

Skagit County Clean Water District
Edison Subarea

Meeting Agenda – August 23, 2023

REGULAR BOARD MEETING

Held at Burlington Edison Elementary School

1. **Call to Order**
2. **Opening Public Comment**
3. **Consent Agenda:**
 - A. Prior Meeting Minutes
 - B. Fund 150 Invoices
4. **Communications:**
 - A. Lift Station and School Tank Readings
 - B. Revised Inventory and Pump Run Times/Cycles
 - C. Commercial Site's BOD & FOG Result from Edge Analytical
 - D. Email from County – Need to Update Capital Facilities List
5. **Old Business**
 - A. Monthly Operator Report
 - B. Monthly Maintenance Contractor Report
6. **New Business**
 - A. District Map and Site Numbers/Parcel Ownership as of August 2023
 - B. Proposed New Policy – Cost and Timing of Residential Tank Pumping
7. **Other Business**
8. **Closing Public Comment**
9. **Adjourn**

Edison Clean Water District

Meeting Minutes

Meeting of July 26, 2023

Call to Order: The meeting was called to order at 5:01 PM with the following board members present: Jeff Haddox, Jess Hackler, Darryl Kvistad, Tom Skinner, and Bernie Alonzo. Also present were Erin Langley and Betsy Stevenson from the County, Greg Young from Ravenhead Municipal Services, Mike Tamman from the Drain Doctor, Operator Don Erickson. From the public, John Height and Ken Dahlstead.

Public Comment: None

Consent Agenda: The minutes from the Board's June 28, 2023 regular meeting minutes and the below detailed vouchers were approved following a motion by Mr. Skinner and seconded by Mr. Kvistad:

7/26/23-1	Drain Doctor	\$ 9,442.62
7/26/23-2	Ravenhead Municipal	\$ 900.00
7/26/23-3	City of Burlington	\$ 360.28
7/26/23-4	Underground Locate	\$ 1.29
7/26/23-5	Edge Analytical	\$ 132.00

Communications: Mr. Young covered the communications for tonight's meeting that included the lift station readings and the school tank measurements by the Drain Doctor. Also included was the resolution appointing Jess Hackler to the Board as the School District representative.

Old Business: The most recent Operator's Report reflected that the system has run well since the last meeting. Operator Don Erickson noted that they had cleaned the UV bulbs and also informed the Board that the effluent meter has been acting up – goes off line and then comes back on line – it should be checked by Dahl Electric. Mike Tammen will coordinate this work.

The maintenance contractor, Mike Tammen from the Drain Doctor reported that they had removed 5 loads from the Main Tank and his crew will begin measuring tank levels monthly. On the topic of tank pumping, Mr. Alonzo questioned whether the Board should consider having the Drain Doctor pump the residential sites when needed (like we do for the commercial sites) rather than sending letters to the residents and hoping that they have their tank pumped promptly. If the tanks are not pumped when needed, not only is it far more difficult and expensive to pump them later but it could cause sewer backup into the homes.

Given the importance of having the tanks pumped when needed, the Board decided to draft a new Policy that would state that when the residential tanks need pumping, Mr. Young will send them a letter as he does now but in two weeks the County website would be checked to see if the pumping report had been submitted. If it had not, the Board would authorize the pumping and add the cost to the next year's assessment for the property owner (as it is not done for the commercial sites). Mr. Young stated that he would prepare the Policy for consideration at the next meeting.

Mr. Tamman also reported that the Lift Station is in need to a pump replacement – the existing one has begun to make excessive noise. Mr. Tamman will get a cost estimate to replace pump #2 and report back to the Board. With the pump station also needed other maintenance (pressure washing, replacement of the inlet grout) in addition to the pump replacement, he suggested that all of this work be completed this fall. The Board agreed to this timing.

New Business: - The Board then discussed the revised assessment methodology. Mr. Alonzo noted that he and Mr. Mangold have continued to refine the division of costs but the basic methodology of assigning operational, capital and other costs have remained the same. They will be bringing their revised spreadsheets to the next meeting and due to the time it might take to go over this information, it was decided to start our August meeting at 4PM rather than the normal 5PM start time. Separately Mr. Alonzo and Mangold will ask for a meeting with the County Commissioner for our area, Mr. Weisen, to brief him on the new assessment methodology in advance of bringing it to the County Commissioners for approval. It was noted that we traditionally send the new assessment calculations to the County Assessor and Treasurer in November so we will need to get approval prior to this date.

Other Business: - The Board then briefly discussed the 2023 budget and it was the consensus of the Board to have our annual budget set at \$110K to allow for sufficient budget capacity given our recent level of expenditures.

Adjourn: With no further business to be conducted, the meeting was conference call ended at 6:35 PM.

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member