



# Skagit County Planning Commission

www.skagitcounty.net/planningcommission

**Chair** Tim Raschko      **Vice Chair** Tammy Candler  
**Members** Vincent Henley, Amy Hughes, Jennifer Hutchison, Mark Knutzen, Kathy Mitchell, Martha Rose, Joe Woodmansee

## SKAGIT COUNTY PLANNING COMMISSION MEETING MINUTES

### Planning Commission Bylaws Work Session

February 28, 2023

6:00 PM – 7:25 PM

---

*Please refer to transcript and video recording of Planning Commission meeting for in-depth information about these meeting minutes. Meeting materials, the full transcript, meeting agenda, and referenced video recording of this meeting can be viewed at the Planning Commission Schedule and Agenda page:*

<https://www.skagitcounty.net/Departments/PlanningCommission/PCminutes.htm>

---

### Summary of Meeting

#### Roll Call

Chair Raschko began the meeting with a roll call.

Tim Raschko: Present

Kathy Mitchell: Present (Zoom)

Mark Knutzen: Present

Amy Hughes: Absent

Joe Woodmansee: Absent

Martha Rose: Present

Tammy Candler: Present (Zoom)

Vincent Henley: Present

Jennifer Hutchison: Present

#### Approval of Minutes (2/7/2023)

Chair Raschko introduced the minutes from the last meeting (2/7/2023) for approval. A motion to approve the February 7<sup>th</sup> meeting minutes was initiated by Commissioner Knutzen and was seconded by Commissioner Henley. The minutes were approved unanimously.

#### Public Remarks

There were no public remarks.

#### Work Session: Planning Commission Bylaws

Sarah Ruether, Long Range Planning Manager, gave a brief presentation on the proposed changes to the Planning Commission bylaws from previous work sessions conducted in 2020

and 2021. Ms. Ruether then provided a few suggested changes from the Department. The Planning Commission then discussed updates to the bylaws including required preparation by Planning Commissioners, allowed absences, and ethical standards for Commissioners. The Planning Commission decided to evaluate more changes before the next work session and then they will recommend final language for approval by the Skagit Board of County Commissioners.

Director's Update

Director Moore discussed current development projects in Skagit County, the status of a billboard application in Conway, and a second Administrative Official Interpretation for a battery energy storage system. Skagit County also recently hosted a meeting at the Samish Island Community Center to discuss impacts from the most recent flooding and king tide event. Director Moore then closed his remarks with a report on the average time frame for permit approval.

Planning Commission Comments/Announcements

There were no announcements.

Adjourned at 7:25 PM

  
\_\_\_\_\_  
Tim Raschko, Planning Commission Chair

3-14-23  
Date

  
\_\_\_\_\_  
Jack Moore, Secretary

3-14-23  
Date