



# Planning & Development Services

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## Notice of Availability

*including notice of SEPA threshold determination, written comment period, and public hearing*

### Proposal Information

**Publish date:** February 3, 2022

**Proposal name:** Impact Fee Schedule Update

**Documents available:** [www.skagitcounty.net/Departments/PlanningAndPermit/communplan.htm](http://www.skagitcounty.net/Departments/PlanningAndPermit/communplan.htm)

**Lead Agency:** Skagit County Planning & Development Services

**Contact Person:** Peter Gill, Long Range Planning Manager

**Public hearing body:** Skagit County Board of County Commissioners

**Public hearing date:** February 22, 2022 at 2:45 p.m.

**Written comment**

**deadline:** February 24, 2022 at 4:30 p.m.

### Proposal Description

Planning and Development Services (PDS) is providing this staff report in advance of the February 22, 2022 Board of County Commissioners virtual public hearing.

According to SCC 14.04.020 an impact fee is “a payment of money imposed by Skagit County on development activity pursuant to this Title as a condition of granting development approval and/or a building permit in order to pay for the public facilities needed to serve new growth and development. Impact fee does not include a reasonable permit fee, an application fee, the administrative fee for collecting and handling impact fees, the cost of reviewing independent fee calculations, or the administrative fee required for an appeal pursuant to SCC 14.30.070.” Skagit County has interlocal agreements with jurisdictions throughout the county to collect impact fees within the unincorporated urban growth areas. Per SCC 14.30.030, the County can collect impact fees on behalf of any district (including for a city or town within their municipal UGAs) only if that district’s Capital Facilities Plan is incorporated by reference into the County’s Capital Facilities Plan. The County will stop collecting impact fees at the end of the last year of the district’s latest Capital Facilities Plan incorporated by reference into the County’s Capital Facilities Plan.

Each jurisdiction under an interlocal agreement with Skagit County is responsible for updating its capital facilities plan and impact fee calculations. The following jurisdictions have provided updated CFPs and impact fee rates:

- City of Anacortes
- Sedro-Woolley School District

The updated Capital Facility Plans for the Sedro-Woolley School District and City of Anacortes were included by reference in the Skagit County Capital Facilities Plan (CFP) during the annual update process in 2021. The Skagit County CFP was adopted by the Board of County Commissioners on December 12, 2021.

## **SEPA Threshold Determination**

Skagit County has determined that this proposal does not have a probable significant adverse impact on the environment. An environmental impact statement is not required under the State Environmental Policy Act, RCW 43.21C.030(2)(c). This determination was made after review of a completed environmental checklist and other information on file with the lead agency and is available upon request and at the above listed website.

This determination is issued pursuant to WAC 197-11-340(2). Skagit County will not act on this proposal for at least 14 days from the publish date indicated in the table above. Written comments regarding this Determination of Nonsignificance must be submitted by the written comment deadline (above) and in the same manner as other comments. Pursuant to SCC 16.12.210, no administrative appeal process is available for this legislative action.

**SEPA Responsible Official:** Hal Hart, AICP, Director/Administrative Official,  
Skagit County Planning & Development Services

**Signature**   
\_\_\_\_\_  
Hal Hart, Director

**Date of Decision:** [February 1, 2022]

## **How to Comment**

Option 1: Email comments are preferred and must be sent to [pdscomments@co.skagit.wa.us](mailto:pdscomments@co.skagit.wa.us) with the proposal name ("Impact Fee Schedule Update") in the subject line. Include your comments in the body of your email message rather than as attachments.

Option 2: Paper comments must be printed on 8½x11 paper and mailed or delivered to:

Planning and Development Services

Comments on "Impact Fee Schedule Update"  
1800 Continental Place  
Mount Vernon WA 98273

All comments must be received by the deadline referenced above and include your full name and mailing address. Comments not meeting these requirements will not be considered.

Option 3: You may also comment in person. Due to the COVID-19 pandemic the hearing will be held as a remote meeting. To join the meeting virtually, please see the Skagit County Board of Commissioners weekly agenda at:

<https://www.skagitcounty.net/Departments/CountyCommissioners/main.htm>

If you wish to provide verbal testimony, please send an email to [pdscomments@co.skagit.wa.us](mailto:pdscomments@co.skagit.wa.us), with your name, phone number, and include a request to be added to the speakers list in the body of the email. All requests must be received 24 hours prior to the Public Hearing Date referenced above. Public hearing testimony is usually limited to three minutes, so written comments are preferred.

Anyone who plans to attend the public hearing and has special needs or disabilities should contact Planning and Development Services at (360) 416-1320 at least 96 hours before the hearing to discuss and arrange any special accommodations.

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