

Skagit County Clean Water District
Edison Subarea

Meeting Agenda – October 25, 2023

REGULAR BOARD MEETING

Held at Burlington Edison Elementary School

1. **Call to Order**
2. **Opening Public Comment**
3. **Consent Agenda:**
 - A. Prior Meeting Minutes
 - B. Fund 150 Invoices
4. **Communications:**
 - A. Commercial Tank and Grease Trap Level Report
 - B. Individual Residential Tank Inspection Report
 - C. Edison Lift Station Report
 - D. School Tank Inspection Report
5. **Old Business**
 - A. Monthly Operator Report
 - B. Monthly Maintenance Contractor Report
6. **New Business**
 - A. Puget Sound Estuary Program Grant Application
 - B. Board Adopted Policies for Review & Edit
7. **Other Business**
8. **Closing Public Comment**
9. **Adjourn**

Edison Clean Water District

Meeting Minutes

Meeting of September 27, 2023

Call to Order: The meeting was called to order at 5:03 PM with the following board members present: Jess Hackler, Tom Skinner, Scott Mangold and Bernie Alonzo. Also present were Erin Langley and Betsy Stevenson from the County, Greg Young from Ravenhead Municipal Services, and Operator Don Erickson.

Public Comment: None

Consent Agenda: The minutes from the Board's August 23, 2023 regular meeting minutes and the below detailed vouchers were approved following a motion by Mr. Mangold and seconded by Mr. Skinner:

9/27/23-1	Drain Doctor	\$ 7,177.92
9/27/23-2	Ravenhead Municipal	\$ 900.00
9/27/23-3	City of Burlington	\$ 558.28
9/27/23-4	Edge Analytical	\$ 25.00
9/27/23-5	Underground Locate	\$ 1.29
9/27/23-6	Dahl Electric	\$ 1,345.13
9/27/23-7	Department of Ecology	\$ 446.00

Communications: Mr. Young covered the communications for tonight's meeting that included changes submitted to the County for inclusion in their Capital Improvement Plan and the Lift Station and School Tank's inspection reports.

Old Business: 2024 Assessments – Mr. said that he would have the proposed 2024 assessment spreadsheets using the new methodology at the next meeting.

Operator Erickson noted that there have been issues with the solids testing in the settling tank where the testing results showed higher readings before the tank than after. Since these were not accurate, he collected a grab sample and the testing results for fecal and BOD were good and as expected. He theorized that solids may be escaping the settling tank possibly due to the high summer temperature. As a result, he may sample more often when it is hot and possibly increase the frequency of pumping during the summer months.

Erin Langley stated that the Board needs to finalize the Gray and Osborne Capacity Study so it can be submitted to DOE. After a brief discussion, it was the consensus of the Board to have G&O finalize the report, have the Board formally approve it and have it submitted to DOE.

New Business: - The Board then discussed the proposed new Policy regarding the pumping of residential tanks as prepared by Mr. Young. After clarifying that when a site is noted for needing pumping Mr. Young would send a notice to the property owner and enclose a copy of the new Policy. It was still the Board's preference that the District's maintenance contractor pump any STEP tanks but have the property owner arrange for pumping for gravity tanks. Mr. Young said that he would bring the new policy to the next meeting for signatures and at that time have the Board review all of the existing policies since some are no longer needed or have been superseded by newer policies.

After this the Board discussed the new proposed contract for District administration by Ravenhead Municipal. The scope included all of the previous duties with the addition of preparing the monthly packets in electronic form that would allow for searching (adobe). It would be a three-year Agreement and the fee would increase annually. The Board approved the revised scope and fee and asked the County representatives to bring the Agreement to the County Commissioners for approval.

Other Business: - None

Adjourn: With no further business to be conducted, the meeting was conference call ended at 5:55 PM.

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member