

Skagit County Clean Water District
Edison Subarea

Meeting Agenda – November 20, 2024

REGULAR BOARD MEETING

Held at Burlington Edison Elementary School

- 1. Call to Order**
- 2. Executive Session**
- 3. Opening Public Comment**
- 4. Consent Agenda:**
 - A. Prior Meeting Minutes
 - B. Fund 150 Invoices
- 5. Communications:**
 - A. Letter to County Commissioners – 2025 Assessment Recommendations
 - B. 2025 Assessment Worksheets
 - C. Commercial Site BOD and FOG Results for October from Edge Analytical
 - D. Public Notice – November 20th Meeting
 - E. Email from Jason D’Avignon – Topic for Executive Session
 - F. Email from Allen Rozema – Scheduling of Executive Session
 - G. Email from Jason D’Avignon – Executive Session RCW language
 - H. Email from Administrator Young – Potential Topics for November 20th meeting
 - I. Notice of Public Hearing – County Commissioners – 2025 Assessments
- 6. Old Business**
 - A. Monthly Operator Report
 - B. Monthly Maintenance Contractor Report
 - C. Update on Hydromatic Pump Purchases
 - D. Update on DOH Grant and RFQ for Design
- 7. New Business**
 - A. Changes to County Involvement in Edison Operations and Meetings
 - B. Need to Rebid Maintenance Contract
 - C. Potential Scope of Work for Maintenance Contract
- 8. Other Business**
 - A. None
- 9. Closing Public Comment**
- 10. Adjourn**

Edison Clean Water District

Meeting Minutes

Meeting of October 23, 2024

Call to Order: The meeting was called to order at 5:01 PM with the following board members present: Darryl Kvistad, Jess Hackler, Bernie Alonzo, and Scott Mangold. Also present were Allen Rozema, Jason D'Avignon, and Lavelle Pilon from the County, Greg Young from Ravenhead Municipal Services, Mike and Kristene Tamman from The Drain Doctor and Operator Don Erickson.

Public Comment: None

Executive Session: Mr. Young stated that the individuals from the County were present to hold an executive session covering potential litigation. He then read the required section of the RCW, stated that the session would last 15 minutes, and that no action would be taken following the executive session. The Board then went into executive session at 5:06PM. At 5:21 the Board returned to regular session and the individuals from the County left the meeting.

Consent Agenda: The minutes from the Board's September 25, 2024 regular meeting minutes and the below detailed vouchers were approved following a motion by Mr. Skinner and seconded by Mr. Mangold:

10/23/24-1	Drain Doctor	\$ 1,498.08
10/23/24-2	Ravenhead Municipal	\$ 950.00
10/23/24-3	City of Burlington	\$ 525.96
10/23/24-4	Edge Analytical	\$ 121.00

Communications: Mr. Young covered the communications for tonight's meeting that included lift station and school tank measurements, the commercial sites' tank and grease trap readings, and the residential pump cycles and run times.

Old Business: Due to the executive session, both Mr. Tamman and Mr. Erickson had previously left the meeting so there was no Operator or Maintenance report. Mr. Young informed the Board that he had submitted the paperwork for the ordering of the backup hydromatic pumps but have not heard back from the County.

The Board then went over the 2025 Assessment worksheets and following a motion made by Mr. Skinner and seconded by Mr. Hackler, the 2025 assessment were approved and Mr. Young said that he would prepare the letter and forward it and the worksheets to Planning and Development Services for forwarding to the County Commissioners for final approval.

New Business: Mr. Alonzo noted that come the new year, he would like the Board to review any potential deferred maintenance items so they can be addressed.

Other Business: - Mr. Young said that he has not heard any news about the DOH grant for the UV system upgrades from the County and the advertisements for an engineering firm to prepare the bid documents and design for the improvements.

Adjourn: With no further business to be conducted, the meeting was conference call ended at 6:47 PM.

Committee Member

Committee Member

Committee Member

Committee Member

Committee Member

Skagit County Edison Clean Water District

CASH FLOW REPORT - 2024

Fund No. 150 - Operations and Maintenance

January 2024 Beginning Cash Balance	\$426,986.90
2024 Revenues to Date	\$50,815.21
Adjustment to County Treasurer Records	\$0.00
2024 Expenditures to Date	\$71,041.96
Adjustment to County Treasurer Records	
2024 Ending Cash Balance	<u><u>\$406,760.15</u></u>

2024 Expenditure Detail by Vendor

	<u>Operations</u>	<u>Capital</u>	<u>Permit Compliance</u>
The Drain Doctor	\$31,965.24	\$12,228.08	
Ravenhead Municipal Services	\$10,832.50		
Edge Analytical			\$1,644.00
Underground Utility Locate Service	\$6.60		
City of Burlington			\$6,552.58
Burlington Edison School District	\$5,716.95		
Coast Controls			
State Department of Ecology			\$614.00
Gray & Osborne			
Trojan UV	\$1,106.16		
Dahl Electric	\$375.85		
Subtotal	\$50,003.30	\$12,228.08	\$8,810.58
TOTAL	\$71,041.96		

Skagit County Clean Water District Edison Subarea

YEAR 2024 Fund 150 Expenditure Tracking Sheet

<u>Tracking Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Total</u>
1/10/24-1	Drain Doctor	\$2,791.16	
1/10/24-2	Ravenhead Municipal	\$ 950.00	
1/10/24-3	City of Burlington	\$ 870.42	
1/10/24-4	Edge Analytical	\$ 349.00	\$4,960.58
2/28/24-1	Drain Doctor	\$6,933.76	
2/28/24-2	Ravenhead Municipal	\$ 950.00	
2/28/24-3	City of Burlington	\$ 525.96	
2/28/24-4	Edge Analytical	\$ 101.00	
2/28/24-5	BE School District	\$1,573.90	
2/28/24-6	Utilities Underground	\$ 1.32	
2/28/24-7	Trojan Technologies	\$1,106.16	\$11,192.10
		<i>Total for Year</i>	\$16,152.68
3/27/24-1	Drain Doctor	\$1,754.58	
3/27/24-2	Ravenhead Municipal	\$1,307.50	
3/27/24-3	City of Burlington	\$ 669.04	
3/27/24-4	Edge Analytical	\$ 222.00	
3/27/24-5	Underground Locate	\$ 1.32	\$3,954.44
		<i>Total for Year</i>	\$20,107.12
4/24/24-1	Drain Doctor	\$1,900.63	
4/24/24-2	Ravenhead Municipal	\$ 950.00	
4/24/24-3	City of Burlington	\$ 525.96	
4/24/24-4	Edge Analytical	\$ 124.00	
4/24/24-5	BE School District	\$ 990.73	\$4,491.32
		<i>Total for Year</i>	\$24,598.44
5/22/24-1	Drain Doctor	\$3,602.13	
5/22/24-2	Ravenhead Municipal	\$ 950.00	
5/22/24-3	City of Burlington	\$ 492.96	
5/22/24-4	Edge Analytical	\$ 124.00	
5/22/24-5	Underground Locate	\$ 2.64	
5/22/24-6	Dahl Electric	\$ 375.85	\$5,547.58
		<i>Total for Year</i>	\$30,146.02

Skagit County Clean Water District Edison Subarea

YEAR 2024 Fund 150 Expenditure Tracking Sheet

<u>Tracking Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Total</u>
6/26/24-1	Drain Doctor	\$13,901.16	
6/26/24-2	Ravenhead Municipal	\$ 950.00	
6/26/24-3	City of Burlington	\$ 558.96	
6/26/24-4	Edge Analytical	\$ 121.00	\$15,531.12
	<i>Total for Year</i>		\$45,677.14
7/24/24-1	Drain Doctor	\$ 1,757.58	
7/24/24-2	Ravenhead Municipal	\$ 950.00	
7/24/24-3	City of Burlington	\$ 558.96	
7/24/24-4	Edge Analytical	\$ 121.00	
7/24/24-5	Underground Locate	\$ 1.32	\$3,388.86
	<i>Total for Year</i>		\$49,066.00
8/28/24-1	Drain Doctor	\$ 3,328.08	
8/28/24-2	Ravenhead Municipal	\$ 950.00	
8/28/24-3	City of Burlington	\$ 558.96	
8/28/24-4	Edge Analytical	\$ 121.00	
8/28/24-5	BE School District	\$ 1,823.50	\$6,781.54
	<i>Total for Year</i>		\$55,847.54
9/25/24-1	Drain Doctor	\$ 1,673.08	
9/25/24-2	Ravenhead Municipal	\$ 950.00	
9/25/24-3	City of Burlington	\$ 558.96	
9/25/24-4	Edge Analytical	\$ 121.00	
9/25/24-5	Dept. of Ecology	\$ 614.00	\$3,917.04
	<i>Total for Year</i>		\$59,764.58
10/23/24-1	Drain Doctor	\$ 1,498.08	
10/23/24-2	Ravenhead Municipal	\$ 950.00	
10/23/24-3	City of Burlington	\$ 525.96	
10/23/24-4	Edge Analytical	\$ 121.00	\$3,095.04
	<i>Total for Year</i>		\$62,859.62

Skagit County Clean Water District Edison Subarea

YEAR 2024 Fund 150 Expenditure Tracking Sheet

<u>Tracking Number</u>	<u>Payee</u>	<u>Amount</u>	<u>Total</u>
11/20/24-1	Drain Doctor	\$ 5,053.08	
11/20/24-2	Ravenhead Municipal	\$ 975.00	
11/20/24-3	City of Burlington	\$ 706.44	
11/20/24-4	Edge Analytical	\$ 119.00	
11/20/24-5	BE School District	\$ 1,328.82	\$8,182.34
		<i>Total for Year</i>	<i>\$71,041.96</i>

Skagit County Clean Water District

Edison Subarea

FUND 150

Tracking Number:

11/20\24-2

Voucher Cover Sheet

We, the undersigned members of the Edison Subarea Board do hereby recommend that the invoices detailed below be forwarded to the Skagit County Commissioners for consideration for payment. We have reviewed these costs and supporting materials and have determined that they are proper and accurate.

DATE	PAYEE	DESCRIPTION	BARS	AMOUNT
11/17/2024	Ravenhead Municipal	Invoice #2024-05-11	150.582.00.41.10	\$975.00
		November 2024 Contract		
			TOTAL	\$975.00

Date: _____

Signed: _____



Ravenhead Municipal Services

5 Sanwick Point Court

Bellingham WA 98229

360.410.8626

youngest@comcast.net

October 20, 2024

INVOICE NO.	2024-05-11
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BILL TO:

Skagit County Permit and Planning

1800 Continental Place

Mount Vernon WA 98273

November 2024 Billing Summary

DESCRIPTION

November 2024 Contractual Service Fee

\$975.00

Thank You

BALANCE DUE \$975.00

11/23 - 10/31/26

PERSONAL SERVICES AGREEMENT

SKAGIT COUNTY
Contract # C20230500
Page 1 of 18

NO:

Ravenhead Municipal Services, Hereinafter called Contractor, and Skagit County, hereinafter called County, agrees as set forth in this Agreement, including:

(General Conditions); Exhibit A (Scope of Work); Exhibit B (Compensation); Exhibit C (Proof of Insurance).

copies of which are attached hereto and incorporated herein by this reference as fully as if set forth herein.

The term of this Agreement shall commence on the first day of November, 2023, and continue until October 31, 2026. At the sole discretion of the County, this agreement may be extended for an additional year, on substantially similar terms as contained in this agreement, by duly executed subsequent written amendment to this Agreement. In the event that the County elects to extend this agreement, it will provide the Contractor with written notice of extension at least 30 days prior to the expiration of the Agreement. Any party may terminate this Contract by giving 30 days notice in writing either personally delivered or mailed postage-prepaid by certified mail, return receipt requested, to the party's last known address for the purposes of giving notice under this paragraph.

The County has established the following GL expenditure code(s) for this Agreement: 150.582.00.4110, which shall be included on all billings or correspondence in connection therewith.

Contractor acknowledges and by signing this contract agrees that the indemnification provisions set forth in Paragraphs 4 (Independent Contractor), 6 (Taxes), 12 (Defense and Indemnity Agreement), 18 (Patent/Copyright Infringement) and 21 (Confidentiality), are totally and fully part of this contract and have been mutually negotiated by the parties.

EXHIBIT "B"

COMPENSATION

The contract fee for each year shall not exceed \$14,600, paid in monthly or bi-monthly (if meet bimonthly) installments of \$950/month for the first year, \$975/month for the second year, and \$1,000/month for the third year. Work related to acquiring grants and other funding opportunities will be billed at \$65/hour

Skagit County Clean Water District

Edison Subarea

FUND 150

Tracking Number:
11/20/24-3

Voucher Cover Sheet

We, the undersigned members of the Edison Subarea Board do hereby recommend that the invoices detailed below be forwarded to the Skagit County Commissioners for consideration for payment. We have reviewed these costs and supporting materials and have determined that they are proper and accurate.

DATE	PAYEE	DESCRIPTION	BARS	AMOUNT
10/31/2024	City of Burlington	Monthly Operator Fee - October 2024	150.582.00.48.10	\$706.44
TOTAL				\$706.44

Date: _____

Signed: _____



Burlington WA
 Corporate Office
 1620 S Walnut St - 98233
 800.755.9295 • 360.757.1400 • 360.757.1402fax

INVOICE

Client No: SKA13
 Client: SKAGIT COUNTY PLANNING & DEVELOPMENT
 1800 CONTINENTAL PLACE
 MOUNT VERNON, WA 98273
 Attn: Ms. Betsy Stevenson

Please include Reference number with payment

Reference: **24-33013**
 Date: November 13, 2024
 Project: Edison LOSS
 Date Received: November 05, 2024
 Purchase Order: Edison LOSS

Item	Lab Sample Number	Client Sample Number and Description	Type of Analysis	Turnaround	Extended Cost
1	63508.00	Site M (In) - Edison WWTF	5 day BOD test	Standard	\$33.00
2	63508.00	Site M (In) - Edison WWTF	Total Suspended Solids	Standard	\$14.00
3	63509.00	Site A (Out) - Edison WWTF	5 day BOD test	Standard	\$33.00
4	63509.00	Site A (Out) - Edison WWTF	Raw Compliance	Standard	\$25.00
5	63509.00	Site A (Out) - Edison WWTF	Total Suspended Solids	Standard	\$14.00
Grand Total:					\$119.00
Amount Paid:					\$0.00
Amount Due (US Dollars):					\$119.00

Thank You for Your Business

Please pay to corporate office by December 13, 2024 to avoid a 1.5% per month finance charge.

Please Detach Here ^ and return this portion with your payment

Reference: **24-33013**
 Amount Due: **\$119.00** in USD

SKAGIT COUNTY PLANNING & DEVELOPMENT
 1800 CONTINENTAL PLACE
 MOUNT VERNON, WA 98273
 SKA13

Starting 6-1-23, a 3% surcharge will be added to all Credit Card payments. You can avoid this fee by paying with cash, debit card, or check.

Please Remit To:
 Edge Analytical, Inc.
 1620 S Walnut St
 Burlington, WA 98233
 OR you can pay on-line at:
www.edgeanalytical.com/payments

Skagit County Clean Water District

Edison Subarea

FUND 150

Tracking Number:
11/20/24-5

Voucher Cover Sheet

We, the undersigned members of the Edison Subarea Board do hereby recommend that the invoices detailed below be forwarded to the Skagit County Commissioners for consideration for payment. We have reviewed these costs and supporting materials and have determined that they are proper and accurate.

DATE	PAYEE	DESCRIPTION	BARS	AMOUNT
11/5/2024	BE School District	Invoice #202400022	150.540.48.10	\$1,328.82
		Mowing and Power		
TOTAL				\$1,328.82

Date: _____

Signed: _____



BURLINGTON-EDISON
SCHOOL DISTRICT

RAVENHEAD MUNICIPAL SERVICES
ATTN: GREG YOUNG
5 SANWICK POINT COURT
BELLINGHAM, WA 98229

Invoice Detail

Invoice # 2024000022
Invoice Date 11/05/2024
Due Date 12/05/2024
Invoice Total 1,328.82

<u>Qty.</u>	<u>Item Description</u>	<u>Unit Price</u>	<u>Extension</u>
1.00	Please reimburse the Burlington-Edison School District for Mowing and Power Usage.	1,328.8200	1,328.82

* = Tax not computed on item.

Invoice Subtotal: 1,328.82
Tax: 0.00
Total Extension: 1,328.82

REMIT TO:

BURLINGTON-EDISON SD #100
927 E FAIRHAVEN AVE
BURLINGTON WA 98233

Invoice # 2024000022
Invoice Date 11/05/2024
Payor RAVENHEAD MUNICIPAL SERVICES
Due Date 12/05/2024 (RAVENHEA000)

Invoice Amount: 1,328.82
Remit Amount:



Shelly Hiett <shiett@be.wednet.edu>

23 | 24 School year

Wage rates - Ryan Mackey/Jeff Richards

1 message

Teresa Donahue <tdonahue@be.wednet.edu>

Mon, Oct 9, 2023 at 2:38 PM

To: Shelly Hiett <shiett@be.wednet.edu>

Hi Shelly,

Per your request please find the hourly wage rates for the following employees for 2023-2024 school year:

- 1. Ryan Mackey - \$56.72 per hour
- 2. Jeff Richards - \$63.47 per hour

> \$60.10/hour

Thank you,



Teresa Donahue

Payroll/Benefits Specialist

tdonahue@be.wednet.edu

360.757.3311 Ext. 1036

927 E. Fairhaven Ave.
Burlington, WA 98233

120 V Power Use

Week Ending	Peak Demand	Peak Time	Weekly Consumption
7/7/2024 11:00:00 PM	0	7/1/2024 12:19:00 AM	1
7/14/2024 11:00:00 PM	0	7/8/2024 12:44:00 AM	1
7/21/2024 11:00:00 PM	0	7/15/2024 12:26:00 AM	1
7/28/2024 11:00:00 PM	0	7/22/2024 12:09:00 AM	1
8/4/2024 11:00:00 PM	0	7/29/2024	1
8/11/2024 11:00:00 PM	0	8/5/2024 12:26:00 AM	1
8/18/2024 11:00:00 PM	0	8/12/2024	1
8/25/2024 11:00:00 PM	0	8/19/2024 12:19:00 AM	1
9/1/2024 11:00:00 PM	0	8/26/2024	1
9/8/2024 11:00:00 PM	0	9/2/2024 12:39:00 AM	1
9/15/2024 11:00:00 PM	0	9/9/2024 12:33:00 AM	1
9/22/2024 11:00:00 PM	0	9/16/2024 12:21:00 AM	1
9/29/2024 11:00:00 PM	0	9/23/2024 12:23:00 AM	1

13 X \$0.118 =
\$1.53

Sewer Plant Power Use

Week Ending	Peak Demand	Peak Time	Weekly Consumption
7/7/2024 11:00:00 PM	20	7/1/2024 12:48:00 AM	365
7/14/2024 11:00:00 PM	20	7/8/2024 1:10:00 AM	350
7/21/2024 11:00:00 PM	20	7/15/2024 12:58:00 AM	350
7/28/2024 11:00:00 PM	20	7/22/2024 1:48:00 AM	345
8/4/2024 11:00:00 PM	20	7/29/2024 12:16:00 AM	350
8/11/2024 11:00:00 PM	20	8/5/2024 2:00:00 AM	355
8/18/2024 11:00:00 PM	20	8/12/2024 1:54:00 AM	360
8/25/2024 11:00:00 PM	20	8/19/2024 2:03:00 AM	360
9/1/2024 11:00:00 PM	20	8/26/2024 1:59:00 AM	355
9/8/2024 11:00:00 PM	20	9/2/2024 12:05:00 AM	370
9/15/2024 11:00:00 PM	21	9/10/2024 5:47:00 PM	365
9/22/2024 11:00:00 PM	20	9/16/2024 12:44:00 AM	365
9/29/2024 11:00:00 PM	20	9/23/2024 12:09:00 AM	370

$$4,660 \times \$0.118 =$$

$$\$549.88$$

480 V Power Use

Week Ending	Peak Demand	Peak Time	Weekly Consumption
7/7/2024 11:00:00 PM	0	7/1/2024 12:09:00 AM	28
7/14/2024 11:00:00 PM	0	7/11/2024 12:04:00 PM	27
7/21/2024 11:00:00 PM	0	7/21/2024 1:52:00 PM	28
7/28/2024 11:00:00 PM	0	7/28/2024 2:47:00 PM	27
8/4/2024 11:00:00 PM	0	8/3/2024 9:35:00 AM	27
8/11/2024 11:00:00 PM	0	8/10/2024 4:02:00 PM	27
8/18/2024 11:00:00 PM	0	8/12/2024 9:05:00 AM	27
8/25/2024 11:00:00 PM	1	8/24/2024 12:38:00 PM	28
9/1/2024 11:00:00 PM	0	8/28/2024 12:26:00 AM	27
9/8/2024 11:00:00 PM	0	9/2/2024 5:52:00 PM	28
9/15/2024 11:00:00 PM	0	9/15/2024 3:53:00 PM	27
9/22/2024 11:00:00 PM	1	9/20/2024 11:49:00 PM	27
9/29/2024 11:00:00 PM	1	9/29/2024 9:45:00 PM	28

$$354 \times \$0.118 =$$

\$ 41.77



Shelly Hiett <shiett@be.wednet.edu>

Pay Rates for Grounds workers
1 message

24125 School Year

Teresa Donahue <tdonahue@be.wednet.edu>
To: Shelly Hiett <shiett@be.wednet.edu>

Wed, Oct 30, 2024 at 9:16 AM

Jeff Richards - \$66.45
Ryan Mackay - \$60.96

7 863.71 / Hour



Teresa Donahue
Payroll/Benefits Specialist
tdonahue@be.wednet.edu
360.757.3311 Ext. 1036
927 E. Fairhaven Ave.
Burlington, WA 98233

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3rd Quarter, 2024 - Edison Mowing

Week	Hours	Wages	Total
7/12/24	2.0 (Jeff R/Ryan M)	\$60.10	\$120.20
7/22/24	2.0 (Jeff R/Ryan M)	\$60.10	\$120.20
08/8/24	2.0 (Jeff R/Ryan M)	\$60.10	\$120.20
8/28/24	2.0 (Jeff R/Ryan M)	\$60.10	\$120.20
9/12/24	2.0 (Jeff R/Ryan M)	\$63.71	\$127.42
9/25/24	2.0 (Jeff R/Ryan M)	\$63.71	\$127.42

Total

\$735.64

Skagit County Clean Water District
“The Edison Sewer System”

October 24, 2024

Skagit County Commissioners
1800 Continental Place
Mount Vernon WA 98273

RE: **2025 Edison Subarea Assessments**
Fund #150

Greetings,

The Advisory Board of the Edison Clean Water District do hereby certify that at a public meeting held on October 23, 2024, and the following 2025 assessments were approved for recommendation to the County Commissioners:

Year 2025 Assessments

All Active Residential Hookups	\$1,094.00
Residential Hookup with ADU and Future Connections P# 72999	\$1,788.00
Residential Hookup with ADU P# 72968	\$1,641.00
Residential Hookup with ADU P# 72975	\$1,641.00
Accessory Dwelling Unit (ADU) Only P# 130572	\$574.00
Residential Hookup with Future Connection P# 72987	\$1,214.00

COMMERCIAL SITES

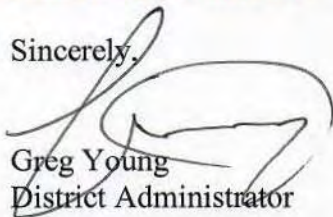
Edison Café P# 128797	\$3,885.52
Edison Inn P# 72982	\$6,268.64
Longhorn Saloon P# 72946	\$7,778.48
Mariposa P# 72962	\$3,786.38
Breadfarm P# 72945	\$5,845.73
Tweets P# 72965	\$3,109.49
Edison Elementary School P# 48535	\$4,180.11

FUTURE HOOKUPS

P# 72949	\$120.00 each
P# 72953	
P# 72955	
P# 72967	
P# 73006	
P# 123956	
P# 33788	

Should you have any questions, please feel free to give me a call at 360.410.8626 or email me at youngest@comcast.net. Thank you for your time and attention.

Sincerely,



Greg Young
District Administrator

Edison Subarea Clearwater District - Budget Dashboard

Revenue	
Annual Assessments 2025	\$99,163
Additional Revenue (Grants, etc.)	\$0
Total Revenue	\$99,163

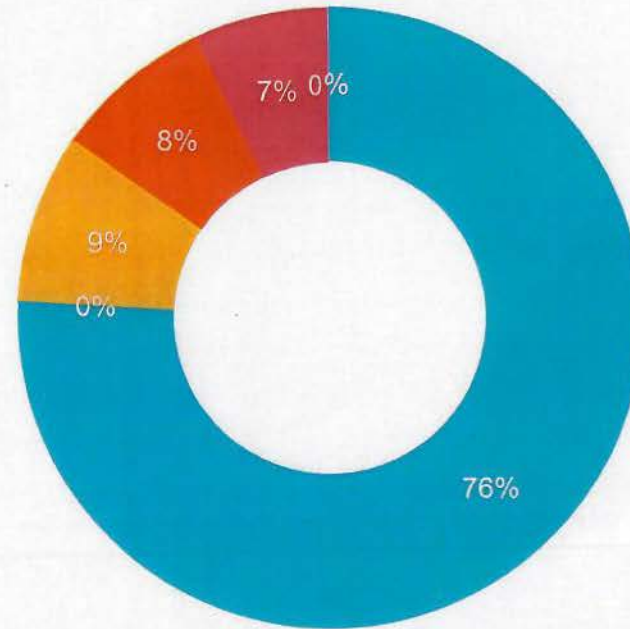
Annual Costs (Shared)	
Operations & Maintenance (shared only)	\$60,755
Capital Projects	\$0
Reserve Fund	\$0
Total expenses	\$60,755

Annual Costs (Food Service Commercial)	
FSC Direct Impact Costs	\$7,106
FSC Specific Capital Projects	\$0
Testing	\$6,538
Pumping	\$5,653
Total FSC expenses	\$19,298

Annual Reserve Fund Contribution	
Revenue Minus Expenses	\$19,111

Reserve Fund	
Starting Balance	\$476,375
Capital Expenses	\$0
Revenue Minus Expenses	\$19,111
Estimated Total	\$495,486

Annual Budget



- Operations & Maintenance (shared only)
- Capital Projects
- Reserve Fund
- FSC Direct Impact Costs
- Testing
- Pumping
- FSC Specific Capital Projects

Annual Assessments 2025

Customer	Customers	Residential ERU	FSC Charges	Other Charges (Not in ERU)	Totals
Residential	57	\$1,094			\$62,374
Food Service Commercial:					
Cafe	1		\$3,885.52		\$3,886
Longhorn	1		\$7,778.48		\$7,778
Breadfarm	1		\$5,845.73		\$5,846
Tweets	1		\$3,109.49		\$3,109
Mariposa	1		\$3,786.38		\$3,786
Edison Inn	1		\$6,268.64		\$6,269
Edison School	1		\$4,180.11		\$4,180
Subtotal	64		\$34,854.35		\$97,229
ADU's (1/2 ERU)	2	\$547			\$1,094
Outstanding Shares Admin Fee (Future Connections)	7			\$120.00	\$840.00
Total					\$99,163

Base ERU Calculation

	Annual Cost Prior Year	Residential Customers	Food Service Commercial Customers	Total Customers	ERU
Operations & Maintenance Shared Only = O&M - FSC Direct - Reserve Fund Expenditures	\$60,755	57	7	64	\$949
Impact Fees					
Flow					\$40
BOD					\$55
FOG					\$50
Capital Expense	\$0	57	7	64	\$0
Reserve Fund		57	7	64	\$0
				Total	\$1,094

Food Service Direct

Budget Item	Vendor	Cost
FSC Direct Impact - 22% of Maintenance Contract	Drain Doctor	\$4,840
FSC Maintank Pumping	Drain Doctor	\$2,266
Lab Testing		\$6,538
Tank Pumping		\$5,653
TOTAL		\$19,298

FSC LOADING FEES	(from FSC worksheets)	\$7,545
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Reserve Fund

Item	Cost
Reserve Fund STARTING Balance	\$476,375 Jan 1 2024
Capital Expenditures	
Grout Pump Station - Pro Vac	\$12,228
Expenditure Subtotal	\$0
Reserve Fund ENDING Balance	\$476,375

**Skagit Clean Water District
2025 Assessments**

Edison Cafe						
Base ERU				FSC		
Item	ERU	ERU Load	Unit	Actual	Unit	Multiplier
Operations & FSC Direct Impact	\$949		1 Each		1 Each	1
FSC Direct Capital Impact Fee					1 Each	1
Flow	\$40	135 GPD		47 GPD		1.00
BOD	\$55	42,839,683 mg/L/year		36,847,377 mg/L/year		1.00
FOG	\$50	3,725,190 mg/L/year		3,802,396 mg/L/year		1.02
Planned Capital	\$0		1 Each		1 Each	1
Reserve Fund	\$0		1 Each		1 Each	1
Subtotal	\$1,094					Subtotal
						Testing
						Pumping
						Total
						\$2,110.52
						\$1,000.00
						\$775.00
						\$3,885.52

FSC LOAD FEE
\$146.04

**Skagit Clean Water District
2025 Assessments**

Longhorn

Base ERU			FSC				
Item	ERU	ERU Load	Unit	Actual	Unit	Multiplier	
Operations & FSC Direct Impact	\$949		1 Each		1 Each	1	\$949.29
FSC Direct Capital Impact Fee					1 Each	1	\$1,015.20
					1 Each	1	\$0.00
Flow	\$40	135 GPD		535 GPD		3.96	\$158.52
BOD	\$55	42,839,683 mg/L/year		1,215,579,750 mg/L/year		28.38	\$1,560.63
FOG	\$50	3,725,190 mg/L/year		103,250,607 mg/L/year		27.72	\$1,385.84
Planned Capital	\$0		1 Each		1 Each	1	\$0.00
Reserve Fund	\$0		1 Each		1 Each	1	\$0.00
Subtotal	\$1,094					Subtotal	\$5,069.48
						Testing	\$1,000.00
						Pumping	\$1,709.00
						Total	\$7,778.48

FSC LOAD FEE
\$3,104.99

Cell E8 Enter the Gallons of Water used per Day average from the meter data

Cell E9 Enter BOD value from sampling data

Cell E10 Enter FOG value from sampling data

Cell H14 Testing fee is standard, do not change without board review of testing fee

Cell H15 Pumping enter actual cost for the previous year

**Skagit Clean Water District
2025 Assessments**

Breadfarm

Base ERU				FSC			
Item	ERU	ERU Load	Unit	Actual	Unit	Multiplier	
Operations &	\$949		1 Each		1 Each	1	\$949.29
FSC Direct Impact					1 Each	1	\$1,015.20
FSC Direct Capital					1 Each	1	\$0.00
Impact Fee							
Flow	\$40	135 GPD		350 GPD		2.59	\$103.70
BOD	\$55	42,839,683 mg/L/year		416,502,797 mg/L/year		9.72	\$534.73
FOG	\$50	3,725,190 mg/L/year		36,716,268 mg/L/year		9.86	\$492.81
Planned Capital	\$0		1 Each		1 Each	1	\$0.00
Reserve Fund	\$0		1 Each		1 Each	1	\$0.00
Subtotal	\$1,094					Subtotal	\$3,095.73
						Testing	\$2,000.00
						Pumping	\$750.00
						Total	\$5,845.73

FSC LOAD FEE
\$1,131.24

Cell E8 Enter the Gallons of Water used per Day average from the meter data

Cell E9 Enter BOD value from sampling data

Cell E10 Enter FOG value from sampling data

Cell H14 Testing fee is standard, do not change without board review of testing fee

Cell H15 Pumping enter actual cost for the previous year

**Skagit Clean Water District
2025 Assessments**

Tweets

Base ERU			FSC			
Item	ERU	ERU Load	Unit	Actual	Unit	Multiplier
Operations & FSC Direct Impact	\$949		1 Each		1 Each	1
FSC Direct Capital Impact Fee					1 Each	1
Flow	\$40	135 GPD		49 GPD		1.00
BOD	\$55	42,839,683 mg/L/year		13,930,338 mg/L/year		1.00
FOG	\$50	3,725,190 mg/L/year		988,986 mg/L/year		1.00
Planned Capital	\$0		1 Each		1 Each	1
Reserve Fund	\$0		1 Each		1 Each	1
Subtotal	\$1,094					
						Subtotal
						Testing
						Pumping
						Total
						\$2,109.49
						\$1,000.00
						\$0.00
						\$3,109.49

FSC LOAD FEE
\$145.00

Cell E8 Enter the Gallons of Water used per Day average from the meter data

Cell E9 Enter BOD value from sampling data

Cell E10 Enter FOG value from sampling data

Cell H14 Testing fee is standard, do not change without board review of testing fee

Cell H15 Pumping enter actual cost for the previous year

**Skagit Clean Water District
2025 Assesments**

Edison Inn

Base ERU			FSC			
Item	ERU	ERU Load	Unit	Actual	Unit	Multiplier
Operations &	\$949		1 Each		1 Each	1
FSC Direct Impact					1 Each	1
FSC Direct Capital					1 Each	1
Impact Fee						
Flow	\$40	135 GPD		215 GPD		1.59
BOD	\$55	42,839,683 mg/L/year		318,707.074 mg/L/year		7.44
FOG	\$50	3,725,190 mg/L/year		83,613,390 mg/L/year		22.45
Planned Capital	\$0		1 Each		1 Each	1
Reserve Fund	\$0		1 Each		1 Each	1
Subtotal	\$1,094					Subtotal
						Testing
						Pumping
						Total
						\$3,559.64
						\$1,000.00
						\$1,709.00
						\$6,268.64

FSC LOAD FEE
\$1,595.15

Cell E8 Enter the Gallons of Water used per Day average from the meter data

Cell E9 Enter BOD value from sampling data

Cell E10 Enter FOG value from sampling data

Cell H14 Testing fee is standard, do not change without board review of testing fee

Cell H15 Pumping enter actual cost for the previous year

**Skagit Clean Water District
2025 Assesments**

Mariposa

Base ERU			FSC				
Item	ERU	ERU Load	Unit	Actual	Unit	Multiplier	
Operations &	\$949		1 Each		1 Each	1	\$949.29
FSC Direct Impact					1 Each	1	\$1,015.20
FSC Direct Capital					1 Each	1	\$0.00
Impact Fee							
Flow	\$40	135 GPD		171 GPD		1.27	\$50.67
BOD	\$55	42,839,683 mg/L/year		71,188,257 mg/L/year		1.66	\$91.40
FOG	\$50	3,725,190 mg/L/year		4,830,421 mg/L/year		1.30	\$64.83
Planned Capital	\$0		1 Each		1 Each	1	\$0.00
Reserve Fund	\$0		1 Each		1 Each	1	\$0.00
Subtotal	\$1,094					Subtotal	\$2,171.38
						Testing	\$1,000.00
						Pumping	\$615.00
						Total	\$3,786.38

FSC LOAD FEE
\$206.90

Cell E8 Enter the Gallons of Water used per Day average from the meter data

Cell E9 Enter BOD value from sampling data

Cell E10 Enter FOG value from sampling data

Cell H14 Testing fee is standard, do not change without board review of testing fee

Cell H15 Pumping enter actual cost for the previous year

**Skagit Clean Water District
2025 Assesments**

Edison School

Base ERU			FSC					
Item	ERU	ERU Load	Unit	Actual	Unit	Multiplier		
Operations & FSC Direct Impact	\$949		1 Each		1 Each	1	\$949.29	
FSC Direct Capital Impact Fee					1 Each	1	\$1,015.20	
							\$0.00	
Flow	\$40	135 GPD		989 GPD*		10.00	\$400.00	
BOD	\$55	42,839,683 mg/L/year		456,737,295 mg/L/year		10.66	\$586.39	
FOG	\$50	3,725,190 mg/L/year		17,078,743 mg/L/year		4.58	\$229.23	
Planned Capital Reserve Fund	\$0		1 Each		1 Each	1	\$0.00	
	\$0		1 Each		1 Each	1	\$0.00	
Subtotal	\$1,094					Subtotal	\$3,180.11	
						Testing	\$1,000.00	
						Pumping	\$0.00	
*Note: Per ESCWD Policy xx.xx, the Edison School is assessed a Flow impact rate 10 times one ERU							Total	\$4,180.11

FSC LOAD FEE
\$1,215.62

- Cell E8 Enter the Gallons of Water used per Day average from the meter data
- Cell E9 Enter BOD value from sampling data
- Cell E10 Enter FOG value from sampling data
- Cell H14 Testing fee is standard, do not change without board review of testing fee
- Cell H15 Pumping enter actual cost for the previous year



Burlington, WA Corporate Laboratory (a)
 1622 S Walnut St - Burlington, WA 98013 - 800.795.9295 - 360.757.1439

Bellingham, WA Microbiology (b)
 805 Concord Dr Site 4 - Bellingham, WA 98225 - 509.715.1212

Portland, OR Microbiology/Chemistry (c)
 5725 SW Coosworth Dr Ste A2 - Wilsonville, OR 97170 - 503.862.7972

Corvallis, OR Microbiology/Chemistry (d)
 1180 NE Circle Blvd, Ste 130 - Corvallis, OR 97331 - 541.753.4945

Bend, OR Microbiology (e)
 30602 Empire Blvd Ste 6 - Bend, OR 97701 - 541.630.9425

Data Report

Client Name: Drain Doctor
 14062 Hillwood Lane
 Bow, WA 98232

Reference Number: **24-30452**
 Project: Edison

Report Date: 10/24/24

Date Received: 10/9/24

Approved by: bj.dcs

Authorized by:

Lawrence J Henderson, PhD
 Director of Laboratories, Vice President

Sample Description: Mariposa Pump Chamber		Matrix WW		Sample Date: 10/9/24 8:50 am	
Lab Number: 58504		Sample Comment:		Collected By:	

CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment
E-10140	OIL AND GREASE	250.1	2.5	1.4	mg/L	1.0	1664	a	10/15/24	BMB	1664_241015	
E-10106	5-Day BOD Test	163	1.0		mg/L	1.0	SM5210 B/BOD	a	10/14/24	ATH	BOD_241006	

Sample Description: Tweets Septic Outlet		Matrix WW		Sample Date: 10/9/24 8:50 am	
Lab Number: 58505		Sample Comment:		Collected By:	

CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment
E-10140	OIL AND GREASE	41.8	2.5	1.4	mg/L	1.0	1664	a	10/15/24	BMB	1664_241015	
E-10106	5-Day BOD Test	<50 K1	1.0		mg/L	1.0	SM5210 B/BOD	a	10/14/24	ATH	BOD_241006	

Sample Description: Longhorn Septic Outlet		Matrix WW		Sample Date: 10/9/24 9:20 am	
Lab Number: 58506		Sample Comment:		Collected By:	

CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment
E-10140	OIL AND GREASE	98.9	2.5	1.4	mg/L	1.0	1664	a	10/15/24	BMB	1664_241015	
E-10106	5-Day BOD Test	632	1.0		mg/L	1.0	SM5210 B/BOD	a	10/14/24	ATH	BOD_241006	

Sample Description: Breadfarm Septic Outlet		Matrix WW		Sample Date: 10/9/24 9:20 am	
Lab Number: 58507		Sample Comment:		Collected By:	

CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment
E-10140	OIL AND GREASE	19.7	2.5	1.4	mg/L	1.0	1664	a	10/17/24	BMB	1664_241017	
E-10106	5-Day BOD Test	389	1.0		mg/L	1.0	SM5210 B/BOD	a	10/14/24	ATH	BOD_241006	

Notes:

ND = Not detected above the listed practical quantitation limit (PQL) or not above the Method Detection Limit (MDL), if requested.
 PQL = Practical Quantitation Limit is the lowest level that can be achieved within specified limits of precision and accuracy during routine laboratory operating conditions.
 D.F. - Dilution Factor

If you have any questions concerning this report contact us at the above phone number.

Data Report

Sample Description: Breadfarm Grease Outlet								Matrix WW		Sample Date: 10/9/24 9:20 am		
Lab Number: 58508				Sample Comment:				Collected By:				
CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment

E-10140	OIL AND GREASE	24.8	2.5	1.4	mg/L	1.0	1664	a	10/17/24	BMB	1664_241017	
E-10106	5-Day BOD Test	493	1.0		mg/L	1.0	SM5210 B/BOD	a	10/14/24	ATH	BOD_241009	

Sample Description: School Pump Chamber								Matrix WW		Sample Date: 10/9/24 9:50 am		
Lab Number: 58509				Sample Comment:				Collected By:				
CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment

E-10140	OIL AND GREASE	10.3	2.5	1.4	mg/L	1.0	1664	a	10/17/24	BMB	1664_241017	
E-10106	5-Day BOD Test	152	1.0		mg/L	1.0	SM5210 B/BOD	a	10/14/24	ATH	BOD_241009	

Sample Description: Cafe Septic Outlet								Matrix WW		Sample Date: 10/9/24 10:15 am		
Lab Number: 58510				Sample Comment:				Collected By:				
CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment

E-10140	OIL AND GREASE	26.5	2.5	1.4	mg/L	1.0	1664	a	10/22/24	BMB	1664_241022	
E-10106	5-Day BOD Test	181	1.0		mg/L	1.0	SM5210 B/BOD	a	10/14/24	ATH	BOD_241009	

Sample Description: Inn Septic Outlet								Matrix WW		Sample Date: 10/9/24 10:35 am		
Lab Number: 58511				Sample Comment:				Collected By:				
CAS ID#	Parameter	Result	PQL	MDL	Units	DF	Method	Lab	Analyzed	Analyst	Batch	Comment

E-10140	OIL AND GREASE	236.9	2.5	1.4	mg/L	1.0	1664	a	10/22/24	BMB	1664_241022	
E-10106	5-Day BOD Test	403	1.0		mg/L	1.0	SM5210 B/BOD	a	10/14/24	ATH	BOD_241009	

Notes:

ND = Not detected above the listed practical quantitation limit (PQL) or not above the Method Detection Limit (MDL), if requested.
 PQL = Practical Quantitation Limit is the lowest level that can be achieved within specified limits of precision and accuracy during routine laboratory operating conditions.
 D.F. - Dilution Factor



Skagit County Clean Water District
"The Edison Sewer System"

Public Notice

Due to a conflict with Thanksgiving Day, the regularly scheduled monthly meeting of the Subarea Advisory Board has been moved from November 27th to November 20th. The meeting will be at the Edison Elementary School at 5:00 PM.

Jason D'Avignon <jasond@co.skagit.wa.us>

10/21/2024 9:17 AM

RE: Edison Advisory Board Meeting, Wednesday, October 23 - Executive Session

To youngest@comcast.net <youngest@comcast.net> • Allen Rozema <arozema@co.skagit.wa.us> • Lavelle E. Pilon <lpilon@co.skagit.wa.us> Copy Jack Moore <jrmoore@co.skagit.wa.us>

The purpose of the executive session is potential litigation.

Jason D'Avignon | Civil Deputy Prosecuting Attorney | Skagit County Prosecutor's Office | 360.416.1638 | jasond@co.skagit.wa.us

From: Greg YOUNG <youngest@comcast.net>

Sent: Monday, October 21, 2024 8:49 AM

To: Allen Rozema <arozema@co.skagit.wa.us>; Jason D'Avignon <jasond@co.skagit.wa.us>; Lavelle E. Pilon <lpilon@co.skagit.wa.us>

Cc: Jack Moore <jrmoore@co.skagit.wa.us>

Subject: RE: Edison Advisory Board Meeting, Wednesday, October 23 - Executive Session

Allen

I have you on the agenda for Wednesday night - we start at 5PM and meet in the teachers' lounge in the Edison Elementary School.

I'm at work so I'll forward the Edison Packet to you all this evening.

Given that we rarely have anyone from the public in attendance, we can probably just have our discussion at the beginning of the meeting. In the off chance someone from the public is there, there is another room we can go into.

Greg

On 10/21/2024 7:38 AM PDT Allen Rozema <arozema@co.skagit.wa.us> wrote:

Hi Greg:

I don't know if you followed up with Jason Friday - A clarification from Friday's email. Can you please schedule 60 minutes of Executive Session with the Edison Advisory Board this Wednesday, at the Board's regular monthly advisory Board meeting.

Please let me know if you have questions ahead of Wednesday's advisory meeting.

Will you please forward the board packet to myself, Jason and Lavelle and Jack Moore included in this email.

Thanks so much,

Allen Rozema | Assistant Planning Director
Skagit County Planning & Development Services
1800 Continental Place, Mount Vernon, 98273
(Main) 360.416.1320 | (Direct) 360.416.1336 (cell) 360.333.2948

Skagit County Planning and Development Services will be launching our new permitting software on November 12, 2024. From November 1st - 12th permit applications will be accepted in PDF format only and processed after November 12, 2024. A Permit Technician will be available to assist you during this time. Please visit our website for additional information.

<https://www.skagitcounty.net/Departments/PlanningAndPermit/EPLupdate.htm>

From: Allen Rozema
Sent: Friday, October 18, 2024 2:27 PM
To: youngest@comcast.net; Jason D`Avignon <jasond@co.skagit.wa.us>
Cc: Lavelle E. Pilon <lpilon@co.skagit.wa.us>; Jack Moore <jrmoore@co.skagit.wa.us>
Subject: Edison Advisory Board Meeting, Wednesday, October 23 - Executive Session

Hi Greg:

I'm following up from our phone call last week.

Please schedule an Executive Session for 60 minutes with the Edison Advisory Board.

Jason D`vignon, Lavelle Pilon and myself will be present. I will alert you Monday or Tuesday if any additional County staff may be coming.

Please don't hesitate to contact Jason or myself with questions.

I will be out of the office at 2:45 pm today, returning 7:30 am on Monday.

Thanks Greg.

Allen Rozema | Assistant Planning Director
Skagit County Planning & Development Services
1800 Continental Place, Mount Vernon, 98273
(Main) 360.416.1320 | (Direct) 360.416.1336 (cell) 360.333.2948

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<https://www.skagitcounty.net/Departments/PlanningAndPermit/EPLupdate.htm>

Jason D'Avignon <jasond@co.skagit.wa.us>

10/23/2024 9:58 AM

RE: Revised Agenda Attached

To youngest@comcast.net <youngest@comcast.net>

Mr. Young,

Please make sure the presiding officer of the board reads the script down below before the executive session. In light of the executive session the new business listed on the agenda needs to be stricken. Of course, that is an amendment that can occur at the meeting. To the extent that the subjects to be discussed in the executive session may impact various contracts or the Advisory Board's relationship with the County must be discussed in the executive session. Given the current legal issues, the County cannot discuss those things with the Advisory Board in an open public meeting. I have instructed county staff to not do so, and will advise the Advisory Board to do the same.

Before the executive session:

The Advisory Board for the Edison Subarea of the Clean Water (Shellfish Protection) District will now meet in executive session to discuss potential litigation as allowed by RCW 42.30.110(1)(i). The Board will be in executive session for 1 hour, until ___ pm.

If an extension is required, the presiding officer must come out of the room in which the session is being held and make the following announcement:

The Board is extending the executive session for a period of _____ minutes, until _____ pm.

After adjourning the executive session and at, *but not before*, the time you said you would come back:

I call the regular meeting back to order.

Thanks,

Jason

Jason D'Avignon | Civil Deputy Prosecuting Attorney | Skagit County Prosecutor's Office | 360.416.1638 | jasond@co.skagit.wa.us

From: Greg YOUNG <youngest@comcast.net>

Sent: Tuesday, October 22, 2024 5:11 PM

To: Allen Rozema <arozema@co.skagit.wa.us>; bernie.alonzo@gmail.com; skinner@fidalgo.net; scott@breadfarm.com; dkvistad@gmail.com; jhackler@be.wednet.edu; tamman@wavecable.com; derickson@burlingtonwa.gov; Erin Langley <erinl@co.skagit.wa.us>; Betsy D. Stevenson <betsyds@co.skagit.wa.us>

Subject: Revised Agenda Attached

All

Greg YOUNG <youngest@comcast.net>

11/9/2024 11:56 AM

Agenda Topic for Meeting on Nov 20th

To bernie.alonzo@gmail.com <bernie.alonzo@gmail.com> • skinner@fidalgo.net <skinner@fidalgo.net> • scott@breadfarm.com <scott@breadfarm.com> • dkvistad@gmail.com <dkvistad@gmail.com> • jhackler@be.wednet.edu <jhackler@be.wednet.edu> • Kristine Tamman <tamman@wavecable.com> • Don Erickson <derickson@burlingtonwa.gov> • Allen Rozema <arozema@co.skagit.wa.us> • Lavelle E. Pilon <lpilon@co.skagit.wa.us> • Jason D Avignon <jasond@co.skagit.wa.us>

All

During our meeting on the 20th, I'd like to review the current split of duties between Ravenhead, The Drain Doctor, Operator Don, and PDS Staff. From my phone conversations with both Allen and Jason, there appears to be a need to possibly modify some or all of the Scopes of Work and what PDS staff does each month to support the Subarea. To this end, I think it makes sense to document what everyone has been doing prior to the recent change in PDS staff's monthly involvement.

This is based on my belief that we had determine the appropriate "division of labor" over the years and that the Subarea has been operating both within the conditions of our DOE Discharge Permit and in the most efficient manner. To this end, I'm preparing what I believe are the various duties and activities everyone has performed until recently - I'll be sending out these summaries soon.

My two biggest areas of concern are the recent discontinuance of PDS staff involvement and coordination with Don and the additional duties Don has assumed to maintain compliance with our Permit. My thought is that what Don is now required to do is beyond the anticipated scope of work that the Board recommended for the Interlocal Agreement with the City of Burlington which is slated to expire in February of 2025.

My second area of concern is the billing issues for the Drain Doctor. Even though I've inquired, my fear is that their contract has not yet been revised and they have not been paid to date. I believe we all share the belief that continuing the efforts of the Drain Doctor is critical to the operation of the system. Should we lose their services, we will not be able to continue operating the system and the County will be in violation of the DOE Permit.

Since my conversations with Allen and Jason reflected that they believe we have the ability to modify Chapter 12.64 and the various Scope of Work to align our operations to what we think is the best for the Subarea, I want to start these discussions at our next meeting. I am hopeful that PDS personnel will be in attendance.

As we all know, we have enjoyed great support from the County Commissioners and PDS staff over the years leading to the successful operation of the Subarea and I believe this will continue into the future.

Please note - the intention of this email is to alert you to the potential topics for our next meeting - to maintain compliance with the Open Meeting Act, please do not respond to this email.

Greg

NOTICE OF PUBLIC HEARING

The Skagit County Board of Commissioners will hold a Public Hearing in the Commissioners' Hearing Room, County Administration Building, 1800 Continental Place, Mount Vernon, WA, on Monday, November 25, 2024, at 10:30 a.m., or as soon as possible thereafter, for the purpose of considering consider the assessment for the Edison Subarea of the Clean Water (Shellfish Protection) District, as recommended by the Edison Subarea Advisory Board. This proposal may be approved, modified, and approved, or rejected by the Board of County Commissioners.

The recommended assessment would be based on an Equivalent Residential Unit of \$1,094 (\$949 operations and maintenance and \$145 impact fee) and with commercial properties being assessed \$1,015 for the direct impact of food service and a variable impact fee (equal to at least an ERU) based upon flow and strength, and costs of pumping and testing included. A copy of the full text of the proposed resolution is available at <https://www.skagitcounty.net/Departments/PlanningAndPermit/edisonsubarea.htm> and will be mailed upon request.

Attendance may be in person or remote by telephone, computer, tablet, or smartphone: <https://us06web.zoom.us/j/87180001980?pwd=eEVGUkxZ3NkQkhYSnhBMEo2RlQrdz09> or by dialing 1-253-215-8782; Meeting ID:871 8000 1980.

Citizens who would like to sign up to provide public testimony must call the clerk of the Board at (360) 416-1300 before the meeting is scheduled to start. The Clerk will need each citizen's name and the city/town of residence. Once the public hearing is opened, those who signed up will be called on one-at-a-time to provide public testimony limited to 3 minutes.

Written comments can be provided to commissioners@co.skagit.wa.us; please include "Edison Subarea Assessment" in the subject line and include your comments in the body of the email rather than as an attachment. Comments may also be mailed or delivered to: Skagit County Board of Commissioners, Re: Edison Subara Assessment, 1800 Continental Place, Mt. Vernon WA 98273. The written comments must be received by 4:30pm, 10 days from the date of publication.

Anyone who plans to attend the public hearing and has special needs or disabilities should contact the Commissioners' Office at (360) 416-1300 at least 96 hours before the hearing to discuss and arrange any special accommodations.

Transmitted to Skagit Herald: November 12, 2024.

Date Published in Skagit Herald: November 14, 2024.



October 31, 2024

Edison WWTF Operators Report

On October 1st, collected monthly samples for lab analysis, the flow was 6640 gallons, and the return rate was 7.45:1. The recirculating tank pH was 6.3, and effluent pH was 6.1. I inspected the site, was unable to see any ponding on the gravel filters by sight or smell and could hear the recirculating gravel filter pumps cycle. A visual inspection of the recirculating ball was found to be functioning correctly, and the facility is clean and well kept. We checked the solids level in the secondary settling tank and found 1.0' and .75'.

On October 14th, the lab analysis showed a fecal count of <1.8 MPN/100ml and a 61% reduction in TSS and a 74% reduction in BOD. All were found to be within the expected range.

On October 31st, cleaned the UV lamps, recirculating ball valve and a visual inspection of both appeared to be functioning correctly the flow was 5520 gallons, and the return rate was 8.83:1, I was unable to observe any ponding on the gravel filters by sight or smell and could hear the recirculating gravel filter pumps cycle.

Sincerely,

Don Erickson
Wastewater Supervisor

POTENTIAL Scope of Services – SUBAREA MAINTENANCE CONTRACTOR

November 2024

Monthly Services:

- Read the water meters for the seven (7) commercial food service sites and Edison Elementary School (readings should be on a regular interval at the same time and same day of the month, with adjustments for weekends). Create a written record and forward to the Subarea Administrator.
- Pump the Clarifier at the Plant.
- Visually inspect the Pump Station, record the run and cycle times, create a written record and forward to the Subarea Administrator.
- Report any ponding, loose lids or other visually observed issues at the residential and commercial sites.
- Attend the monthly Subarea Board meetings to report on maintenance issues.
- Provide guidance and recommendations to Subarea Board on maintenance best practices.
- Prepare monthly invoices for both fixed-monthly contractual fee and other on-call and as-needed labor and materials and forward them to Subarea Administrator.
- Read and report Lift Station pump readings

Quarterly Services:

- Pull lids and visually inspect all residential tanks, record run times and cycles for those tanks with pumps, note any loose lids, damaged seals, chips or cracks and overall condition of tanks. Prepare written report and forward to Subarea Administrator.
- Measure thickness of scum and grease layers for all residential tanks, prepare written report and note any residential tanks in need of pumping, forward results to the Subarea Administrator.
- Measure thickness of scum and grease layers for all commercial tanks and the tanks at the Edison Elementary School, prepare a written report and note any tanks in need of pumping, forward results to the Subarea Administrator
- Take composite samples from the commercial sites and the Edison Elementary School and bring to testing facility for BOD, FOG, and TSS analysis – included in fixed monthly fee the cost of sampling but bill the cost of analysis separately under On-Call and As-Needed Scope of Work. When testing results are received, forward them to the District Administrator.

On-Call & As-Needed Services:

- Responding to alarm callouts.
- Tank/Lid repairs noted in inspection reports.
- Pump Station repairs and maintenance.
- Under house inspections.
- Pumping of Commercial and School Tanks.
- Pumping Residential Tanks.