

APPROVED

Skagit County  
Solid Waste Advisory Committee (SWAC)  
Meeting Minutes  
Wednesday, February 11, 2015

<b><u>Members Present</u></b>	<b><u>Representing</u></b>
Brian Dempsey	City of Burlington
Diana Wadley	Ex-Officio, Department of Ecology (present by phone conference)
John Doyle	Town of La Conner
Kevin Renz	Skagit County Public Works/Solid Waste
Leo Jacobs	City of Sedro Woolley/SWAC Chair
Sandi Andersen	Vice Chair/City of Anacortes
Scott Sutherland	City of Mount Vernon
Todd Reynolds	Skagit Steel & Recycling, Recyclers

  

<b><u>Members Absent</u></b>	<b><u>Representing</u></b>
Britt Pfaff-Dunton	Skagit County Health Department
Tamara Thomas	District 2 Citizens
Tim Crosby	Haulers
Not Represented	District 1
Not Represented	District 3

  

<b><u>Visitors</u></b>	<b><u>Representing</u></b>
Callie Martin	Skagit County Public Works/Solid Waste
David Bader	Lautenbach Industries
Elena Pritchard	Skagit County Public Works/SW (recorder)
Matt Koegel	City of Anacortes
Rick Hlavka	Green Solutions
Terrill Chang	B-town Consulting
Torrey Lautenbach	Lautenbach Recycling

**Call to Order**

Leo Jacobs, SWAC Chair, called the meeting to order at 5:40 p.m. at the Continental Building Crane Room at 1800 Continental Place, Mount Vernon.

**Introductions**

Leo Jacobs, SWAC Chair, requested introductions of all in attendance. Names and business title introductions were offered by each attendee prior to addressing agenda items.

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### **Public Comments**

There were no public comments.

### **Review and Approve Minutes**

Leo Jacobs, SWAC Chair, made a motion to approve the minutes from the January 14, 2015 meeting. A motion was made by Mr. Sutherland to approve the minutes. The motion was seconded by Mr. Doyle. The minutes were unanimously approved as written.

### **Agenda Items**

Leo Jacobs, SWAC Chair, moved forward to begin discussion of agenda item:  
*CSWMP The Work Begins:*

Mr. Renz gave a brief history of the Skagit County's Solid Waste Management Plan, originally adopted in 2005, and amended in 2008. Consultant team Rick Hlvaka and Terrill Chang will be assisting with the revision process of the plan. Mr. Hlvaka introduced himself and began the review by passing out an 18 month schedule/calendar.

*Figure 1: Proposed Schedule for the Skagit County Solid Waste Management Plan.* An exercise will be presented later to review what has been done over the past couple of years, and how the new Plan can open opportunities for improvement in the next 20 years. The Plan will eventually be presented to the Governance Board for review in a two-step process which will cover a Plan introduction with a return visit later to get their input. The Board will be provided with a 5-year background/progress document for review. A copy of that briefing document will be presented at the next SWAC meeting. The next SWAC meeting will encompass discussing future goals, with the following meeting oriented towards reviewing chapter drafts. The next material for review presented by Mr. Hlvaka was a plan outline.

*Skagit County Solid Waste Management Plan Proposed Outline.* Mr. Jacobs requested to be provided with an outline summary from other SWAC's as a comparison. Mr. Hlvaka agreed to provide those materials. Mr. Doyle inquired as to whether there would be a public involvement plan included in the new SCSWM Plan. Mr. Hlvaka replied that it is addressed briefly in the first chapter only. Mr. Doyle and Mrs. Wadley commented that it is SWAC's responsibility to represent the public. Mr. Hlvaka commented that notices will be posted in various avenues for the public's education and awareness of the new Plan. Mr. Hlvaka introduced his last document for review.

*Status of Recommendations from the 2008 Solid Waste Plan.* These recommendations are to help gauge where solid waste and organics have been in the past and what their status should be in the next SCSWM Plan. Each item was reviewed briefly and assigned a rating according to the chart guidelines.

### **Announcements/New Business**

Leo Jacobs, SWAC Chair, opened the floor to address announcements or new business. There was no new business.

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Mr. Renz announced that he will send out the SWAC meeting request one week in advance of the meeting date with a copy of any materials attached. Mr. Renz also encouraged everyone to bring their copy of those materials to the meeting since only a few copies will be made available, in the interest of saving paper.

### **Public Comments**

Leo Jacobs, SWAC Chair, opened the floor to address any public comments. Mr. Bader requested to have advanced quorum notification for the meetings sent out to all visitors as well.

### **Unfinished Business**

Leo Jacobs, SWAC Chair, opened the floor to address any unfinished business. There was no unfinished business.

### **Adjourn**

Leo Jacobs, SWAC Chair, **made a MOTION to ADJOURN. The motion was seconded. By a vote of the membership, the MOTION passed unanimously.** Leo Jacobs thanked everyone for attending the meeting. The meeting was adjourned at approximately 7:10 p.m.