

Questions Received as of 6/15/2023

1. For the 4 Interfaces listed in the Request for Proposal (RFP) we request you provide the requested information below.
 - Name of entity and system to which system is interfaced – AXON - evidence.com, Motorola - Command Central, Laserfiche - Laserfiche, and Motorola – Spillman
 - One way or both ways? – one way – pulling information from systems into case management system
 - Specifications for format? – We do not have any specifications. Evidence.com, and Command Central are vendors that evidence is sent to. We can integrate Spillman by sending data as needed through several different means and methods. We do not have any expertise in sending Laserfiche data.
 - Translation Required? – language translation, no.

A: – Additionally, please describe your ability to interface or build an interface with requested systems

2. How many staff will the county designate for the train-the-trainer approach?

A: Approximately 5, however we are requesting training of all users as a group or in groups by job type

3. How many cases are processed annually?

A: We process approximately 4,000 cases per year for criminal cases. This does not include potential civil cases that our office may appear on. That number would not be substantial.

4. What is the anticipated annual growth of cases processed?

A: The number of cases processed annually is relatively consistent. Changes in the law or crime rates may increase or decrease these numbers to a minor degree (maybe a difference of a few hundred). There is no legitimate way to estimate any major changes to case numbers and there is no established consistent growth rate for cases.

5. Does the RFP accurately represent the number of concurrent users listed as 48?

A: The current number of users is 45, however we expect it is likely that there will be a need for a couple more in the near future.

6. Do you have a preference between a hosted or on-premises solution?

A: Our preference is a hosted based solution.

7. Does the agency plan on having a public access component that allows the public to access the images?

A: No, this will be a closed system with no public access.

8. If the CMS has a built in Content Management System do we still need to integrate with LaserFiche?

A: Laserfiche is a County standard for Document Management, however it is listed as a highly desirable requirement, not a minimum requirement. We have found that requiring integration can create performance issues between the two systems. We would like the proposer to recommend the solution they think would work best for document management.




Of note: We receive much of our documentation from other agencies through the Laserfiche system. Those documents will need to be either kept on premise or potentially moved into the proposed document management system if that system is not LaserFiche.

If the proposer recommends a different document management method, then we request that the proposer provide an estimate of interface cost to move documents from one system to the other. This could be placed in the OPTIONAL section of the cost proposal.

9. Section 6.12, #3. Provide the capability to accommodate daily uploads. Can you provide more information about daily uploads, or what is being uploaded?

A: The system needs to have the ability for users to upload data to the system without any daily upload limits or any delays in the ability for users to upload data. The data being uploaded would be any documents, evidence or information being put into the system.

10. How much data and document storage (GB, TB, etc.) will be included with the migration to the case management system?

Datafiles		Errors						
   Actions...								
	File Name	Tablespace	Status	Size (MB)	Used (MB)	Used (Proportion)	Used (%)	Auto Extend
1	D:\ORACLE\ORADATA\PRD\DABLOB01.DBF	DAMION_BLOB	ONLINE	1024.000	161.875	<div><div></div></div>	15.81	YES
2	D:\ORACLE\ORADATA\PRD\DADATA01.DBF	DAMION_DATA	ONLINE	5120.000	3001.875	<div><div></div></div>	58.63	YES
3	D:\ORACLE\ORADATA\PRD\DAINDEX01.DBF	DAMION_INDEX	ONLINE	4096.000	2519.875	<div><div></div></div>	61.52	YES
4	D:\ORACLE\ORADATA\PRD\DAJRNLO1.DBF	DAMION_JOURNAL	ONLINE	5120.000	2608.875	<div><div></div></div>	50.95	YES
5	D:\ORACLE\ORADATA\PRD\SYSAX01.DBF	SYSAX	ONLINE	800.000	519.563	<div><div></div></div>	64.95	YES
6	D:\ORACLE\ORADATA\PRD\SYSTEM01.DBF	SYSTEM	SYSTEM	1024.000	775.063	<div><div></div></div>	75.69	YES
7	D:\ORACLE\ORADATA\PRD\TEMP01.DBF	TEMPORARY_DATA	ONLINE	600.000	2.000	<div><div></div></div>	0	YES
8	D:\ORACLE\ORADATA\PRD\UNDO01.DBF	UNDO_DATA	ONLINE	2924.000	10.000	<div><div></div></div>	0.34	YES
9	D:\ORACLE\ORADATA\PRD\USER01.DBF	USER_DATA	ONLINE	40.000	1.938	<div><div></div></div>	4.84	YES

Oracle Database file sizes.

PROSECUTORS: 569.86 GB

PROSECUTOR CIVIL: 190.11 GB

E_DISCOVERY: 5,509.77 GB

Laserfiche Repository Sizes

11. How large is the current database and what format is the data in?

A: See the response to question 10 above. The database is in Oracle tables.

12. How much data storage is currently used for documents?

A: See question 10 above.

13. Are current documents located in Laserfiche associated to records in the current database?

A: *The current database contains case information such as person data, charge data, etc., and includes document templates. The current system does not contain any evidence documents such as police reports. Laserfiche contains all of the evidence documents and digital media for pending cases.*

14. Does the office currently use a word merge feature to create case documents (such as court filings), if so how many?

A: Yes, all of our templates currently use an auto-fill type feature to draft documents. There are approximately 250 separate form templates that we have.

15. How many templates does the office anticipate needing if a solution offers this capability?

A: Approximately 250

16. What Law Enforcement systems are to be integrated with?

A: See **Section 6.6 System Interfaces** in the Proposal documentation.