

## Right-of-Way/Utility Permit Application



**Skagit County Public Works**

1800 Continental Place  
Mount Vernon, WA 98273

Phone: 360.416-1400  
www.skagitcounty.net  
pw@co.skagit.wa.us

Internal Use Only	
Permit Number	
Road Number	
Mile Post	
Road District	

*Subject to all the terms, conditions, and provisions written or printed below or on any part of this form.*

Permission is hereby granted to: (Issued in the name of the utility owner)

<b>Name:</b>			
<b>Address:</b>			<b>City:</b>
<b>State:</b>	<b>Zip:</b>		<b>Phone:</b>
<b>Contractor</b>			<b>Contr Lic #</b>
<b>Email:</b>			

<b>Proposed start:</b>		<b>Finish:</b>	
<b>Project location:</b>			

**Project Description:** *(attach construction plans)*

*No work shall be done under this permit until the party or parties to whom it is granted shall have communicated with and received instructions from the Skagit County Road Engineer or his representative.*

**Approved By:** \_\_\_\_\_ **Date Issued:** \_\_\_\_\_

**Permit expires 90 days from date of issuance.  
Please be sure to read and sign the following pages of this application.**

**FINAL INSPECTION REQUIRED 24 HOURS MINIMUM NOTICE**

<b>Inspected by:</b>			
<b>Date:</b>		<b>Final:</b>	
<b>Comments:</b>			

**Applicant is responsible for having all utilities located prior to construction. Call before you dig 1-800-424-5555**

## GENERAL PROVISIONS APPLICABLE TO ALL WORK WITHIN COUNTY RIGHT-OF-WAY

### Insurance

The Applicant shall furnish and maintain all insurance as required herein and comply with all limits, terms and conditions stipulated therein, at their expense, for the duration of the contract. Following is a list of requirements for this contract. Any exclusion that may restrict required coverage must be pre-approved by the County. The Permit shall not be effective until evidence of all required insurance and bonding is provided to the County. The Applicant's insurer shall have a minimum A.M. Best's rating of A-VII and shall be licensed to do business in the State of Washington. Evidence of such insurance shall consist of a completed copy of the Certificate of Insurance, signed by the insurance agent for the Applicant and returned to the County Department with whom the Permit is executed. The insurance policy or policies will not be cancelled, materially changed or altered without forty-five (45) day prior notice submitted to the department with whom the Permit is executed. The policy shall be endorsed and the certificate shall reflect that the County is an additional named insured on the Applicant's general liability policy with respect to activities under the Permit. The policy shall provide and the certificate shall reflect that the insurance afforded applies separately to each insured against whom claim is made or suit is brought except with respect to the limits of the company's liability.

The policy shall be endorsed and the certificate shall reflect that the insurance afforded therein shall be primary insurance and any insurance or self-insurance carried by the County shall be in excess and not contributory insurance to that provided by the Applicant.

The Applicant shall not commence work, nor shall the Applicant allow any subcontractor to commence work on any subcontract until a Certificate of Insurance, meeting the requirements set forth herein, has been approved by the County and filed with the department with whom the Permit is executed. Upon request, the Applicant shall forward to the County the original policy, or endorsement obtained, to the Applicant's policy currently in force.

Failure of the Applicant to fully comply with the insurance requirements set forth herein, during the term of the Permit, shall be considered a material breach of contract and cause for immediate termination of the Permit at the County's discretion.

Providing coverage in the amounts listed shall not be construed to relieve the Applicant from liability in excess of such amounts.

**REQUIRED COVERAGE:** The insurance shall provide the minimum coverage as set forth below:

1. **GENERAL LIABILITY INSURANCE:** The Applicant shall have Commercial General Liability with limits of \$1,000,000.00 per occurrence, which includes general aggregate, products, completed operation, personal injury, fire damage and medical expense.

2. **ADDITIONAL INSURED ENDORSEMENT:** General Liability Insurance must state that Skagit County, its officers, agents and employees, and any other entity specifically required by the provisions of this Agreement will be specifically named additional insured(s) for all coverage provided by this policy or insurance and shall be fully and completely protected by this policy from all claims. Language such as the following should be used, "Skagit County, its Officers, Agents and Employees are named Additional Insured."

The Applicant shall defend, indemnify and hold the County, its officers, officials, employees and volunteers harmless from any and all claims, injuries, damages, losses or suits including attorney fees, arising out of or in connection with activities or operations performed by the Applicant or on the Applicant's behalf out of issuance of this Permit, except for injuries and damages caused by the sole negligence of the County.

GENERAL PROVISIONS APPLICABLE TO ALL WORK WITHIN COUNTY RIGHT-OF-WAY

The construction of all public and private roads in Skagit County shall comply with the most recent version of the Skagit County Public Works Standards adopted by the Board of Skagit County Commissioners. See, **SCC 14.36.010**

No person shall be permitted to build or construct any approach to any county road without first obtaining permission therefor from the Board [of Skagit County Commissioners]. See, **RCW 36.75.130**

A bond in the amount of \$  (120% of the actual contract amount) is required for the protection of Skagit County asset forth in the terms of the bond.

All work shall comply with Skagit County Utility Policy and Road Standards. Available online at <http://www.skagitcounty.net/Departments/PublicWorksDevelopmentReview/main.htm>

All work shall comply with Washington State Department of Transportation Standard Specifications for Road, Bridge and Municipal Construction. <http://www.wsdot.wa.gov/Publications/Manuals/M41-10.htm>

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The undersigned hereby accept this permit subject to the terms and conditions as herein set forth.

Signature of applicant: \_\_\_\_\_

<b>Print name:</b>	<input type="text"/>	<b>Date:</b>	<input type="text"/>
<b>Title of Applicant:</b>	<input type="text"/>		

Please complete roadside safety section:

**ROADSIDE HAZARDS**

- This installed utility meets Skagit County Control Zone Guidelines.
- This installed utility does not meet Skagit County Control Zone Guidelines and the completed Control Zone Variance Request form is attached.

**TRAFFIC CONTROL PLAN**

- This work will not impede traffic, there will be no equipment, workers, or hazards in or near the traveled way.
- This work will affect traffic, a complete traffic control plan is attached with this application.

Traffic control plan information:

[http://www.wsdot.wa.gov/NR/rdonlyres/7C537BEC-B174-4E13-8C26-B33B6BADADD8/0/WZSB\\_Traffic\\_Control\\_Plans.pdf](http://www.wsdot.wa.gov/NR/rdonlyres/7C537BEC-B174-4E13-8C26-B33B6BADADD8/0/WZSB_Traffic_Control_Plans.pdf)