

RESOLUTION #

**Request For Proposals to Replace Skagit County Prosecutor's Case Management System**

**WHEREAS**, RCW 39.04.270 contains provisions to allow a public agency to acquire electronic data processing or telecommunication equipment, software, or services through competitive negotiation rather than through competitive bidding; and,

**WHEREAS**, one of the three competitive negotiation requirements is that a request for proposal be prepared and that notice of the proposal must be published in a newspaper of general circulation in the municipality at least thirteen days before the last date upon which proposals will be received; and,

**WHEREAS**, the Skagit County Commissioners has established need and funding to procure a replacement for the current case management system utilized by the Skagit County Prosecutor's office to be procured in fiscal year 2023; and,

**NOW THEREFORE, BE IT RESOLVED**, that the Board of Skagit County Commissioners hereby instructs the Clerk of the Board to issue a Request for Proposals to replace the Skagit County Prosecutor's Case Management System. The closing time and date for proposals to be submitted to the Skagit County Commissioners Office shall be 15:30 PM, June 29, 2023.

DATED this 8 day of May, 2023.



**BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON**

Ron Wesen  
Ron Wesen, Chair

Lisa Janicki  
Lisa Janicki, Commissioner

Peter Browning  
Peter Browning, Commissioner

Attest:

Kate Williams  
Clerk of the Board

Recommended:

[Signature]  
Prosecuting Attorney's Office

Approved as to form:

[Signature]  
Civil Deputy Prosecuting Attorney

Michael Alling  
Information Services

RESOLUTION # \_\_\_\_\_

**Legal Notice**

Skagit County, a political subdivision of the State of Washington, invites qualified vendors to respond to a Request for Proposal (RFP) for a Case Management system for the Skagit County Prosecutor's Office to be purchased for Skagit County Government.

The RFP document may be obtained on Skagit County's World Wide Web site, [www.skagitcounty.net/rfp](http://www.skagitcounty.net/rfp), on or after May 23rd, 2023.

All proposals shall be sent via mail in electronic format or sent via electronic mail to Skagit County Commissioners no later than 15:30pm Pacific Standard Time on June 29<sup>th</sup> 5th, 2023 per the instructions in the Request for Proposal document.

**LATE PROPOSALS WILL NOT BE ACCEPTED.** All proposals and accompanying documentation will become the property of Skagit County Government and may not be returned.