**
- j) PUBLIC DEFENDER:
27. Personal Services Agreement with The Language Exchange to provide interpreting, translation, and transcription services upon request for the Skagit County Public Defender. Compensation is based on a fee schedule and shall not exceed \$60,000 annually for a total amount not to exceed \$120,000 for the entire term of the Agreement. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2026. **(Contract No. C20250118)**
- k) PUBLIC HEALTH:
28. Personal Services Agreement with Little Mountain Counseling to provide mental health consultation to the Nurse-Family Partnership (NFP) team regarding the psychosocial needs of pregnant women and families with infants and toddlers. Compensation is based on a fee schedule and shall not exceed \$3,600. The Agreement is ratified to commence on January 9, 2025 and continue until December 31, 2025. **(Contract No. C20250119)**
29. Personal Services Agreement with Pioneer Human Services to provide safe, stable, transitional housing and services to up to ten (10) individuals at a time who have mental health disorders and/or substance use disorders. Compensation shall not exceed \$300,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250120)**
30. Contract with Northwest Regional Council (Contract No. 281012-NUTR) to provide meals and nutritional support through Congregate and Home-Delivered Meals. Compensation to Skagit County shall not exceed \$462,456. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250121)**

31. Personal Services Agreement with Lifeline Connections to provide mental health recovery services to individuals who meet the eligibility criteria with the primary goals of stabilization of problematic symptoms and/or behaviors, and promotion of ongoing recovery. Compensation is based on a reimbursement fee schedule and shall not exceed \$5,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250122)**
32. Personal Services Agreement with Lifeline Connections to provide outpatient substance use disorder treatment related services to Skagit County residents who meet eligibility requirements. Compensation is based on a reimbursement fee schedule and shall not exceed \$5,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250123)**
33. Amendment No. 3 to Interlocal Agreement No. C20230467 with Washington State Department of Children, Youth, and Families (DCYF) DCYF Agreement No. 24-1173 to provide high quality home visiting services to vulnerable families for the purpose of improving outcomes for participants and strengthening coordination of services. This Amendment adds concrete goods and adjusts the Statement of Work to address the changes. This Amendment also increases compensation from \$938,310.82 to a new compensation not to exceed \$948,850.82. The term remains the same and shall continue until July 31, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250034)**
34. Personal Services Agreement with R.I.S.E. Recovery to provide recovery housing for a monthly average of six (6) Criminal Justice Treatment Account-eligible individuals who are participants in Community Court. Compensation is based on a fee schedule and shall not exceed \$24,000. The Agreement is ratified to commence on February 1, 2025 and shall continue until June 30, 2025. **(Contract No. C20250124)**
35. Amendment No. 6 to Contract No. C20220326 with Washington State Health Care Authority (HCA), HCA Contract Number K6105, for Recovery Support Services. This Amendment updates Section 3.7, Incorporation of Documents and Order of Precedence, and increases compensation from \$632,110 to an amount not to exceed \$662,110. The term of the Agreement remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250035)**
- l) PUBLIC WORKS:
 36. Resolution awarding the bid for the 2025 March's Point (Whitmarsh) Landfill Remediation, Project #WM33-14-2 to Strider Construction Co, Inc. in the amount of \$10,042,060. The bid opening occurred on Monday, February 10, 2025. **(This item was pulled from the Consent Agenda for consideration at a later date.)**
 37. Resolution awarding the bid for Temporary Passenger-Only Ferry Service between Anacortes and Guemes Island, WA to Arrow Launch Service, Inc. in the amount of \$449,684.33. The bid opening occurred on Tuesday, February 18, 2025. **(Resolution No. R20250055)**
 38. Resolution authorizing Chair Lisa Janicki to electronically sign the submission of Amendment No. 1 to Water Quality Combined Financial Assistance Agreement No. WQC-2023-SkCoPW-00001 with the Washington State Department of Ecology, Skagit County Contract No. C20230121, to provide funding for the Barrel Springs Restoration Project. **(Resolution No. R20250056)**
 39. Amendment No. 1 to Water Quality Combined Financial Assistance Agreement No. WQC-2023-SkCoPW-00001 with the Washington State Department of Ecology, Skagit County Contract No. C20230121, to provide funding in the amount of \$460,852 for the Barrel Springs Restoration Project. This project will improve water quality and aquatic function to Barrel Springs and Dry Creek, contributing waterbodies to the Samish River basin, through a combination of dam and culvert removal, channel restoration, and revegetation. This Amendment extends the term of the Agreement from June 30, 2025 to June 30, 2026. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250036)**
 40. Amendment No. 7 to Interlocal Cooperative Agreement No. C20230495 with Skagit Conservation District to allow the County to work with the District on a reimbursable basis for assistance to be provided by the

- District to the County in meeting Voluntary Stewardship Program (VSP) enhancement goals through implementation of site-specific projects. This Amendment adds the Steere Hedgerow Planting project and increases compensation from \$392,762.50 to an amount not to exceed \$393,487.50. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendments shall remain in effect. **(Amendment No. A20250037)**
41. Amendment No. 1 to Local Agency Standard Consultant Agreement No. C20230471 with David Evans and Associates, Inc. to provide professional engineering, environmental, and other related work for the design of the Skagit River Marblemount Bridge Project #ES40070-5. This Amendment updates the scope of work, increases compensation from \$1,698,707 to an amount not to exceed \$3,219,076, and extends the term of the Agreement from December 31, 2025 to December 31, 2027. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250038)**
 42. Right of Entry Agreement with Sharon Windish to allow Skagit County access for the purposes of data collection to design repairs to North Fruitdale Road. The property is located on Parcel No. P38477, as described in Exhibit A. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion. **(Contract No. C20250125)**
 43. Right of Entry Agreement with Ande Mitchelle and Lucille Mitchelle to allow Skagit County access for the purposes of data collection to design repairs to North Fruitdale Road. The property is located on Parcel No. P38483, as described in Exhibit A. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion. **(Contract No. C20250126)**
 44. Resolution initiating County Road Projects (CRP) and assigning CRP numbers. **(Resolution No. R20250057)**
 45. Right of Entry Agreement with Ronald Walt and Dorothy Walt to allow Skagit County access for the purposes of data collection to design permanent repairs to the culvert on Fonk Road. The properties are located on Parcel numbers P30209, P30277, and P30273, as described in Exhibit A. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until completion. **(Contract No. C20250127)**
 46. Local Agency Consultant Agreement with David Evans and Associates, Inc. to update final bid specifications to 2025 standards, update final estimate of construction costs, pre-bid support and construction services such as: submittal reviews, RFIs, change orders, on-site inspection, construction documentation, contract close out support, and other construction-related tasks for the South Osterman Creek Culvert Repair Project #EO214-5, and FEMA 4650DR-WA-674680. Compensation shall not exceed \$504,066.03. The Agreement shall commence upon the date of execution and continue until December 31, 2026. **(Contract No. C20250128)**
- m) RISK MANAGEMENT:
47. Personal Services Agreement with Costco Health Solutions to complete and file the Prescription Drug Data Collection Report (RxDC) for calendar year 2024. Compensation shall not exceed \$2,500. The Agreement shall commence on March 10, 2025 and continue until June 30, 2025. **(This item was pulled for consideration on Tuesday, March 11, 2025.)**
- n) SHERIFF:
48. Professional Services Agreement with PowerDMS, Inc. to provide a Software License for PowerStandards Task Force Peer Review for the Skagit County Interlocal Drug Enforcement Unit (SCIDEU). Compensation shall not exceed \$250 plus applicable taxes. The Agreement shall commence on the date of execution and continue for 12 months. **(Contract No. C20250129)**
 49. Resolution to waive the competitive bidding requirements of RCW 36.32.245 and authorizes the application of RCW 39.32.090 for a purchase through the U.S. General Services Administration (GSA) of Aardvark Tactical under GSA Schedule 70, Contract #GS-07F-141 DA as a sole source provider for Project 7 armor. **(Resolution No. R20250058)**

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50. General Agreement with the Department of Interior National Park Service, North Cascades National Park Complex (NOCA) to deputize and establish terms and conditions to provide assistance for enforcement and other emergency incidents on lands in and near the NOCA. There is no compensation associated with this Agreement. The Agreement shall commence on the date of execution and continue until terminated. **(Contract No. C20250130)**
- o) SUPERIOR COURT:
51. Amendment No. 1 to Personal Services Agreement No. C20240085 with The Language Exchange, Inc. to provide interpreters in all languages for hearings and trials as requested by Skagit County Superior Court and Skagit County District Court. This Amendment updates compensation to eliminate the cap of \$250,000 to ensure all outstanding payments can be processed (approximately \$32,303.75 in additional funds). The term remains the same and continued until December 31, 2024. All other terms and conditions of the original Agreement shall remain in effect. **(Amendment No. A20250039)**
52. Amendment No. 2 to Interlocal Agreement No. ICA25014, Skagit County Contract No. C20240233, with Washington State Administrative Office of the Courts (AOC) to provide support of the Family and Juvenile Court Improvement Plan Coordinator pursuant to RCW 2.56.220-230. This Amendment updates language on the Revenue Sharing and Agreement Management sections. Compensation remains the same and shall not exceed \$118,500. The term remains the same and shall continue until June 30, 2025. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250040)**
4. VOUCHERS AND WARRANTS:
- a. Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080, and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing, which has been made available to the Board. As of this date, the Board by majority vote, did approve for payment those vouchers included in the above-mentioned list and further described as follows:
- a) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$117,914.63 (Transmittal No. C-37-25); and
- b) ACH Transfer Request Form and Certification to Costco Health Solutions from Clearing Fund 696 in the total dollar amount of \$105,043.69 (Transmittal No. C-38-25); and
- c) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$6,004.03 (Transmittal No. C-39-25); and
- d) ACH Transfer Request Form and Certification to Delta Dental from Clearing Fund 696 in the total dollar amount of \$15,606.14 (Transmittal No. C-40-25); and
- e) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$135,331.49 (Transmittal No. C-41-25); and
- f) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$250.00 (Transmittal No. C-43-25); and
- g) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$15,108.72 (Transmittal No. C-44-25); and
- h) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$43,909.79 (Transmittal No. C-45-25); and
- i) ACH Transfer Request Form and Certification to HealthEquity from Clearing Fund 696 in the total dollar amount of \$6,407.78 (Transmittal No. C-46-25); and
- j) ACH Transfer Request Form and Certification to Delta Dental Corporation from Clearing Fund 696 in the total dollar amount of \$19,784.03 (Transmittal No. C-47-25); and

- k) Warrants numbered 595836 through 596290 from Clearing Fund 696 in the total dollar amount of \$3,347,797.17 (Transmittal No. C-48-25); and
- l) ACH Transfer Request Form and Certification to Trusteed Plans Service Corporation from Clearing Fund 696 in the total dollar amount of \$2,925 (Transmittal No. C-49-25); and
- m) ACH Transfer Request Form and Certification to HMA from Clearing Fund 696 in the total dollar amount of \$108,532.28 (Transmittal No. C-50-25); and
- n) ACH Transfer Request Form and Certification to Costco Health Solutions from Clearing Fund 696 in the total dollar amount of \$114,607.60 (Transmittal No. C-51-25); and
- o) ACH Transfer Request Form and Certification to Delta Dental Corporation from Clearing Fund 696 in the total dollar amount of \$18,640.65 (Transmittal No. C-52-25); and
- p) ACH Transfer Request Form and Certification to Health Equity from Clearing Fund 696 in the total dollar amount of \$9,714.28 (Transmittal No. C-53-25); and
- q) Warrants numbered 596291 through 596650 from Clearing Fund 696 in the total dollar amount of \$3,180,878.98 (Transmittal No. C-54-25); and
- r) Payroll warrants numbered 524662 through 525450 in the total dollar amount of \$1,184,958.97 (Transmittal No. P-09-25); and
- s) Junior District Payroll warrants numbered 835027 through 835110 in the total dollar amount of \$218,807.50 (Transmittal No. P-10-25).

5. [MISCELLANEOUS AGENDA ITEMS FOR FURTHER DISCUSSION:](#)

Commissioner Wesen recused himself from voting on Miscellaneous Agenda items 1, 2, and 3 because he was on the Board of Directors for Community Action of Skagit County.

Commissioner Janicki recused herself from voting on Miscellaneous Agenda item 6 because her family owned the property.

Agricultural Lands Coordinator Sarah Stoner provided additional information about Miscellaneous Agenda items 4 and 5.

6. MISCELLANEOUS AGENDA (items 1 through 6):

A motion was made by Commissioner Browning to approve Miscellaneous Agenda items 1 through 3. Chair Janicki seconded the motion. The vote passed unanimously.

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda items 4 and 5. Commissioner Browning seconded the motion. The vote passed unanimously.

A motion was made by Commissioner Wesen to approve Miscellaneous Agenda item 6. Commissioner Browning seconded the motion. The vote passed unanimously.

a) PUBLIC HEALTH:

- 1. Personal Services Agreement with Community Action of Skagit County to provide administration of the Tenant Based Rental Assistance (TBRA) Program in Skagit County for individuals who have behavioral health disorders. Compensation shall not exceed \$30,000. The Agreement is ratified to commence on January 1, 2025 and continue until December 31, 2025. **(Contract No. C20250131)**
- 2. Resolution to call for a public hearing to consider testimony regarding the HOME Investment Partnerships Program 2025 Annual Action Plan. The public hearing is scheduled to take place on Tuesday, April 15, 2025, at 9:30 a.m., or as soon thereafter as possible in the Skagit County Commissioners Hearing Room located at 1800 Continental Place in Mount Vernon. Attendance will be in-person or remote by computer,

tablet or smartphone:

<https://us06web.zoom.us/j/87180001980?pwd=eEVGUGkxZ3NkQkhYSnhBMEo2RTQrdzo9> or by phone: 1 (253) 215-8782 Meeting ID: 871 8000 1980. **(Resolution No. R20250059)**

3. Resolution approving FY2016 HOME Investment Partnerships Program Closeout Certification, Grant No. M-16-DC-53-0210 and designating Chair Lisa Janicki as the authorized representative to sign the Grant Closeout Certification. **(Resolution No. R20250060)**
- b) PUBLIC WORKS:
 4. Farmland Legacy Program Grant Deed of Conservation Easement with Gerald E. Nelson and Jenny T. Nelson to protect 40 acres of agricultural land on Parcel No. P34659 for compensation in the amount of \$95,000. This Easement eliminates one residential development right. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on mutual execution and continues in perpetuity. **(Contract No. C20250132)**
 5. Farmland Legacy Program Grant Deed of Conservation Easement with William M. Roozen and Marion E. Wood Roozen to protect 39.16 acres of agricultural land on Parcel No. P22063 for compensation in the amount of \$95,000. This Easement eliminates one residential development right. The Conservation Values include protection of agricultural productivity and the protection of prime and important agricultural soils. The Agreement commences on mutual execution and continues in perpetuity. **(Contract No. C20250133)**
 6. Amendment No. 2 to Lease Agreement No. 003989 with Birdsvew, LLC (Lessee), as successor to the Janicki Family Trust, and Skagit County (Lessor) to lease land within the Cascade Trail Corridor. This Amendment revises the terms of the Lease Agreement. The Lease shall commence on April 1, 1998, and expires on April 30, 2023. The Lease of this land is intended for an initial term period of twenty-five (25) years. Thereafter, the Lease Agreement may be automatically renewed for five (5) additional two (2) year terms, for a total lease term not to exceed thirty-five (35) years. The payments shall not exceed \$6,000 per year. This Amendment extends the Lease from April 30, 2025 to April 30, 2027. All other terms and conditions of the original Agreement and prior Amendment shall remain in effect. **(Amendment No. A20250041)**
- g) 2:30 p.m. - 3:30 p.m. Work Session - Board of Health

The Board of Health met at 2:33 p.m. Record of the Proceedings for this meeting can be found at: <https://www.skagitcounty.net/Departments/BoardOfHealth/main.htm>

- h) 4:15 p.m. - 4:30 p.m. Executive Session (None Scheduled as of the Date of this Notice)

There were no executive sessions scheduled for the week of March 10, 2025.

III. ADJOURNMENT:

Chair Janicki adjourned the proceedings at 2:07 p.m.

*Note, to obtain an audio or video recording of this meeting; please contact the Skagit County Commissioners' office.

**BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON**

Lisa Janicki, Chair

Ron Wesen, Commissioner

Peter Browning, Commissioner

ATTEST:

Clerk of the Board