

Skagit County Clean Water District
Edison Subarea

Meeting Agenda – March 27, 2024

REGULAR BOARD MEETING

Held at Burlington Edison Elementary School

1. **Call to Order**

2. **Opening Public Comment**

3. **Consent Agenda:**
 - A. Prior Meeting Minutes
 - B. Fund 150 Invoices

4. **Communications:**
 - A. March Lift Station and School Tank Measurements

5. **Old Business**
 - A. Monthly Operator Report
 - B. Monthly Maintenance Contractor Report

6. **New Business**
 - A. Adoption of Revised 2024 Board Policies
 - B. Price Quote from Pro-Vac for Sealing Pump Station Walls – Authorization for Payment through the Drain Doctor with added B&O Tax Charges
 - C. Puget Sound Estuary Program Grant Revised Budget Proposal and Statement of Work
 - D. DOE Revised Permit Fee Calculation Form

7. **Other Business**

8. **Closing Public Comment**

9. **Adjourn**

Edison Clean Water District

Meeting Minutes

Meeting of February 28, 2024

Call to Order: The meeting was called to order at 5:09 PM with the following board members present: Jess Hackler, Tom Skinner, and Scott Mangold. Also present were Betsy Stevenson and Erin Langley from the County, Greg Young from Ravenhead Municipal Services, and Operator Don Erickson.

Public Comment: None

Consent Agenda: The minutes from the Board's January 10, 2024 regular meeting minutes and the below detailed vouchers were approved following a motion by Mr. Kvistad and seconded by Mr. Skinner:

2/28/24-1	Drain Doctor	\$ 6,933.76
2/28/24-2	Ravenhead Municipal	\$ 950.00
2/28/24-3	City of Burlington	\$ 525.96
2/28/24-4	Edge Analytical	\$ 101.00
2/28/24-5	BE School District	\$ 1,573.90
2/28/24-6	Utilities Underground	\$ 1.32
2/28/24-7	Trojan Technologies	\$ 1,106.16

Communications: Mr. Young covered the communications for tonight's meeting that included the January 2024 commercial site testing results, the January 9th and February 5th commercial level readings, school tank measurements, and lift station run times. Also included were the January 8th residential tank level measurements by the Drain Doctor.

Old Business: Operator Erickson reported that the plant was operating well and that most readings were within our permit limitations. He did note that fecal was high so it was retested and the new sample's result were good.

Mr. Young went through the revised Policies and following this review, it was decided to formally approve the list at the next meeting.

Ms. Langley reported that she is working on the Scope of Work and Budget with the State Department of Health (DOH) for our new grant to expand and improve the UV system. She was going to have Gray and Osborne, the engineering firm that completed our Capacity Report, review these documents prior to submission to the State. It was also noted that following approval of the Scope and Budget by DOH, the County would issue a Request for Qualifications to begin the process of choosing the engineering firm to design the improvements.

New Business: - The Board reviewed the price quote from Pro Vac to grout and seal the pump station walls to fix the leak that had been recently discovered. It was the consensus of the Board to move forward with this repair.

Other Business: - None

Adjourn: With no further business to be conducted, the meeting was conference call ended at 6:23 PM.

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member