Details for Creating a Site Plan
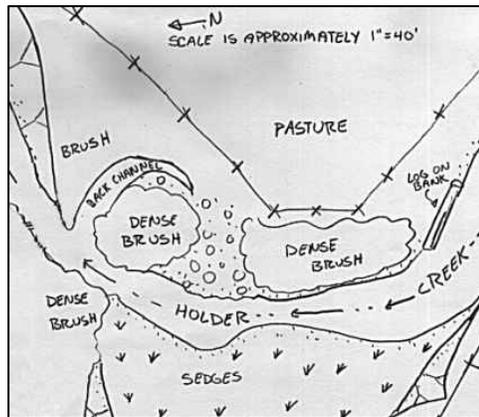
Part One: Base Map

Locate a base map for preparing your plan. You can hand-draw your estimated property boundaries or you can search for your parcel by number or last name by using iMap at http://skagitcounty.net. The streams have been known to be slightly off from their actual location so if you find this to be the case, simply draw the stream where you believe it to be. You are able to zoom in and out and also change from a road view to an aerial view of your parcel. To do this you will need to select Aerial View under Select View, select Stream Types from the column below and finally Rebuild Map.

Step Two: Site Design

Your draft site design can be as simple or complex as you want to make it providing you make your best guess at the area available for work and the length of fencing desired (if applicable). A great start is to show groupings of vegetation where you would like to plant (see diagram below) If you use this approach, *please remember* to include a scale, approximate size of each vegetation group and the distance between groups. If you have an idea of the specific native plants you would like to use, you can include a list with the site plan. A good reference for plant selection is available here.

Reminder:

Your site **base map** should include:
- You name and address
- A north arrow
- Nearest street names
- Location of stream and name (if known)
- Location of existing structures (house, driveway, garage, barn etc)

Your **site design** should include:
- Your name and address
- Stream (with approx. area where work will be completed)
- Scale
- Location of desired plantings, fencing or installations
  - Estimated size of grouping and distance between groups
- Direction of stream flow

If the entire length of stream on your parcel is not included in the plan, please designate the portion of the stream you wish to enhance.

If you have any questions regarding site plan design or need help with completion, the County or one of our partners (Skagit Conservation District, Skagit Fisheries Enhancement Group) are here for you. Remember, this is just a draft. It doesn't have to be perfect.

Step Three: Submittal

Upon completion of your base map and site design, write your name and address on them both in case they should get separated from your application. Please remember to make an extra copy of the site plan for yourself before sending it in.

Submit:

by mail	**fax**
Natural Resource Stewardship	Attn: Jeff McGowan
Program	(360) 336-9369
Skagit County Public Works	
1800 Continental Pl	**email**
Mount Vernon, WA 98273	jeffmc@co.skagit.wa.us

Once your application and draft site plan have been reviewed, you will be contacted. If you are chosen as a recipient, technical assistance will be provided to complete a more detailed site plan including site prep and an ongoing maintenance plan.

For questions about the program or for assistance in developing your draft plan please contact Jeff McGowan.
jeffmc@co.skagit.wa.us
(360) 336-9400