



Day-Use, Limited and Board Kennel Narrative

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This narrative must be completed and uploaded as part of the application submittal. Please select the type of kennel being proposed below:

- ☐ Day-use Kennel Shall not exceed 25 dogs and/or cats at any one time.
- ☐ Limited Kennel Shall not exceed 50 dogs and/or cats at any one time.
- ☐ Overnight Boarding Kennel Shall not exceed 150 dogs and/or cats at any one time.

Additional submittal requirements to be uploaded with this narrative.

- ☐ SEPA Checklist
- ☐ An evacuation plan for the dogs and/or cats in the event of an emergency.
- ☐ An exercise plan for the dogs and/or cats.
- ☐ A waste disposal plan that complies with Chapter 12.16 SCC.
- ☐ Provide a lighting plan demonstrating that the lighting is directed away from neighboring properties.

In addition to standard site plan requirements, the following components need to be included.

- ☐ Identify the area used as part of the dog kennel operation. (Minimum ½ acre for every 5 dogs)
- ☐ All indoor and outdoor area to be occupied by kennel animals shall be located a minimum of 50 feet from the property lines.
- ☐ Identify a solid-wood fence or continuous, non-deciduous vegetative barrier, at least 6 feet in height between the outdoor kennel area and the subject property lines, unless the kennel perimeter exceeds 500 feet to the property lines.
- ☐ Parking for customers and employees shall be fully contained on the property and shall not include the use of any road right-of-way.
- ☐ Outdoor kennel areas shall be constructed with adequate materials and height to prevent animal escapement.

1. Describe the proposal/business.
2. Describe the schedule, including any phasing, for development of your operation.
3. Describe the general schedule of the operation:
 - a. What days and hours will the operation be open?
 - b. How many people will be employed?
 - c. What will the employees' working hours be?
 - d. How many employees will work on-site?
 - e. How many employees will work off-site?
4. Describe how the proposed use will maintain the character, landscape, and lifestyle of the rural area. For new uses, proximity to existing businesses operating via special use permit shall be reviewed and considered for cumulative impacts.
 - a. Describe the location and size of any signs you propose to advertise your operation.
 - b. Describe the plans to prevent trespassing by employees, customers, or visitors to adjoining properties and maintain privacy of surrounding uses.
 - c. How will the operation be screened from public view? E.g., plants, shrubs, fences.
 - d. Describe how the proposed use is compatible with the neighboring properties.

- e. Describe how proposed use will not cause potential adverse effects or conflicts on the public health, safety, and community welfare.

5. Proposed traffic of the operation:

- a. Describe how the operation will be accessed.
- b. Describe the proposed parking area and depict the parking on the site plan.
- c. Describe the expected traffic impact of the operation on public roads.
- d. Describe any internal road system the operation will have.

6. Describe how the operation impacts any of the following:

- a. Noise from the operation.
- b. Odors the operation will generate.
- c. Steam, smoke, or dust the operation will generate.
- d. Any vibrations the operation will generate.
- e. Any heat from equipment or machinery the operation will use.

- f. Air quality impacts.
 - g. Water pollution impacts.
- 7. Describe any heavy equipment or machinery the operation will use.
- 8. List any chemicals, waste oil, solvents, fuel, etc., the operation will use:
 - a. Describe how will they be stored.
 - b. Describe the plan for disposal.
- 9. If the operation will use a building, please describe the size, height, and construction type. The building must be shown on the site plan.
- 10. Describe the plan to provide the following for employees and the public.
 - a. Sewage disposal plan.
 - b. Water supply for employees and the public.
 - c. Have any fire flow issues been addressed?
- 11. Describe how the proposed use complies with Skagit County Code. Please cite code section.

IMPORTANT INFORMATION

- Areas used as part of a dog kennel operation shall be composed of at least one-half of 1 acre for every 5 dogs (i.e., 2.5 acres of kennel area would be required for 25 dogs).
- Any indoor or outdoor area to be occupied by kennel animals shall be located at least 50 feet from any property line. A solid-wood fence or continuous, non-deciduous vegetative barrier shall be required, each at least 6 feet in height, between any outdoor kennel use area and the subject property lines. Fences and continuous barriers will not be required in cases where kennel use areas are at least 500 feet from all subject property lines.
- Any outdoor kennel use areas shall be configured such that impacts to surrounding properties are minimized. All animals must be contained in enclosed buildings between the hours of 9:00 p.m. and 8:00 a.m. daily.

Many of the questions above are derived from Skagit County Special Use Criteria [14.16.900\(1\)\(b\)\(v\)\(A-I\)](#) and has been provide here for reference.

The burden of proof shall be on the [applicant](#) to provide evidence in support of the [application](#). The criteria for approval or denial shall include the following:

- A. The proposed use will be compatible with existing and planned land use.
- B. The proposed use complies with the Skagit County Code.
- C. The proposed use will not create undue noise, odor, heat, vibration, air and water pollution impacts on surrounding, existing, or potential dwelling units, based on the performance standards of SCC [14.16.840](#).
- D. The proposed use will not generate intrusions on privacy of surrounding uses.
- E. The proposed use will not cause potential adverse effects on the general public health, safety, and welfare.
- F. For special uses in Industrial Forest—Natural Resource Lands, Secondary Forest—Natural Resource Lands, Agricultural—Natural Resource Lands, and Rural Resource—Natural Resource Lands, the impacts on long-term natural resource management and production will be minimized.
- G. The proposed use is not in conflict with the health and safety of the community.
- H. The proposed use will be supported by adequate public facilities or services and will not adversely affect public services to the surrounding areas, or conditions can be established to mitigate adverse impacts on such facilities.
- I. The proposed use will maintain the character, landscape and lifestyle of the rural area. For new uses, proximity to existing businesses operating via special use permit shall be reviewed and considered for cumulative impacts.