

SKAGIT COUNTY PLANNING COMMISSION MEETING MINUTES

Planning Commission Regular Meeting

May 14, 2024

6:00 PM – 7:06 PM

Please refer to transcript and video recording of the Planning Commission meeting for in-depth information about these meeting minutes. Meeting materials, the full transcript, meeting agenda, and referenced video recording of this meeting can be viewed at the Planning Commission Schedule and Agenda page:

<https://www.skagitcounty.net/Departments/PlanningCommission/PCminutes.htm>

Summary of Meeting

Roll Call

Tim Raschko, (Chair): absent

Tammy Candler, (Vice Chair): present

Amy Hughes: present

Vincent Henley: present

Kathy Mitchell: absent

Martha Rose: present

Jen Hutchison: present

Joe Woodmansee: absent

Angela Day: present

The Planning Commission Vice Chair Tammy Candler called the meeting to order at 6:00 p.m.

Approval of Minutes

Vice Chair Candler asked for approval of the minutes of the April 23, 2024, meeting.

Commissioner Henley motioned to approve the minutes. Commissioner Hutchison seconded the motion, and the minutes were approved by unanimous decision.

Public Remarks

Vice Chair Candler opened the public remarks section of the meeting and asked if there was anyone from the public who would like to address the Commission. There were no public remarks.

Workshop – Update to Permit Procedures

Consultant, Ryan Walters, presented an updated draft of the Permit Procedures Code, SCC 14.06. The initial draft was previously presented to the Planning Commission at the March 26th

meeting. Mr. Walters provided a general overview of the need for the SCC 14.06 updates. The objectives of the update include expediting permit processes, improving usability and readability of code, and meeting state legislation 2SSB 5290. The primary purpose of the statute is to establish and implement project review timelines based on the type of project permit applications. There are prescriptive measures identified in the legislation that the draft code has incorporated. Mr. Walters presented notable changes since the last draft. This included terms and timelines to match RCW 36.70B, clarifications on land divisions, revised section of application revisions, added clarifications for sections of code to add readability, and streamlining process.

Next steps of the final draft code proposal are currently being reviewed by PDS staff. A detailed staff report and final revisions will be presented, and then the amendment move through the standard legislative process. Tentative effective date is September 1, 2024.

Director's Update

PDS Director Jack Moore provided a general update on recent Department activities. The permit software upgrade is on track to go live at the end of August. The Department is working on Comprehensive Plan Periodic Update and is setting up stakeholder interviews. The Department has a series of open houses scheduled in June through different locations in the County to provide information about the project and collect input from the community.

Planning Commission Comments/Announcements

Vice Chair Candler and Commissioner Day expressed their appreciation for working to clarify the application and permit procedures for the public.

Adjourned at 7:06 PM.

[A full transcript of the discussion is available on our website:](https://www.skagitcounty.net/Departments/PlanningCommission/PCminutes.htm)

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Tim Raschko, Planning Commission Chair

Date

Jack Moore, Secretary

Date