

RESOLUTION NO. _____

CALL TO BID FOR CISCO NETWORK SWITCHES

WHEREAS, the Board of Skagit County Commissioners deems it necessary to procure Cisco network switches, supporting hardware and licensing to continue to support County operations; and

WHEREAS, it is the duty of the board to instruct the Clerk of the Board to issue a Call to Bid for its purpose with a bid opening on Tuesday, July 23, 2024, a 11:45am, or as soon thereafter as possible.

NOW, THEREFORE, BE IT RESOLVED that the Board hereby instructs the Clerk of the Board to issue a Call to Bid for the following items:

New Cisco Network Switches, Supporting Hardware and Licensing necessary to support an Enterprise Network System.

PASSED this 1 day of July, 2024.

BOARD OF COUNTY COMMISSIONERS
SKAGIT COUNTY, WASHINGTON



Peter Browning, Chair

Lisa Janicki, Commissioner

Ron Wesen, Commissioner

Katie Williams
Clerk of the Board

Approved as to form:

M. Allen
Civil Deputy Prosecuting Attorney

Approved as to Content:

[Signature]
Department Head

NOTICE OF CALL FOR BIDS

NOTICE IS HEREBY GIVEN that Sealed Bids will be received and publicly opened in the Commissioner’s Hearing Room, Skagit County Administration Building, Suite 100, 1800 Continental Place, Mount Vernon, Washington 98273, on **Tuesday, July 23, 2024, at 11:45am**, or as soon thereafter as possible, for the following hardware for Skagit County:

Cisco Network Switches, Supporting Hardware and Licensing necessary to support an Enterprise Network System

Qty:	Description:	Part #:
4	New Cisco Catalyst 9300 48 port switch	C9300-48P-E (Includes Network Essentials licensing)
4	New Cisco Catalyst 9300 8 port 10GB Network Module	C9300-NM-8X=
3	New Cisco Stackwise 480 cable 1.6 ft	STACK-T1-50CM=
3	New Cisco Stack Power cable 1 ft	CAB-SPWR-30CM=

No alternative brands or products will be accepted.

Attendance will be available in-person or remote. For information on how to join the meeting remotely through your telephone or from your computer, tablet, or smartphone, contact the Clerk of the Board at commissioners@co.skagit.wa.us or 360-416-1300.

Specifications may be obtained from Skagit County Information Services.
Contact: Greg Camp, Procurement & Contracts Coordinator - Telephone: (360) 416-1158

Bid envelopes must be clearly marked on the outside, “**Sealed Cisco Network Switches, Supporting Hardware and Licensing, to be opened at 11:45am, Tuesday, July 23rd, 2024**”. Bid envelopes must be delivered to the office of Skagit County Commissioners prior to Monday, July 22, 2024, by 3:00pm.

Mailing Address: Skagit County Commissioners
County Administration Building, Suite 100
1800 Continental Place
Mount Vernon, WA 98273

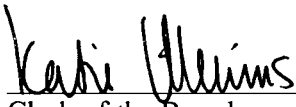
RIGHT TO ACCEPT OR REJECT:

The County shall reserve the right to reject any or all bids and the right to waive any irregularities or informalities in any proposal, subject to the Laws of the State of Washington and policies of Skagit County, and as may be deemed in the best interest of the County. In particular, the County reserves the right to reject a proposal which is incomplete or irregular, which may exclude any item(s) as may be required by the Bid Documents. NO BIDS WILL BE ACCEPTED AFTER THE TIME SET FOR RECEIPT OF BID PROPOSALS.

Skagit County is an Equal Opportunity and Affirmative Action Employer.

Small, Minority and Women-Owned firms are encouraged to submit bids.

NOTICE GIVEN BY ORDER OF THE BOARD OF SKAGIT COUNTY COMMISSIONERS
this 1 day of July, 2024.



Clerk of the Board
Skagit County Commissioners

Published on Skagit County's website and in the Daily Journal of Commerce.

CONTRACT PROVISIONS AND SPECIFICATIONS

For:

Skagit County Information Services Cisco Network Switches, Supporting Hardware and
Licensing

SKAGIT COUNTY

MOUNT VERNON, WASHINGTON

Purchase of New Cisco Network Switches, Supporting Hardware and Licensing

Skagit County is an Equal Opportunity Employer

SEALED BIDS will be received and publicly opened in the Commissioner's Hearing Room, Skagit County Administration Building, Suite 100, 1800 Continental Place, Mount Vernon, Washington 98273, on **Tuesday, July 23, 2024, at 11:45am**, or as soon thereafter as possible, for the following Network Switches, Supporting Hardware and Licensing for Skagit County:

Qty:	Description:	Part #:
4	New Cisco Catalyst 9300 48 port switch	C9300-48P-E (Includes Network Essentials licensing)
4	New Cisco Catalyst 9300 8 port 10GB Network Module	C9300-NM-8X=
3	New Cisco Stackwise 480 cable 1.6 ft	STACK-T1-50CM=
3	New Cisco Stack Power cable 1 ft	CAB-SPWR-30CM=

No alternative brands or products will be accepted.

1. The successful bidder must have the hardware components delivered to Skagit County Information Services, 1700 E. College Way, Mount Vernon, WA 98273 fully assembled when specific quantities are requested. All software must also be delivered at this location or electronically. All hardware is required to be delivered within 3 months of purchase.
2. Bidders must submit their proposals, complete the manufacturer's specifications and warranties covering the hardware bid.
3. For each separate proposal, the total price to Skagit County must be shown. No adjustments, credits, rebates, or other charges by the bidder will be considered after the bid opening. All bidders must be able to sell all products, no partial proposals will be accepted.
4. The Board of County Commissioners will award the bid to the lowest or best bid, from a responsible bidder, taking into consideration: price, warranties offered, and other factors that will contribute toward their exercising judgment to obtain the best value for the County. Bidders must prove they are a Cisco Certified Reseller and that they have been in business selling the specified hardware for a minimum of 10 years. The Board reserves the right to waive minor irregularities in the bidding.
5. The bidder must turn over the management of all Cisco Licensing to Skagit County upon acceptance of successful bid.

6. Bid envelopes must be clearly marked on the outside, “**Sealed Cisco Network Switches, Supporting Hardware and Licensing, to be opened at 11:45am, Tuesday, July 23, 2024**”, and must be delivered to the office of the Skagit County Commissioners by hand or by mail prior to **July 22, 2024, by 3:00pm** to the address below. Bids received and not so marked will not be considered.

Mailing Address: Skagit County Commissioners
 County Administration Building, Suite 100
 1800 Continental Place
 Mount Vernon, WA 98273

SKAGIT COUNTY INFORMATION SERVICES BID OPENING: July 23, 2024, at 11:45am

- 1.01 The purpose of this Call for Bids is to purchase new name brand Cisco Network Switches, Supporting Hardware and Licensing to continue to support County operations.
- 1.02 The County desires to purchase new name brand Cisco Network Switches, Supporting Hardware and Licensing. This is deemed necessary for ongoing system integrity of the Skagit County Government and component integration and maintenance.
- 1.03 Hardware bid must be original/new and have factory recognized warranty and support. Consideration for bid award will not be given to “Gray Market” products.
- 1.04 All Cisco smart licensing must be relinquished by the vendor to be managed by Skagit County in the Cisco Smart Licensing portal. All Cisco support contracts must be viewable by Skagit County in the Cisco Commerce Portal.

BID ITEMS: New Cisco Network Switches, Supporting Hardware and Licensing

Required/Specifications:

Qty:	Description:	Part #:
4	New Cisco Catalyst 9300 48 port switch	C9300-48P-E (Includes Network Essentials licensing)
4	New Cisco Catalyst 9300 8 port 10GB Network Module	C9300-NM-8X=
3	New Cisco Stackwise 480 cable 1.6 ft	STACK-T1-50CM=
3	New Cisco Stack Power cable 1 ft	CAB-SPWR-30CM=

No alternative brands or products will be accepted.

Indefinite Delivery- Indefinite Quantity

Skagit County does not guarantee any specific maximum or minimum amount of product to be purchased under the contract. Quantities are estimates only and are not to be constructed as firm or a guaranteed purchasing obligation on behalf of Skagit County.

BID ITEMS: Cisco Network Switches, Supporting Hardware and Licensing to continue to support County operations.

Bid Opening: Tuesday, July 23, 2024, at 11:45am

NAME OF FIRM/INDIVIDUAL: _____
ADDRESS: _____
BY: _____ TITLE: _____
TELEPHONE NUMBER: _____

PROPOSAL:

BID PRICE PER UNIT: \$ _____

DELIVERY COST: \$ _____

ADD SALES TAX: % _____ \$ _____

TOTAL OUT-OF-POCKET COST TO SKAGIT COUNTY PER UNIT: \$ _____
(If necessary, attached a separate document with quantity and pricing for each product requested)

The undersigned declares that we have examined the specifications set forth in the Notice of Call for Bids and that we are able to provide to Skagit County the switches, supporting hardware and licensing indicated in the "Item for Bid" after receiving a purchase order. We have attached with this proposal, complete manufacturer's specifications and warranties covering the hardware bid.

Sealed bid envelopes must be clearly marked on the outside, "**Sealed Cisco Network Switches, Supporting Hardware and Licensing, to be opened at 11:45am, Tuesday, July 23, 2024.**" Bid envelopes must be delivered to the office of Skagit County Commissioners prior to Monday, July 22, 2024, by 3:00pm.

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County Administration Building, Suite 100
1800 Continental Place
Mount Vernon, WA 98273

If our bid is accepted, we agree to furnish the required W9 and understand that Skagit County will provide a written contract that will need to be signed before items are purchased. Skagit County reserves the right to reject any or all bids and to determine which proposal is, in the judgment of Skagit County, the lowest responsible bid, and which proposal, if any, should be accepted in the best interests of Skagit County and that Skagit County also reserves the right to waive any informalities in any proposal or bid.

BIDDER'S ADDRESS. Notice of Acceptance of this bid or requests for additional information should be addressed to the undersigned at the address stated above.

WASHINGTON STATE AND LOCAL SALES TAX. Local Sales Tax (8.8%) will be added to the full purchase price.

NON-COLLUSION DECLARATION. I, by signing the proposal, hereby declare, under penalty of perjury under the laws of the United State that the following statements are true and correct:

1. That the undersigned person(s), firm, association or corporation has (have) not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal.

2. That by signing the signature page of this proposal, I am deemed to have signed and have agreed to the provisions of this declaration.

NOTE: This proposal form is not transferable, and any alteration of the firm's name entered hereon without prior permission from the Information Services Department Director will be cause for considering the proposal irregular and subsequent rejection of the bid.

SIGNATURE: _____

Printed Name: _____

Date: _____