

RESOLUTION NO

CALL FOR BIDS

Skagit County Parker Building – HVAC Replacement Project

**WHEREAS**, the Board of Skagit County Commissioners deems it advisable for a HVAC Replacement Project at the Parker Building, 1700 E College Way, Mount Vernon, WA, and;

**WHEREAS**, it is the duty of the Board to instruct the Clerk of the Board to issue a Call for Bids for this purpose with a bid opening on May 23, 2023 at 12:40 pm or as soon thereafter as possible.

**NOW, THEREFORE, BE IT RESOLVED AND IT IS HEREBY ORDERED**, that the Board of Skagit County Commissioners hereby instructs the Clerk of the Board to issue a Call for Bids for the following project:

Skagit County Parker Building – HVAC Replacement Project

PASSED this 1 day of May, 2023.

BOARD OF COUNTY COMMISSIONERS  
SKAGIT COUNTY, WASHINGTON



Ron Wesen  
Ron Wesen, Chair

Lisa Janicki  
Lisa Janicki, Commissioner

Peter Browning  
Peter Browning, Commissioner

Attest:

Amber Eys  
Clerk of the Board

Approved as to form:

M. Mello  
Civil Deputy Prosecuting Attorney

Recommended:

Ken Hansen  
Department Head

## **NOTICE OF CALL FOR BIDS**

### **Skagit County Parker Building – HVAC Replacement Project**

**NOTICE IS HEREBY GIVEN** that sealed bids will be received on May 23, 2023, until 12:40 p.m. at the Skagit County Commissioners Administrative Building, 1800 Continental Place, Mount Vernon, WA 98273. Bids must be received at the County Commissioners Office prior to the bid opening time. Bid Proposals will be recorded as to time and date received and secured until the time set for the opening. All bids must be *plainly marked on the outside*;

### **HVAC Replacement**

#### **OPENING OF THE BID PROPOSALS:**

At 12:40 p.m. or as soon as possible thereafter on May 23, 2023, Bid Proposals will be opened and publicly read aloud in the Commissioners Hearing Room #100, 1800 Continental Place, Mount Vernon, WA. 98273. This event will be televised for remote viewing on Skagit 21 or online at <https://www.skagitcounty.net/Departments/TV21/main.htm>.

#### **ITEM FOR BID:**

The Project consists of furnishing all labor, materials, and other incidentals to replace the existing HVAC system comprised of two rooftop units with VRF and ERV systems in the 10,550 sf Parker Building, 1700 E. College Way, Mount Vernon, WA. The Architect's project cost estimate is \$250,000.

#### **BID DOCUMENTS:**

Free-of-charge access to project bid documents (plans, specifications, addenda, and Bidders List) is provided to Prime Bidders, Subcontractors, and Vendors through Builders Exchange of Washington by going to [www.bxwa.com](http://www.bxwa.com), and clicking on "Posted Projects", "Public works", and "Skagit County" or calling (425) 258-1303. "Harvesting" (downloading, copying, and transmitting) of any project information and/or project documents for purposes of reselling and/or redistributing information by any other party is not allowed by BXWA.

Plans and specifications may also be obtained from WCR Publications, Inc. (Western Construction Resources) [www.wcrinc.com](http://www.wcrinc.com) ([info@wcrinc.com](mailto:info@wcrinc.com)). Drawings can be obtained through Lithtex NW Printing Solutions, 2226 Market Street, Mount Vernon, WA, ([info@lithtexnw.com](mailto:info@lithtexnw.com) / 360-424-5945) or Office Depot, 201-A E. College Way, Mount Vernon, WA (360-416-4979).

Bidders shall register to be automatically notified of addenda and will need to periodically check the on-line plan room for addenda issued on this project.

**BXWA is the official plan center for the project.**

Informational copies of plans and specifications are also on file for inspection with Skagit County Facilities Management, 1700 Continental Place, Mount Vernon, WA (360-416-1170).

A non-mandatory pre-bid conference for prospective bidders will be held on site at 9:00 a.m. on Wednesday, May 10, 2023. The group will meet in front of the building's main entrance of the Skagit County Parker Building, 1700 E. College Way, Mount Vernon, WA.

Questions regarding the project must be submitted by email to Eric Peterson; email: [epeterson@co.skagit.wa.us](mailto:epeterson@co.skagit.wa.us). Questions must be received by 3:00 p.m. on May 22, 2023. The County will

provide a confirmation of the question(s) receipt within 24 hours; if a bidder does not receive such confirmation, it is solely responsible to re-send the question(s). County's responses will be provided to all bidders by addendum. No oral responses from the Owner or its representatives may be relied upon by bidders.

The Successful Bidder will be required to furnish the necessary additional Bond(s) for the faithful performance of the Work, as prescribed in the Bidding Document.

**CONTRACTOR REGISTRATION:**

Pursuant to RCW 39.06, the Bidder shall be registered and licensed as required by the laws of the State of Washington, including but not limited to RCW 18.27. In order to perform public work, the successful Bidder and Subcontractors, prior to Contract award, shall hold or obtain such licenses and registrations as required by State Statutes and Codes, and Federal and local laws and regulations and a City of Mount Vernon business license.

**BID SECURITY:**

Certified check, bank cashier's check or bid bond congruent with the Form of Bid Bond as identified in the "Instructions to Bidders" is required to be submitted with each proposal, in the amount equal to five percent (5%) of the total basic bid plus additive alternate bids (if applicable). Make bid security payable to the Skagit County, a Municipal Corporation, furnish bond executed by a licensed bonding agency authorized to do business in the locality of the Project.

**RIGHT TO ACCEPT OR REJECT:**

The Owner shall reserve the right to reject any or all proposals and the right to waive any irregularities or informalities in any proposal, subject to the Laws of the State of Washington as pertinent to Public Works and congruent with requirements and policies of Skagit County, and as may be deemed in the best interest of the Owner. In particular, the Owner reserves the right to reject a proposal which is not accompanied by the required bid security or subcontractors listing as described heretofore, and incomplete or irregular proposals which may exclude any item(s) as may be required by the Bid Documents. NO PROPOSALS WILL BE ACCEPTED AFTER THE TIME SET FOR RECEIPT OF BID PROPOSALS.

Skagit County is an Equal Opportunity and Affirmative Action Employer.

Small, Minority and Women-Owned firms are encouraged to submit bids.

**WITHDRAWAL OF BID:**

No proposal may be withdrawn after the time set for the opening thereof unless the Award of the Contract is delayed for a period of forty-five (45) calendar days.

**NOTICE GIVEN BY ORDER OF THE BOARD OF COUNTY COMMISSIONERS THIS 1 day of May 2023.**

  
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Clerk of the Board  
Skagit County Commissioners

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