



Building Permit Revision Submittal

Planning & Development Services · 1800 Continental Place · Mount Vernon WA
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| Permit #: |
| Date: |
| Accepted by: |

The following information below is required to submit a revision to your building permit application or issued permit. Revisions requested on behalf of the applicant will be subject to a re-review fee of \$120/hr of staff time. Please submit this sheet and revisions in person or email them to PDS@co.skagit.wa.us. Emailing individual reviewers may cause a delay in review of your permit.

Applicant's Name: _____ **Parcel #:** _____

Project Description: _____

Proposed Changes: _____

- 1. Is this revision in response to a letter you received?** Yes ____ No ____.
- 2. Is the property ownership, contractor, or contact changing?** Yes ____ No ____ . If yes, provide the following:
 - Contact Information & Signature Form
 - Agent Authorization Form (if applicable)
- 3. Are you submitting a revised plan?** Yes ____ No ____ . If yes, provide the following:
 - Revised Plan (2 copies)
 - 1 extra floor plan
- 4. Does the revision add plumbing?** Yes ____ No ____ . If yes, provide the following:
 - Approved Water file#: _____ or proof of availability (if applicable)
 - Approved Septic file#: _____ or proof of availability (if sewer)
- 5. Does the revision add heat?** Yes ____ No ____ . If yes, provide the following:
 - Residential Energy & Ventilation Worksheet
- 6. Are you submitting a revised site plan?** Yes ____ No ____ . If yes, please provide the following:
 - Revised site plan (2 copies)
- 7. Are there impervious/drainage changes?** Yes ____ No ____ . If yes, provide the following:
 - Impervious/Hard Surface Worksheet and SWPPP
 - Revised site plan (2 copies)
 - Engineered drainage plan (2 copies) (if applicable)
- 8. Is there an expansion of footprint?** Yes ____ No ____ . If yes, provide the following:
 - Project Details Sheet
 - Impervious/Hard Surface Worksheet and SWPPP
 - Revised site plan (2 copies)
 - Revised plan (2 copies)
 - Critical Area Review File #: _____
- 9. Is the project located in shoreline jurisdiction?** Yes ____ No ____.
- 10. Is your permit issued?** Yes ____ No ____.
- 11. Is your permit currently under a stop work order?** Yes ____ No ____.
- 12. Code enforcement?** Yes ____ No ____ . File # _____