

Skagit County Clean Water District
Edison Subarea

Meeting Agenda – September 27, 2023

REGULAR BOARD MEETING

Held at Burlington Edison Elementary School

1. **Call to Order**
2. **Opening Public Comment**
3. **Consent Agenda:**
 - A. Prior Meeting Minutes
 - B. Fund 150 Invoices
4. **Communications:**
 - A. Changes to County Capital Improvement Plan for Edison System
 - B. Lift Station and School Tanks Inspection Report
5. **Old Business**
 - A. Monthly Operator Report
 - B. Monthly Maintenance Contractor Report
6. **New Business**
 - A. Proposed New Policy – Cost and Timing of Residential Tank Pumping
 - B. Proposal from Ravenhead Municipal Services for Extension to their Personal Service Agreement for Subsequent Three Year Period.
7. **Other Business**
8. **Closing Public Comment**
9. **Adjourn**

Edison Clean Water District

Meeting Minutes

Meeting of August 23, 2023

Call to Order: The meeting was called to order at 4:10 PM with the following board members present: Jeff Haddox, Jess Hackler, Darryl Kvistad, Tom Skinner, Scott Mangold and Bernie Alonzo. Also present were Erin Langley and Betsy Stevenson from the County, Greg Young from Ravenhead Municipal Services, Mike Tamman from the Drain Doctor, Operator Don Erickson. From the public, John Hight, Tony Carter and Ken Dahlstead.

Public Comment: None

Consent Agenda: The minutes from the Board's July 26, 2023 regular meeting minutes and the below detailed vouchers were approved following a motion by Mr. Skinner and seconded by Mr. Haddox:

8/23/23-1	Drain Doctor	\$ 4,765.32
8/23/23-2	Ravenhead Municipal	\$ 900.00
8/23/23-3	City of Burlington	\$ 345.14
8/23/23-4	Edge Analytical	\$ 101.00
8/23/23-5	BE School District	\$ 1,848.49
8/23/23-6	Dahl Electric	\$ 454.39

Communications: Mr. Young covered the communications for tonight's meeting that included the lift station and school tank readings, the revised inventory listings and pump run times/cycles, the most recent Commercial Site's BOD and FOG readings, and an email from the County noting the need to update the Capital Facilities list for Edison.

Mr. Young said he would be providing the updated capital facility information for the Edison system to the County for inclusion in the County's Capital Improvement Plan.

Old Business: Mr. Alonzo went through the new proposed Assessment worksheets and answered questions from the Board and the members of the public. Following the presentation, Mr. Alonzo moved to adopt the new methodology for use in setting the 2024 Edison Assessments. The motion was seconded by Mr. Mangold and it was approved by the entire Board. Mr. Young stated that he would begin to input the BOD and FOG information into the spreadsheets for review at the next meeting.

Operator Erickson noted that the system has run well in the last month however the fecal readings were unusually high so it has been resampled. Also, with the main tank being recently pumped, he was able to determine the residual sludge amount which he calculated to be about 180 pounds.

Mr. Tamman from the Drain Doctor noted that he wants to Vactor the lift station and reseal the inlet pipes – this maintenance activity was approved and he believed it could be completed within the next two weeks. He also reported that he exercised the floats and pump in the bus barn and noted that there was heavy slime which will necessitate pumping. He also noted that one residential pump was in need of replacement and he plans on pumping the main school tank before school starts.

New Business: - Mr. Young noted that he has updated the Site Owners name and addresses from the County records and the updated listing in in the Packets.

The Board then went over the new proposed Policy related to the timely pumping of residential tanks. Following this discussion, it was the consensus of the Board to modify the proposed Policy to denote that the individual sites with STEP tanks will be pumped by the Drain Doctor since it is much more involved since the pumps must be removed, cleaned and reinstalled. For the Gravity tank sites, the homeowner will be advised of the need to pump, will be given one month to have this done and lacking action on the part of the homeowner, the District will have the tank pumped and the cost will be added to the next years property tax bill for the homeowner.

Mr. Young said he would revie the Policy and return it next month for consideration. Mr. Alonzo also suggested that the Board review all of our existing Policies since some have been modified over time and may not be applicable. Mr. Young will add these policies to the Packet for discussion at next month’s meeting.

Other Business: - None

Adjourn: With no further business to be conducted, the meeting was conference call ended at 5:44 PM.

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member
