

## Update 2 – 7/7/2022

- 1. The County released an RFP last year that was essentially the same as this RFP. Are there any substantive differences between the prior RFP and the new RFP; noting that the requirements relative to the County's Health department have been changed to "Optional"?**

We added section 6.18, Customer Service to the requirements with several mandatory requirements in that section. We also clarified the evaluation process. The final decision will be made by the Board of County Commissioners. I expect this will be a public meeting.

- 2. If the vendor's suite relative to the Health Department is separate from those used for building permits, plan review, code enforcement and associated inspections should the Health suite be quoted as optional or included in the proposed cost?**

No, the intent was that we could add our Health department users to the system we procure if, in the future they opt to use the proposed system. I

- 3. The RFP states the number of named users as 45. Does this include the users in the Health Department?**

No, the Health Department users are not in that total.

- 4. The RFP states 3-5 Administrative users. Are these users included in the 45 named users above (we don't segregate Admin licensing from standard named user licensing) or should they be added to the count of 45?**

The Administration users are included in the 45 total.

- 5. Does the \$600,000 budget include Year 1 SaaS fees (assuming hosted)?**

The budget includes all costs until the system is implemented. If there are yearly SaaS costs that are to be paid prior to implementation, then yes, those fees should be included.

- 6. We typically propose a templated approach to Data Conversion whereby the County resources would be responsible for mapping the data in the legacy system over to a template for the proposed system. DBA expertise and/or database structure knowledge of the legacy system is recommended for this approach. Is the templated approach suitable to the County or would you prefer a turnkey approach?**

We will have to go with a turn-key approach. While we would like to assist in the data mapping, the reality is that we are having a high employee turn over and have lost many of our subject matter experts.

- 7. Would importing contracts for labor and industry data be during data conversion at implementation or post implementation?**

This could be done at any of the phases defined above, but would need to be clearly identified in the contract.

**8. What would be the use case of integration with Granicus?**

We are using the Granicus GovService platform to build customer service applications. We are hope that we can interface the GovServices platform to the Permitting System in order to provide functionality to our customers that may not be provided by the permitting system. We have no specific use case identified, as that will largely depend upon the functionality of the new system.

**9. What would be the use case for an interface with the True Automation (HARRIS) Property Appraisal and Collections System (PACS)?**

We wish to move permit data into the Appraisal system for use by our County Assessor.

**10. Interface or upload inspection and pump reports from the RME Online Septic System inspection system. Could this be done at the initial data conversion or does this need to be done post implementation continuously?**

We would need to do this only if we add our Health department to the scope of the procurement. This could be done post implementation, but would need to be clearly identified in the contract.

**11. The system shall comply with Resolution R20080275, Declaring Use of Standard Index Meta Data Definitions for Skagit County Government. See link following: <https://www.skagitcounty.net/Search/ResolutionOrdinance/SelectedResults.aspx?wc=%27R20080275%27> . Please elaborate on this document.**

The standard is to be used for storage of documents in an electronic file system. If the documents are stored in our LaserFiche repository, then we would create the index to include this standard and extend as appropriate to meet the business need of our permitting system. If the documents are stored in the proposed permitting system repository, then we would write a waiver for any elements that would not apply (such as the security identification if applicable).

**12. We use a concurrent user model, does Skagit County need 45 users or 84 users (named users + inspectors +Admin)?**

We do not have any statistics that would help us to determine what the number of concurrent users would be. 45 users is what we determined would be the named license count at the time we wrote the RFP. Named users in the RFP incorporated the inspectors and admin counts.